

1. **Meeting Called to Order** – The meeting was called to order by David Spirk at 6:05 p.m. at Easton Road Fields
2. **Roll Call**
Present – David Spirk, Chairman; Tom Butera, Vice Chairman; Atom Kallen, Bill Ross, Members; Kal Sostarecz, Assistant to the Manager
Absent – Niloofar Aflatooni, Katrina Schreefer, Frank Thompson Members; Ryan Stauffer, Council Liaison
3. **Approval of May 7, 2018 Minutes** – Bill Ross moved for approval of the May 7, 2018 minutes, second by Tom Butera. Motion passed 4-0 (Niloofar Aflatooni, Katrina Schreefer, Frank Thompson – Absent)
4. **Citizen Non-Agenda Items** – None
5. **Updates**
 - **Steel City Park** – Notice of Termination for the NPDES Permit was filed and control measures, such as silt socks, are being removed.
 - **PVP Dog Park** – Replacement of the existing fencing and paving of highly-worn grass areas will begin on 8/6 and be completed by 8/24. The Dog Park will be closed during work. A grant has been submitted to expand the dog park and an announcement is expected this fall.
 - **Woodland Hills Preserve** – Invitations for Bidding are out for the ADA Loop Trail-Pond Boardwalk and Stream Buffer Plantings – Restoration aspects of the Management Plan. Bids are due August 27th and work must be completed by December 10th.
 - **Heller Homestead** – A Bid was awarded to Preservation Works, LTD for masonry work on the front steps, porch, and Bilco doors of both the Heller House and Widow’s House. Work should begin in the next few weeks.
 - **Town Hall Park** – The roof of the pavilion was replaced, and purchase orders have been issued for the installation of new fitness equipment which will be centrally located beyond the ballfield fence. The old fitness stations will be removed by Public Works.
 - **Southeastern** – Purchase orders have been issued for the installation of a new swing set and safety surface.
 - **Park Signage** – A Chamber of Commerce grant was received to purchase new signage for Town Hall Park, Steel City Park, and the Woodland Hills Preserve. Town Hall’s has been received and installed, and the others have been ordered.
 - **Bird House Project** – After meeting with Public Works Director Roger Rasich, Girl Scout Christina Zeigafuse has begun the installation of the bird houses per previous discussion.
6. **Old Business**
 - **Little Free Library** – Atom Kallen presented a proposal to continue the LFL program with placement of a new unit at Steel City Park. He will tweak the proposal based on comments and forward to Kal.
Motion by David Spirk to continue the Little Free Library program with a new unit to next be placed in Steel City Park, second by Bill Ross. Motion passed 4-0 (Niloofar Aflatooni, Katrina Schreefer, Frank Thompson – Absent)
 - **Hellertown-Lower Saucon Community Day** – Scheduled for Saturday, August 18th from 11:00 a.m to 8:00 p.m. at Dimmick Park – Volunteers are still needed
7. **New Business** – David Spirk stated that the Hellertown-Lower Saucon Little League would like to take an active role in the upkeep and maintenance of the ballfields at both Easton Road Fields and Polk Valley Park. They appreciate the work that LST Public Works completes but know that they have many other responsibilities other than ballfields, so they will be forwarding a written proposal to the Parks & Rec Board outlining how they would like to assist. They have had a similar relationship with Hellertown Borough for many years at their Dimmick Park field.

Parks & Recreation Board Minutes
August 6, 2018

8. **Adjournment** – Motion to adjourn by Tom Butera at 6:31 p.m.; second by Atom Kallen; Motion passed 4-0 (Niloofar Aflatooni, Katrina Schreefer, Frank Thompson – Absent)
9. **Next Meeting** – Monday, September 10, 2018, 6:00 p.m. at Kingston Park