

Notes
(NO QUORUM PRESENT)

Lower Saucon Township
Parks & Recreation Board

Business Meeting September 10, 2007

1. **Meeting Called To Order:** 7:15 pm Town Hall
2. **Roll Call:**

Present: William Ross, Chair; Tom Butera, Michaelann Berger, members; Jack Cahalan Council Liaison. (NO QUORUM PRESENT)

Absent: Dave Spirk, Scott Schanzenbach, Bernadette Fong, Steve Zaharakis
3. **Approval of Minutes:** Minutes for the Parks & Recreation Board meeting on July 30, 2007 were carried over to next meeting.
4. **Citizen Non-Agenda Items:** None
5. **Projects:**
 - Town Hall Park - Jack reported that steel bathroom partitions were put up in the restrooms at Town Hall and Southeastern Parks
 - Southeastern Park - no update
 - Steel City Park - Jack advised that we have to set up the visioning meeting to get input from residents and recreation groups on how they would like the park improved. Bill asked if we could utilize the scaled back basketball court for skate boarding.
 - Polk Valley Park - Jack said that the landscape and design plan should be completed within a couple of weeks and then we will put the bids out for the materials, fencing, and backstops. We hope to have a lot completed by the end of this year. Jack said that he will come back with the dimensions of the playground area and then we can discuss what type of play equipment would be suitable in this sized area. He and the Planner met with all of the neighbors surrounding the park to discuss planting screens. The connector trail to the school campus is also moving along. We should have the design plan by next month's meeting. Jack stated that he is working on a draft of Maintenance Plan for the Township's playing fields that will include the use of an agronomist and set down the requirements for mowing, fertilization, use of herbicides, aeration, etc., and will establish policies for the use of the fields.
 - Grants - nothing to report
 - Volunteer/Scout Projects - Jack reported that the Nature Loop at the Heller Homestead Park has been upgraded. We are waiting on the Girl Scout for the information to put on the interpretive signs
6. **Old Business:**
 - Polk Valley Park Update - covered above
 - Kingston Park Update - no update
 - Steel City Park Visioning Meeting - covered above

- Dimmick Park Master Site Plan Study Committee - 1st meeting is on September 19, 2007. Jack stated that he and the Hellertown representatives have begun meeting to discuss several joint initiatives. The Community Pool is one of them. We would like the pool to be considered as a regional recreational attraction that would be operated jointly by the Borough and Township. The Master Plan Study for Dimmick Park will include the Community Pool.

7. **New Business:**

- 2008 Budget Requests - Jack stated that the Saucon Valley Community Center will be submitting their budget requests for 2008 funding. Included in these requests should be the new program we have requested for teens and also an expansion of the summer recreation program in the parks to include the Heller Homestead Park next summer. Jack stated that because these programs have grown and have become more expensive, they will be recommending to the Council that they consider imposing minimal fees on the participants. Bill asked that the SVCC proposal for the teen program be distributed prior to the next meeting. Jack stated that bulletin boards for each park will be included in next year's budget. They will have glass cases where we can post maps, and announcements, and a schedule of field use.
- Hulett Minor Subdivision Recreation Fee - Jack said that we have a \$ 3,113 recreation fee from this developer which needs a recommendation from the Board to be deposited in the Southeastern Park Fund. Will hold this until next month's meeting.
- Review Site Plans - did not review the Pierpont Proposed Bank or the Agentis Proposed Car Wash site plans

8. **Adjournment:**

Jack stated that he will not be able to attend next month's meeting on October 1, 2007. Bill said that he will keep the minutes. The meeting concluded at 7:45 p.m.

Submitted by Jack Cahalan