

1. **Meeting Called to Order** – The meeting was called to order by David Spirk at 7:05 p.m. at Town Hall
2. **Roll Call**  
**Present** – David Spirk, Chairman; Tom Butera, Vice Chairman; Niloofar Aflatooni, Atom Kallen, Katrina Schreefer (arrived 7:06 p.m.), Frank Thompson, Members; Ryan Stauffer, Council Liaison; Nicholas Snead, Thomas Spirk, Junior Members; Kal Sostarecz, Assistant to the Manager; Bill Ross – Absent
3. **Approval of February 5, 2018 Minutes** – Frank Thompson moved for approval of the February 5, 2018 minutes, second by Atom Kallen. Motion passed 6-0 (Bill Ross – Absent)
4. **Citizen Non-Agenda Items** – None
5. **Updates**
  - **Steel City Park** – Fertilization and overseeding is taking place to increase turf health.
  - **Bird House Project** – Girl Scout Cathleen Zeigafuse has completed all the birdhouses; one of which was available at the meeting to view. Everyone agreed it looked good.
6. **Special Event Requests**
  - **Sassy Massey Smiles Foundation – Miles for Smiles 5K**  
A motion by Tom Butera, second by Katrina Schreefer, that the Parks & Recreation Board recommends to Council to approve the Sassy Massey Smiles Foundation Event Application for the “Miles for Smiles 5K” to be held on May 5, 2018 from 7:00 to 10:30 a.m.  
Motion passes 6-0 (Bill Ross – absent)
  - **Saucon Valley Youth Lacrosse – Saucon Valley LAX Day**  
A motion by Dave Spirk, second by Atom Kallen, that the Parks & Recreation Board recommends to Council to approve the Saucon Valley Youth Lacrosse Event Application for the “Saucon Valley LAX Day” to be held on May 5, 2018 from 7:00 a.m. to 6:00 p.m.  
Motion passes 6-0 (Bill Ross – absent)
  - **Saucon Valley Conservancy – Saucon Creek Arts Festival**  
A motion by Frank Thompson, second by Tom Butera, that the Parks & Recreation Board recommends to Council to approve the Saucon Valley Conservancy Event Application for the “Saucon Creek Arts Festival” to be held on June 2, 2018 from 10:00 a.m. to 5:00 p.m.  
Motion passes 6-0 (Bill Ross – absent)
7. **Old Business**
  - **Community Day** – Atom Kallen reported that he attended the Community Day meeting and that a person to chair the group has been found. They are now looking for volunteers to help with planning as well as on the event day. They are also putting out a call for vendors.
  - **Little Free Library** – Atom Kallen has continued to check on the Little Free Library at Polk Valley Park and said it has held up well in the winter weather due to the great design. Many people appear to be using it as there are different books in it each time he visits, and he has added a few books to it as well. He will begin working on guidelines for a contest to have the next LFL designed.
  - **Snack Stand** – Dave Spirk would like to keep the idea of snack stand on the radar. Kal Sostarecz stated that the Township Planner had looked at previous proposals and discussed the requirement of the availability of water for handwashing facilities. Dave Spirk suggested that a basic building be built, to just hand out prepackaged food and drinks, and then consider an expansion in the future to include water and sewer. Kal Sostarecz asked if anyone currently sets up tents or tables to sell snacks – Dave Spirk said no, not on a regular basis, just for special events such as Lacrosse Day.  
A motion by Dave Spirk, second by Katrina Schreefer, that a basic snack stand no smaller than 10’ x 12’ and no larger than 15’ x 20’, be built at no expense to Lower Saucon Township in a spot near where the three paths come together in Polk Valley Park.  
Motion passes 6-0 (Bill Ross – absent)

8. **New Business**

- **Baseball Field Infield Care & Maintenance** – Dave Spirk discussed the desire of the Hellertown-Lower Saucon Little League (HLS-LL) parents and volunteers to maintain the infields of all the baseball fields that they utilize. They would like to be able to have the freedom to complete the work as needed without having to first consult with the Township Public Works Department. They would not cut any grass, but maintain the batter's box area, the pitching mound, and the base paths. They would donate the infield dirt mix, drag the infields, line them, and make them baseball-ready to specification. They do not have any complaints regarding the way the PW employees have taken care of the fields, just that their time is limited, and the fields get daily use during the season between practices and games. If they put in a request to PW to have something taken care of, such as for dirt to be delivered, sometimes it takes a while to occur. They have done similar maintenance on Hellertown's Dimmick Park since the 1960's and it has worked very well. Kal Sostarecz recommended that the first step may be for the HLS-LL to submit a proposal in writing to the Township staff. Ryan Stauffer questioned liability and if someone should get injured maintaining the park, how would that be handled. Dave Spirk said that the HLS-LL does have liability insurance.

A motion by Frank Thompson, second by Tom Butera, that the Parks & Recreation Board recommends allowing the Hellertown-Lower Saucon Little League parents and volunteers maintain the infields of the Township baseball fields based upon their written proposal.

Motion passes 6-0 (Bill Ross – absent)

- **PVP Dog Park** – Township will be submitting a DCED Grant application, due May 31<sup>st</sup>, for the creation of a second dog area to allow for rotation. Also, discussion on Public Works' request for water service for their use will be on the 04-18-18 Township Council agenda.
- **Woodland Hills** – Continued work on Management Plan and discussion with Township Planner.
- **Southeastern** – Installation of new swing set and safety surface has been approved through a grant – staff is getting quotes.
- **Town Hall Park** – Replacement of pavilion roof has been approved by Township Council and work will be commencing in the near future. Installation of fitness equipment and safety surfacing has been approved through a grant – staff is getting quotes.
- **Summer Rec Programs** – Township Council approved the Saucon Valley Community Center to continue providing the Summer Recreation programs, which will take place in Town Hall Park, Southeastern Park, and Steel City Park.

9. **Adjournment** – Motion to adjourn by Dave Spirk at 8:07 p.m.; second by Frank Thompson; Motion passed 6-0 (Bill Ross – Absent)

10. **Next Meeting** – Monday, May 7, 2018, 6:00 p.m. at Steel City Park