

**Hellertown Area Library
Board of Trustee Meeting Agenda
July 27, 2021 @ 6:30 PM**

1. Call to order –

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Minutes – June 2021
- D. Approval of Agenda

2. Library Reports

- A. Friends of the Hellertown Area Library – Ms. Jessica King; Mr. Ken Solt
 - a. Pave the Way fund-raiser
- B. Treasurer..... Mr. Andrew Hughes
 - a. Review of balance sheet and P&L
 - b. 2nd Quarter Review
 - c. Final Audit – review/report
- C. Library Directors Monthly Report..... Ms. Noelle Kramer
- D. Teen Trustee..... Ms. Shanti Sajnani

3. Standing Committee Reports

- A. Building & Grounds..... Mr. Ken Solt
- B. Operations & Procedures..... Ms. Jane Styer, Ms. Lara Goudsouzian, & Ms. Sarah Phillips
- C. Personnel..... Mr. Andrew Hughes & Ms. Jane Styer
 - a. Final approval Personnel Policy
 - b. Review By-Laws draft
- D. Development..... Ms. Julia Sefton
- E. Finance..... Mr. Andrew Hughes & Mr. Ken Solt
 - a. 5 year planning budget review

4. Old Business

- A. Conflict of Interest Policy signed and returned
- B. Library Protector Policy

5. New Business

Courtesy of the Floor

6. Adjournment

Next meeting August 24, 2021, at 6:30 PM.