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Lower Saucon Township  
Parks & Recreation Board

Meeting Minutes

August 7, 2017

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1. **Meeting Called to Order** – The meeting was called to order by David Spirk at 6:09 p.m. at Lower Saucon Town Hall
2. **Roll Call**  
**Present** – David Spirk, Chairman; Tom Butera, Vice Chairman; Atom Kallen, Bill Ross, Frank Thompson, Members; Kal Sostarecz, Assistant to the Manager. **Absent** – Niloofar Aflatooni, Katrina Schreefer, Members; Ronald Horiszny, Council Liaison
3. **Approval of June 5, 2017 Minutes** – Mr. Butera moved for approval of the June 5, 2017 minutes, second by Mr. Thompson. Motion passes 4-0-1 (Niloofar Aflatooni, Katrina Schreefer, absent; Bill Ross, abstain)
4. **Citizen Non-Agenda Items** – None
5. **Projects**
  - **Dravec Property** – Waiting for EAC to speak with Mrs. Dravec.
  - **Steel City Park** – The park is nearing completion; it was graded and hydroseeded, and numerous other items finished over the past few months. Public Works plans to pave the parking lot the week of August 7th. Hanover Engineering will be determining if the detention basin can be converted to a vegetated swale. Mr. Kallen reported that he has not heard any new complaints from residents over the summer, but notes that the rubber mulch washes away when heavy rain occurs.
  - **Polk Valley Park** – The Township Planner issued a memo indicating that the installation of steps to the playing fields would be difficult to accomplish; no further action regarding this is planned to be pursued by the board.
  - **Easton Road Fields** –No Update
  - **Woodland Hills Preserve** – The Boy Scout continues work on the kiosk. Discussion commenced on signage for the park and how best to bring attention to it, and allow people to find it easier.  
A motion by Mr. Spirk, second by Mr. Ross, that the Parks & Recreation Board recommends to Council to erect signage for the Woodland Hills Preserve, which is similar in design to those which are already in use at our other parks, at the following locations:
    - At the entrance to the parking lot for the Preserve, on either side of the driveway, and as close to the roadway as possible without being in the right-of-way or impacting sight lines.
    - On Woodland Hills Preserve property along Lower Saucon Road, directing people to use the entrance along Countryside Lane.
    - On Lutz-Franklin Schoolhouse property, near the intersection of Applebutter Road and Countryside Lane, directing people toward the Preserve.Motion passes 5-0 (Niloofar Aflatooni, Katrina Schreefer, absent)
  - **Kingston Park – Ella’s Garden** – No update.
  - **Little Free Libraries** – Mr. Butera is building the first LFL which will be brought before the Board, and then ultimately to Township Council along with the completed program proposal, for their approval.
6. **Special Event Requests**
  - **Lehigh Valley Roadrunners – South Mountain 10-Miler**  
A motion by Mr. Thompson, second by Mr. Spirk, that the Parks & Recreation Board recommends to Council to approve the Lehigh Valley Roadrunners’ Event Application for the “South Mountain 10-Miler” to be held on November 5, 2017 from 9:00 to 10:30 a.m.  
Motion passes 5-0 (Niloofar Aflatooni, Katrina Schreefer, absent)

7. **Old Business**

- **SRT Exercise Equipment** – The Township Planner researched the feasibility of placing fitness equipment at the Reading Drive Trailhead. The manufacturer recommends the use of safety surfacing to the same standards as school playgrounds, which would be either poured-in-place, engineered wood fiber, or rubber tire mulch (which we currently use in our parks.) Unfortunately, this means it wouldn't be practical to put the equipment in any of the wooded areas at the trailhead, and the only realistic option for locating it would be between the parking lot and Reading Drive; however, placing the equipment next to the road is not an ideal location for several reasons, including sight-line and safety issues.

8. **New Business**

- **Movies in the Park** – Mr. Sostarecz discussed an idea to have “Movies in the Park” during several evenings in 2018, similar to how other municipalities run it. The question arose as to whether it would be held in multiple parks or just Town Hall Park. There would be a benefit to have it in different parks, but lighting may be an issue for those leaving in the dark – this may preclude Polk Valley Park from hosting a movie. Steel City Park would be ideal for families to walk to the park and Mr. Kallen felt there would be a large attendance from the neighborhood. Mr. Spirk mentioned that he knows of a person with a small business who has a large portable screen, and it may be worthwhile to pay a rental fee as opposed to purchasing equipment. Mr. Sostarecz will bring back more details and costs to the next meeting.
- **Cathleen Ziegafuse – Birdhouses at PVP** – A request was received from a Girl Scout to construct birdhouses for the PVP. Mr. Spirk stated that they should take into consideration the birds that would most likely use them given the location and elevation. Their design, including the height at which they are mounted, will lead to the success of birds nesting in them. He mentioned that the “Bushmen” may have some information as to this. Mr. Kallen will contact his former professor, an ornithologist, to ask for guidance. Mr. Sostarecz will contact Cathleen, and her mother Christina, asking them to attend the September meeting.

8. **Adjournment** – Motion to adjourn by Mr. Spirk; second by Mr. Ross at 6:53 p.m. Motion passes 5-0 (Niloofer Aflatooni, Katrina Schreefer, absent)

9. **Next Meeting** – Monday, September 11, 2017, 6:00 p.m. at Steel City Park