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Lower Saucon Township  
Parks & Recreation Board

Meeting Minutes

April 3, 2017

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1. **Meeting Called to Order** – The meeting was called to order by Dave Spirk at 6:00 p.m. at Town Hall Park Pavilion.
2. **Roll Call**  
**Present** – Dave Spirk, Chairman; Tom Butera, Vice Chairman; Niloofar Aflatooni, Atom Kallen, Bill Ross, Katrina Schreefer, Frank Thompson, Members; Ron Horiszny, Council Liaison (6:04pm); Kal Sostarecz, Assistant to the Manager. **Absent** – Ryan Smith, Jr. Council Member
3. **Approval of March 6, 2017 Minutes** – Tom Butera moved for approval of the March 6, 2017 minutes, second by Bill Ross. All in favor. Atom Kallen - Abstain
4. **Citizen Non-Agenda Items** – None
5. **Projects**
  - Dravec Property – Leslie will be meeting with the Township Engineer and the EAC at the property.
  - Steel City Park – Landscape/ball field design was approved by Council and the project is out for bid which is scheduled to close on April 12<sup>th</sup>.
  - PVP Snack Bar – No Update
  - Easton Road Fields –No Update
  - Memorial Bench Program – Township Council approved the additional benches; there are two on order currently.
  - Woodland Hills Preserve – The PA Department of Conservation and Natural Resources did a walkthrough of the park on March 29<sup>th</sup>.
  - Kingston Park – Ella’s Garden – No update – still waiting for plants to emerge after they were cut back last fall.
  - Little Free Libraries – Atom provided updates. He reached out to potential judges who have agreed to help include Tom Butera, Dave Spirk, Erin Clavier (Hellertown Librarian), Josh Popichak (Saucon Source). The first LFL should be built for Polk Valley Park as an example, and then hold a contest to place it in a second park. Atom, Dave, and Tom will make a formal drawing of the first LFL as well as the particulars of the program, which can all be presented to council for approval. Atom volunteers to be the steward of the first LFL.
  - Adopt-a-Park – No Update
  - Memorial Tree Program – Discussion on design of plaques. Best not to mount on the tree itself. Either a stake in the ground or a larger stone to which a plaque would be mounted (preferable.) Kal to research design ideas and bring back to next meeting.
6. **Special Event Requests**

A motion by Frank Thompson, second by Katrina Schreefer, that the Parks & Recreation Board recommends to Council to approve three Event Applications as listed below:

  - Saucon Valley Conservancy’s “Saucon Creek Arts Festival” event being held on June 3, 2017 from 10:00 a.m. to 5:00 p.m. at the Heller Homestead.
  - Saucon Valley Lacrosse’s “LAX Day” event being held on May 6, 2017 from 6:30 a.m. to 7:30 p.m. at the Polk Valley Park.
  - Lamprey Systems Cycling Team’s “Town Hall Cross” event being held on September 23, 2017 from 8:00 a.m. to 6:00 p.m. at Town Hall Park.
7. **Old Business** –
  - The Easter Egg Hunt will take place on April 15<sup>th</sup> at 10:00 a.m. in Dimmick Park. Community Day will take place on August 19<sup>th</sup> at Dimmick Park.

- Katrina provided information on different trail exercise equipment – the distributor she found (www.outdoor-fitness.com) provides packages of multiple pieces of equipment for a discount. Perhaps developer money is available to purchase stations. Kal to bring back available totals to next meeting.

8. **New Business** – A walkthrough of Town Hall Park was completed and suggestions were given for several aspects of the park:

- The stage roof is in significant need of repair or should be removed. It may not be an imminent threat, but is unsafe and should not be used. The suggestion is for Public Works to remove the roof and not replace it due to its infrequent use.
- The pavilion roof is in serious need of painting.
- The sign at the start of the nature trail has broken off at the ground and is lying in the weeds. It should be repaired or replaced.
- The fitness stations were evaluated in reverse order starting at the top of the park. Several of them were completely missing, and if not, are in need of serious repair. Although this fitness trail is in very poor condition, the thought is to not incur expense to place new equipment on it, but instead repair and remove dangerous elements. Money should instead be spent for fitness stations at Polk Valley Park.
- The ballfield's outfield fence is in need of repair. Quotes are being requested from Anchor to complete the work.
- The fence around the "catch and release" pond is falling over and should be repaired.

8. **Adjournment** – Motion to adjourn by Tom Butera; second by Bill Ross at 7:00 p.m. All in favor.

9. **Next Meeting** – Monday, May 1, 2017, 7:00 p.m. at Polk Valley Park Pavilion.