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- I. OPENING**
 - A. Call to Order
 - B. Roll Call
 - C. Pledge of Allegiance
 - D. Announcement of Executive Session (if applicable)

 - II. PUBLIC COMMENT PROCEDURE**

 - III. PRESENTATIONS/HEARINGS**
 - A. Public Hearing & Consideration of Adoption – Ordinance No. 2010-04 – \$87,748.00 General Obligation Note

 - IV. DEVELOPER ITEMS**

 - V. TOWNSHIP BUSINESS ITEMS**
 - A. Approval of 2011 Preliminary Budget
 - B. Approval of Quote for Installation of Rail Trail Gates and Bollards
 - C. Authorization to Execute Gaming Authority Agreements

 - VI. MISCELLANEOUS BUSINESS ITEMS**
 - A. Approval of November 3, 2010 Minutes
 - B. Approval of October 2010 Financial Reports

 - VII. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS**

 - VIII. COUNCIL & STAFF REPORTS**
 - A. Township Manager
 - B. Council/Jr. Council Member
 - C. Solicitor
 - D. Engineer
 - E. Planner

 - IX. ADJOURNMENT**

Next EAC Meeting: December 14, 2010
Next Zoning Hearing Board Meeting: December 20, 2010
Next Council Meeting: December 1, 2010
Next Planning Commission Meeting: November 18, 2010
Next Park & Rec Meeting: December 6, 2010

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I. OPENING

CALL TO ORDER: The General Business & Developer meeting of Lower Saucon Township Council was called to order on Wednesday, November 17, 2010 at 7:00 P.M., at 3700 Old Philadelphia Pike, Bethlehem, PA, with Mr. Glenn Kern, President, presiding.

ROLL CALL: Present – Glenn Kern, President; Tom Maxfield, Vice President; Priscilla deLeon, Sandra Yerger, and Ron Horiszny, Council members; Jack Cahalan, Township Manager; Leslie Huhn, Assistant Township Manager; Dan Miller, Township Engineer; Linc Treadwell, Township Solicitor; Kevin Kochanski, Township Planner and Jr. Council Member, Eubin Hahn.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)

<p>Mr. Kern said Council did meet in Executive Session just prior to this meeting to discuss a personnel issue and potential property acquisition.</p>

II. PUBLIC COMMENT/CITIZEN AGENDA ITEMS

Mr. Kern said if you are on the agenda, you have Council and Staff's undivided attention and discuss the agenda item with you thoroughly. At the conclusion of the discussion, they do open it up to the public for public comment for each individual agenda item. If you do speak, we ask that you use one of the microphones and state your name clearly for the record. We transcribe the minutes verbatim, accurately and fully. If you go on our website, you can see that. We want to make sure we get everyone's name in there and what you've said accurately. If you do want to receive future agendas, there's a sign-up sheet in the back where if you put your email address, we'll email them or mail them to you if you don't have an email address.

III. PRESENTATION/HEARINGS

A. ORDINANCE NO. 2010-04 – \$87,748.00 GENERAL OBLIGATION NOTE – PUBLIC HEARING FOR CONSIDERATION OF ADOPTION

Mr. Kern said Ordinance No. 2010-04 has been prepared for a \$87,748.00 General Obligation note for the purpose of installing improvements to the municipal buildings to increase energy efficiency. Council will need to authorize adopting the ordinance, signing the General Obligation Note and the commitment letter.

MOTION BY: Mrs. Yerger moved to open the public hearing.

SECOND BY: Mr. Maxfield

Mr. Kern asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 5-0

Mr. Cahalan said this is the loan we were given by the State. We were looking for grants to retrofit the municipal buildings in the Town Hall complex to lower energy costs. They met with the State several times, and as a result, they made available a low interest loan rather than a grant. This is for a ten year period with 1% interest. The payments are \$768.00 a month. It should lower our energy costs for the improvements we are doing, which will be replacement of boilers, the installation of windows in Seidersville Hall, installation of insulation and automated control systems which will lower our energy costs in those buildings.

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Mr. Maxfield said in the ordinance language, NOW THEREFORE, paragraph, should that be a “be” instead of a “but”? Mr. Cahalan said yes, they will change it. Mr. Kern asked if there was anyone in the audience who wanted to comment? No one raised their hand.

MOTION BY: Mr. Horiszny moved to close the hearing.

SECOND BY: Mrs. Yerger

Mr. Kern asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 5-0

MOTION BY: Mr. Maxfield moved for approval of Ordinance No. 2010-04.

SECOND BY: Mr. Horiszny

Mr. Kern asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 5-0

IV. DEVELOPER ITEMS – None

V. TOWNSHIP BUSINESS ITEMS

A. APPROVAL OF 2011 PRELIMINARY BUDGET

Mr. Kern said the budget has been prepared and Council will review and discuss the preliminary adoption of the 2010 Budget.

Mr. Cahalan said in your packet is a list of the changes from Cathy Gorman. They were minor changes after the presentation that they made at the budget hearing on October 27th. Under the revenue she indicated what the changes were. The beginning balance increase was changed to \$11,659.00. She’s indicating the documenting imaging schedule to be completed at the end of 2010 was pushed back to 2011. She indicated there were some slight changes in the revenue anticipated from grants and also from the utility tax reimbursement. We were fortunate that the anticipated increase in the health care charges actually went down. We were anticipating 10% and it actually came in at 6%, so that has decreased. Under the expenses in the budget, she increased the line item, 405.500 and that’s to include the \$10,000.00 contribution that Council indicated they would make to Hellertown for the upgrades to the Hellertown pool. We also discussed an increase for outside COBRA notification services. \$1,500.00 has been placed in there. We haven’t made any decisions on that, it’s just to put the funding there if the decision is made by Council to go with an outside firm. The document imaging system money was moved into 2011. We did include the funding for the additional Police Officer and that is based on the receipt of the gaming monies from Northampton County. The next line item would be under the benefits for the Officer, and that also goes up and is paid out of the Gaming Fund. The Social Security benefits are going up because of payroll modifications. Medicare benefits also increasing due to the addition of the new Officer. The line item 456.500 is decreased slightly because of the information we got from the Bethlehem Area Library about the 3% increase. The 487.152 decreased \$2,000. On the second page, there are some other decreases and some small increases, then the change in the Contingency balance. The budget is balanced at \$6,468,144.00 and there’s a Contingency fund of \$723,041.00. Under the Special Funds, the only significant changes on there was there was an increase in funding coming in from the Landfill Fund, so Cathy reflected that. In the Capital, she reflects the receipt of the casino impact fees coming in 2011. In the Heller Homestead Fund, we moved the money that was there for the gazebo back into the Contingency account. Those are the minor changes that were made in the proposed budget, so this is the preliminary budget that’s ready for Council’s approval tonight. We also have a proposed budget highlight sheet that we’ll give to the press to indicate some of the highlights in the 2011 budget.

Before Council moves to approve this, we got information from our website manager, New Arrival, a price quote. This is something we’ve been working on. We weren’t able to get this information in time for the budget hearing so he’s bringing it up tonight. We have a website and we have been

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working with New Arrival for four or five years. Our website is good. We've grown it. In 2007, we started with 43 pages and we've increased that with 31 additional pages, for a total of 74 pages available to the public with the variety of information about Township operations on it. We do want to grow that more and make it more accessible to the public. What we are finding out is that even though our website is only four years old, it's getting old in technology. That means when people try to access the website from different types of new Internet Explorer or the new Google Chrome, they can't read or access some of the information on the website. He spoke to New Arrival and they made a proposal to us. Originally, it was very high at \$13,500.00 to make the changes to bring us up-to-date in terms of websites. They cut that back and halved it as we are under their annual maintenance plan. The proposal is for \$6,000.00. This will make the website totally compliant with all the new technology. It will allow Leslie and Diane to work on it and make it more flexible to use. It would make it a better venue for the public to go on. We noticed simple little things that we can't do like accessing certain pages as there's no URL addresses that you can do, so this would bring us into 2011. Mrs. deLeon said does this mean we have to get new computers? Mr. Cahalan said eventually we will all have to and we will have to get a new Microsoft operating system. Our current website, if we go to Microsoft, it will not work with that, so we need to get the website changed internally. Mrs. deLeon said can the residents access it? Mr. Cahalan said if they have the newer upgrades. The residents are having difficulty accessing our website as it's not comparable, so we need to upgrade the system so that they can access it. Mr. Miller said he believes the issue is with the browser and not the operating system. Mr. Cahalan said if you are using Google Chrome, you have a lot of difficulty accessing our page as it isn't the latest HTML. He's requesting that we make an adjustment in the preliminary budget to include this amount. What we will do is not change the amount that we had mentioned, although he had to make a change here. The budget amount would be \$6,475,805.00. This would move the \$6,000.00 from the Contingency Fund into the Data Processing budget. That would increase from \$51,730.00 to \$57,530.00. It would decrease the Contingency to \$714,702.00. Basically we have everything covered going into 2011 and going forward with the website, the imaging and with our computer system. Our Director of Finance is present if you have any questions. No one had any questions.

MOTION BY: Mr. Horiszny moved for approval of 2011 preliminary budget, with the above noted changes.

SECOND BY: Mr. Maxfield

Mr. Kern asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 5-0

Mr. Cahalan said the above motion would include the general and special funds for 2011.

B. APPROVAL OF QUOTE FOR INSTALLATION OF RAIL TRAIL GATES & BOLLARDS

Mr. Kern said the Manager will review with Council the quotes to install the gates and bollards on the Saucon Valley Rail Trail.

Mr. Cahalan said these are pedestrian access gates and will be on each side of the two road crossings, which is the Old Mill Road and Meadows Road, and the gate will be a 15' wide swing gate. It will be locked with a Knox lock which will be accessible to the emergency services people. On either side of it would be bollards, which would block access for motorized vehicles, but allow access by pedestrians and bicycles and even horses down the road if that's something you decide you want to approve. We were looking for this to be installed for the two roads and also to block access from what we hope would be the future trailhead access in the Township that's open from the streets. We got two quotes. One is from ProMax who was awarded the bid for the fencing. They provided a bid to us of \$8,120.00. We also got an estimate from Arbor Fencing and their bid was \$6,300.00. They are the low bidder on this and we've had Roger Rasich review this and he feels Arbor is a good bid and we are recommending we approve them for the installation of the gates and bollards in the amount of \$6,300.00. Mr. Horiszny questioned the numbers from Arbor Fencing. Ms. Gorman said for purposes of grant applications, if we were to move forward with this, and part was submitted under the casino unallocated, you do have to separate materials and

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labor. One of the other aspects was whether or not it was feasible for Public Works to actually install them as well, so we asked for a breakdown as to total cost and how much it would be to just buy the materials. For time sake for Roger, as he's busy for the rest of the year, we're recommending Arbor Fencing. Mr. Horiszny said it still bothers him that there's another \$600.00 each. Ms. Gorman said that just was for extra material that would be needed if we bought it directly from them instead of us installing it. Mr. Cahalan said the full price is \$6,300.00 for this bid and Ms. Gorman did confirm that with Arbor. Mr. Kern said what about the concrete not included? Ms. Gorman said that was if Roger was to install it and to buy the materials and the gates from Arbor and he wasn't going to supply the concrete. Roger can get that on his own.

Mr. Maxfield said do we know what the clearance is to allow bicycles on this path? Mr. Cahalan said through the bollard, we don't have the detail but it's a standard design. Mr. Kochanski said he thought the space between the bollards was 4' on either end. Mr. Cahalan said it will allow a bicyclist, a walker, or even a horse to get through it. Mr. Maxfield said we have had in the past problems with ATV's, it probably won't prohibit that? Mr. Cahalan said yes, it should block that. Mr. Kochanski said there could be ATV's that could fit through there like dirt bikes. Mr. Cahalan said if you make it smaller you run into complications. The disabled have to get through and you don't want to block it. Mr. Kochanski said they also looked at bicycles that have the strollers on the back and making sure we had access for them as well. If you were to eliminate those to eliminate ATV's, you would be eliminating that portion of cycling too. Mr. Kern said how will we police the ATV issue? Mr. Cahalan said it will be patrolled by the Police and it will be posted. Mrs. deLeon said just like the cinder banks, they aren't supposed to be there, but when they are, they get reported.

- MOTION BY:** Mr. Maxfield moved for approval of Arbor Fencing Company for \$6,300.00 for the installation.
- SECOND BY:** Mr. Horiszny
- Mr. Kern asked if anyone had any questions or comments? No one raised their hand.
- ROLL CALL:** 5-0

C. AUTHORIZATION TO EXECUTE GAMING AUTHORITY AGREEMENTS

Mr. Kern said the Township has received the Local Share Municipal Grant Contracts as awarded by the Northampton County Gaming Revenue and Economic Redevelopment Authority for the grant applications as submitted. Council should authorize the execution of the Contracts.

Mr. Cahalan said we had reported that we were successful in receiving awards of gaming funds under the committed round. Ours was for a Police Officer and a police cruiser. In order to receive those funds from the County, we have to execute a gaming agreement, which we received recently. We turned it over to the Solicitor to review before it was brought to the Council for approval. The Solicitor provided a memo. Attorney Treadwell said he did speak with the Authority's solicitor today. When he first read the grant agreement, he had some philosophical differences. In his mind, since we are both governmental entities, it should be fairly easy to write an agreement that says the Authority will disburse the money provided it gets it and we will spend it as we promise to spend it. That could be the end of the agreement. The agreement that he looked at and was provided to him by the Authority looks more like an agreement that you would want a private entity to sign if a governmental entity was giving a grant to a private corporation that you would want to make sure to cover all the bases so the private corporation would not just take the money and disappear. He doesn't think you have the same problems with the Authority giving the grant money to the Township. The Authority is just a pass through entity. Obviously, the money comes from the casino. After talking to the Authority's solicitor today, he may get able to get some changes worked into the agreement, but they are not going to change the whole framework of the agreement. From a practical standpoint, the only real issue that could come up is if someone were to challenge the Authority's approving our application. We would be the ones that would have to defend it. If a citizen came in and said the Authority somehow awarded the money in violation of

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the Gaming Act and the Township shouldn't be getting the \$128,000.00, we would have to defend it because that's the way it's written in the agreement. That's the only real practical application. He had some questions about whether we would be able to spend the money in a year as one of the specific grants we got was for a new officer. We may not be able to spend all that money in a year. He thinks we could probably work that out and there were some other details he thought he could work out. The bottom line is it's kind of like getting money from a bank for your mortgage. If you could authorize executing the grant agreement tonight, and if he can get the details ironed out, he will have them ironed out before we sign.

Mrs. deLeon said just so everyone knows, the agreement was presented to the Authority Board in draft form and it wasn't even offered to them for approval as it was considered an administrative document kind of like our developer's agreements and we don't really see them. Attorney Treadwell said he understands why it is written that way – to protect the Authority as much as possible and that's why he said in his mind, it's more like something you would require a private entity to sign.

Mrs. deLeon said they have a meeting on Monday so if you have any questions, let her know. Attorney Treadwell said he knows where they are coming from and the Authority doesn't have a lot of their own money to be able to spend on defending litigation or anything like that. That's why they look to the Township's and the people receiving the grant who do that. Mr. Maxfield said how do we defend their decision? Attorney Treadwell said anybody who would challenge it, the challenge would have to be based on our application not meeting the requirements of the Gaming Act. That was his initial reaction as well, it's not their decision. The Authority is a single purpose entity. The only one thing it does is decide who is going to get the grants and this agreement basically says who will get them but we're not going to defend it if something happens. Mr. Cahalan asked how were we with the ten days? Attorney Treadwell said we are fine, that's not an issue. Mr. Horiszny said at the time the Gaming Authority was created, there was an issue that possibly there was a different Authority in place that could handle that money, do they have a similar agreement? Attorney Treadwell said most of the grants that are given out are given to private entities like if you are an Economic Development Authority, you are given grant money or loans or whatever to private entities to stimulate economic growth. You don't have a lot of governmental entities, but we obviously just approved tonight a loan we got from the State at a low interest rate, but a lot of those things with Authority's giving grants are to private entities. Mrs. deLeon said she thinks their solicitor is from the Redevelopment Authority and she doesn't think they are municipal solicitors. That's the body that they were talking about having them give out the money, but then they decided to create a new one. Mr. Maxfield said it doesn't sound like it makes sense at all. Attorney Treadwell said it's one-sided because the Authority is saying they are not going to take responsibility for anything. He can see that as they are a pass through entity. All they are doing is looking at the applications which were submitted and deciding who they will award the grants to. The money comes in one day and goes out the next. That's where their solicitors are coming from as they don't have a big budget, and a big staff and a lot of things they can do.

Mrs. deLeon said the only way we can get money to spend is if it is the committed money. The money from the first year came in when we weren't formed yet and we couldn't give out was uncommitted so that money is going into expenditures. Since this is the first year, we don't even know what our expenditures are yet as we didn't get through the year. The restricted money is supposed to be given out in the grants and hopefully there won't be any money left over that the municipalities benefit from all of the restricted monies. That's kind of shooting us in the foot because there may not be money in future years for expenses and the County does not give us expense money. We're supposed to tell them so they can allocate in their budget how much money we need, but we don't need that as it's all based on the gambling. That changes every quarter or every month. Once the County puts that money in their budget, if we get more money, they have to amend their budget to give us that money. When they were formulating this process, back in the Spring the County had a problem with their budget amendments and they voted no, so she brought

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up if they have to depend on the County for a budget amendment and they vote no, and they are going to keep our gaming money, that's not the way the State was supposed to be set up. So now, when they do the budget amendment and we need a budget amendment, ours is going to be all by itself. If they have issues with other parts of it, they aren't going to vote no and have us suffer.

Mr. Maxfield asked if this agreement was the same for every municipality? Attorney Treadwell said yes. Mr. Maxfield said we may be okay with something like this, but some place like Freemansburg may get a challenge that has a much smaller budget. Mrs. deLeon said she will find out on Monday as they awarded three different municipalities. She asked has Hellertown said anything? Mr. Cahalan said no, but he was going to pass Attorney Treadwell's memo to Hellertown to look at.

Mr. Horiszny said what about the part on the Police salary, must it be in a separate account, and did you get that resolved? Attorney Treadwell said he thinks he did and we can work around that. He explained to the Authority's attorney that you can't pay a Police Officer separate. It's got to go into the payroll and we pay him out of the payroll, so yes, we will be able to do that.

Mr. Kern said what about the last item on your memo, will that ever been an issue? Attorney Treadwell said it won't for the grants you received this time, but it could be in the future. In you enter into a contract, for example a construction contract, then you obligate yourself to pay x amount of dollars for the construction contract and for whatever reason the money is not coming from the Authority, you are stuck with that contract, so that's something in the future we will need to be careful with. The one you got this time around is okay. Mrs. deLeon said the Authority was able to issue checks based on a percentage of the award and I was based on monies that they had from January to October and then we won't know what November and December payouts are going to be and then a portion of that will be sent to the other municipalities. So you'll be getting two different checks.

MOTION BY: Mr. Horiszny moved that we authorize the execution of the contracts with the adjustments that Attorney Treadwell is going to add.

SECOND BY: Mrs. Yerger

Mr. Kern asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 5-0

VI. MISCELLANEOUS BUSINESS ITEMS

A. APPROVAL OF NOVEMBER 3, 2010 MINUTES

Mr. Kern said the minutes of the November 3, 2010 Council meeting have been prepared and are ready for Council's review and approval. Mr. Horiszny said on page 12, line 38, it should read "Mr. Horiszny moved for approval of Resolution #71-2010"

MOTION BY: Mr. Maxfield moved for approval November 3rd minutes.

SECOND BY: Mrs. Yerger

ROLL CALL: 4-1 (Mr. Horiszny – No)

B. APPROVAL OF OCTOBER 2010 FINANCIAL REPORTS

Mr. Kern said the October 2010 financial reports have been prepared and are ready for Council's review and approval.

MOTION BY: Mrs. Yerger moved for approval October 2010 financial reports

SECOND BY: Mr. Maxfield

ROLL CALL: 5-0

VII. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS

- Stephanie Brown, Meadows Road, said she just found out that November is National Historic Bridge month. She was doing research on historic bridges and after the meeting with Northampton County regarding the Meadows Road Bridge, she came across some concrete information on what she believes is a pilot project in District 6 that PennDOT is doing on rehabilitation of stone arch bridges and she would like to share it with the Township. She didn't get to read everything, but a lot of what she is reading is not any different than what the County is doing with Meadows Road Bridge. It's just a pilot program and a couple years old, but his information is important. There's also a final stone arch bridge management plan in association with the Federal Highway Administration, the United States Corps of Engineers and the Historical Museum Commission. One of the things that stuck with her from the meeting over the summer with the County, that they keep saying they have to follow PennDOT maintenance standards when it comes to that bridge. She wanted to know what the standards were. She's not exactly sure how all of this works. If these are the guidelines or these are new guidelines, but it's important that our engineers understand them and we can all be on the same page with the County from now on.

VIII. COUNCIL AND STAFF REPORTS

A. TOWNSHIP MANAGER

- Mr. Cahalan said on the access management working group, that's something we applied for with the Lehigh Valley Planning Commission and were approved for it. Olev Taremaa from the Lehigh Valley Planning Commission is trying to set up the group. It will be the Township Engineer, the Police Chief, Director of Public Works, Zoning Officer and they are looking for an elected official, a Council member, and ideally a member of the Planning Commission to be on this working group. It would target two or three arterial or collector roads in the Township. What they are trying to do to set it up would be a road trip to go around and focus on some of the problems on the roads that are selected and then the working group would work on some recommendations. These are day time meetings. He's looking for a Council representative to become part of the working group. Chris Garges asked the Planning Commission for a volunteer and he didn't get any response, so we'll try again with them. Mr. Horiszny said he will be able to represent Council.
- Mr. Cahalan said Mrs. deLeon had reported there was a problem with the root cellar roof at the Heller Homestead and it was leaking and causing problems in the bottom of the cellar with mold and mildew. We had Alan Kunsman go out there and he gave them an estimate to replace the shingle roof, removing and disposing of the existing shingle roofing material and the cost is \$760.00. There's funding in the Maintenance line item of the Heller Homestead fund to do this and he'd ask for Council approval. Mrs. deLeon said before we do the roof, we have to find out what's causing the problem. There is a ventilation problem with that root cellar since the new door got put on. There might be some kind of a vent that may need to be put in there. She's trying to find people who are experienced in root cellars so they know the design of them. Mr. Cahalan said the roof is only one part of it? Mrs. deLeon said yes, in her opinion. The tarp is still on it. Mr. Cahalan said do you want to hold off on this until we explore this further? Mrs. deLeon said she would feel more comfortable. She contacted Northampton County Historical and Genealogical and they sent her a contact name. She does have a website they also gave her that also talks about ventilation. Two of our volunteers volunteered to cut the vegetation around the root cellar to expose it more so it wouldn't be as damp. She's just wondering if there is a problem when you go down underground and the part that's underneath the dirt might have a leak. She doesn't have any experience with that. That's why she thinks there are multiple problems here. Mr. Cahalan said we'll do more research. Mr. Kern said getting back to the roof, was a shingle specified? Mr. Cahalan said it's not a slate roof. They are 30 year shingles and you get a color of your choice to match what's there. Mrs. deLeon said PHMC has to approve this also and maybe they could give some guidance regarding the root cellar. Mr. Maxfield said we also have to remember what it's classified as which

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is a redo basically. It's Colonial Revival. Mrs. deLeon said if you read the nomination, it goes from 1751 to the 1930's and covers that whole period and focuses on the Farmstead in the Colonial Revival period, but the root cellar is turn of last century. Mr. Maxfield said if it is a shingle roof that is specified, Kunsman is one of the more expensive roofers around here and he could see going to them as they specialize in slate, but if we need just a shingle roof, we can get a shingle roof from a lot of roofers who would be a lot cheaper. He was going to ask that we look around a little. \$700.00 on a root cellar for a roof is a lot of money to do shingles. We should be a little bit more economical on it. Mrs. deLeon said right now it's premature. Mr. Cahalan said he will look into it.

- Mr. Cahalan said Ms. Gorman will be going to the Lehigh Valley Greenways Funding meeting tomorrow at the Delaware & Lehigh Heritage Corridor office. They have funding under the Lehigh Valley Greenway's block grant to support local conservation and greenway projects. We are looking to submit an application for funding for the Rail Trail or the Polk Valley Park connector trail. If anyone has any other projects that you think you'd like to submit, let him know. Mrs. Yerger said she talked to Sherry and Sherry said the way they are going to process them is if you are interested in pursuing grants, somebody has to be at that preliminary meeting because they want to go through a dialogue first because the funding is limited. Mr. Cahalan said Ms. Gorman will be going to the meeting.

B. COUNCIL/JR. COUNCIL MEMBER

Eubin Hahn – No report

Mr. Maxfield

- He said a couple of weeks ago, he notified Chris Garges that there was a fence going up at Polk Valley Park next to the bridge. He stopped and talked to the gentleman who was putting the fence up and asked him to call Chris and the gentleman said he would. Mr. Maxfield feels that hasn't happened and he also told Chris this fence is going up. He doesn't know if Chris is waiting for this guy to contact him. Since then, he's noticed that the posts have been painted and have been put in with cement. Can we get an update on what's going on with that? Mr. Cahalan said sure, and he thinks Chris did send a letter out to notify the person.

Mrs. Yerger – No report

Mr. Horiszny

- He said the Historical Society did a fundraiser on November 7th at Braveheart. It was kind of a Beatles karaoke night and it was very successful.
- He said the Lower Saucon Authority is making progress on their budget for next year, which will include a new plan for the Leithsville project. It looks like along the creek, it isn't going to work.
- He said he is going to try to post in the lobby a flyer about a Foxwood Casino trip which will benefit Bob Gearhart, a Fire Police Lieutenant at Se-Wy-Co who needs a new heart. If you know anyone who likes casino trips, please encourage them to go on that December 12th trip. Mrs. deLeon asked him to send her the information and she will put it on the calendar that she does.

Mr. Kern – No report

Mrs. deLeon

- She said Friday, December 3rd, the Saucon Valley Community Center is going to be honoring David Heintzelman. Mr. Cahalan said he has the information from Erin from the Community Center. He will send it to Council.
- She said on Friday, December 3rd is the Hellertown Historical Society's party.

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- She said on Monday, December 6th at the Heller Homestead, the SV Conservancy is holding their annual holiday gathering and reception for Bernie Tyler, which is open to the public from 6 pm to 9 pm.
- She said on Wednesday, December 8th from 5 pm to 7 pm, there's a Christmas party at Historical Downtown Bethlehem sponsored by the Chamber of Commerce. It's a joint mixer for several of the chambers. Mr. Horiszny said the Historical Society is at the same time. The SVP meeting is at the school district and also on December 8th.
- She asked if the Township sent IESI a thank you for their acceptance of the collection of trash for the adopt-a-road program. Mr. Cahalan said they had asked IESI to join in as a sponsor and they did send something back saying they will accept the trash. We'll name them as a sponsor in the future. Mrs. deLeon said can we send a letter thanking them? Mr. Cahalan said sure.
- She said getting back to the Homestead, on the Widow's House porch, they need a porch light. Mr. Cahalan said he spoke to Roger today and he is supposed to get out there and have a meeting with Ken Ranieri about doing that. Then we can get the electrician and discuss what you are talking about what you need. Mrs. deLeon said it's dark in the wintertime out there.
- She said yesterday they had a quarterly landfill meeting and discussed an incident which happened over the weekend with a methane gas odor coming from the landfill. IESI is coming up with an implementation plan. DEP was there on Monday or Tuesday and Sam did send the response that IESI is going to implementing. Her question is whether or not their PPC plan addresses an incident like this and if it does, we need to forward it to Bill Csaszar for emergency management in case it happens again they are better prepared to respond to the incident. She will be asking the landfill about that tomorrow. Mr. Cahalan said he asked Sam Donato and he responded today and said he was talking to Al Schleyer about that. Mrs. deLeon said their PPC plan may have to be amended to cover something like that. It may cover it onsite, but when it goes offsite and residents are affected, it may not cover that.

D. SOLICITOR – No report

E. ENGINEER – No report

F. PLANNER – No report

IX. ADJOURNMENT

MOTION BY: Mrs. deLeon moved for adjournment. The time was 7:59 PM.

SECOND BY: Mr. Horiszny

Mr. Kern asked if anyone had any questions? No one raised their hand.

ROLL CALL: 5-0

Submitted by:

Jack Cahalan
Township Manager

Glenn Kern
President of Council