

Hellertown Area Library
409 Constitution Ave.
Hellertown, PA 18055

Minutes of the Board of Directors
July 26, 2016

In Attendance: Stephanie Mindler, Jeanne Reilly, Janie Hecker, Teresa Stauffer, John Paulson, Herb Payung, Ron Horiszny, Robin Rotherham

President Mindler called the meeting to order at 6:31 p.m. with the Pledge of Allegiance to the U.S. flag.

John Paulson moved the approval of the minutes.

Seconded by Jeanne Reilly.

Approved

Library Reports

President's Report- No report was given

Treasurer's Report- Jeanne Reilly presented the treasurer's report including the profit and loss and balance sheets from March. The reports will be placed on file for audit. The Kerner Trust of \$10,000 will be depleted. A budget meeting will be held on Sunday August 7 at 1:00 p.m. We received notification from Vanguard that we need to make a change to our account or it would be changed by Vanguard.

Herb Payung made a motion to transfer our Vanguard Account to another more appropriate account based on fact finding through Vanguard. This decision would need majority approval through email.

Seconded by John Paulson

Approved

Library Director's Report- Robin Rotherham –LSTA Grant has not been decided. Priscilla Payne Hurd Grant money has all been spent. The Keystone Grant is due in October. Andrea will be out until the end of August for medical reasons. Carnival plans are in place. Robin reports that she will miss the next board meeting which is scheduled while she is on vacation. We need a date for our first budget meeting. The "Friends" will be at a table at Community Day on August 20th. Volunteers can sign up in the office. There will be a dedication of the *Little Free Library* at the end of August. Circulation is up.

Teen Trustee- No teen trustee was present

Standing Committee Reports

Building and Grounds- Robert Sterling was absent but plant growth in the basement was discussed

Operations and Procedures – Janie Hecker – No report.

Personnel – The Library Director's evaluation was completed

Development- The library is holding a basket raffle and Yankee Candle sale. A *Kindle* raffle will be held in the fall.

Old Business- None

New Business – We are looking at updating Library Documentation- Our Mission Statement is fine but our Vision Statement and goals have been met. We need to begin Strategic Planning. John Paulson will chair the ad hoc committee-the first meeting will be held on Tuesday, September 13th at 6:00 p.m.

Courtesy of the Floor- none

Jeanne Reilly moved that the meeting be adjourned. Seconded by Ron Horniszny

Approved

The meeting was adjourned at 7:16 p.m.