
Lower Saucon Township
Parks & Recreation Board

Business Meeting

April 2, 2007

1. **Meeting Called To Order:** 7:08 pm Town Hall
2. **Roll Call:**

Present: Bill Ross, Chair; Dave Spirk, Vice-Chair; Tom Butera, Bernadette Fong, Steve Zaharakis, members; Jack Cahalan, Council Liaison.

Absent: Michaelann Berger, Scott Schanzenbach
3. **Approval of Minutes:** Minutes from the Parks & Recreation Board meetings for February and March 2007 were approved.
4. **Citizen Non-Agenda Items:** None
5. **Projects:**
 - **Town Hall Park** - Jack reported there was no activity at the Park. All the playing fields have been scheduled for the season. Bernadette stated that there is a problem with bees in the playground in the summer
 - **Southeastern Park** - Jack reported that the Girl Scouts cleaned up all of the parks this past week-end. He reported that there should be growth in the meadow this year. During the year we will start working on the plans for the trails through the meadow. The members stated that they would like to see the gazebo placed in the meadow. There was a short discussion about the insurance that the Township has for the parks.
 - **Steel City** - Jack stated that there was some vandalism in the park. The gutters on the pavilion were pulled off and the picnic tables were damaged. Jack said that fencing would be put up around the newly acquired section of the park and the Township planner will start working on a plan for this area.
 - **Heller Homestead** - Jack stated that he will be getting the Girl Scout together with Bill Sweeney from Jacobsburg State Park to work on the signs for the Nature Trail. There will be a Civil War Living History week-end held at the park on April 28-29, 2007.
 - **Polk Valley Park** - Jack stated that the Township has taken possession of the Nor Car property adjacent to Polk Valley Park. The barn on the property in imminent danger of falling down. Dave suggested that the Township should put an ad in the paper for someone to come in and take down the barn for free for the wood beams. There was a short discussion about a domed turf field that could be privately managed and used by the sports teams in the winter. Jack stated that the Township determined that we would be responsible for the maintenance on Polk Valley Park this year and we awarded an additional contract to the firm Cypres from NJ in the amount of \$21,300 to do the grass mowing in the park. We will do separate bids for fertilization, slit-seeding and any other services. Jack stated that he has asked the Township Planner for information on the agronomist services so he can bring that issue up to the Council again.
 - **Grants** - grant applications will be submitted for the development of meadow areas and trails in Polk Valley Park. We will also be submitting a grant application to Northampton County for the trail connector between the school campus and the park.
 - **Volunteer Scout Projects** - covered under projects report

6. **Old Business:**

- **Polk Valley Park Update** - covered under projects report
- **Kingston Park Walkthrough Update** - Jack stated a walkthrough meeting was held out at the Park on Tuesday March 27, 2007. Council members, representatives from the Historical Society, Dr. Kingston and the Township consultants walked the site. The biggest issue was where to park the school buses that will be bringing children to the site to visit the Lutz-Franklin Schoolhouse. After some discussion it was agreed that the Planner and Engineer would look at areas along Applebutter Road and Limpar Lane to park the buses to unload the children and then the bus would have a turn around area at the end of Limpar Lane. This would remove the large circular driveway that was on the initial plans that took up a substantial portion of Kingston Park and leave this area open for the trail and plantings.
- **Saucon Valley Community Center Programs** - Jack stated that he will be setting up a meeting for Bernadette, Michaelann and himself to meet with Erin from the Community Center about the summer programs.

7. **New Business:**

- **Lawn Mowing Bids** - covered under projects report
- **Goals & Objectives** - still need to work on
- **5-Year Plan** - still need to work on
- **Meeting with Sports Groups**- Jack suggested that we move the May meeting from the 7th to May 14th and hold it out at Polk Valley Park and invite all of the youth sports groups to take an tour of the park and then ask them for feedback on how they recommend the playing fields be scheduled and maintained; recommendations on any improvements needed like fencing, etc. Jack stated that he will have a tent set up with tables, etc for our meeting.
- **Review Site Plans** - Plans for the Atiyeh Wassergass Road Land Development and Dravitz Major were not reviewed as there was no potential recreational space on these sites.

8. **Adjournment:** The meeting adjourned at 8:36 p.m.

Submitted by Jack Cahalan