

Lower Saucon Township
Northampton County, Pennsylvania

Resolution #25-2018

**A RESOLUTION ESTABLISHING APPLICATION AND ESCROW FEES, PERMIT FEES,
UNIFORM CONSTRUCTION CODE FEES, FEES FOR THE USE OF FACILITIES, AND
OTHER FEES FOR SERVICES PROVIDED BY LOWER SAUCON TOWNSHIP**

WHEREAS, Lower Saucon Township is authorized pursuant to the Code of the Township of Lower Saucon, the Second Class Township Code, the Pennsylvania Municipalities Planning Code, the Uniform Construction Code, and other applicable statutes to establish a schedule for certain fees that are to be paid to the Township General Fund for the submission of applications, the use of Township facilities, the acquisition of permits, the provision of financial and tax services and police department services, fees associated with Right-to- Know Act requests, and other authorized and associated fees; and

WHEREAS, these fees are to be established to provide for general reimbursement to the Township General Fund for administrative costs associated with processing applications and permits, maintaining facilities, scheduling and reserving Township fields and pavilions, as well as other incidental costs; and

WHEREAS, the Township of Lower Saucon is desirous of establishing a uniform Fee Schedule for such applications, permits, and other enumerated services so that the general administration costs associated with the provision of these services are specifically set forth and established.

NOW, THEREFORE, be it resolved and it is hereby resolved as follows:

1. The “whereas” clauses set forth above are incorporated herein by reference.
2. All other resolutions inconsistent herewith are repealed.
3. The Lower Saucon Township Fees established for 2017 are as follows:

FEE SCHEDULE

NOTE: Services provided by Township Professional Staff (Engineer/Planner) will be billed at their approved hourly rate.

1. Zoning Permit Fee Schedule

A.	All Permits Requiring Uniform Construction Code Approval	\$4
B.	Residential	
1.	New Residential	\$200
2.	Additions	\$100
3.	Interior & Exterior Alterations	\$30
C.	Commercial/Industrial	
1.	New Construction	\$250
2.	Additions/Change in Use	\$100
3.	Alterations	\$30
D.	Signs	
1.	Up to 50 s.f.	\$50
2.	Greater than 50 s.f.	\$50 + \$1/s.f. over 50 s.f.
E.	Accessory and Miscellaneous Uses	
1.	Decks, patios, sheds, etc under 250 s.f.	\$25
2.	Fences and other miscellaneous structures	\$20
3.	Tree removal (excluding Forestry)	\$20
4.	Decks, patios, sheds, accessory buildings, etc over 250 s.f.	\$50
5.	Swimming Pools	\$50

6.	Demolition		\$30
F.	Road Encroachment/Driveway Permit		\$50
G.	Residential Move In, Certificate of Occupancy or Home Business Permit		\$5
H.	Residential Move Out Permit		\$5
I.	Business/Commercial Occupancy Permit		\$25
J.	New Construction/Temporary Occupancy Permit		\$75
K.	Grading & SESC Permit (includes review of one re-submission)		\$500
	1. Additional Resubmission Fee		\$100
	2. Carbonate Geology Review		\$85
L.	Stormwater Management Applications		
	1. Application Fee		\$50
	2. Escrow		\$1,000
M.	Ground Source Heat Pump		
	1. Application Fee		\$50
	2. Review & Inspection Escrow		\$1,000
2.	Temporary Zoning Permits		
A.	Portable Signs for Temporary Use		\$100
B.	Temporary Structure Permit (sales trailer, etc.)		\$100
3.	Subdivision/Land Development	<u>Application</u>	<u>Escrow</u>
A.	Site Plan or Formal Sketch	\$75	\$1,500
B.	Site Plan for Landfill/Quarries	\$75	\$5,000
C.	Lot Line Changes	\$75	\$1,500
D.	Minor Subdivisions	\$100	\$2,000
E.	Major Subdivisions		
	1. Preliminary	\$400 + \$5/lot	\$3,000 + \$50/lot
	2. Final	\$100	Replenish
F.	Land Development		
	1. Preliminary	\$400 + \$50/1,000 s.f. of building area	\$3,000 + \$50/1,000 s.f. of building area
	2. Final	\$400 + \$50/1,000 s.f. of building area	Escrow brought up to original deposit
	3. Landfill/Quarries	\$750	\$8,000
G.	Revised Submissions	½ of Filing Fee	Replenish
H.	Act 537 Planning Module Review		
	1. 1 or 2 lots	\$100	\$500
	2. 3 to 6 lots	\$250	\$500
	3. 7 or more	\$500	\$500
I.	Recreation Fee (per lot)		\$3,310
4.	Licenses		
A.	Junkyard License		\$250
5.	Finance Charges		
A.	Tax Collection Services		\$20
B.	Duplicate Tax Bill		\$10
C.	Returned Check		\$25
6.	Application for Hearing (ZHB, Council, or Bldg. Code Board of Appeals)		
A.	Residential	\$375	None
B.	Multi-Family Residential	\$450	None

C. Institutional/Recreational	\$1,200	None
D. Commercial	\$1,200	None
E. Shopping Center	\$1,200	None
F. Industrial	\$1,200	None
G. Challenge to Validity of Zoning Ordinance	\$2,000	\$500
H. Conditional Use	\$1,500	\$750
I. Curative Amendment	\$2,000	\$500
J. Application for Rezoning	\$1,500	\$750
K. Miscellaneous (Involving requests to Council requiring the Township Attorney or Engineer to review or render a decision or opinion)	\$50	\$750

7. Documents (paper or disk)

A. Zoning Ordinance w/map		\$25
B. Zoning Map		\$5
C. Subdivision and Land Development Ordinance		\$20
D. Comprehensive Plan (disk only)		\$25
E. Stormwater Ordinance		\$20
F. Copies (up to 11 x 17)		\$.25
G. Copies (large scale)		\$7.50
H. Information on Disk		\$1

8. Rental Fees and Permits

A. Pavilion Rental		
1. Resident		\$100
2. Non-Resident		\$150
3. Deposit		\$50
B. Ballfield Rental Fee		
1. Resident		\$175
2. Non-Resident		\$200
C. Rental of Seidersville Hall		
1. Resident		\$25/2 hrs.
		\$35/4 hrs.
		\$65/5+ hrs.
Deposit		\$50.00
2. Non-Resident		\$35/2 hrs.
		\$45/4 hrs.
		\$75/5+ hrs.
Deposit		\$50.00
D. Metal Detecting Permit		\$5.00

9. Dog Control

A. Retrieval and Containment (per dog)		\$50
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10. Police Department

A. Home Alarm Registration (one time)		\$5
B. Alarm Company Business Fee (annual)		\$10
C. Accident Reports		\$15
D. Incident Reports – Subject to Right-To-Know Act		*
E. False Alarms (no charge for first 2 in 6 month period)		
1. 3-4 call outs		\$25
2. 5-9 call outs		\$50
F. Peddling/Soliciting Permit		\$100

IN WITNESS WHEREOF, this Resolution has been duly enacted this 2nd day of January, 2018, retroactive to January 1, 2018.

Attest

Leslie Huhn
Leslie Huhn
Secretary

LOWER SAUCON TOWNSHIP

Sandra B. Yerger
Sandra Yerger
Council President