

Hellertown Area Library
409 Constitution Ave.
Hellertown, PA 18055

Minutes of the Board of Directors
February 23, 2016

In Attendance: Stephanie Mindler, Janie Hecker, Daisy Handwerk, Robert Sterling, Teresa Stauffer, John Paulson, Robin Rotherham.

Vice-President Mindler called the meeting to order at 6:38 p.m. with the Pledge of Allegiance to the U.S. flag.

Vice-President Mindler installed John Paulson as a Hellertown Area Library Board director representing Lower Saucon Township.

Vice-President Mindler announced that the Friends event date was changed to May 21st and will be held at the Grist Mill.

Daisy Handwerk moved the approval of the minutes, as corrected from January, 26, 2016. Seconded by Robert (Bob) Sterling.

Approved

Friends Report- Bob Sterling reported that a fundraiser at the Grist Mill is being planned and the date has been moved to May 21, 2016 because of weather concerns. The "Go Fund Me" on-line fundraiser has not been successful to date.

Library Reports

President's Report- In Jeanne's absence, no report was given

Treasurer's Report- Daisy Handwerk presented the treasurer's report including the balance sheets from January 31, and profit & loss from January. There is no big change and the report was placed on file for audit.

Library Director's Report- Robin Rotherham –We moved \$20,000 to the Vanguard account. We have a new service agreement signed by the (Lower Saucon) Township – board needs to sign it. Copies will be in board mailboxes. Ali Finkbeiner resigned her position. Erin will take on added responsibilities of cataloging. A part time circulation desk assistant position is open. Robin recommended that all staff be offered Basic First Aid and CPR training. The board is asked to approve \$19 per staff member for course materials which was not part of the budget.

Janie Hecker moved that the cost of materials be approved for Basic First Aid and CPR instruction which will be offered to all library staff members.

Seconded by Teresa Stauffer

Approved

Standing Committee Reports

Building and Grounds- Robert Sterling – volunteers have been shoveling the lighter snowfalls. The basement windows are in and the plastic covers have been replaced. We have some water in the back of the basement by the elevator. Because the ground is frozen, it is believed the water came from underground.

Operations and Procedures – Janie Hecker – No report.

Personnel – No report

Development- Currently there is a Wine Basket raffle.

Old Business- None

New Business – Election of Officers.

The following slate of officers was recommended for 2016

President- Stephanie Mindler

Vice-President- Teresa Stauffer

Secretary- Janie Hecker

Treasurer- Jeanne Reilly

Daisy Handwerk moved the election of the recommended slate of officers for 2016.

Seconded by Robert Sterling

Approved

Courtesy of the Floor- none

John Paulson moved that the meeting be adjourned. Seconded by Daisy Handwerk.

Approved

The meeting was adjourned at 7:28 p.m.