

**I. OPENING**

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Announcement of Executive Session (if applicable)
- E. Public Comment Procedure

**II. PRESENTATIONS/HEARINGS**

- A. Resolution #66-2017 – Honoring Maria D. Makkas-Wiseman for Her Dedication to the Community

**III. DEVELOPER ITEMS**

**IV. TOWNSHIP BUSINESS ITEMS**

- A. Act 537 Update – Lower Saucon Authority
- B. IESI Bethlehem Landfill – 2335 Applebutter Road – TCC Comments to PA DEP Air Quality Plan Approval & Title V Permit Renewal Application
- C. PPL Request for Access Easement Through Town Hall Property for Tower Replacement
- D. Authorize Advertisement of Ordinance No. 2017-05 – Updates to Chapters 77, 130 & 137 (Sanitary Sewer, Stormwater Management & Earth Disturbance)
- E. Request for Additional Lighting at Lutz-Franklin Schoolhouse
- F. Review of Police Chief Search Committee Guidelines
- G. Review of Police Chief Community Survey
- H. Resolution #67-2017 – Transfer of Funds

**V. MISCELLANEOUS BUSINESS ITEMS**

- A. Approval of October 4, 2017 Council Minutes
- B. Approval of September 2017 Financial Reports
- C. Monthly Department Reports – September 2017

**VI. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**VII. COUNCIL & STAFF REPORTS**

- A. Township Manager
- B. Council/Jr. Council Member
- C. Solicitor
- D. Engineer
- E. Planner

**VIII. ADJOURNMENT**

**UPCOMING MEETINGS**

Saucon Rail Trail Oversight Commission: October 23, 2017 @ CB  
Township Council: October 25, 2017 (Budget Meeting) @ 6:00 p.m.  
Planning Commission: October 26, 2017  
Parks & Recreation: November 6, 2017  
Saucon Valley Partnership: November 8, 2017 at LST  
Environmental Advisory Council: November 14, 2017  
Zoning Hearing Board: November 20, 2017

**I. OPENING**

**CALL TO ORDER:** The General Business & Developer meeting of Lower Saucon Township Council was called to order on Wednesday, October 18, 2017 at 7:00 p.m., at Lower Saucon Township, 3700 Old Philadelphia Pike, Bethlehem, PA with Mr. Ron Horiszny, presiding.

**ROLL CALL:** Ron Horiszny, President; Sandra Yerger, Vice President; Priscilla deLeon, Glenn Kern, and Donna Louder, Council Members; Leslie Huhn, Township Manager; Linc Treadwell, Township Solicitor; Brien Kocher, Township Engineer; Mike Beuke, Township Planner; and Jr. Council Member: Ferris Abu-Ghosh.

**PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)**

Mr. Horiszny said Council did meet in Executive Session prior to this meeting to discuss land acquisition.

**MOTION BY:** Mrs. deLeon moved for an appraisal on Tax Parcel No. Q7-22-14, not to exceed \$3,500.00

**SECOND BY:** Mrs. Yerger

The appraisal will allow the Open Space Committee to determine whether we want to put a conservation easement on the property.

**ROLL CALL:** 5-0

**PUBLIC COMMENT/CITIZEN AGENDA ITEMS**

Mr. Horiszny said if you are on the agenda, you have Council and Staff's undivided attention. If you choose to speak, we ask that you use one of the microphones and state your name for the record so the transcriptionist knows who is speaking for the minutes. He asks that you give your fellow public the courtesy of the floor.

**II. PRESENTATIONS/HEARINGS**

**A. RESOLUTION #65-2017 – HONORING MARIA D. MAKKAS-WISEMAN FOR HER DEDICATION TO THE COMMUNITY**

Mr. Horiszny said this will be presented to Maria at the SV Community Center dinner on November 10, 2017.

**MOTION BY:** Mrs. deLeon moved for approval of Resolution #65-2017.

**SECOND BY:** Mrs. Louder

**ROLL CALL:** 5-0

**III. DEVELOPER ITEMS - None**

**IV. TOWNSHIP BUSINESS ITEMS**

**A. ACT 537 UPDATE – LOWER SAUCON AUTHORITY**

Bill Ross, LSA Administrator and Brad Youst, Engineer were in attendance to present the Act 537 Plan. Mr. Ross provided a history and said they have been working for the last 20 years on creating sewer service in the Creekside Marketplace area. They are three years away from the end of a fifteen-year agreement with Hellertown Borough Authority and need to start planning for a pump station at this time; the goal is to complete it in 2019. Mr. Youst explained the design of the pump station. They are looking at properties in the Leithsville/ Route 412 area between the bus shelter and billboards on the east side and Polk Valley Road.

Mr. Youst said the Skibo Road pump station is less than 50' square, and they are open to other architectural styles to best accommodate the neighborhood and may even try to make it smaller. The main route is well laid out as most of the utilities were known at the time and they anticipate following the same route. The crossings of the creeks and the Septa line were installed at the time the 12" water main was installed for Creekside Marketplace. The original planning which DEP approved at that time was to provide service to the Creekside Marketplace. The pump station was approved to have a capacity that would allow additional service at a later date to the Hellertown Park neighborhood, the properties on Route 412 frontage, properties on Polk Valley Road, and

properties on Leithsville Road going south. Any additional properties that want to hook up must be approved by DEP, and will have to be done as a separate activity under the plan.

Mr. Youst said service to that area would be physically possible with the gravity solution. He said the Council minutes of April 16, 2008 indicated that Council did not want this. They've investigated alternative routes, and this is the only one they have. Mrs. deLeon asked what do we tell people with failing systems? Mr. Youst said the sewage officers work closely with property owners with failing systems. Mrs. Louder asked if Hellertown is still against this? Mr. Youst said to the best of their knowledge, the answer is yes. Mrs. Louder asked if we could go in the opposite direction? Mr. Youst said he doesn't know of any other central treatment facility that they could cost effectively terminate a line at. They have an agreement with the City of Bethlehem and a capacity reserved for treatment and it doesn't require them to do land testing. Trying to go around the Borough, to the east, is cost-prohibitive.

Mrs. Louder asked about going toward Route 378 or Reading Road? Mr. Youst said the study did look at five different alternatives, none of which were better alternatives than the one presented this evening. The Authority feels it has done its due diligence to investigate all options and left with the alternative described tonight. Mr. Horiszny asked without DEP approval, we can't go beyond Creekside? Mr. Youst said correct. Attorney Treadwell said you could get public sewer to everybody, but nobody could afford it. Mrs. deLeon said if a person has a failing system, DEP has a list of alternatives to fix the system. It's not like we're jeopardizing any property in this township.

**C. PPL REQUEST FOR ACCESS EASEMENT THROUGH TOWN HALL PROPERTY FOR TOWER REPLACEMENT**

Carol Obando-Derstine, Regional Affairs Director of PPL and Scott Hippen, Right-of-Way Supervisor were present, and are asking for an access road easement at 3700 Old Philadelphia Pike to access their towers for a rebuild. Because of terrain and wetland issues, they are prohibited from going another route. Mrs. deLeon said how do you get to it now? Mr. Hippen said with maintenance, they can get to it, but with construction, it would be harder to get up there with larger trucks. Ms. Derstine said this is for reliability purposes; the rebuild project is to make sure they keep the lights on, so it's an infrastructure upgrade.

Mr. Hippen said most of the road is paved up until the very end; Mrs. Huhn asked if he had the opportunity to go out behind the PW area to see what is there? In speaking with the Director of PW, he stated they do have some piles of dirt and fill and stone which are rather large. Mr. Hippen said they could go around the piles. Mr. Horiszny asked how long will the project take? Mr. Hippen said they would like to start construction in the spring and be done in a matter of weeks to months.

Mr. Hippen said they will clean up anything they disturb, and they have to put environmental barriers up to control any type of runoff. If they destroy something they will be responsible to fix it. Mr. Hippen said Attorney Treadwell can could speak to someone in their legal department regarding the language in the agreement. Attorney Treadwell said he'd like someone from PPL to meet with the road department. Mr. Hippen said they will do that.

**B. IESI BETHLEHEM LANDFILL – 2335 APPLEBUTTER ROAD – TCC COMMENTS TO PA DEP AIR QUALITY PLAN APPROVAL & TITLE V PERMIT RENEWAL APPLICATION**

Mrs. Huhn said Ms. McNemar from Tri-C Corporation provided recommendations. Mrs. deLeon said this should go to DEP. Mrs. Louder said she is disheartened that IESI did not show up.

- MOTION BY:** Mrs. deLeon moved for approval to submit comments provided by the Technical Consultants to PA DEP for review, with a cover letter from the Township.
- SECOND BY:** Mrs. Louder
- ROLL CALL:** 5-0

**D. AUTHORIZE ADVERTISEMENT OF ORDINANCE NO. 2017-05 – UPDATE TO CHAPTERS 77, 130 & 137 (SANITARY SEWER, STORMWATER MANAGEMENT & EARTH DISTURBANCE)**

Attorney Treadwell said this cleans up and modernizes the storm water management, earth disturbance, and grading plan requirements. The request is for authorization to advertise. Mrs. Louder asked if this changes any of the fees for the residents? Attorney Treadwell said no.

**MOTION BY:** Mrs. Louder motion to authorize advertisement of Ordinance No. 2017-05, which updates Chapters 77, 130 and 137.

Mr. Kern asked for a brief comment of the major impact to residents as a result of this. Attorney Treadwell said he doesn't think there is any impact. Mr. Kocher said for Chapter 130, which is the sewer ordinance and dates back to the 70's, most of the changes are to make it consistent with DEP's modern terminology; he went over some of the changes.

**SECOND BY:** Mr. Horiszny

**ROLL CALL:** 5-0

**E. REQUEST FOR ADDITIONAL LIGHTING AT LUTZ-FRANKLIN SCHOOLHOUSE**

Mrs. Yerger said they received comments from people who visit the schoolhouse that the walkway isn't lit adequately. Mrs. deLeon asked if there will be two spotlights as people park in front and that's a safety issue? Mrs. Yerger said this will be mainly on the side as they are complying with concerns expressed by people who visit. Mr. Horiszny said he thinks Mrs. deLeon is right, one light on the corner and one in front. Mrs. Yerger said it will be more than \$290, do you want her to bring back a new estimate? Mrs. deLeon said Mrs. Huhn has the authority to approve it.

**MOTION BY:** Mr. Horiszny moved to approve a quote from Jeffrey Murray, to illuminate the front and side of the schoolhouse, not to exceed \$800.00, for a double light, mounted as inconspicuously as possible and with a separate on/off switch and a motion sensor.

**SECOND BY:** Mrs. deLeon

**ROLL CALL:** 5-0

**F. REVIEW OF POLICE CHIEF SEARCH COMMITTEE GUIDELINES**

Mrs. Huhn presented guidelines for the Search Committee and reviewed a couple of key items such as responsibilities, decision-making process, screening of applicants, interview process, and consideration to all applicants. This will be on the website for the residents.

**MOTION BY:** Mr. Horiszny moved to approve the guidelines as presented/as revised for the Police Chief Search Committee.

**SECOND BY:** Mrs. deLeon

Mrs. Louder said she'd like to be on this committee. Mr. Horiszny said that has to be decided.

**ROLL CALL:** 5-0

**G. REVIEW OF POLICE CHIEF COMMUNITY SURVEY**

Mrs. Huhn said it would be beneficial to put out a survey to our residents. They put together thirteen questions and will set a timeframe for responses; she reviewed a few of the questions that will be asked on the survey.

**MOTION BY:** Mr. Horiszny moved to approve the survey questions and send out through SurveyMonkey.

**SECOND BY:** Mrs. Yerger

**ROLL CALL:** 5-0

**H. RESOLUTION #67-2017 – TRANSFER OF FUNDS**

Mrs. Huhn said this is for a budget adjustment for police contracted services and purchase of a vehicle that was completed in 2017, but budgeted in 2016. Ms. Gorman provided a memo to explain.

**MOTION BY:** Mrs. Louder moved for approval of Resolution #67-2017.

**SECOND BY:** Mrs. Yerger

**ROLL CALL:** 5-0

**General Business & Developer Meeting  
October 18, 2017**

**V. MISCELLANEOUS BUSINESS ITEMS**

**A. APPROVAL OF OCTOBER 4, 2017 COUNCIL MINUTES**

Mrs. Louder had one correction on page 6, line 26, should read “would be to have Harris Rebar”.

**MOTION BY:** Mr. Horiszny moved for approval of the October 4, 2017 Council minutes, with corrections.

**SECOND BY:** Mrs. Louder

**ROLL CALL:** 4-1 (Mrs. deLeon – No)

**B. APPROVAL OF SEPTMEBER 2017 FINANCIAL REPORTS**

**MOTION BY:** Mrs. deLeon moved for approval of the September 2017 financial reports.

**SECOND BY:** Mrs. Louder

**ROLL CALL:** 5-0

**C. MONTHLY DEPARTMENT REPORTS – SEPTEMBER 2017**

Mrs. Huhn said this is for Council’s review.

**VI. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS**

- Mr. Glenn Orwan, 1992 Leithsville Road, said he has a 200-year-old farmhouse and the trucks are driving him crazy and shaking his house from front to back. The Jake Brakes are outrageous, and no one wants to do anything. There are tractor-trailers all night long and garbage trucks during the day. It hasn’t been paved in 20 years and it needs to be done. Mrs. deLeon said can we write a letter to the state. Mrs. Louder said we can do a request for a traffic study to be done on that road at the expense of PennDOT for safety issues. Mrs. Huhn spoke to the PD and Sgt. Barndt said we can do speed checks on Route 412. Mrs. Huhn said Mrs. Filko called in last week and spoke to someone in our office; Mrs. Huhn then talked to Sgt. Barndt and they decided to place the speed trailer out there and have weight details be done.

**MOTION BY:** Mr. Horiszny moved for approval to write a letter to PennDOT for a safety study on Flint Hill Road/Route 412 and copy the State Police, ask PennDOT to fix the road and tell them about the Jake Brakes; and reach out to Bob Freeman.

**SECOND BY:** Mrs. deLeon

**ROLL CALL:** 5-0

**VII. COUNCIL & STAFF REPORTS**

**A. TOWNSHIP MANAGER**

- Mrs. Huhn was contacted by PennDOT asking to participate in a field meeting of the Old Mill Bridge for November 17<sup>th</sup> at 10 a.m. They discussed the metal bridge truss management plan at a meeting and want to look at these bridges. The Old Mill Bridge is part of the Ehrhart’s Mill Historic District, but PennDOT said it’s on its own and is considered not eligible. However, they are now looking at its merits on its own. Mrs. Huhn and Mr. Rasich will attend and Council members are welcome too.
- The Spirit Parade is this Sunday. Please be at the staging area by 12:30 p.m.-1:00 p.m.
- Our PD will be participating in “No Shave November” this year, which is to raise cancer awareness.

**B. COUNCIL/JR. COUNCIL**

**Ferris Abu-Ghosh, Jr. Council Member**

- Ferris said the school is having a costume contest, there is alumni day at the end of the month; and a football game on Friday.

**Mrs. Yerger** – No report

**Mrs. deLeon**

- She attended the Black River Farms Winery ribbon cutting. It was well attended.
- She attended the Hellertown-Lower Saucon Chamber meeting and gave a report.
- The flowers out front of the building look very nice.
- On December 4, 2002, we held our ribbon-cutting ceremony to open this building, which is 15 years ago. Before the December 6<sup>th</sup> Council meeting, she’d like to have refreshments and ask the residents to come to recognize the anniversary.

**General Business & Developer Meeting  
October 18, 2017**

**Mr. Kern** – No report

**Mrs. Louder**

- She asked if Public Works was doing the crown on Black River Road before winter? Mrs. Huhn said she will check with Mr. Rasich.
- She asked where we stand with the blighted property ordinance? Attorney Treadwell said Mr. Garges is coming to the November 1<sup>st</sup> meeting to speak about it.
- There is a Gaming Commission meeting Monday, October 23<sup>rd</sup> at 5:30 pm.

**Mr. Horiszny**

- He attended the Historical Society event at Hop Hill Brewery, which was successful.
- He did some bridge rail painting on the SRT, along with some other SRT members, and paint, brushes and help was provided by Sherwin Williams.

**C. SOLICITOR** – No report

**D. PLANNER** – No report

**E. ENGINEER** – No report

**VIII. ADJOURNMENT**

**MOTION BY:** Mr. Horiszny moved for adjournment. The time was 9:16 p.m.

**SECOND BY:** Mrs. deLeon

**ROLL CALL:** 5-0

Submitted by

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Leslie Huhn  
Township Manager

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Ronald Horiszny  
Council President