
Lower Saucon Township
Parks & Recreation Board

Meeting Minutes

September 9, 2013

1. **Meeting Called To Order** – The meeting was called to order by Dave Spirk at 7:00 PM at Town Hall.
2. **Roll Call**

Present – Dave Spirk, Bernadette Fong, Gary Gorman, Tom Butera, Alan Hall, members; Jack Cahalan, Staff Liaison

Absent: Bill Ross, Priscilla Oren
3. **Approval of Minutes:** The minutes from the July 1, 2013 meeting were approved.
4. **Citizen Non-Agenda Items:** None
5. **Projects:**
 - **Town Hall Park** – Jack advised that the roof of the pavilion is weakened and we are afraid that it will not withstand heavy wind, rain or snow. We are having it inspected for safety purposes as there are people who have reserved it for use. We will be putting money in the 2014 budget for its repair.
 - **Southeastern Park** – Jack said that he met out at the park with the Rodenbach father and son to discuss the planting of the memorial trees that the SV Lions Club has been doing out there. They will be adding more trees to memorialize their departed members and will follow the plan the planner put together for this.
 - **Steel City Park** – Jack said this project is scheduled for next year. He advised that we will be submitting an application to Monroe County for their local share gaming funds. If we do receive these funds we will be using 100% grant funds for this project. There was a discussion on the gaming funds that are distributed in Monroe and Northampton Counties.
 - **Heller Homestead** – Jack said he has had discussions with Roger Jurczak who is volunteering at the Homestead about the plan for fixing the parking area and port-a-john and also the gazebo that was suggested by P & R several years ago.
 - **Polk Valley Park** – Jack said that the Council approved the pavilion, tot lot and proposed future location for the composting toilet. Now it is a matter for scheduling PW to do the work. They are concentrating on finishing Kingston Park this fall so the tot lot and pavilion at PVP may not go in until next spring. Jack said that he authorized the agronomist to do his annual checks of the turf conditions on the multi-purpose and ball fields at PVP, Town Hall Park, and also at Easton Road Fields. Jack asked Dave if he had any more information about the plan for the dirt for the infields on the two ballfields at Polk Valley Park. Dave said that he has been talking to Mark Smith at the HLSLL and they would like to have volunteers from the LL come out and spread the dirt as soon as soccer is through at PVP. Jack said he will check with Carol when that is. Dave said that they would also like to do the infield at Easton Road Fields too. Dave said that the company that supplies the dirt will deliver it so PW does not have to do anything. He will donate his equipment for this use and the volunteers will spread the dirt. Jack said he will advise everyone about this tomorrow.
 - **Kingston Park** – Jack said that they have finished the composting toilet and the bollards and lamppost will be installed shortly. The contractor will be coming to do the pad for the pavilion and PW has said they will install it this year. Jack said that they found a Girl Scout troop who agreed to adopt the garden and they will be given instructions by our planner on how to monitor and weed it. We are planning an opening ceremony for the park on Saturday, October 5th at 9:30 a.m.
 - **Easton Road Fields** – No update

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- **Saucon Rail Trail** – Jack said that the Reading Drive Trailhead is finished. The water fountain, picnic tables and trash receptacles have all been installed this week. We are looking for a scout volunteer to work on constructing a kiosk for the trailhead.
- **Draveczech Parcels** – Jack said he is waiting for a parking area plan from the engineer. Once we have that we will work on access to the site.
- **Grants** – Jack said we submitted the application for Act 13 funding for the three (3) Polk Valley Road/Reservoir Road properties.
- **Volunteer/Scout Projects** – No update

6. **Old Business:**

- **Polk Valley/Reservoir Road Properties** – We did make an offer on the three (3) properties to the owners and are waiting to hear back from them whether they will accept them. There was a discussion about the park and open space uses for these properties if they are acquired by the Township.
- **Friends of the Park** – Jack said that he did email Priscilla some information about the birdhouses on the Rail Trail.

7. **New Business:**

9. **Adjournment:** The meeting adjourned at 7:55 PM.

10. **Next Meeting:** The next meeting will be on October 7, 2013 at 7:00 p.m.