



Lower Saucon Township

3700 Old Philadelphia Pike, Bethlehem, PA 18015 610-865-3291 Fax 610-867-3580

July 1, 2024

ZONING OFFICER & BUILDING CODE OFFICIAL

Lower Saucon Township, Northampton County, is seeking qualified candidates for the position of Zoning Officer & Building Code Official. Responsibilities will require experience enforcing and researching the Township Zoning Ordinances, knowledge of the Uniform Construction Code, understanding of the PA Municipalities Planning Code, performing inspections, compliance pertaining to subdivision and land development, plan reviews and working closely with builders, engineers, and residents.

The candidate should have excellent communication, interpersonal, and computer skills, and should be available to attend various evening meetings as required. A Bachelor's Degree in Engineering or related field is desired, as well as three (3) years municipal experience and general knowledge of GIS systems.

Applications and position requirements are available at Town Hall, 3700 Old Philadelphia Pike, Bethlehem, PA 18015, Monday – Thursday 8:00 a.m. - 4:30 p.m. and Friday 8:00 a.m. – 2:00 p.m., or on the Township's [website](#). Applicants should submit a letter of interest, [application](#), & resume to the Township Manager at the above address or [via email](#). Applications will be accepted until August 16, 2024.

Lower Saucon Township is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sexual orientation, religious creed, ancestry, national origin, sex, or non-job-related handicap. EOE

Cathy Gorman
Acting Township Manager