

Hellertown Area Library
409 Constitution Ave.
Hellertown, PA 18055

Minutes of the Board of Directors
February 24, 2015

In Attendance: Jeanne Reilly, Stephanie Mindler, Janie Hecker, Daisy Handwerk, Tom Maxfield, Bob Sterling, Teresa Stauffer, Julie Mackey, Robin Rotherham.
Absent with notice; Herb Payung

President Reilly called the meeting to order at 6:30 p.m. with the Pledge of Allegiance to the U.S. flag.

Motion Stephanie Mindler made the motion to approve the minutes of the January 27, 2015 Board Meeting with correction of misspelled name [Mackey not Macky]. Teresa Stauffer Seconded. **Approved**

Library Reports

Treasurer's Report- Daisy Handwerk reviewed the Balance Sheet and Profit & Loss documents. These reports are available in member's mailboxes prior to the meeting. Financial reports will be filed for audit.

Library Director's Report- Robin Rotherham reviewed fundraisers and Sweetheart Fund. A meeting of the Fundraising Committee will be held on March 5th at 9:30 a.m. Report Attached.

Teen Trustee- position not filled

Community Outreach Coordinator's Report- Erin Clavier reported on fundraising efforts plus Programs and Events. **Out Of Print** fundraiser –March 1-31. Report Attached

Standing Committee Reports

Building and Grounds- Bob Sterling- no report

Operations and Procedures – Janie Hecker rescheduled the By-laws Committee Meeting to March 5th at 4:30 p.m.

Personnel – Stephanie Mindler- no report

Development-Julie Mackey- no report

Old Business

Issues of required Clearances for employees and volunteers of the Library

Motion –Daisy Handwerk made the motion that the library shall pay for the cost of clearances for current employees. Tom Maxfield Seconded.

Approved

Motion – Teresa Stauffer made the motion that the library shall pay for the cost of clearances for volunteer youth under the age of 18 with the library retaining ownership (they are non-transferable) of the clearances. Daisy Handwerk Seconded

Approved

Motion –Tom Maxfield made the motion that current adult volunteers shall pay for and submit clearances; after six months of service, they shall be reimbursed costs. All future volunteers shall present clearances before beginning service with no reimbursement. Julie Mackey Seconded.

Approved

Security Cameras - Bids from DNAI and Vector are too expensive and may not fit the library's needs. We will put two faux cameras near the DVD's because theft of current DVD's are high.

New Business

Former Friends Group- Bob Sterling is still gathering information. He will contact Paul Van Norman.

Motion Tom Maxfield made the motion to adjourn at 7:40 p.m.

Corrected 3/24/2015