
Lower Saucon Township
Parks & Recreation Board

Meeting Minutes

April 8, 2013

1. **Meeting Called To Order** – The meeting was called to order by Tom Butera at 7:04 PM.
2. **Roll Call**
Present – Tom Butera, Gary Gorman, Bernadette Fong, Priscilla Oren, Alan Hall, members; Jack Cahalan, Staff Liaison. **Absent:** Dave Spirk, Bill Ross
3. **Approval of March 2013 Minutes** – Gary moved for approval of the February minutes, second by Alan. All in favor.
4. **Citizen Non-Agenda Items** – None
5. **Projects:**
 - **Town Hall Park** – No update.
 - **Southeastern Park** – No update
 - **Steel City Park** – Jack said that we reported previously that the construction has been put off until 2014.
 - **Heller Homestead** – Jack said we have a Special Event Request from the Boy Scout troop that we will get to under New Business
 - **Polk Valley Park** – Jack said he put off the walk around at the park for tonight because of the recent chilly weather. We will schedule it for our May meeting. The plan will be to meet out there and look at the potential locations for the pavilion, tot lot and the composting toilet.
 - **Kingston Park** – Jack showed the members photos of the composting toilet which was installed on April 4th. We are still finalizing the lights and the pavilion installation.
 - **Easton Road Fields** – No update
 - **Dravec Parcel** – Jack said we added this on the list because Tom has gone out there as the P & R representative to explore the trails with the Ron Horiszny and the EAC members. We are looking to provide access and parking for the public to get onto this property and use the trails. You can access the property via a gravel driveway off of Apple Street and the Township has a 50' wide easement along that which takes you down across the East Branch of the Saucon Creek to the Columbia Gas pipeline trail. We were thinking that we could locate parking in this area but the Township riparian buffer ordinance prohibits any disturbance within 100' of the creek so that rules out using this area. We do own parcel Q8-1-1 which is adjacent to the gas pipeline and we asked the Council for approval to have it surveyed so we can determine if it would be suitable for the parking area. Priscilla asked if she and Rett could go on the property to do a bird count as it is migration season. Jack said that as a P & R member she could.
 - **Grants** – No update

Parks & Recreation Board Minutes

April 8, 2013

- **Saucon Rail Trail** – Jack said that we have installed the waterline for the fountain at the Reading Road Trailhead and Public Works will be out there shortly to begin the construction of the parking lot.
- **Volunteer/Scout Projects** – No update.

7. **Old Business:**

- **Friends of Park** – No update on this.
- **Northampton County Park Acquisition & Development Grant Program** – No update on this.

8. **New Business**

- **Boy Scout Special Event Request** – Jack said this is a second request from the Boy Scout troop to camp out at the Heller Homestead Park. This one will be on the week-end of April 26-28, 2013 when the SV History Week-end events will be held there. The scouts and their leaders know the drill out there for campfires and clean up. He recommends that we approve it and send it on to the Council. The Board voted to approve the request.
- **SV Lacrosse LAX Day Special Event Request** – Jack said this is an annual event that the SV Lacrosse holds out at Polk Valley Park. They hold games on the fields and have tents set up to sell lacrosse related equipment and food as fund raisers. They handle the parking and trash clean-up and we have had no problems with them. He recommends that the event be approved. The Board voted to approve the request.
- **Citizens Academy Session on Parks & Recreation** – Jack said that he will be giving a short overview on Parks & Recreation at the Citizens Academy session this coming Thursday, April 11, 2013.

9. **Adjournment:** The meeting adjourned at 7:45 PM.

10. **Next Meeting:** Monday, May 6, 2013.