
Lower Saucon Township
Parks & Recreation Board

Meeting Minutes

June 5, 2017

1. **Meeting Called to Order** – The meeting was called to order by Tom Butera at 6:04 p.m. at Southeastern Park Pavilion
2. **Roll Call**
Present – Tom Butera, Vice Chairman; Niloofar Aflatooni (6:11 p.m.), Atom Kallen, Katrina Schreefer, Frank Thompson, Members; Ryan Smith, Jr. Council Member; Kal Sostarecz, Assistant to the Manager.
Absent – Dave Spirk, Chairman; Bill Ross, Member; Ron Horiszny, Council Liaison
3. **Approval of May 1, 2017 Minutes** – Frank Thompson moved for approval of the May 1, 2017 minutes, second by Atom Kallen. Motion passes 4-0 (Dave Spirk, Niloofar Aflatooni, Bill Ross, absent)
4. **Citizen Non-Agenda Items** – None
5. **Projects**
 - **Dravec Property** – The Township Engineer has proposed two different layouts with options for driveway/septic system placement. The EAC will discuss these options with Mrs. Dravec.
 - **Steel City Park** – The pavilion has been completed by PW and they will now work on getting the park on final grade and preparing soil for hydroseeding, for which quotes are being obtained. Electrical and lighting at the pavilion was approved by Township Council and will be completed; however, the work is part of a Chamber of Commerce grant application which we should receive a determination on by the end of June. Atom reported that he heard no new complaints and believes those who were complaining are happy to see things getting done.
 - **Polk Valley Park** – Township is internally discussing the possibility of getting water up to the park. Regarding steps to the fields, the Township Planner discussed with staff and will be preparing a memo with recommendations. Tom mentioned that based upon his construction background, he does not see how steps could be feasible.
 - **Easton Road Fields** – No Update
 - **Memorial Bench Program** – All current orders have been filled.
 - **Woodland Hills Preserve** – The kiosk should start to be constructed by the Boy Scouts soon.
 - **Kingston Park – Ella’s Garden** – No update.
 - **Little Free Libraries** – Atom provided an updated draft of the proposal. For the first LFL, Tom Butera will construct it and all materials will be donated by Spirk Brothers. Frank Thompson mentioned that he stopped by the LFL near the Hellertown Library, and although the installation was constructed well looks good, he was surprised at how few books were inside it; although it had room for about 20, only five there. This speaks to how important the stewardship of the LFL is going forward.
 - Motion by Frank Thompson, second by Tom Butera, to begin construction of the first LFL and bring it, along with the proposal, to a future Township Council meeting for their approval. Motion passes 5-0 (Dave Spirk, Bill Ross, absent)
 - **Memorial Tree Program** – No update.
6. **Special Event Requests**
 - None
7. **Old Business**
 - **Town Hall Pavilion Roof** – Painting will be completed as part of a larger bid package to complete painting of all the buildings at the Town Hall complex.
 - **Town Hall Basketball Court Gate** – A quote was received to add a gate to the basketball court fence at Town Hall, but it is prohibitively expensive and will not be pursued.

- SRT Exercise Equipment – The Township Planner has given input as to where any proposed rail trail fitness equipment could be placed. Township Manager will be determining if it is feasible and present any recommendations to Council.

8. New Business

- Giant Food Stores “Bags to Benches” donations were discussed as to whether benches of different designs were okay in the same park. More information was requested as to how many benches would potentially be donated.
- A brief walking tour of Southeastern Park was conducted and all in attendance agreed that the park was well-maintained. The naturalized meadow was noted to be an asset. The apron of the pavilion was enhanced by PW and was noted to be much safer, and the bathroom facilities were in good condition as well.
- Motion by Tom Butera, second by Katrina Schreefer, to cancel the July 3, 2017 meeting due to it falling on a holiday weekend and the likelihood of not having a quorum available. Motion passes 5-0 (Dave Spirk, Bill Ross, absent)

- 8. Adjournment** – Motion to adjourn by Tom Butera; second by Niloo Aflatooni at 6:42 p.m. Motion passes 5-0 (Dave Spirk, Bill Ross, absent)

- 9. Next Meeting** – Monday, August 7, 2017, 6:00 p.m. at Woodland Hills