

**I. OPENING**

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Announcement of Executive Session (if applicable)
- E. Public Comment Procedure

**II. PRESENTATIONS/HEARINGS**

- A. Resolution #71-2014 – Recognizing Emmett Brown for Completion of Eagle Scout Project
- B. Resolution #72-2014 – Commending Boy Scout Troop 416 for Work on Town Hall Native Plant Garden
- C. Ordinance No. 2014-03 – Public Hearing & Consideration of Adoption – Ordinance Authorizing Refinancing and Increasing Indebtedness of Lower Saucon Township in the Amount of \$4,750,000.00

**III. DEVELOPER ITEMS**

**IV. TOWNSHIP BUSINESS ITEMS**

- A. Zoning Hearing Board Variances
  - 1. Stephen Kerrigan – 2623 Morning Lane – Variance to Construct a Detached Garage Within the Setbacks
  - 2. Billy Jean Pinheiro and James Blaney – 1336 Stonestrow Road – Variance of Side Yard Setback for Garage Addition
- B. Miklos Sinko – 2776 Easton Road – Waiver Request for Well Isolation Distance to Install On-Lot Septic System
- C. Resolution #73-2014 – Rowe Ag Security Area
- D. Adoption of 2015 Preliminary Budget
- E. Council Direction on Actions Items in Economic Development Task Force Report
- F. Draft Revision to Township Organizational Chart
- G. Resolution #74-2014 – Appointing Special Fire Police
- H. SECTV Veterans’ and Low Income Senior Discount

**V. MISCELLANEOUS BUSINESS ITEMS**

- A. Approval of October 15, 2014 and October 22, 2014 Council Minutes

**VI. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**VII. COUNCIL & STAFF REPORTS**

- A. Township Manager
- B. Council/Jr. Council Member
- C. Solicitor
- D. Engineer
- E. Planner

**VIII. ADJOURNMENT**

Next EAC Meeting: November 11, 2014  
Next Saucon Valley Partnership: November 13, 2014 @ LST  
Next Zoning Hearing Board Meeting: November 17, 2014  
Next Council Meeting: November 19, 2014  
Next Planning Commission Meeting: November 20, 2014  
Next Saucon Rail Trail Oversight Commission Meeting: November 24, 2014 @ HB  
Next Park & Rec Meeting: December 1, 2014

**I. OPENING**

**CALL TO ORDER:** The General Business & Developer meeting of Lower Saucon Township Council was called to order on Wednesday, November 5, 2014 at 7:00 P.M., at Lower Saucon Township, 3700 Old Philadelphia Pike, Bethlehem, PA with Mr. Ron Horiszny, presiding.

**ROLL CALL:** Present: Ron Horiszny, President; Tom Maxfield, Vice President; and Dave Willard, Council member; Jack Cahalan, Township Manager; Leslie Huhn, Assistant Manager; Cathy Gorman, Director of Finance; Judy Stern Goldstein, Township Planner; Linc Treadwell, Township Solicitor; Brien Kocher, Township Engineer; and Matt Smith, Jr. Council member. Absent: Priscilla deLeon and Glenn Kern, Council members.

**PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)**

Mr. Horiszny said Council did not meet in Executive Session since their last meeting.

**PUBLIC COMMENT/CITIZEN AGENDA ITEMS**

Mr. Horiszny said if you are on the agenda, you have Council and Staff's undivided attention. If you do choose to speak, we ask that you use one of the microphones. He asks that you give your fellow public the courtesy of the floor. We ask that you state your name for the record so the transcriptionist knows who is speaking in the minutes. If you are up at the table, please speak into the microphone.

**II. PRESENTATIONS/HEARINGS**

**A. RESOLUTION #71-2014 – RECOGNIZING EMMETT BROWN FOR COMPLETION OF EAGLES SCOUT PROJECT**

Mr. Horiszny read and presented Resolution #71-2014 to Emmett Brown recognizing Emmett for completion of his Eagle Scout project. Peter Jarrett, President of the Saucon Rail Trail Oversight Commission said on behalf of all four municipalities, he would like to thank Emmett for his hard work and dedication to this project. It's comforting to know there are many like Emmett around to show how to be the example for his peers. Mr. Cahalan said there will be a dedication ceremony on Saturday, November 8, 2014 at the Reading Drive Trailhead.

**MOTION BY:** Mr. Maxfield moved for approval of Resolution #71-2014.

**SECOND BY:** Mr. Willard

Mr. Horiszny asked if anyone had any questions? No one raised their hand.

**ROLL CALL:** 3-0 (Absent – Mrs. deLeon and Mr. Kern)

**B. RESOLUTION #72-2014 – COMMENDING BOY SCOUT TROOP 416 FOR WORK ON TOWN HALL NATIVE PLANT GARDEN**

Mr. Horiszny read Resolution #72-2014 and said this has been prepared commending Boy Scout Troop 416, comprised of young men ages 11 through 17, for their work on the Town Hall Native Plant Garden.

**MOTION BY:** Mr. Willard moved for approval of Resolution #72-2014.

**SECOND BY:** Mr. Maxfield

Mr. Horiszny asked if anyone had any questions? No one raised their hand.

**ROLL CALL:** 3-0 (Absent – Mrs. deLeon and Mr. Kern)

C. **ORDINANCE NO. 2014-03 – PUBLIC HEARING & CONSIDERATION OF ADOPTION – ORDINANCE AUTHORIZING REFINANCING AND INCREASING INDEBTEDNESS OF LOWER SAUCON TOWNSHIP IN THE AMOUNT OF \$4,750,000.00 (7:10 pm)**

Mr. Horiszny said Ordinance No. 2014-03 has been advertised for a public hearing and consideration of adoption to refinance our existing debt and to borrow additional money for the Black River Rd./Fire Lane Stormwater project.

**MOTION BY:** Mr. Maxfield moved to open the hearing.

**SECOND BY:** Mr. Willard

Mr. Horiszny asked if anyone had any questions? No one raised their hand.

**ROLL CALL:** 3-0 (Absent – Mrs. deLeon and Mr. Kern)

Attorney Treadwell said this is necessary prior to finalizing the transaction with Lafayette Ambassador Bank. This would authorize the borrowing of \$4,750,000.00 to refinance the three existing notes and includes around \$575,000.00 for the Black River Road stormwater project. The term would be for ten years at a fixed interest rate of 2.78%. It's been advertised and is ready for public comment and a vote from Council. Mr. Horiszny said this will reduce our interest payments by about \$330,000.00 a year.

Mr. Gene Boyer, 2161 Saucon Avenue said someone requested an inquiry if it was possible to pay off the loans other than doing the whole thing at once. Ms. Gorman referenced a memo she submitted to Council stating that payment of that loan would lessen their uncommitted reserve balance to approximately \$400,000.00, which would not provide Council many options in future budget discussions.

**MOTION BY:** Mr. Maxfield moved to close the hearing.

**SECOND BY:** Mr. Willard

Mr. Horiszny asked if anyone had any questions? No one raised their hand.

**ROLL CALL:** 3-0 (Absent – Mrs. deLeon and Mr. Kern)

**MOTION BY:** Mr. Maxfield moved for adoption of Ordinance No. 2014-03, authorizing refinancing and increasing indebtedness in the amount of \$4,750,000.00.

**SECOND BY:** Mr. Willard

Mr. Horiszny asked if anyone had any questions? No one raised their hand.

**ROLL CALL:** 3-0 (Absent – Mrs. deLeon and Mr. Kern)

III. **DEVELOPER ITEMS** – None

IV. **TOWNSHIP BUSINESS ITEMS**

A. **ZONING HEARING BOARD VARIANCES**

1. **STEPHEN KERRIGAN – 2623 MORNING LANE – VARIANCE TO CONSTRUCT A DETACHED GARAGE WITHIN THE SETBACKS (7:17 pm)**

Mr. Horiszny said the applicant is seeking relief to construct a detached accessory building which does not meet the required front yard setback.

Mr. Kerrigan was present. He said the slope of his yard and the location of where he'd like to put the detached garage, if he's within the setbacks, the slope of the yard will require some additional excavation. At 25' where he'd like to put the building, the yard is flat and he would have easier access and he wouldn't have to disturb a cluster of pine trees. Mr. Horiszny said on the memo, it talks about required front yard setback, and then the last bullet it says required side setback. Mr. Kerrigan said we are talking front yard as his property is landlocked.

Mr. Maxfield said the purpose of a variance is to help you out in a situation where it is very difficult or impossible to do. He doesn't see why Mr. Kerrigan can't achieve that on this

lot. Mr. Kerrigan said it would be achievable, but as mentioned before, there would be additional excavation and straighter driveway, as well as being able to preserve trees plus aesthetics. Council took no action.

**2. BILLY JEAN PINHEIRO AND JAMES BLANEY – 1336 STONESTHROW ROAD – VARIANCE OF SIDE YARD SETBACK FOR GARAGE ADDITION (7:21 pm)**

Mr. Horiszny said the applicant is seeking relief to construct a detached accessory building which does not meet the required side yard setback.

Billy Jean Pinheiro and James Blaney were present. Mr. Blaney said they'd like to build a detached garage in front of their house. It's slightly off to the side because of the layout of their yard where it's a steep hill on one side. They want to put it where the existing garage is right now, but to do so, it would have to be within 10' of the side yard property line, which is the reason they are requesting relief. Mr. Maxfield said this is a clear hardship. Mr. Willard said on the diagram, it shows location of the house and future extension of the house and proposed garage. Is there a particular reason why it couldn't go over that way? Mr. Blaney said immediately to the right there's a large slope. Council took no action.

**B. MIKLOS SINKO – 2776 EASTON ROAD – WAIVER REQUEST FOR WELL ISOLATION DISTANCE TO INSTALL ON-LOT SETIC SYSTEM (7:24 pm)**

Mr. Horiszny said the applicant is seeking a waiver from Council to allow a new/replacement septic system to be installed within 100' of an existing well. Mr. Kocher said there's nothing unusual with this application. It's better than a malfunctioning sewage system. Attorney Treadwell said they'll do an indemnification agreement. You have a draft motion, which includes the indemnification agreement.

**MOTION BY:** Mr. Horiszny moved for approval of the draft motion.

**SECOND BY:** Mr. Maxfield

Mr. Horiszny asked if anyone had any questions? No one raised their hand.

**ROLL CALL:** 3-0 (Absent – Mrs. deLeon and Mr. Kern)

**C. RESOLUTION #73-2014 – ROWE AG SECURITY AREA (7:26 pm)**

Mr. Horiszny read Resolution #73-2014 and said this has been prepared and will approve the placement of properties owned by Thomas & Mary Ann Rowe located at Countryside Lane (P8-5-16) and 2387 Ringhoffer Road (P8-5-17) in the Williams Township Agricultural Security Area.

Attorney Treadwell said LST does not have an agricultural security area and what's required to create one is that an application from a property owner or group of property owners totaling at least 250 acres needs to be submitted to start the process. We've never had one submitted to LST. Williams Township has an ag security area which allows people in other municipalities to join. We've had a couple of these over the last couple of years, and they need approval from Council and then Williams Township will take action on their own as to whether it gets added or not.

Mr. Willard asked what are the benefits of an ag security area? Attorney Treadwell said it protects farmland from certain types of nuisance suits and protects from new ordinances that would attempt to regulate farming. It's sometimes known as a right to farm act, in that it protects the farms from what you may get and limits the power of the Township to use eminent domain for those areas. Depending on the acreage, it also provides an opportunity for the State or the County to purchase agricultural easements from the property owner. There are not any tax benefits associated with the ag security area act. Mr. Maxfield wondered if these are actively farmed areas? No one knew the answer.

**MOTION BY:** Mr. Maxfield moved for approval of #73-2014.

**SECOND BY:** Mr. Willard

Mr. Horiszny asked if anyone had any questions? No one raised their hand.

**General Business & Developer Meeting  
November 5, 2014**

**ROLL CALL:** 3-0 (Absent – Mrs. deLeon and Mr. Kern)

**D. ADOPTION OF 2015 PRELIMINARY BUDGET (7:32 pm)**

Mr. Horiszny said the 2015 preliminary budget incorporating the changes that Council requested at the October 22, 2014 budget hearing has been prepared for Council's review and consideration of the preliminary adoption of the 2015 Budget.

Ms. Gorman said she provided a memo to Council which she read. The 2015 figures have been posted on the Township website. She provided an updated 5-year report to Council. She said the one mill tax increase was incorporated into the budget. The total budget is balanced at \$11,690,622.00; \$7,318,659.00 for General Fund; \$2,919,050.00 for Special Tax Fund; and \$1,452,953.00 for Capital Fund.

Mr. Horiszny said final approval will be in December. Ms. Gorman said after this meeting, it will be advertised for the 20-day inspection period. Attorney Treadwell said the action would be to adopt the 2015 preliminary budget and authorize that it be advertised.

Mr. Maxfield said Ms. Gorman pointed out the pitfalls and our situation became very clear. This reflects Council's interest in not having the Township go into any sort of downward spiral that would work itself into a tax increase anyway in the future, maybe a larger one. It also leaves us in a very healthy place so we can continue the kind of services we've been providing.

Mr. Gene Boyer asked Ms. Gorman to repeat the numbers. Mr. Willard asked if those are the balances on 12-31-2015. Ms. Gorman said they are your budget balances. Your fund balance report is at the end. This is where there's a huge confusion. We are trying to move the fund balance and the contingency out of your budgeting process based on the report commissioned by Cindy Bergvall, CPA for Council. You strictly have your revenues anticipated and your expenses anticipated to be paid. If at any point in time Council wishes to use a reserve of the funds that are anticipated to be there, for whatever purpose, they could do that. Generally accepted accounting practices state you should have two months worth of your anticipated expenses going into 2016 on reserve. Money other than that is uncommitted funding. That funding Council could appropriate to the Capital Plan which was removed this year. You could allocate some to your reserve funds which were removed this year. The premise of where we are looking at this is to take that money out of the equation for the time being and see where you stand on a year-to-year basis with your revenues matching your expenses. If it doesn't, then what do you want to do at that point? What they have presented is using a slight amount of what your savings is, renegotiating your debt and looking at some of your expenses which Council did with the Bethlehem Area Library change, going forward and also considering other revenue options. That's a more balanced approach to what they are trying to do rather than holding off and seeing what's going to happen later.

Mr. Willard asked if the three balances Ms. Gorman read are the starting balance? Ms. Gorman said they are not your fund balances. Attorney Treadwell said maybe he can simplify this fairly easily. The \$7.3 million in your General Fund is your revenue and your expenses for the year what's coming in and what's going out. It has nothing to do with what you are starting or ending the year with. It's just the in and out.

Mr. Boyer asked what the ending balance of 2014 or the beginning balance of the unappropriated funds was for 2015 was? In the past, there was a contingency amount. Ms. Gorman explained the funding process. Mr. Boyer said is the two months needed in the beginning of the year pretty much the same year to year or does it fluctuate? Ms. Gorman said our bills are generally the same from year to year. Our revenues have been the problem over the years. The fees for the landfill will be going down. She has to assume with what she knows.

**General Business & Developer Meeting  
November 5, 2014**

Mr. Boyer had several questions in reference to Jack's budget message regarding the downturn and the loss of \$250,000 annually. Ms. Gorman explained that this has to do with the deed transfer tax.

Mr. Boyer said the landfill is going to reduce \$850,000.00 of tipping fees in the next year. Ms. Gorman said we projected \$2 million in receipts this year, they dropped it to \$1.7 million and she was told to anticipate between \$1.2 million and \$1.3 million next year, so she's assuming low.

Mr. Boyer said in the budget overview, it said the major expenditures include the Township PD and it lists all the departments. It says this accounts for 71% of the Township's expenditures. He asked how the numbers add up. Ms. Gorman said there are a lot of other expenses in our budget that aren't listed on the overview and said that is just an overview of the General Budget.

Attorney Treadwell asked if the 71% includes all the insurance expenses? Ms. Gorman said no. Attorney Treadwell said the insurance expenses are about \$834,000.00 alone. There's practically all of the \$1 million you are talking about.

Mr. Boyer asked if the Township Manager and Finance Director have looked as hard as they could at cutting back or have the department heads been given any kind of guidelines to cut back? He discussed the loss in revenues and the people of LST are now having a burden of a 22% tax increase.

Mr. Willard said he had this conversation with Cathy this afternoon and this is one of the things we tried to examine with the Applebutter Road rezoning discussion and we had some projections on how this would affect our budget. This is reality. We have a goose with a golden egg which is going to go away unless we change the situation, so that money that the Township is relying on is going away. He wants to be clear that it's a 22% increase, but he took a look at his tax bill, and this tax is the smallest. He broke this down, \$1,000.00 to the Township, \$15,000.00 to the school district and \$3,000.00 to the County so a 1 mill tax increase is \$227.00 increase per year, \$19.00 a month. If that's what it takes to replace that revenue we have, that's a decision we have to take. Mr. Boyer said it sounds like the landfill is going to close, so the people are going to have to pay to keep the \$2 million coming in or are we going to look at some reduction?

Mr. Maxfield said he's offended by Mr. Boyer's characterization of the Township and the staff that they have not looked at making reductions and we live high on the hog and are spending money ridiculously. The simple fact is there are services, the Township has to function. If Mr. Boyer can go through the budget and find where we're wasting money, he should let them know. He sees services that go out to people, roads getting plowed, parks to play in.

Mr. Boyer said what's happening with the landfill, what are we waiting for? Mr. Horiszny said they are applying to the State for an eastern expansion. Tom's point is that we can't let everything slide. The increases in funds in our budget have been maintenance of our buildings, we can't stop plowing the roads, we need a Police Department; and we need insurance so most things in there are fixed.

Ms. Sandra Miller, Willowbrook Drive, asked how many onetime revenues sources are we putting into the budget? Ms. Gorman said the administration changed library services and we are looking at expenses going forward so we won't have to raise taxes, if at all, in the years to come. Ms. Miller asked what an average tax bill increase will be at a 1 mill? Ms. Gorman said if your assessment is \$100,000.00, your tax bill will increase \$100.00.

**MOTION BY:** Mr. Maxfield moved for adoption of the 2015 Preliminary budget and for advertising it.  
**SECOND BY:** Mr. Willard  
Mr. Horiszny asked if anyone had any questions? No one raised their hand.  
**ROLL CALL:** 3-0 (Absent – Mrs. deLeon & Mr. Kern)

**E. COUNCIL DIRECTION ON ACTION ITEMS IN ECONOMIC DEVELOPMENT TASK FORCE REPORT (8:09 p.m.)**

Mr. Horiszny said Council Member, Dave Willard, requested that the action items in the report submitted by the Economic Development Task Force be put on the agenda for Council direction.

Mr. Willard said there's a timeline shown in the report for short-term tasks. There are a number of simple tasks that encompass the first three months and many can be achieved with resources and staff we have. Mr. Willard outlined those various tasks and suggested we develop an action plan starting in January with those items and appoint volunteers to committees. He would be more than happy to continue as a liaison. He suggests they report to Council in April the progress on those short-term tasks. There was an item in the budget of \$25,000.00 to continue this project for the upcoming year and he'd like to suggest we not exceed the amount of \$6,250.00 by the end of March.

Mr. Maxfield said the items Dave referred to such as reviewing the zoning maps and ordinances and using utility based mapping, a lot of that has been done to one degree or another when we were coming up with the new zoning ordinance and that information from then is probably still pertinent. The P/C should get to plan. Mr. Willard said the Task Force suggested bringing this in front of the P/C going forward. Attorney Treadwell said after reading the report, there seemed to be a feeling among the members that it was hard to develop things in LST and that maybe there would be a way to make it easier. It's hard to develop in LST because LST has fairly stringent and environmental standards. He wouldn't want to get stuck in a tug of war so that's a tightrope we're going to have to walk a little bit. Mr. Maxfield said he heard Mr. Kologie use the term develop by review and as a P/C member, more often than not, we get a plan that comes in that appears as if they've never opened the SALDO or zoning ordinance.

Mr. Cahalan said he would propose if you're satisfied with the list of priority items, he will have Judy and Brien prepare a scope of how this can be carried out and come back with a cost estimate of what their time would be to put this together and prepare it. He would like to recommend that you ask him to come back with some recommendations on what the scope of the committee's work would be and a charge for them and that you would want a report from them. The members would have to be appointed by Council. Mr. Cahalan said they can come back at the next Council meeting with a plan to have Council review and vote on.

Ms. Sandra Miller suggested not to have the cap at \$6,250.00. She thinks the front end expertise/development might require more funding and that will be the time you'll be using more expert time to review those plans and doing the overlay.

**F. DRAFT REVISION TO TOWNSHIP ORGANIZATIONAL CHART (8:28 pm)**

Mr. Horiszny said at Council's direction, staff has prepared a revision to the Organizational Chart.

Mr. Cahalan said the Assistant Manger had been moved directly under the Manager and continues to supervise the Administrative Assistant and the receptionist. Mr. Maxfield said how does Zoning maintain independence and still fall under management. Attorney Treadwell said the Zoning Department is a branch of the administration. The Zoning Officer is an employee of the Township and reports to the Manager. Mr. Maxfield said if the Zoning Officer would make a decision, we shouldn't be messing with that. Attorney Treadwell said the organizational chart doesn't relate to the duties and responsibilities, it's more an employee organization chart.

**MOTION BY:** Mr. Horiszny moved for approval of the revised Township Organizational Chart.

**SECOND BY:** Mr. Willard

Mr. Horiszny asked if anyone had any questions? No one raised their hand.

**ROLL CALL:** 3-0 (Absent – Mrs. deLeon and Mr. Kern)

**General Business & Developer Meeting  
November 5, 2014**

**G. RESOLUTION #74-2014 – APPOINTING SPECIAL FIRE POLICE (8:32 pm)**

Mr. Horiszny read Resolution #74-2014 and said this has been prepared to update the Special Fire Police list. The additional Special Fire Police is Bob Buki.

**MOTION BY:** Mr. Horiszny moved for approval of Resolution #74-2014.

**SECOND BY:** Mr. Maxfield

Mr. Horiszny asked if anyone had any questions? No one raised their hand.

**ROLL CALL:** 3-0 (Absent – Mrs. deLeon and Mr. Kern)

**H. SECTV VETERANS' AND/OR LOW INCOME SENIOR DISCOUNT (8:35 pm)**

Mr. Horiszny said SECTV has requested that the Council approve a discount in cable rates they can offer to Township residents who qualify as veterans and/or low-income seniors. Mr. Cahalan said a memo was prepared indicating there would be an estimated loss of \$39.32 annually.

**MOTION BY:** Mr. Willard moved for approval to have the SECTV form signed and submitted for lower cable rates that SECTV will offer to Township residents who qualify as veterans and low-income seniors

**SECOND BY:** Mr. Maxfield

Mr. Horiszny asked if anyone had any questions? No one raised their hand.

**ROLL CALL:** 3-0 (Absent – Mrs. deLeon and Mr. Kern)

**V. MISCELLANEOUS BUSINESS ITEMS**

**A. APPROVAL OF OCTOBER 15, 2014 AND OCTOBER 22, MINUTES (8:37 pm)**

Mr. Horiszny said the minutes of the October 15<sup>th</sup> and October 22<sup>nd</sup> Council meeting have been prepared and are ready for Council's approval. He has submitted corrections for the October 15<sup>th</sup> minutes.

**MOTION BY:** Mr. Horiszny moved for approval of the October 15 and October 22, 2014 minutes, with corrections on the October 15<sup>th</sup> minutes.

**SECOND BY:** Mr. Maxfield

Mr. Horiszny asked if anyone had any questions? No one raised their hand.

**ROLL CALL:** 3-0 (Absent – Mrs. deLeon and Mr. Kern)

**VI. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS – None**

**VII. COUNCIL & STAFF REPORTS**

**A. TOWNSHIP MANAGER**

➤ Mr. Cahalan updated Council on the status of the Bingen Bridge weight reduction and the issue it has caused is that any loaded PW trucks or any other large trucks would not be able to go over this bridge and that leaves us only one legal route. A letter was sent to PennDOT regarding this. PennDOT said they would consider removing the 10 ton restriction on Hickory Hill Road and will be doing some testing of the road surface. That would allow large trucks to use that road. There are some issues with the use of the road because it's a narrow road and will be a challenge for large trucks. The other issue is winter snow conditions and we may want to consider entering into a winter maintenance agreement with PennDOT which would mean our trucks would plow and salt that road, which would improve the conditions during the winter. We were also considering submitting an application to PennDOT to request to exceed the posted weight limit on the Bingen bridge and are working on this option.

➤ Mr. Cahalan said Council asked him to request two meetings with PennEast Pipeline. He heard back from the representatives and they said they were not holding any more public meetings but they would be holding open house meetings. One is scheduled on the November 12<sup>th</sup> at Hanover Township starting at 5:30 pm. They did agree to meet with Council and staff on November 12<sup>th</sup> at 1:00 p.m. at the Township offices.



**B. COUNCIL/JR. COUNCIL**

**Matt Smith, Jr. Council** – No report

**Mr. Maxfield**

- He said the EAC members and Council members received an invitation from Nurture Nature for a program which deals with the Science on Pipelines on November 20<sup>th</sup> at 7 p.m. to 9 p.m.

**Mrs. deLeon** – Absent

**Mr. Kern** – Absent

**Mr. Willard**

- He said he and Jack had a meeting with Dr. McHale-Small from SVSD regarding the Task Force Report. They also discussed the Jr. Council member program. They talked about the historic properties and their use for educational programs and about their support of the Hellertown Library. She was interested in the traffic signal at Polk Valley Road.
- He asked about a resolution for Priscilla for the awards banquet for the SVCC which Mr. Cahalan said is already done.
- He said his neighbors had an incident where the PD was called and it turned out to be a nuisance situation. They commended the PD on their response.
- He said that Starter's has been acquired by Braveheart who is planning a new restaurant there.

**Mr. Horiszny**

- He reminded everyone of the kiosk dedication on Saturday, November 8<sup>th</sup> at 9:00 a.m. at the Reading Drive Trailhead.

**C. SOLICITOR**

- He said on October 31<sup>st</sup> the purchase of the Woodland Hills golf course was completed.

**D. PLANNER** – No report

**E. ENGINEER** – No report

**VIII. ADJOURNMENT**

**MOTION BY:** Mr. Maxfield moved for adjournment. The time was 8:52 pm.

**SECOND BY:** Mr. Willard

Mr. Horiszny asked if anyone had any questions? No one raised their hand.

**ROLL CALL:** 3-0 (Absent – Mrs. deLeon and Mr. Kern)

Submitted by:

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Jack Cahalan  
Township Manager

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Ron Horiszny  
Council President