

1. **Meeting Called to Order** – The meeting was called to order by David Spirk at 6:33 p.m. at Town Hall.
2. **Roll Call – Present** – Members: David Spirk, Chairman, Tom Butera, Vice Chairman, Keith Meier (phoned in), Frank Thompson, Bill Ross, and Krista Baum; Staff Liaison: Stacy Werkheiser and Carol Schneider; Council Liaison: Jennifer Zavacky. **Absent** – Council Liaison: Jennifer Zavacky; Member: Niloofar Aflatooni; Jr. Council Members: Colin Griffith and Mason Simms.
3. **Approval of March 7, 2022 Minutes** – Tom Butera moved for approval of the March 7, 2022 minutes, second by Frank Thompson. Motion passed 5-0. (Niloofar Aflatooni – Absent; Bill Ross - Abstained)
4. **Presentations** – None
6. **Citizen Non-Agenda Items** – None
7. **Updates** - None
7. **Special Event Applications** - None
8. **Old Business**
 - **Grant Wishlist:** A wish list was reviewed at the last meeting for park improvements, and the items were reviewed by the Parks and Recreation Board this evening and items were placed in priority for completion. The Township will maintain the list and update it as needed based on feedback from the Parks and Recreation Board. The list will be shared with the Director of Finance as new updates are made, and she will have this list for review as new grant opportunities are presented.
 - **Polk Valley Park Snack Stand:** Dave said with reading the historical minutes over the years, they would like to see someone on Council request to make a sketch plan. Several discussions took place regarding the drawing that was done a few years back and should the bathrooms be attached to the 20 x 16 structure? Tom said the concession stand only being 7 x 16, and this drawing allows no room for growth. The overall concern is the area for concessions is too small. Tom mentioned it would be nice to think about an Ansul system down the road. They discussed bathrooms at various parks, and Kingston Park having a waterless bathroom and the fact that it has a bit of an odor to it. Dave does not believe it is good to have bathrooms that close, only steps away from food.
 - Krista added some information that they are restructuring the Soccer League, and it is anticipated to be twice as big. A discussion on who attends the League was discussed, and Carol provided what we require as the Township, it is a list of all the kids for insurance purposes. Krista asked the Soccer League if the snack stand is something that would be of interest to them since they use the fields often, and they thought it was a great idea. Krista said they have a meeting on April 14th, and if she would attend for any feedback they may have on the improvements. She also said when the Saucon Valley Community Center (SVCC) did the park program, they used to have it at Polk Valley Park and they don't anymore, and they wonder if it is because of not having restrooms or snack stand. She said maybe SVCC would utilize this park and provide opportunity for more children to attend. She supports adding on and was wondering what the cost will be, and who is covering the cost. Dave said he would like to find out what everyone would like, what they would want, and likely the Township will pay for most of it as it is a Township Park. Krista was not sure how much leeway they had in terms of a 50k structure vs. a 100k structure. Bill added that they are the recommending body, and it will ultimately come down to Council. Krista said if we present a solid plan in place to Council, and then let them know that the plan is to have the community involved and what the goals are to raise money, she hopes they would support that. Dave agrees, and thinks this is the way to go. First, he thinks they should have a wish list of what the building should be. Dave feels the concession stand should be 16 x 20 just for the concession stand. Dave mentioned the football stand concession is very tight. He said that stand has to be 10 x 20 and it is pretty tight in there. Bill agreed he likes the 16 x20 building for just concessions. Tom feels the bathrooms should be incorporated at the same time. Dave said he would put the bathroom on the backside, but they are determining how many they would have.

Running water was also suggested, and Dave said there is a well there but it needs electricity. Dave also said there is electricity there. Krista also added about a stage pavilion being there to host events. Dave said for now, he would like to focus on the concession stand. Bill asked if there was any room by the dog park if they were to have some type of stage. Dave said the original plans had a community center in that area. Frank asked at this point, should we go back to the Township architect and sketch up a building 17 x 20 with a 7-foot extension out the back for bathrooms and provide a cost and determine if it would fit in the original area, and will have all the requirements such as water and electricity and sewage. Dave asked if this was a motion. Dave confirms that Parks and Rec request for Council to investigate a 16 x 20 building with a concession stand, with two 6-foot openings, and having bathrooms on the opposite side of those windows. The windows should face the main path. Tom added that the bathrooms are not part of the 16 x 20 footprint, they are in addition to. Frank suggested modified the size. Following discussion, Bill said the size would be 24 x 20 and everyone agreed. Dave again said, motion by Frank and second by Bill. Motion passes 6-0 (Niloofar Aflatooni – Absent).

- **Pickleball Update:** Dave gave an update in Jennifer’s absence, and he feels Pickleball would be very popular in Lower Saucon Township (LST). He would like everyone to think about where they can find a space to put it.

9. **New Business**

- **Northampton County Grant Availability** – Krista said she followed up and left a message for the Parks Committee and left a voicemail, and she called Lorie and left a message as well and she is waiting for them to call her back. She said she will follow-up if she does not hear back from them. Krista said she also reviewed the website, and nothing stuck out to her. Krista would still like to have it as an agenda item on the next meeting.

Frank mentioned that he did not receive the last agenda packet, and it was determined his email had to be updated.

10. **Public Comment** - None

11. **Adjournment**

Motion to adjourn by Dave Spirk at 7:25 p.m. Second by Bill Thompson. Motion passed 6-0. (Niloofar Aflatooni – Absent)

12. **Next Meeting:** Monday, May 2, 2022 @ 6:30 p.m. @ Easton Road Park.