
Lower Saucon Township
Parks & Recreation Board

Meeting Minutes

November 2, 2015

1. **Meeting Called To Order** – The meeting was called to order by Dave Spirk at 7:08 PM at Town Hall Park.
2. **Roll Call**

Present – Dave Spirk, Tom Butera, Katrina Schreefer, Priscilla Oren, Gary Gorman, members; Jack Cahalan, Staff Liaison.

Absent – Bill Ross, Alan Hall
3. **Approval of October 5, 2015 Minutes** – Priscilla moved for approval of the October 5, 2015 minutes, second by Tom. All in favor.
4. **Citizen Non-Agenda Items** – None
5. **Projects**
 - **Town Hall Park** – No update
 - **Southeastern Park** – No update
 - **Steel City Park** – Jack said that PW will begin demoing the remaining structures (i.e. play structures, pavilion, fencing, basketball court asphalt) shortly and anticipate completing the Phase 1 improvements by next spring.
 - **Heller Homestead** – PSU-LV students & Saucon Creek Watershed volunteers completed plantings in landscape plan in August. Boy Scouts completing work on two (2) Eagle Projects on property.
 - **Polk Valley Park** – Jack said that the agronomist was out checking the athletic fields this week and will provide us with his report shortly.
 - **Kingston Park** – No update
 - **Easton Road Fields** – HOP from PennDOT has been approved. Project is on list after Steel City Park.
 - **Draveczech Parcels** – The Solicitor has advised us that a parking area in the 50' access easement is not addressed in our agreement with the owner. GPSed the major trails on the property. Having issues locating site for the parking area.
 - **Grants** – No update.
 - **Woodland Hills Preserve** – Discussion about the hayride tour of the property.
 - **Volunteer/Scout Projects** – Jack handed out a list he had put together of potential Boy Scout Eagle projects that will be available if Boy Scouts or Girl Scouts advise us that they are looking for projects.

- **Saucon Rail Trail** – Jack said that funding has been put into the 2016 budget for trash & recycling containers that will be placed at the trail crossing on the SRT. Jack also advised that they are working on a plan to install chicane gates at the Meadows Road crossing to slow down bike riders who are not dismounting when they cross the road.
- **SV Recreation Partnership** – no longer active

6. **Old Business:**

- **Friends of Park** – No update.
- **Regulation of Large Visitor Groups at Parks** – Jack said that he discussed this with the Solicitor and asked if the Township could include a provision in our park ordinance requiring large groups over 25 people to obtain a permit from the Township. The Solicitor felt that it would be difficult to interpret and enforce. Jack said that he has found this language in the parks ordinances from at least eighteen (18) municipalities in PA. He will continue discussing this with the Solicitor.

7. **New Business**

- **Parks, Recreation and Open Space Survey** – The members reviewed the draft survey document and had the following comments:

Under Question #1

- Add “Fields” to Saucon Valley School District
- Add Woodland Hills Preserve

Under Question #4

- Not sure that “pools” & “gymnasiums” apply as we have none in the Township parks, unless you make the question more regional to encompass the Hellertown Community Pool and the SVSD gymnasiums

Under Question #5

- Same issue about “pools” & “gymnasiums”

Under Question #8

- Would like to add “Community Center” or “indoor facility for winter sports”
- Would like to add “disc golf”
- Should “deck hockey” be “street hockey”?

- **Funding for Maintenance of Open Space Properties** – Jack reviewed a memo being submitted to the Council for their 11-4-15 meeting which outlines the properties acquired with open space funds where funding from the EIT collections could be used to improve and maintain them.

8. **Adjournment:** The meeting adjourned at 8:15 PM.

9. **Next Meeting:** Monday, December 7, 2015 at 7:00 pm at Town Hall