

1. **Meeting Called to Order** – The meeting was called to order by David Spirk at 6:30 p.m. at Town Hall.
2. **Roll Call – Present:** Members: David Spirk, Chairman, Tom Butera, Vice Chairman, Niloofar Aflatooni, Frank Thompson, Barrett Geyer. **Absent Members:** Bill Ross and Keith Meier; Council Liaison: Mark Inglis; Staff Liaison: Carol Schneider.
3. **Approval of February 6, 2023 Minutes** – Frank moved for approval of the February 6, 2023 minutes with update, second by Tom. Motion passed 5-0 (Bill and Keith absent).
4. **Presentations** – None
5. **Citizen Non-Agenda Items** – Donna Louder asked for some items to beautify Steel City Park. After discussion, it was agreed that items listed below would help to beautify and a motion was made.
 1. Kiosk placement – first kiosk near SC pavilion, second kiosk to be placed on Schwab Avenue (across from Mathews Avenue) against fence behind home plate area.
 2. Fix the ponding of water at the baseball field in left center field (filled/graded properly).
 3. Move the porta-john at Steel City Park to the right side of the parking lot and place trash cans on the left side.
 4. Requesting two new trash cans (to be placed by the baseball team benches).
 5. Two signs requested, one on each side of the dug-out, reminding field users to clean up after use.
 6. Fencing - after discussion at the Parks and Recs meeting a suggestion was made to remove all the 6' fencing and replace it with 4' green vinyl coated fencing and cut/reuse the existing posts.
 7. Arborvitaes - finish placing arborvitaes along the east side of the basketball court fencing. Also plant clusters of arborvitaes along the fencing on Riverside Drive.
 8. Plant a shade tree in the corner of the tot lot and flowering trees along the Mathews Avenue fencing near left field at the baseball field.
 9. Trim the existing arborvitae along the parking lot to avoid toppling from wind/ice/snow.

MOTION: Dave made a motion to recommend Council have Hanover Engineering look at Donna's requests and make a plan to take to Council.
SECOND: Tom
ROLL CALL: 5-0 (Bill and Keith – Absent)
6. **Updates** –
 - **Pickle Ball Location** – Frank went to all the Township parks to determine which locations would be best suited for one pickle ball court location. He stated four locations and would like to propose they ask to have four pickle ball courts and some benches at one of the parks. *This item was added to Polk Valley Snack Stand/Recreation Center motion.*
 1. Polk Valley Park – above the main parking area (top lot)
 2. Polk Valley – to the left of the main parking lot above the top ballfield

3. Town Hall Park – behind the Water Authority building

4. Town Hall Park – near the horse shoe pits.

A 5th location was mentioned and agreed upon at Polk Valley Park (across from the Dog Park entrance) – an original site location for a future Recreation Center.

- **Polk Valley Snack Stand/Recreation Center Update (original map)** – Dave discussed a combination Snack Stand and Recreation Center at Polk Valley Park. Niloo said she is happy to propose something along the lines of what Southern Lehigh currently has. Frank would like to add the concept of building a pickle ball court. He said that Bethlehem Township just added on to their pickle ball courts because it's so popular.

Mark asked where can we put a Turf Field? Dave said that a Turf Field would be a lot of money. I think that we should work on planning a Community Center (with a snack stand) with the possibility in the future of a turf field. We can start small with the possibility of getting bigger.

Mark brought up the status of water/sewer connections for a future Recreation Center. Dave said Bill doesn't seem to think so, but he recalls that there is an 8-inch water line there from the Hellertown Borough Authority in that area and the sewer is down on Polk Valley Road. He said the previous land owner/developer had 80 units set aside for 40 acres.

After discussion, the board was in agreement to start with a Community Center recommendation.

MOTION: Frank made a motion to see if Council approves the Parks & Recreation Board in pursuing the discussion of building a Community Center and Pickle Ball Courts.

SECOND: Barrett

ROLL CALL: 5-0 (Bill and Keith – Absent)

- **Movies in the Park** – Carol updated everyone on the survey outcome. Polk Valley Park will be featuring The Goonies, Steel City will be featuring Cars and Town Hall will be featuring Toy Story. Donation requests will be going out shortly.
- **Grant Wish List – UPDATED** - Carol mentioned that the Grant Wish list was updated.

8. **Event Applications** – None

9. **Old Business** –

- **4 - Kiosk Locations** – as discussed earlier, it was determined that the kiosks will be placed at Town Hall Pavilion, Southeastern Pavilion, Steel City Pavilion and Polk Valley Pavilion and the 5th kiosk to be placed at Steel City at the corner of Schwab & Mathews Avenue

MOTION: Dave made a motion to recommend Council direct Public Works to install the 5 kiosks located in Public Works building. One each to be placed at Town Hall Pavilion, Southeastern Pavilion, Steel City Pavilion and Polk Valley Pavilion and the 5th kiosk to be placed at Steel City at the corner of Schwab & Mathews Avenue (as per Donna's request in motion one).

SECOND: Frank

ROLL CALL: 5-0 (Bill and Keith – Absent)

- **Southeastern Park** – Pad installation update after they are placed in the spring.
- **Heller Homestead Sunroom (Paint, Window Bid)** – Mark mentioned that Council approved the replacement of Sun room windows and will be moving forward with the bid specs to start the bid process. Mark also stated that Council approved for Public Works to start the process to remove the timbers, rock/stone using the stone if possible, from the barn ruins.

10. **New Business** –

- Meeting Dates 2023 are approved as published.
- Park Locations approved for May at Polk Valley Park, June at Southeastern Park, August at Steel City Park, and September at the Saucon Rail Trailhead at 6:30 p.m.
- Saucon Overlook Development (Station Avenue) – Subdivision Parks and Recreation Fee Allocation \$36,410 (Reading Trail Head or Polk Valley Park) was discussed and agreed upon to have the allocation go towards Polk Valley Park.

MOTION: Dave made a motion to recommend the Saucon Overlook Development (Station Avenue) – Subdivision Parks and Recreation Fee of \$36,410 go towards Polk Valley Park.

SECOND: Tom

ROLL CALL: 5-0 (Bill and Keith – Absent)

- Steel Club Phase 3 Major #MAJ 01-23 Submission 700 Linden Avenue – There was discussion on the Steel Club Phase 3 and it was determined that there was no comment on the subject matter. A no comment recommendation will be passed onto the Planning Commission.
- **Turf Field in Township Discussion** – This was discussed under Polk Valley Park during Updates. Mark asked about adding a turf field at Polk Valley Park.

11. **Adjournment** – Motion to adjourn by Tom at 8:01 p.m.; second by Frank. Motion passed 5-0

12. **Next Meeting:** Monday, April 3, 2023 @ 6:30 p.m. @ Town Hall.