
Lower Saucon Township
Parks & Recreation Board

Meeting Minutes

July 13, 2015

1. **Meeting Called To Order** – The meeting was called to order by Dave Spirk at 7:00 PM at Kingston Park.
2. **Roll Call**

Present – Dave Spirk, Tom Butera, Katrina Schreefer, Gary Gorman, members; Jack Cahalan, Staff Liaison.

Absent – Bill Ross, Alan Hall, Priscilla Oren,
4. **Approval of May 4, 2015 Minutes** – Dave moved for approval of the May 4, 2015 minutes, second by Tom. All in favor.
5. **Citizen Non-Agenda Items** – None
6. **Projects**
 - **Town Hall Park** – No update
 - **Southeastern Park** – No update
 - **Steel City Park** – Demolition of park has begun. Public Works will begin Phase 1 construction after completion of their summer road projects.
 - **Heller Homestead** – PSU-LV students will complete plantings in landscape plan in August. Boy Scouts working on two (2) Eagle Projects on property.
 - **Polk Valley Park** – Playground has been completed and opened. Girl Scout project to install bat boxes approved by EAC and Council.
 - **Kingston Park** – No update
 - **Easton Road Fields** – HOP from PennDOT has been approved. Project is on list after Steel City Park.
 - **Dravec Parcels** – The Solicitor has advised us that a parking area in the 50' access easement is not addressed in our agreement with the owner. WE have completed GPSing the major trails on the property. Having issues locating site for the parking area.
 - **Grants** – Submitting grant application to D & L National Heritage Corridor for funding for Phase II Small Scale Management Plan for Saucon Rail Trail.
 - **Woodland Hills Preserve** – Public Works has installed driveway access from Countryside Lane and parking area. Two grass trails have been mowed around park. Council has designated uses and applicability of park use rules for property which will be posted on signs in parking area.
 - **Volunteer/Scout Projects** – see above.

- **Saucon Rail Trail** – Planner has completed Phase I of Small Scale Management Plan. Working on engineering plans for installation of composting toilet at Reading Drive Trailhead
- **SV Recreation Partnership** – no longer active

7. **Old Business:**

- **Friends of Park** – No update.

8. **New Business**

- **Special Event Request – Cub Scout Pack 319 Rocket Day** – Event will be held on Saturday, July 18th at Polk Valley Park from 10 am to 1 pm. Jack said that this is a well supervised event that has been held for the past 5-6 years at the park. No explosives are used and there is no impact to the park.
- **Special Event Request - Kingston Wedding** – Jack said that Doug Kingston, son of Dr. Kingston, has requested the use of the schoolhouse and the park for a wedding next year on May 14, 2016. He met with the Historical Society and worked out the arrangements with them for the ceremony in the schoolhouse and they are okay with everything. The park use will just be for parking for the guests attending the wedding at 3 pm.
- **Special Event Request – Town Hall Cross** - Jack said that this is the 6th year for this event which will be held at Town Hall Park on Saturday, September 19th from 7 am to 5 pm. Chris Garges does a good job of running the event and cleaning up afterwards. They will have Fire Police on hand to handle the parking and no food will be prepared on site.
- **Special Event Request – Hellertown Area Library Get Bookin’ 5K** – Jack said that this road race is being held for the 4th time on Saturday, September 26th along roadways in Hellertown Borough and Lower Saucon Township. The Board noted that the HAL was requesting closure of the roads during the race which Jack said the Police Departments would be reluctant to do. The Board was okay with whatever the Police would recommend.

Tom made a motion which was seconded by Gary to approve all four requests. Approved unanimously.

- **Park & Recreation Survey** – Jack said that Council had requested that the Board survey residents about park and recreation needs. Jack said that the last time that a survey was done was back in 2005 for the Open Space and Recreation Study that was done jointly with Upper Saucon Township. Jack distributed copies of that survey and said that he would prepare a shorter version of the survey questions and have them ready for the next meeting. Since the Economic Development Citizen’s Committee is presently conducting a survey until September, Jack said we could plan on getting ours out in the fall.
- **List of Potential Eagle Scout Projects** – Jack said that he will work on putting together a list of potential Eagle Scout projects and showed several pieces of equipment that could be installed in the Dog Park.
- **Woodland Hills Preserve** – Jack handed out copies of the sign that will be installed at the new parking lot. The Board members traveled down Countryside Lane to see the new parking lot.

9. **Adjournment:** The meeting adjourned at 7:50 PM.

10. **Next Meeting:** Monday, August 3, 2015 at 6:00 pm at Town Hall Park