

- I. OPENING**
- A. Call to Order
 - B. Roll Call
 - C. Pledge of Allegiance
 - D. Announcement of Executive Session (if applicable)
- II. PUBLIC COMMENT PROCEDURE**
- III. PRESENTATIONS/HEARINGS**
- IV. DEVELOPER ITEMS**
- A. Hidden Meadows – Lower Saucon Road – Extension of Security for Improvements
- V. TOWNSHIP BUSINESS ITEMS**
- A. Resolution #73-2010 – Authorizing Submission of PennDOT Transportation Enhancement Grant
 - B. Appointment of Township Representatives to the Library Task Force
 - C. Kingston Park – Ella’s Garden – Approval of Planting Schedule and Discussion of Maintenance Responsibilities
- VI. MISCELLANEOUS BUSINESS ITEMS**
- A. Approval of November 17, 2010 Minutes
- VII. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS**
- VIII. COUNCIL & STAFF REPORTS**
- A. Township Manager
 - B. Council/Jr. Council Member
 - C. Solicitor
 - D. Engineer
 - E. Planner
- IX. ADJOURNMENT**

Next EAC Meeting: December 14, 2010
Next Zoning Hearing Board Meeting: December 20, 2010
Next Council Meeting: December 15, 2010
Next Planning Commission Meeting: December 16, 2010
Next Park & Rec Meeting: December 6, 2010

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I. OPENING

CALL TO ORDER: The General Business & Developer meeting of Lower Saucon Township Council was called to order on Wednesday, December 1, 2010 at 7:00 P.M., at 3700 Old Philadelphia Pike, Bethlehem, PA, with Mr. Glenn Kern, President, presiding.

ROLL CALL: Present – Glenn Kern, President; Tom Maxfield, Vice President; Priscilla deLeon, Sandra Yerger, and Ron Horiszny, Council members; Jack Cahalan, Township Manager; Leslie Huhn, Assistant Township Manager; Dan Miller, Township Engineer; Linc Treadwell, Township Solicitor; Judy Stern-Goldstein, Township Planner and Jr. Council Member, Eubin Hahn.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)

<p>Mr. Kern said Council did meet in Executive Session just prior to this meeting to discuss personnel issues.</p>

II. PUBLIC COMMENT/CITIZEN AGENDA ITEMS

Mr. Kern said if you are on the agenda, you have Council and Staff's undivided attention and we can discuss the agenda item with you thoroughly. At the conclusion of the discussion, they do open it up to the public for public comment for each individual agenda item. If you do speak, we ask that you use one of the microphones and state your name clearly for the record. We transcribe the minutes verbatim, accurately and fully. If you go on our website, you can see that. We want to make sure we get everyone's name in there and what you've said accurately. If you do want to receive future agendas, there's a sign-up sheet in the back where if you put your email address, we'll email them or mail them to you if you don't have an email address.

III. PRESENTATION/HEARINGS – None

IV. DEVELOPER ITEMS

A. HIDDEN MEADOWS – LOWER SAUCON ROAD – EXTENSION OF SECURITY FOR IMPROVEMENTS

Mr. Kern said the applicant has requested an extension of their Letter of Credit for Hidden Meadows which is due to expire on December 6, 2010 and Council should approve the request for the extension.

MOTION BY: Mr. Maxfield moved for approval of extension of security for improvements for Hidden Meadows.

SECOND BY: Mr. Horiszny

Mr. Kern asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 5-0

V. TOWNSHIP BUSINESS ITEMS

A. RESOLUTION #73-2010 – AUTHORIZING SUBMISSION OF PENNDOT TRANSPORTATION ENHANCEMENT GRANT

Mr. Kern said Resolution #73-2010 has been prepared to authorize the submission to PennDOT for the Automated Red Light Enforcement (ARLE) Transportation Enhancement Grant in the amount

of \$486,885.00 to install a traffic signal at the Polk Valley Road and Route 412 intersection that would support Pennsylvania's Department of Transportation's focus on improving safety and reducing congestion.

**RESOLUTION AUTHORIZING A GRANT SUBMISSION TO PENNDOT FOR THE
AUTOMATED RED LIGHT ENFORCEMENT (ARLE) TRANSPORTATION
ENHANCEMENT GRANT FROM ARLE REVENUES**

WHEREAS, it is the long term goal of Lower Saucon Township to provide for the safe movement of traffic within and through the Township without excessive delay and congestion, and

WHEREAS, the Township Engineer has prepared a warrant analysis for the Polk Valley Road (SR 2002) and Route 412 intersection that recommends signalization at this location due to increased traffic volumes and peak hour delays in the approaches from side streets; and

WHEREAS, the Township also desires to increase the safety of Saucon Valley School District buses that utilize the intersection during these peak hours, and

WHEREAS, in conjunction with the Borough of Hellertown, the Township has submitted a traffic signal permit application for this intersection to PennDOT; and

WHEREAS, the Pennsylvania Department of Transportation is providing funding for planning and construction of roadway systems to promote the enhancement of safety; and

NOW, THEREFORE, BE IT RESOLVED, that the Township of Lower Saucon, Northampton County, Pennsylvania hereby approves the submission of a grant application in the amount of \$486,885.00 to install a traffic signal at the Polk Valley Road and Route 412 intersection that would support Pennsylvania's Department of Transportation's focus on improving safety and reducing congestion.

BE IT FURTHER RESOLVED that the Council of Lower Saucon Township does hereby designate the Council President and the Township Manager as the officials to execute all documents and agreements between Lower Saucon Township and PennDOT to facilitate and assist in obtaining the requested grant.

Mr. Cahalan said this is another grant we are submitting. We do have funding for the traffic light in the capital fund and he's been trying to augment that with PennDOT funding. Hopefully we will be awarded some funds for this project.

MOTION BY: Mr. Horiszny moved for approval of Resolution #73-2010.

SECOND BY: Mrs. Yerger

Mr. Kern asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 5-0

B. APPOINTMENT OF TOWNSHIP'S REPRESENTATIVES TO THE LIBRARY TASK FORCE

Mr. Kern said the Manager is prepared to make recommendations for the appointment of the Township representatives to the Library Task Force that will be meeting over the next 1-2 years to determine the feasibility of consolidating library services with the Hellertown Area Library.

Mr. Cahalan said as a follow up to Council's adoption of Resolution #67-2010, at your October 6th Council meeting, that resolution approved the Township's participation in a Saucon Valley Library Consolidation Feasibility Task Force made up of representatives of the Township, Hellertown Borough and the Hellertown Area library. Those organizations have named their representatives.

**General Business & Developer Meeting
December 1, 2010**

The resolution called for at least three representatives from each of the entities on the Task Force. He is recommending that the Township Council approve the following three Township residents as our representatives on the Task Force.

Mr. Cahalan said No. 1 is Lynn Koehler. She's been the Township representative to the Bethlehem Area Public Library. She's also a member of the Township Library Committee. The second appointment would be Mike Karabin. Mike has been a member of the Township Library Committee and also serves as a school director at the Saucon Valley School District, so he can bring some perspective from that area to the Task Force. The third representative, he put a copy of her resume in your folder, is Kimberly LaBrake. Kim lives in the Township. She's an architect with extensive experience working on public projects, particularly libraries, and she'll be a valuable asset to the Library Task Force. He's asking for Council approval of those three representatives to the Saucon Valley Library Feasibility Task Force.

MOTION BY: Mrs. deLeon moved for approval as stated by Mr. Cahalan.

SECOND BY: Mr. Maxfield

Mr. Kern asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 5-0

Mr. Cahalan said Hellertown had notified them that their Borough Council approved the following Hellertown residents to the Task Force. One is a Rev. Lamar Handwerk. The second one is Joseph Pampanin; and the third one is Council Member, Gail Nolf.

Hellertown Area Library has designated the following individuals as their representatives to the Task Force - Michael Evangelista, Alison Finkbeiner, and Jessica Goedel. Now that we have members of the Task Force appointed, he is going to meet with the Borough Manager and the Hellertown Library Director in the next week or so to go over the work plan for the Task Force to designate meeting times and location. We anticipate the meetings will begin in January 2011. He should mention that Mr. Cahalan, Mr. Luthar, and the Hellertown Library Director will serve as ex-officio members of the Task Force. We'll bring in the Finance Directors from the Township and Borough, as needed, to assist the Task Force. The Task Force, once they get going, the Township representatives will be asked to provide Council with an interim report on the Task Force findings by November 1, 2011 in time for Council deliberations on the budget for 2012.

Mrs. deLeon said we recently received correspondence from a family because of the book mobile. Would you forward correspondence to the Task Force? Mr. Cahalan said that was distributed to the Library Committee.

C. KINGSTON PARK – ELLA’S GARDEN – APPROVAL OF PLANTING SCHEDULE AND DISCUSSION OF MAINTENANCE RESPONSIBILITIES

Mr. Kern said the Township Planner will review the final planting schedule for Ella's Garden and will discuss the ongoing maintenance needed for the garden.

Ms. Stern Goldstein said they prepared a planting schedule for the rain garden at Kingston Park many months ago. It has gone through the Township staff and Dr. Kingston. The design itself has been okayed, but the issue is maintenance. We had a discussion about any garden, whether it be a perennial garden or a border garden, a rain garden – maintenance is an issue. You need to pull weeds and eradicate invasives. Some gardens require clipping and native gardens don't, but it does require tender loving care to make sure the plants you planted are growing as opposed to the weeds and vegetation that are encroaching. They had a meeting with Dr. Kingston, Sue Horiszny, Jack Cahalan and Roger Rasich to talk about maintenance. From that meeting, Jack sent out a request for proposals to ten different companies for maintenance. The first three years is the most intensive, and after that, yearly maintenance is needed. Only one quote was received for \$3,495.00 from Edge of the Woods, a very reputable company. They believe they would do an excellent job,

**General Business & Developer Meeting
December 1, 2010**

but the issue is the cost. They wanted to bring that before Council to talk about cost that is associated with the ongoing maintenance of the design once it is implemented.

Mr. Cahalan said one of the ideas, which he mentioned to Sue Horiszny and Dr. Kingston, was to establish a stewardship or endowment fund with funding that would be sufficient for the first three years of the maintenance – approximately \$12,000.00, and then that would cover the services of a firm like Edge of the Woods, which means that firm would come in and do the maintenance for the first three years. After that, it's just basically annual mowing. Ms. Stern Goldstein said also checking for invasives. That's more likely be able to handled with volunteer staff. The beginning is really tough to do with volunteers. It takes a huge commitment.

Mr. Cahalan said he got a response from Dr. Kingston and put a copy of it in Council's packet. He emailed him this proposal back on November 24th and mentioned that the stewardship fund was one of the ideas that had been proposed and funding it with \$10,000.00 to \$12,000.00 and he stated that it was his feeling that Council might be looking for outside donations to fund the stewardship fund from rather than using Township funds. Dr. Kingston responded to that and said thanks for the update, but unfortunately he would be out of town on December 1st. We will explore possibilities for donations for the maintenance and that the garden and its ongoing maintenance are very important to him. He indicated that he will help in any way he can, and to please make the Council aware of this and if you want to discuss this he's available until Tuesday. That was Mr. Kingston's response to that and Sue Horiszny is here tonight. Ms. Stern Goldstein is putting before you the planting schedule and they want to get approval for it as they want to move ahead with planting in the springtime. All the other earthmoving work is completed and they'd like to go ahead and put a bid package together and get that out in the next month or two so they are ready for springtime. The endowment fund for the maintenance is the best recommendation they can make for funding that without using Township funds.

Ms. Stern Goldstein said the reason they are talking about the maintenance cost and the maintenance is that it's something outside of the realm of what our Public Works staff would normally do or would or could do. The amount of time and attention this would take is not mowing and it goes beyond mowing. It wouldn't be appropriate to saddle Public Works with that. They are not equipped to do that with the other time restraints and responsibilities they have.

Mr. Kern said what exactly would this company be doing with the maintenance? Ms. Stern Goldstein said they would need to come in and weed; selectively eliminate the plants that are growing that weren't planted; they would check for invasives and make sure they are not coming up; and there would be some mowing along the edges. It's really the weeding and selective removal of the ones that aren't supposed to be there which is the appropriate removal of invasives as they come up or which are around the rain garden. They would also have to remove the debris as it's still functioning as a rain garden and they don't want to clog it. Mrs. Yerger said the key word is selective removal. If you are not versed in native plants, it's really easy to yank everything. She has a lot of native plants in her garden and until you learn how to identify these, you end up yanking the good with the bad. Ms. Stern Goldstein said if you don't know what that plant is supposed to look like through its entire life cycle, you'll be removing ones that they paid a lot of money for and leaving the wrong ones. Native plants do change in their looks drastically throughout their life cycle. Mr. Cahalan said it also includes some spot treatments of herbicides that Public Works cannot do.

Mr. Cahalan said you've gone over the plan before, but we didn't want to implement it without dealing with the maintenance issue first. There is the list that is attached to the detail plan, the nursery stock planting schedule, and the wet meadow areas and swale. That would be part of a bid package and our recommendation is to establish this stewardship fund and make the planting contingent upon the fund being established and fully funded so we have the money there to pay a company there like The Edge of the Woods to do the maintenance the first to third years. The source of the funding would be that we would ask Dr. Kingston, Sue Horiszny, and the Lower

**General Business & Developer Meeting
December 1, 2010**

Saucon Township Historical Society to see if they could assist in soliciting donations to fund the endowment fund.

Mr. Maxfield said since this letter, do we have any kind of commitment to this effort? Mr. Cahalan said no, not from Dr. Kingston or from Sue Horiszny. Sue Horiszny said she would need help for fundraising and donations and does the Township have a mailing list they could use? Mrs. Yerger said the one thing that might happen is it is a rain garden. Ms. Stern Goldstein said for the installation, sometimes that can be written as an educational grant through the Conservation District if you are going to use it as an educational tool as we've done before, but the maintenance is the issue. She hasn't seen one yet from maintenance of a rain garden. Mrs. Yerger said installation is usually the easier way to go as far as getting grant funding. Mr. Cahalan said they don't have a donor list and usually don't get involved in that. Mrs. deLeon said we could put it on the Township website, the newsletter, and the media. Ms. Stern Goldstein said occasionally, a private group comes up with different grants. If anything comes across her desk, she will let Mr. Cahalan know. Sometimes there's a private citizen who is willing to fund grants for different things. You never know what comes across her desk. There are some family foundations. Mr. Cahalan said if we want to go ahead and bid this out and order the plants so they can be put into the ground in the spring, he's recommending that you approve the planting schedule, but contingent on the endowment fund having funding in it to at least take care of the maintenance in the first year which means we would need funding in year one as maintenance is going to start real quick. Mr. Maxfield said some of the maintenance details sound like installation as marking the young trees and shrubs. The actual cost of the first year, those don't seem like they run up a lot of money. Ms. Stern Goldstein said yes, it's after the installation that these things are done like the monthly monitoring, eradicating of invasives, the selective removal of plants, the pruning. Mr. Maxfield said Mr. Cahalan has a good idea of having solid endowment plan. We're talking about specialty things like checking for insect damage and looking for disease that is going to take someone like Edge of the Woods to do. The Historical Society, the Township, and Dr. Kingston don't want to plant something and then have it not maintained and not look good. Ms. Stern Goldstein said we'll have to bid it out so as long as we know by the end of January. Mr. Cahalan said what we are recommending is at least the fund to be endowed with the first years funding so that we can go ahead and put the plants in the ground and know that they will be properly maintained. We are looking for the commitment so we can go ahead with the planting.

Mr. Cahalan said in answer to Ms. Horiszny's question, that each of the Township's parks, including the Lutz-Franklin Schoolhouse, are funded for maintenance each year, which is usually \$5,000.00. We do have funding for the development of Kingston Park, put the pathways in, the parking lot, to put the garden in, and the pavilion. All of those are funded. The maintenance is something extra that came up as we were discussing the planting in the garden.

Mrs. deLeon said she doesn't think we ever made the Lutz-Franklin Schoolhouse an official Township park, so if developers come in and offer open space money, it wouldn't go to Lutz-Franklin. Mr. Cahalan said he should correct that, he meant Township properties because for the Heller Homestead there is money put in there for maintenance. Mrs. deLeon said Heller Homestead is a park. You have to reread the lease. It's still the park, but they never took the schoolhouse as a park. Mr. Cahalan said it's a Township property, and we've been funding it. There's a fund for each of those properties and about \$5,000.00 is put in there each year – Heller Homestead, Southeastern, and all the other parks have a maintenance fund. Mr. Maxfield said the way we've been treating Heller Homestead is the house is a separate unit from the rest of the park. Haven't we been thinking about it like that? Mrs. deLeon said she thinks everybody has their own concept of what's out there. Mr. Maxfield said it's not a concept, it's how we've been funding it. That's how we've been talking about it for years now – there's the park that has the trail on it and then there's the house. He always thought that the Lutz-Franklin was similar to the Heller Homestead in that it was a house property or a building property. If there is a question about how that is treated, we need to know. Mrs. deLeon said she thinks it's the history of the acquisition. We acquired the Lutz-Franklin Schoolhouse property and we acquired that and the two parcels on the

**General Business & Developer Meeting
December 1, 2010**

Heller Homestead were given to us as open space and recreation land that has to be maintained as a park. Attorney Treadwell said he doesn't know the specifics, but part of it came from the development next door. Mrs. deLeon said when you look at the Heller Homestead you are looking at the two parcels which add up to be 14 acres and that's park land. It's in our official park plan whereas the schoolhouse can be part of the park plan if we want it to be, but it was acquired as an outright purchase for \$1.00. Mr. Horiszny asked if they were separate budget items? Mr. Maxfield said yes. Mr. Cahalan said there's a Heller Homestead park fund. Mr. Maxfield said no developer fees would go to the Heller Homestead. They would go to the Heller Homestead Park. Mrs. deLeon said no, the fees would go to the two properties. They were never separated. Mr. Maxfield said that is not what our budget says. Mrs. deLeon said we have an historic fund which we put money into for the historical properties, but she doesn't think we funded that in the budget this year. Then there's \$5,000.00 we put in each of the parks. Mr. Cahalan said the Heller Homestead property has funding for maintenance of the park and also has funding for maintenance of the buildings. That's the Heller Homestead fund which is a special fund. Mrs. deLeon said she's only been here for how long now. Mr. Cahalan said they split that fund out in the line items - the funds allocated for maintenance of the house and maintenance of the park. Mr. Maxfield said they never used developer funds for the house? Mr. Cahalan said there were developer funds that went to the park. They didn't go in for maintenance of the house. Mrs. deLeon said where did the money come from for the maintenance of the windows that got painted? Mr. Cahalan said Council authorized in the budget appropriations for these maintenance needs and for the windows. Mrs. deLeon said we contribute to that, so it's Township funds. Mr. Cahalan said right.

Mr. Kern said what action do you require of Council for Ella's garden planting schedule? Mr. Cahalan said what we'd recommend was approval of the planting plan that Ms. Goldstein has presented tonight.

Mr. Cahalan asked Ms. Stern Goldstein if she could give an estimate cost for the planting? Ms. Stern Goldstein said she doesn't remember it right now. They did a cost for the entire Kingston Park and it broke out the landscaping portion of it. Mr. Cahalan said that he wants Council to be aware of that before they approve it.

Mr. Horiszny said a question on the mailing list. If the Historical Society and/or Parks and Recreation Board decided they wanted to do a fundraiser for this item, could they use the Township's mailing list? Mr. Cahalan said we don't really have a mailing list. We don't allow the taxpayer lists to be used for this purpose. The only list they have are people paying taxes and they are not released as a mailing list. Mr. Horiszny said we mail the newsletter. Mr. Cahalan said those are postal addresses. Leslie also has an email list that she's been working on. We don't use them for donor types of requests. Mr. Horiszny said but to invite them to a Township function, even though it's a fundraiser, would that be possible? Attorney Treadwell said he doesn't think there is any prohibition, but he doesn't think it's a good idea for the Township to use the list of its residents to generate donations. Mrs. deLeon said she thinks you could put it in the newsletter and on the website on the announcement page. Mr. Horiszny said he would think it would be a good idea for the Park and Recreation Board to do some fundraising for the endowment fund too since they are the Parks Board. Mrs. deLeon said she agrees. They are part of the park system and so is the Historical Committee.

Ms. Horiszny said she needs to go back to her Board of Directors as she needs to see who else would be putting up money.

Mrs. Yerger said can we just table this until the December 15th meeting until we get the cost estimate together? That way we can incorporate the cost estimate right in. Ms. Stern Goldstein said she apologizes for that. Council tabled this item until the December 15th meeting.

After the November 17th minutes were approved, Ms. Stern Goldstein found the missing information needed for the cost estimate. She said the total estimated cost for installation of the

**General Business & Developer Meeting
December 1, 2010**

plants including the trees, shrubs, plants and seeding of the wet meadow mix with the contingency is \$13,101.00.

Mr. Cahalan said the motion he would recommend is approval of the planting at the cost of \$13,101.00 with the condition that the funding for the first year maintenance be available in the endowment fund.

MOTION BY: Mr. Maxfield moved for approval as stated above by Mr. Cahalan.
SECOND BY: Mrs. Yerger
ROLL CALL: 5-0

VI. MISCELLANEOUS BUSINESS ITEMS

A. APPROVAL OF NOVEMBER 17, 2010 MINUTES

Mr. Kern said the minutes of the November 17, 2010 Council meeting have been prepared and are ready for Council's review and approval.

Mr. Horiszny said on page 8, line 41 and 42, the comments he made should be "along the creek". It should also say "it isn't going to work". Page 8, line 44, Bob's last name is "Gearhart".

MOTION BY: Mrs. Yerger moved for approval November 17TH minutes, with corrections.
SECOND BY: Mrs. deLeon
ROLL CALL: 4-1 (Mr. Horiszny – No)

VII. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS

- Ms. Stephanie Brown, Meadows Road, had a picture of the Meadows Bridge and said she's had this in her house for a couple of years. It was displayed at one of the Heller Homestead gallery exhibits and she bought it. The reason she brought it tonight was to share it as she's concerned about the future of the bridge. The picture of the bridge, even though it's relatively recent, is the way she remembers the bridge growing up. She hasn't seen any pictures of the bridge within the last five years. There's no nasty concrete on it or rods sticking out of it. The bridge doesn't look like that anymore. She said Mr. Cahalan had said the Township had applied for some kind of grant for the bridge, is that true? Mr. Cahalan said there was Transportation Enhancements funding that was available. They applied for funding for the Old Mill Bridge, but the Meadows Bridge belongs to the County. He sent the grant information to Mr. Stoffa. One of the problems with the Meadows Bridge is that it's not eligible for the National Register so it won't qualify for this funding. They are putting the Old Mill Bridge in because it is on the National Register. Ms. Brown said one of her concerns is if the bridge still looked like her picture, they would have no problems in getting it on the National Register, but our problem is the fact that it's probably never going to be on the National Register. She's been doing some reading through the paperwork about PA Code and what PennDOT says about bridges and what they found when they did the study in District 6 and everything is applicable to all bridges in PA. Her concern is she really sees a disconnect between the Township and the County with this bridge. What bothers her is that no one has really taken the time to watch this bridge. She doesn't have the time to do it anymore, so that bridge is on its own from now on. One of the things that has bothered her is that the Township hasn't taken seriously the commitment to this bridge in particular. One of the things she has come up with is that there's a couple of us from Meadows Road that have taken it upon ourselves to monitor the bridge and watch what's going on with the bridge and we are very interested in forming a more formal group that reports back to the Township in some capacity to say the historic committee regarding the bridge as we are the ones who have a vested interest in this bridge. Two of us grew up on Meadows Road and have lived there a good part of our adult lives. Somebody has to watch over this bridge in a more formal manner and the Township isn't going to do it, and because of the fact that you keep saying it is the County's bridge. The County has so many other things to do.

**General Business & Developer Meeting
December 1, 2010**

She's tossing that out there. Mr. Cahalan said he's confused because at a previous meeting, they reported on the meeting they had with the County Representatives out at the bridge that she and Mr. Horiszny attended. Jim Birdsall from HEA put together a report on that meeting and it established some important points, which they had shared with the Council. The first one was the County has no plans to demolish the bridge. If they were, they'd have to have several years of planning to do that. The second point was that it's receiving regular maintenance from the County, per PennDOT standards, and it's being inspected regularly. They are conforming to the PennDOT maintenance standards for that type of bridge. Ms. Brown said that's her problem. Mr. Cahalan said the third point is that none of their maintenance is causing any harm to the bridge. He thought that established some important points as far as how the bridge is being treated and the Township is working with the County to see that this is being followed. We are doing what we can as far as traffic related issues and the stop signs that were put up there. He doesn't agree with her statement that the Township is not doing anything with the Meadows Bridge. He thinks they are doing everything they can to work with the County on maintaining and preserving this historic bridge. Ms. Brown said you say that the County claims they are following PennDOT standards, but if you look in the guides she gave you, it says use mortar and very little of Portland cement. She saw them add a lot more concrete this summer to that bridge. We already had a stone mason come out and say that's not good for the bridge and not the way to be fixing it up. She's not sure if and how they put the drains through to help with the drainage problem. Mr. Cahalan said he hasn't heard anything on that yet. Ms. Brown said that's what she means. It's important for the Township to know when things like that are going on. Just like there were several emails this summer where she said something was going on with the bridge, do you know what's going on and she never got an answer back, so she assumes Mr. Cahalan didn't pursue it with the County. Mr. Cahalan said he's not sure what she is talking about on these emails. Any email that came in that was a concern about the bridge was shared with the Township Engineer. If there was a question they had, they contacted Mr. DeSalva at the County, and they got that information back and shared it with her. He's not sure what she is referring to that nothing was done. Ms. Brown said she's not saying that nothing was done, she's referring that not enough has been done. She still sees trucks go over that bridge and doesn't have the time anymore. Mr. Cahalan said that's an enforcement issue and they have talked about that. They discussed the weight limit. Ms. Brown said just because they talked about it in the past doesn't mean it still isn't going on. Mr. Cahalan said that doesn't mean the police aren't actively enforcing the weight limit on the bridge. Ms. Brown said this is exactly the attitude she is talking about this bridge and that's what makes her so upset. Mr. Cahalan said he's giving her the position of the Township relative to the bridge, which is that they are working with the County to preserve and protect the bridge. That's not an attitude, it's a position this Council has taken and they've carried it out with meetings and communications with the County Executive. Mr. Kern said is there something you wish of Council to do this evening? Ms. Brown said you are getting funding for the Old Mill Bridge because the Township owns the property. Mr. Cahalan said they are applying and hope they can get funding. Ms. Brown said how much are you going to push the County to do the same with the Meadows Road Bridge as you know it's out of your hands? Mr. Cahalan said he can't force the County Executive to do anything. Ms. Brown said she's just asking you to maintain a conversation and try to really push the issue with them. Mrs. Yerger said she thinks Ms. Brown missed the point that Mr. Cahalan was trying to make. The fact that the funding is involved for structures that are on the National Register. This bridge is not and that's not the County's fault, that's not the Township's fault. That's just the guidelines that apply to this particular round of funding so there's nothing anyone can do about that. Ms. Brown said apparently there is no other funding out there for bridges, is that her understanding? Mr. Cahalan said the County has funding for bridges. They explained at our meeting that it is limited, but it is enough to do the required maintenance on the Meadows Road Bridge. They are not saying they are not maintaining it. They are not saying they do not have funding to maintain it. Ms. Brown said she never said that. Mr. Cahalan said the grant if it was received would be to rehabilitate the bridge, possibly even improve it as far as width and load, but in its current state, the County has stated it's safe for the posted weight limit on there and it's being maintained based on the PennDOT standards, so he doesn't see what the issue is she is talking about tonight. Ms. Brown said she's tired of pushing this issue in this Township. We still have favorites and certain historical

**General Business & Developer Meeting
December 1, 2010**

sites that get more attention than others. Because it's not on the Historic Register, it shouldn't matter. This bridge is a very important part of the community and the fact that the Township keeps looking the other way really bothers her. One of the things that bothers her with this Township is to see the unfairness with historical sites, and she understands the predicament the Township is in with this bridge, but you have to do more. Just because the County says they are not tearing it down right now, doesn't mean that's the end of it and we won. There's still a long way to go with this bridge and you all know that. Mr. Horiszny said the problem is that it's not our bridge. You can plead with us and we can plead with the County, but our weight with the County is the same weight as yours, so you talk to them instead of us and eliminate the middle man who can't do anything. Ms. Brown said she's been to the County many, many times. Nobody from this Council or Township has gone with her. She's talked with two of her neighbors who were upset that they weren't invited to the County meeting. You guys have your reasons, and she doesn't agree with them. She's just here to say there are people who care about this bridge. She understands some of the breakdown with the County. If you truly believe in this bridge like she does, you have to do more. Her hands are tied anymore with this bridge and she doesn't know what to do anymore. One of the things that really upsets her is the fact that there was a little piece of property for sale right next to it and it's being sold to someone else now as the Township said it was too expensive to buy that little piece of property. That would have been a great property to be able to stand there and admire the bridge and be part of the Township's park system where you planned on making it part of the EIT tax, but you didn't do that. She's heard rumors of what might be happening with who is buying it and it upsets her. Those are just rumors and you had your chance and you walked away from it. As a resident of Meadows Road for 37 years, she can say that she has watched the Township for years neglect that area – Skibo Road, Meadows Road, and now suddenly within the last several years with all the development going on, it's getting attention but it's not pro-active, it's in reaction to other things. She knows the plans for Phoebe are still up in the air, but that's just one thing that will wreck that bridge. When she was at the Planning Commission meeting she spoke of the importance of this bridge and she's finally starting to get some of her neighbors to understand it. The fact that she's the only person here tonight really should not matter. She exchanged an email a year ago with Mr. Cahalan when the sign went up at the bridge, and he was saying the Old Mill Bridge doesn't have a historic marker. She wishes it did as it's not fair that the Meadows Bridge has one. When you live in a community and you have two historic bridges and both have historic characteristics and both mark a significant period of time in bridge building in PA, the Old Mill Bridge should have one too. She knows there are grants and funding and that's all a question. Just like everything else in this Township, there are favorites and things get treated differently. You've had the opportunity to buy the bridge and you don't want to. This is the oldest bridge in the Township and still actively opened to traffic. She's just disappointed where we are right now with it. The request is that there's three of us who are very active on Meadows Road and the bridge is our heart and soul and they'd like to be recognized by the Township in some important capacity because they are the people who are guarding that bridge. Mrs. deLeon said she's sorry the other residents felt left out, but that meeting started out with the Township and the County and she suggested that Ms. Brown could come. She didn't want to overwhelm the County as sometimes that could have played against us. Ms. Brown said she understands that. Mr. Stoffa has said from the beginning that there is more public support needed out there, but if the Township is going to turn people away; there's nothing she can do about it. Mrs. deLeon said we didn't turn people away. That was a meeting between Township officials and County officials. You were invited to it. If people are that interested, form a committee. That's what needs to be done and be a united voice. Ms. Brown said that's what she's asking because she can't do this herself anymore. Mrs. deLeon said we can support the committee, but it's hard for us to say we are going to endorse a committee because we don't know what they are going to do or say. You need to get the people together and form a committee. Ms. Brown said they wanted her to come and discuss it with the Township to see where they stand. Mrs. deLeon said we don't own the bridge. The County owns the bridge. This isn't the same position as the Ehrhart's Mill and Old Mill Bridge. They were going to demolish that bridge and build a modern span there and the Township said no. They aren't demolishing the Meadows Bridge. Financially, if we take on a bridge, we have to be able to take care of it and that's a big safety issue. Ms. Brown said she's aware of all the issues, but that

**General Business & Developer Meeting
December 1, 2010**

doesn't resolve the problem. Out of the three bridges in the Saucon Valley area, it's not the only one not on the National Register and gets the least amount of attention because of it. There are so many people that can't believe they want to tear this bridge down. The wrong truck is going to go over that bridge one day. Mrs. deLeon said we did a resolution. We've been on record with the County. We did all the positive things. We can't keep doing resolutions. Ms. Brown said she's not asking for a resolution or anything fancy here. She's just asking for a true commitment to this bridge. Mr. Horiszny said he thinks we have that and she really needs to go to the County and get their commitment and go to the Northampton County Historical Society and tell your story to them as it's their bridge too. You need to express your interest and try to get their interest. We just can't do anymore. Ms. Brown said she's been to the County so many times and they don't care as they have so many financial crises right now. This is the least on their list and unless somebody from the Township wants to go with her, it means nothing. Mrs. deLeon said we had the joint meeting that she was at. That was our reaching out to the County to tell them that we're watching here and they told us good news that they weren't planning on tearing it down. Ms. Brown said okay.

- Mr. Montford Kressler, Jr. from Orchard Road said he wanted to express his concern about the driveways that are being cut into the side of this hill as they are extremely steep. There's a new one just cut in and they cut down all these trees. He did check with the Township and they have all of the permits to do it. His concern is runoff. He's 67 years old and he's really getting tired of raking stones out of his driveway from another driveway that was cut in. That's history and he can't change that. This was cut in as a sales pitch so people could view the property in order to buy it and build a home. It's off of Springtown Hill Road. It's just west of where he lives. He's sure everything is approved. The property is to the left of the stop sign to the north of Springtown Hill Road. It was about a year ago. This property is still for sale and it's only rumor that the driveway was put in so people can pull off of Springtown Hill Road so people could view the property as it's on an inside curve. The bigger concern is property almost directly across the street from him was sold last year. It's about 13 acres and eventually they will want to build a home on that property way up on top, but the driveway is going to come all the way down that steep hill again to Springtown Hill Road which faces his property also. He's very concern about all this runoff that's going to be coming his way. Mr. Maxfield said it sounds like an engineering problem. Mr. Miller said the problem currently is nothing is being done to address the runoff from the driveway. It's also the future development. Mr. Kressler said he's been working with the owner, Brian Fetzer and he's been trying to do quite a bit to alleviate the problem and also he's been working with Roger Rasich and he's been kind enough to build a blacktop berm twice along the front of his property to keep from running over in his yard, but the problem is it doesn't go far enough. Roger said he couldn't go any further as he didn't want to defer the problem to the next property owner which he agrees with and understands. He just thinks they are going to have a drain or some kind of sewer line to handle this because they keep building these steep driveways and it's just encouraging more water to run off faster. Mr. Cahalan said when you mentioned Roger Rasich, that was part of the road improvement project that was done, the berm? Mr. Kressler said no it wasn't part of that. We just negotiated that and got a berm built. Mr. Cahalan said by the Township? Mr. Kressler said yes, and he doesn't know if that was part of the Township or not. Mr. Cahalan said he'll look into it. Mr. Maxfield said it makes him very uncomfortable that it was a stormwater solution that wasn't look at by engineers. Mr. Cahalan said the berms that are out on the roads are not something new and something that's been there for several years. Mr. Maxfield said was it replacing a berm that was there? Mr. Kressler said there was nothing there the first time, but the second time he replaced it because it was deteriorated. Mr. Maxfield said we need to look at this from an engineering standpoint. Mr. Kressler said the first time was shortly after Hurricane Ivan. Mr. Kern said they will have Chris Garges look into it. Mr. Kressler said that's who he talked to lately and Mr. Garges said everything was cleared through the engineer for this new driveway. Mr. Cahalan said then it went through HEA and they looked at the grading plan. Mr. Kressler said it's very steep and it looks like it's going to be a saw tooth. Mr. Maxfield said just make sure it's built to specs. Mr. Kressler said they took five or six trees down. Mr. Miller said what will be helpful is if the gets Mr. Kressler's email address and they can be in contact with each other. Mr. Maxfield said how close is the Bucks County Line. Mr. Kressler said less than a quarter of a mile east of him. Mr. Cahalan said they will look into it and report back to Council.

VIII. COUNCIL AND STAFF REPORTS

A. TOWNSHIP MANAGER

- Mr. Cahalan said they did get from the Police Association a representative for their Uniformed Pension Fund to the Pension Advisory Committee and that is Chris Leidy. He will be doing that and they also have two alternates in the event he is not available who are Kyle Haggerty and Jeremy Hantz. He'd like to ask Council to approve the appointment of Chris Leidy as the Uniformed Pension Representative to the Pension Advisory Committee with Kyle Haggerty and Jeremy Hantz as alternate representatives. Mrs. deLeon said pass along that she's very happy they appointed someone.

MOTION BY: Mrs. Yerger moved for approval as stated above by Mr. Cahalan.
SECOND BY: Mrs. deLeon
ROLL CALL: 5-0

- Mr. Cahalan said Scott Brown from Hanover Engineering sent them a letter. Scott is the Host Municipal Inspector at the landfill. He indicated he's been assigned other responsibilities by HEA and that will limit his availability to perform Host Municipal Inspector duties for the Township at the landfill. He recommended that the Township appoint Chris Taylor who is a licensed geologist at HEA and also certified as an HMI by DEP. He's recommending he act as the primary Host Municipal Inspector at the landfill with Jake Schray who we previously appointed as an alternate. Jake would continue as his backup. He'd ask that Chris be appointed as Host Municipal Inspector for the landfill replacing Scott Brown.

MOTION BY: Mr. Maxfield moved for approval as stated above by Mr. Cahalan.
SECOND BY: Mrs. Yerger
ROLL CALL: 5-0

B. COUNCIL/JR. COUNCIL MEMBER

Eubin Hahn – No report

Mr. Maxfield – No report

Mrs. Yerger – No report

Mr. Horiszny

- He said he attended the Compost Committee meeting yesterday and it was another very successful year with increasing use.

Mr. Kern – No report

Mrs. deLeon

- She said Friday night, December 3rd is Dave Heintzelman's roast.
- She said Friday night, December 3rd is the Hellertown Historical Society Open House for the holidays.
- She said on Monday night, December 6th, is the Heller Homestead's annual holiday gathering and artist reception for Bernie Tyler. Her exhibit is beautiful. It starts at 6:00 pm and goes until 9:00 pm.
- Wednesday is the Historical Society's annual Christmas get together, and our Saucon Valley Partnership meeting.
- She said she has some update on the Gaming Authority. Unfortunately, last meeting, the motion failed to do a second round of restrictive grants. She made the motion and Stephanie seconded it and it failed by a vote of 7-2. It's very upsetting, so that money is

**General Business & Developer Meeting
December 1, 2010**

just going to roll over into uncommitted funds. The other municipalities don't have to show impacts and they will be able to apply for grants. We not only lost out on the first round of funding because the committee wasn't founded, but we also now lost on the last two months of the year.

D. SOLICITOR – No report

E. ENGINEER – No report

F. PLANNER – No report

IX. ADJOURNMENT

MOTION BY: Mrs. deLeon moved for adjournment. The time was 8:15 PM.

SECOND BY: Mrs. Yerger

Mr. Kern asked if anyone had any questions? No one raised their hand.

ROLL CALL: 5-0

Submitted by:

Jack Cahalan
Township Manager

Glenn Kern
President of Council