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- I. OPENING**
 - A. Call to Order
 - B. Roll Call
 - C. Pledge of Allegiance
 - D. Announcement of Executive Session (if applicable)

 - II. PUBLIC COMMENT PROCEDURE**

 - III. PRESENTATIONS/HEARINGS**

 - IV. DEVELOPER ITEMS**
 - A. Old Saucon Investment Overall Minor Subdivision – 4373 Route 378 & 2115 Saucon Valley Road
 - B. Briggs Lot Line Adjustment – 1685 and 1717 Wildberry Road, Bethlehem, PA

 - V. TOWNSHIP BUSINESS ITEMS**
 - A. Consideration of Recommendation for Consolidation of Library Services
 - B. Black River Road/Fire Lane Stormwater Feasibility Study
 - C. Request for School Bus Stop Ahead & Hidden Driveway Signs on Seidersville Road
 - D. Resolution #67-2013 – Creating an Economic Development Task Force
 - E. Authorization for Repairs to Town Hall Entrance Wall

 - VI. MISCELLANEOUS BUSINESS ITEMS**
 - A. Approval of September 25, 2013 and October 2, 2013 Minutes
 - B. Approval of September 2013 Financial Reports

 - VII. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS**

 - VIII. COUNCIL & STAFF REPORTS**
 - A. Township Manager
 - B. Council
 - C. Solicitor
 - D. Engineer
 - E. Planner

 - IX. ADJOURNMENT**

Next Council Meeting: October 23, 2013 (Budget)
Next Planning Commission Meeting: October 24, 2013
Next Saucon Rail Trail Oversight Commission Meeting: October 28, 2013 @ CB
Next Park & Rec Meeting: November 4, 2013
Next EAC Meeting: November 12, 2013
Next Saucon Valley Partnership Meeting: November 13, 2013 @ SVSD
Next Zoning Hearing Board Meeting: November 18, 2013

I. OPENING

CALL TO ORDER: The General Business & Developer meeting of Lower Saucon Township Council was called to order on Wednesday, October 16, 2013 at 7:03 P.M., at Lower Saucon Township, 3700 Old Philadelphia Pike, Bethlehem, PA with Mr. Tom Maxfield presiding.

ROLL CALL: Present: Tom Maxfield, Vice President; Dave Willard, Priscilla deLeon and Ron Horiszny, Council members; Jack Cahalan, Township Manager; Leslie Huhn, Assistant Manager; Cathy Gorman, Director of Finance; Linc Treadwell, Township Solicitor; Brien Kocher, Township Engineer; Judy Stern Goldstein, Township Planner. Absent: Glenn Kern, President.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)

Mr. Maxfield said Council did not meet in Executive Session since our last meeting.

II. PUBLIC COMMENT/CITIZEN AGENDA ITEMS

Mr. Maxfield said if you are on the agenda, you have Council and Staff's undivided attention. If you chose to speak, we ask that you use one of the microphones. Everyone gets to speak. He'd ask that you give your fellow public the courtesy of the floor. We do transcribe the minutes verbatim and want to make sure the transcriptionist gets every word. We ask that you state your name for the record so the transcriptionist knows who is speaking in the minutes.

III. PRESENTATIONS/HEARINGS – None

IV. DEVELOPER ITEMS

A. OLD SAUCON INVESTMENT OVERALL MINOR SUBDIVISION – 4373 ROUTE 378 & 2115 SAUCON VALLEY ROAD

Mr. Maxfield said the applicant is proposing to subdivide a parcel which currently straddles two counties and create a lot that generally follows the county boundary.

**DRAFT MOTION FOR OLD SAUCON INVESTMENT MINOR SUBDIVISION PLAN
4373 ROUTE 378 AND 2115 SAUCON VALLEY ROAD TAX MAP PARCELS APN
642548134563 AND 642536947758 PRELIMINARY/FINAL SUBDIVISION PLAN
APPROVAL FOR THE OCTOBER 16, 2013 COUNCIL MEETING**

The Lower Saucon Township Staff offers the following approval motion for consideration by the Township Council for the "Old Saucon Investment for Overall Minor Subdivision Plan," as prepared by Van Cleef Engineering Associates, dated March 8, 2011, last revised August 22, 2013, consisting of Sheets 1 of 4 through 4 of 4.

Subject to the following conditions:

1. The Applicant shall address the review comments contained in the letter dated October 10, 2013 from Hanover Engineering Associates, Inc. to the satisfaction of the Township Council.

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2. The Applicant shall address the review comments contained in the letter dated October 10, 2013 from Boucher & James, Inc. to the satisfaction of the Township Council.
3. Upon construction of any subdivision or land development on either parcel that has traffic access onto Colesville Road, traffic improvements will be provided in such a manner to provide a level of service satisfactory to the Township.
4. The Plan shall note that the Lots shall be required to provide any right-of-way necessary to construct improvements associated with intersection of Colesville Road and Route 378.
5. A Plan Note shall be provided regarding the Developer's responsibility for the cost of frontage improvements. This Note shall be subject to review and approval by the Township.
6. A Plan Note shall be provided prohibiting the traffic connection of any more than 3-acres of Lot 1 to Colesville Road. This Note shall be subject to review and approval by the Township.
7. General Note 17, regarding stormwater improvements upon future development, shall be revised to apply upon any construction on either lot. This Note shall be subject to review and approval by the Township.
8. The Applicant shall provide two (2) Mylars and seven (7) prints of the Record Plans with original signatures, notarizations, and seals. Four (4) complete sets of Plans shall also be provided with original signatures, notarizations, and seals. The Applicant shall also provide two (2) CDs of all Plans in an AutoCAD format (jpeg-ROM).
9. The Applicant shall pay any outstanding escrow balance due to the Township in the review of the Plans and the preparation of legal documents.
10. The Applicant shall satisfy all these conditions within one (1) year of the date of the conditional approval unless an extension is granted by the Township Council.
11. All waivers and deferrals granted shall be noted on the Plans with the applicable section, requirements, date of approval, and any conditions of approval.

Township Council also approves waivers from the following requirements of the following Subdivision and Land Development Ordinance (SALDO) sections:

1. Sections 145-33.C(1), (2) and 34.B – to not require any more existing features be shown on and for the required 500 feet surrounding the site than are already shown on the Plan.

Township Council also approves deferrals from the following requirements of the following Subdivision and Land Development Ordinance (SALDO) sections:

1. Section 145-45 – to not require road improvements along Colesville Road, except as may be necessary to accommodate intersection improvements.
2. Section 145-48 – to defer stormwater improvements along Colesville Road frontage until any construction takes place within the Township on either lot.
3. Sections 145.51.D and E – to defer payment of a recreation fee (in lieu of dedication) until issuance of a building permit for Lot 2.

Attorney Lisa Pereira was present with John Blair and Anna Martin from Van Cleef Engineering. Mr. Maxfield said last time we had a rundown of what they are trying to do. Attorney Treadwell said since the last meeting they had numerous discussions between the engineers and attorneys and that has resulted in the draft motion you see in front of you tonight. As was stated at the earlier meetings, this proposal creates approximately a six-acre lot in Lower Saucon Township (LST) that is cut off from the larger lot that is largely in Upper Saucon Township (UST). That's what the purpose of this minor subdivision plan is. It does not address any development issues on the larger parcel. The conditions that have been drafted for your review mostly revolves around what we talked about last time which was who will be responsible for any improvements that may be necessary in the future as a result of the development of the larger lots and also some traffic issues with regard to the driveway and intersection of Colesville Road and Route 378. That's a summary

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of where are at now. The draft motion that you have condition No. 3, he and Mr. Kocher just met with the applicant and their professionals, and did come up with some revisions. They all agreed that No. 3 was a little bit too open-ended. It has been revised to read “upon construction of any subdivision or land development on either parcel that has traffic access onto Colesville Road, traffic improvements will be provided in such a manner to provide an improved level of service satisfactory to the Township and acceptable to PennDOT with respect to the traffic generated by the use on the 3-acre parcel located in UST”. That condition is an attempt to address any traffic issues that may result from the development of that 3-acre parcel as it relates to Colesville Road and the intersection with Route 378 and the driveway.

Mr. Maxfield said there are eleven conditions on it, one waiver and three deferrals. He asked if the applicant was in agreement with all the conditions stated and of the changes as stated? Ms. Pereira said yes they are.

Mrs. deLeon said there are places on the draft motion that says “to the satisfaction of Township Council” and other places it says “satisfactory to the Township”. Why is that different? Attorney Treadwell said for example, No. 5, “this note shall be subject to review and approval by the Township”. He doesn’t think the Township thought that Council needed to get involved in the details of what the note on the plan said as long as the concept was correct. The staff doesn’t usually bring plans back to Council to review and approve those types of details. He does see in No.3 it should probably be “satisfactory to the Township Council”. Mr. Maxfield said the people who are going to determine the satisfactory level are going to be the engineers and planners, so maybe we could say “satisfactory to the Township and Township Council” as it just came to us, he wouldn’t know if it had a code on it. Mrs. deLeon said it wouldn’t come to us. Their recommendation is usually procedure. That’s why we pay the staff the big bucks.

Mr. Willard said some time in here, there is a reference to a high turnover sit-down restaurant. Is that in fact part of the plan for the property? Mr. Blair said UST’s 141B, which was designated for the 3-acres is a village center allows a restaurant and one proposed use is to have a sit-down restaurant and bank and that’s how they did their level of traffic with that. It was the most that could be generated from the uses that were allowed by UST. Mrs. deLeon said we asked you that last meeting and you said the same thing. Mr. Blair said he said it in the same context.

Mr. Maxfield asked if anyone would like to speak to this issue? No one raised their hand.

MOTION BY: Mr. Horiszny moved to approval of the two lot minor subdivision, per the staff recommendation, with corrections.

SECOND BY: Mr. Willard
Mr. Maxfield asked if anyone had any questions? Mrs. deLeon said the draft motion, there’s a blank there, should that be filled in with a date from B&J? Ms. Mallo said their last letter dated October 10, 2013 indicated that the applicant had addressed all of the concerns from their previous review letters, so No. 2 might be able to be removed unless Linc feels we should still have October 10th. Attorney Treadwell said use the October 10th date. Mr. Maxfield said the changes noted here are No. 2 changing the date to October 10, 2013 and the rewording of No. 3 that Attorney Treadwell went over.

ROLL CALL: 4-0 (Mr. Kern – Absent)

Ms. Peieria said for purposes of the approval and the motion, were you also approving all the waivers and deferrals? Mr. Maxfield said they are all included in the staff recommendations.

B. BRIGGS LOT LINE ADJUSTMENT – 1685 AND 1717 WILDBERRY ROAD, BETHLEHEM, PA

Mr. Maxfield said the applicant is proposing to adjust a lot line which separates two parcels.

**DRAFT MOTION FOR BRIGGS LOT LINE ADJUSTMENT MINOR SUBDIVISION
PLAN 1685 AND 1717 WILDBERRY ROAD TAX MAP PARCELS R6-3-4A-3 AND R6-3-
4A-4 PRELIMINARY/FINAL SUBDIVISION PLAN APPROVAL FOR THE OCTOBER
16, 2013 COUNCIL MEETING**

The Lower Saucon Township Staff offers the following approval motion for consideration by the Township Council for the "Briggs Lot Line Adjustment Plan," as prepared by John A. Cook, PLS, dated July 22, 2013, last revised September 17, 2013, consisting of one (1) sheet.

Subject to the following conditions:

1. The Applicant shall address the review comments contained in the letter dated September 19, 2013 from Hanover Engineering Associates, Inc. to the satisfaction of the Township Council.
2. The Applicant shall address the review comments contained in the letter dated September 26, 2013 from Boucher & James, Inc. to the satisfaction of the Township Council.
3. The Applicant shall provide two (2) Mylars and seven (7) prints of the Record Plans with original signatures, notarizations, and seals. The Applicant shall also provide two (2) CDs of all Plans in an AutoCAD format (jpeg-ROM).
4. The Applicant shall pay any outstanding escrow balance due to the Township in the review of the Plans and the preparation of legal documents.
5. The Applicant shall satisfy all these conditions within one (1) year of the date of the conditional approval unless an extension is granted by the Township Council.
6. All waivers granted shall be noted on the Plans with the applicable section, requirements, date of approval, and any conditions of approval.

Township Council also approves waivers from the following requirements of the following Subdivision and Land Development Ordinance (SALDO) sections:

1. Sections 145-33.C(1), (2), (3), (5) and 34.B – to not require any more existing features be shown on and for the required 500 feet surrounding the site than are already shown on the Plan.

John Cook, Licensed Surveyor representing the Briggs and Samuel Cohen, legal counsel for the Briggs were present. Mr. Cook said the applicant is basically moving the existing lot line to the west approximately 70' further away from the existing house and Lot 1 is a vacant lot which they would be reducing in size.

Mr. Maxfield said nothing non-conforming is being created? Mr. Cook said no. Mr. Willard said he noticed the lot line is also following a fence line. Mr. Cook said correct.

Mr. Maxfield asked if anyone had any comments? No one raised their hand.

MOTION BY: Mr. Horiszny moved for approval of the Briggs Lot Line Adjustment, per the October 16, 2013 draft motion.

SECOND BY: Mrs. deLeon
Mr. Maxfield asked if anyone had any questions? No one raised their hand.

ROLL CALL: 4-0 (Mr. Kern – Absent)

V. TOWNSHIP BUSINESS ITEMS

A. CONSIDERATION OF RECOMMENDATION FOR CONSOLIDATION OF LIBRARY SERVICES

Mr. Maxfield said at their October 2, 2013 meeting, the Township Council was presented with the Library Consolidation Report that recommended that the Council adopt the Library Consolidation Committee's proposal to consolidate library services for Lower Saucon Township and Hellertown Borough residents at the Hellertown Area Library effective January 1, 2014.

Mr. Cahalan said back in 2011 the Township Council asked him to explore alternatives to the library services agreement they had for many years with the Bethlehem Area Public Library (BAPL). When he was given that assignment, they formed a Library Task Force that was made up of representatives from the Hellertown Area Library (HAL), Lower Saucon Township (LST), and from Hellertown Borough (HB). The Task Force worked for about a year and a half to gather data on library services at the BAPL and also at the HAL and they produced a report which they presented to Council last August. They gathered a lot of information through surveys and public meetings that showed there were a considerable amount of residents who were using the HAL for library services. It also stated that it appeared to the Task Force that it was feasible to consolidate library services at the HAL and it presented various options for doing that financially and space-wise. Following the receipt of that, the report also contained a suggestion that the Township look into the separation of payments that we are making for library services to take into account that half of the residents were going to the BAPL and the other half to the HAL. Mrs. deLeon said not half of the residents, half of those using the library. You need to make sure to clarify that.

Mr. Cahalan said that proposal was put to the BAPL board earlier this year and in June they rejected that proposal. Council also asked him to form a working group to follow up on the Feasibility Report and they did form that group. Again, representatives from the HAL, LST and HB met for the past six months. They put together a Library Consolidation Report, which was presented to Council at the October 2nd meeting. The recommendation in that report was that the Council consider their proposal to consolidate library services at the HAL, provided financial data, provided data on expansion of the library and also addition of staff and IT that would serve the residents of the Township. That's basically where we are at this point.

Mr. Maxfield said having worked with both of the groups, he would like to commend all the people involved. He thought it was one of the best committees ever and he feels it still is and wants to thank them for their work, no matter what way it goes.

Mrs. deLeon said can somebody break down on Page 9, it says the Township will assume responsibility for paying the initial...the projected cost of the Township would be for the first year \$171,132.69. Out of that money, she's confused if you add up \$113,000.00 that would be spent on improvements, \$50,000.00 spent on technology, break down that number for 2014. Can somebody do that?

Ms. Gorman said if you refer to Page 19, you will see in the revenue line item that LST will be responsible for \$89,159.18. That would be for operations of the library. The second line down would be \$81,973.51 which was for the capital. We will be paying that amount for two years. After that point, we will be back down to just paying for the operations. If you add \$81,973.51 twice, it will come to the \$163,947.02. That's just for the capital improvements, IT and infrastructure improvements.

Mrs. deLeon said the operations, does that include payroll? Ms. Gorman said that does include payroll. Everything they would be doing and any increases that would be required per State Law. Mrs. deLeon said or additional employees. Ms. Gorman said right.

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Mr. Willard said since we said we would bring this to a vote tonight, he'll put a motion on the floor.

MOTION BY: Mr. Willard moved that the Council adopt the Library Consolidation proposal to consolidate library services for LST and HB residents at the HAL effective January 1, 2014. The 2014 budget will be adjusted accordingly and the BAPL will be notified officially on time.

SECOND BY: Mr. Maxfield
Mr. Maxfield opened it up to the floor. We need to get your information for the transcriptionist, so please state your name and use the microphone.

Margaret Opthof said she's a LST resident and lives at 2700 Redington Road in Hellertown, PA. She said as a LST resident, she urges the Council to reject the recommendation to consolidate with HAL. Keep our relationship with the BAPL. Her reasons are the consolidation committee is stacked with members who do not live in LST. We have a Library Director and her trustees. We also have HB Manager, Finance Director and a HB Council member. Council should not consider their opinion, but rather the opinion of LST voters and taxpayers, like her, who use and support the BAPL. Second, the library service we will end up with, HAL is no fair comparison to the one we currently enjoy with BAPL. Besides losing the book mobile and adult, teen and children services, we will lose our on-line book line connection to the entire Lehigh Valley. As 21st Century citizens, living in an on-line world, it is vital that we can continue to borrow and reserve books electronically from Allentown, Bethlehem and Easton. It's also folly to assume that LST residents will be able to use their HAL card to borrow from BAPL's huge collection. BAPL could pull out of ACCESS PA. They would certainly be justified in cutting off a blood-sucking community like us who seeks their services after we backstab them and withdraw our funding. Finally, the best reason for rejecting this report is that consolidation with HAL is not cost-effective. The plan is to join forces with a small struggling library in the hope that our library costs will be reduced in the future. Currently, HAL does not have the facilities or the collection to serve LST. They must build onto their library to meet state requirements and the plan here is to have LST residents foot most of that bill. In other words, LST will give up on-line access to almost a million library materials in exchange for ten parking spaces and shelf space in HAL. The reality is that joining with HAL is not a sound financial decision. It is a small library that will never have the resources to give us the quality or depth of service we currently receive from BAPL. It's also a library with great financial constraints. These constraints are driven by a local archeology that rejects working relationships with larger area libraries. LST residents can't afford to lose connections to these libraries. We should not be supporting or bound into a system where access to knowledge will begin and end in HAL.

Mrs. deLeon said she remembers Margaret from years ago. She was a library representative when Mrs. deLeon first got elected to Council and she knows her heart is in the library. She does not support this, so she will be voting no, but she's only one person. She agrees we are going to be losing the bookmobile, which a lot of people aren't aware it's going to be happening. Whether they use it or not, it's available. She's almost disappointed in the loss of the Internet services from the privacy of her home. She's done the research. You're not going to have it; you're going to lose it. Robin said at the last meeting that it's not going to be the same. We're not going to have the same thing we have currently and maybe we will in the future with HAL, but currently, they do not offer the same, we are losing services. We're supposed to be putting a satellite office in Seidersville Hall. Nobody has come up with any dollar amount for what that's going to cost or what's going to happen over there. It's unknown. She doesn't like voting for unknowns. She wanted to commend Margaret on her comments and thanked her for coming out and speaking.

Jay Lazar, resident of LST said he also is in favor of remaining with the BAPL. He thinks it's very clear and he doesn't think there is any argument about it that the BAPL is far superior to anything in terms of library services, far superior to anything that the HAL is or is going to become. That said, the BAPL is farther away and the HAL is closer. Apparently 50% of the people using the

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library are using the HAL and 50% are using the BAPL. His own view is we should stick with the BAPL. There are some decisions on behalf of the Township that the Council needs to make in the best interest of the residents regardless of what the residents seem to think. His own view is that the decision of which library is not one of those decisions. He thinks the residents ought to have some say in the decision. He understands from previous meetings that a referendum is not appropriate for this issue. He doesn't question that, but in all the time that any of this has been going on, as far as he knows, there hasn't been any effort at all to determine what the residents want. His anecdotal of it is that most residents want to stick with the BAPL. If he understands the scheduling, this decision does not have to be made tonight. There's another month or two for the drop dead date for a decision and it would seem in that time Council or the Library Committee could organize some sort of a organized effort to determine what the residents would like and then, he knows this is Lower Saucon Township Republic, but nonetheless, then Council taking into account what the residents want. They could make a more informed decision. Having said all that, he has a question or two because the sense he has is his recommendations aren't going to be followed as often is the case. He has a question about the reports. An earlier report, if he understands it, suggested that if we merge with HAL or consolidate, that HAL and LST would put in equal amounts of money beginning in 2016 and going forward. The latest report suggests we are going to put in per capita, which we'll approximately put in \$2.00 for every dollar that Hellertown puts in and for the first two years we'll be putting in a considerable amount of extra money for the capital improvements. If that is the case, for the first couple of years, LST will have three members on a nine member board and that will grow to five members on a nine member board. If we are putting \$2.00 in for every dollar that Hellertown is putting in, he doesn't understand, in effect, why we don't get six members and Hellertown gets three right from the get go. His final question is if in the future the residents of LST through whatever process is appropriate decide that they don't like this situation, and vote accordingly, if LST is putting in \$2.00 for every dollar that Hellertown is putting in, and LST wants to make the Consolidated Library (CL) located in Hellertown a branch library of the BAPL, will we be able to vote and do that since we will be paying two-thirds of the money. Mr. Cahalan said he's referring to the funding of the CL and again, this report was a proposal that was put together by the Library Consolidation Committee. Nothing is carved in stone. It has to be approved by the Council here and the Council in Hellertown. What they suggested for the shares is proportional shares. The easiest way to base that is on the population of each municipality, a per capita basis. They did not break that out in the proposal. They did the first two years and then 2016 which would be the third year. All of these funding issues have to be approved in a partnership with HB if you go forward with this proposal. Nothing is settled with this right now. Mr. Lazar said he doesn't understand what is being voted on right now. He thought the dollars are being voted on. Mr. Maxfield said the concept of consolidation is being voted on tonight. To get back to his point on per capita, we're a Township of over 10,000 people. Hellertown is a township of about 6,000 people. You're right when you say we would build up to that five-member position, but what happens is as time goes on, Hellertown will have five at times and we will have four. Other times we will have five, they will have four as board members change, as things progress with the library. Mr. Lazar said his basic question was if he was entering a business deal where he was putting in two-thirds of the money, why doesn't he get two-thirds of the vote. That's his fundamental question and second of all, with all due respect, it's easy for him to get confused with these things as he hasn't been involved that much, if the motion is to adopt the report which calls for the payment of the monies and he also heard we're going to notify BAPL that we're not going to make their payment, it seems that this motion and meeting is to go forward with the payment of these monies, not monies to be determined in the future date. Mrs. deLeon said it's two years. Mr. Lazar said the report says for three years. Mr. Cahalan said the first two years and then 2016. Mr. Willard said he added that to the motion in terms of the budget because next week at this time we'll have a budget hearing so he thought if a vote was taken tonight, the budget should be reflective of that. Mr. Lazar said aside from procedural necessities, we're voting to do this. If you decide to vote tonight, you are deciding to do this including the payment of these monies. He asks, if you do this and we are paying two-thirds of the money, why don't we get two-thirds of the vote. Mr. Cahalan said first of all, we're not voting on paying the

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money tonight. You're voting on adopting and moving ahead with the proposal. It also has to be voted on by the HAL Trustees. HB Council has voted to move forward with the proposal. That would move it forward. At that point, the solicitors for those three entities would have to craft a legal agreement which would set down all the terms and conditions and that would have to come back to the Council for approval. Thirdly, you'd have to appropriate money for library services in your annual budget for 2014 and that's where the decisions would come up about funding library services. None of that is in this proposal tonight. Mr. Lazar said he's not going to debate these issues as he's not well versed. If the decision is made to go forward with the concept, and to adopt the report, one way to do it would be to add conditions and one condition would be if we're going to consolidate or merge with the library that we get control, that's proportionate to the money we're putting in. Otherwise, he doesn't see it's in the best interest of LST to put in \$2.00 for every dollar they are putting in and sometimes we're in the minority of the voting and sometimes one in the majority of voting. He would think that would be an appropriate condition. Mr. Maxfield said what he thinks Mr. Lazar is missing with this whole concept is the cooperative effort that LST and HB want to make together to make this thing work. If we don't work together, then we're thinking of each other as a different community. We've always paid per capita. When we paid BAPL money, we paid per capita. We've got 10,000 people. They have 6,000 people. Per capita is the only way. Mr. Lazar said he doesn't object to per capita. He believes in the future beginning in 2016, we're going to have a population like 12,000. It's going to be 2 to 1. He's not objecting to the idea to putting in \$2.00 to every dollar they put in. He's just saying if he goes into a business deal, he certainly wants to cooperate with his partner. He doesn't say let's do 50/50. He would suggest as a condition we have the degree of control that's appropriate to the financial control we're making. Ultimately, if we want to make the library in Hellertown a branch to the BAPL, and we're paying, that's maybe what we should do. Attorney Treadwell said Council can do what they want, but if he were HB, his response would be the two for one from 2014 forward ignores all the capital they've already put in to create what's there now. When you look at it in terms of a business deal, if you're coming into a business deal with himself, and he's already spend \$400,000.00 over the past five years building his business and in the business it's going to be 2 for 1, we have to account to the fact that he's already put \$400,000.00 in. Mr. Lazar said it's a negotiation that is yet to come, but he would say that on behalf of the residents of LST, if we go forward with this and for the future if we're on an ongoing basis, going to be paying \$2.00 for every dollar, and making up in the beginning that capital amount that ought to be a condition of going forward. In the event we ultimately get a divorce, every business deal going in contains to effect a prenuptial. If we pull out, putting in the capital we're putting in, what do we get back? Attorney Treadwell said absolutely, that would have to be part of any agreement. As you said, a year from now, another Council could say we're going in a different direction. There's got to be provisions in any agreement that this Township would enter into with HAL if that happened. Mr. Lazar said his basic proposal would be to potstone this because there's time to consider what the residents of LST want who could inform the board. As far as he knows, there's never been any organized effort to find out what the people want. Mr. Maxfield said this process started out with a survey that went out to residents. We have been talking about this at public meetings for years now. The time to discuss this was a long time ago. It's gotten to the point where we are ready to vote tonight. He personally does not agree with Mr. Lazar's whole analysis of control and who's in charge. This may sound idealistic, but he's going to bank on the idea of cooperation with our sister municipality. He thinks we went into it with that type of spirit and as long as we keep that type of spirit, things are going to work out. He doesn't think any of us went into this thing wanting control. In fact, we said we didn't want control. We wanted cooperative effort. That's if the consolidation occurs. That's the spirit he would like to see it occur in. That's what we've been talking about for two years. Mr. Lazar said he thinks we can cooperate, but he prefers to stick with the BAPL system and his comments should be taken in that regard. There have been many meetings and he has the sense that by a large majority, the residents of LST want to stick with the BAPL, so he suggests that this is a big step and another month or six weeks, as the deadline hasn't arrived, would be appropriate to find out more clearly what the residents of LST want. You guys

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get the big bucks. You vote the way you want and we'll go forward. It should be postponed and if it isn't, it should include conditions we are getting our money's worth. He agrees with cooperation.

Mrs. deLeon said next Wednesday at 6:00 pm, we have a budget meeting. It's open to the public and we will go over our budget for 2014, line item by line item. One of those line items is the library contribution and one of the reasons she wanted to have the vote tonight was for fairness to the City of Bethlehem Library, they have two budgets prepared. They have one with LST and one without LST. A lot of that is like it all goes to the City's budget and out of fairness to them, she felt we should let them know one way or the other. That's one reason she wanted the vote tonight. She hears what he is saying and there are a lot of unknown questions. This contract we're going to be negotiating, that all has to be done and she likes his idea of a withdrawal clause as things change. There's a lot of unknown's here.

David Lloyd, 1546 Barner Court, said he's a teacher in the SV School District. He wants to address the Council much more on a personal level. He has very little to say. He's going to be a little selfish and not argue for the good of the community, for the good of the budget and how things are going to be divvied up. He has two little kids at home and he wants to argue for them. He appreciates the fact, Ms. deLeon is apparently against the motion and Mr. Maxfield from what he understands is for it, and that's fine. Everyone has to vote the way they want. He appreciates Mr. Willard bringing the motion to the floor. Bringing the motion to the floor doesn't mean in favor of or against. It says at some point, we know we have to vote, and tonight is the night we're going to vote, let's get this going. If the motion never happens and it never gets a second and it dies and we need a vote, whether it's pro or against, we need to go ahead and take that step. We meaning you. He does understand that with four voting members tonight and if Ms. deLeon is a no, we only need one more. He'd like to pitch to you instead of arguing facts and figures which he would normally do, he'd like to argue for the thing here that keeps his kids and his wife not here right now, and it's the bookmobile. He loves that bookmobile. They started going to the bookmobile with Carol as the driver seven years ago. His youngest daughter was brought up with the bookmobile. The first time they heard about the consolidation, they were concerned about it. They made sure they attended the meeting. It might have been like Mr. Maxfield said, about a year and a half ago in the SVSD cafeteria. It was a crowded venue that night. He remembers he got to fill out a survey. He's not going to say it was or wasn't out there, but it was because they knew Carol and she said she'd like their input. On his end, the variety and the accessibility of the book mobile, what it's brought to his family, to his oldest daughter, she's had the opportunity of going from a learning reader to someone who completely and in every way values her books. Every week they get five or six books and they burn through them. She takes pride in what she reads, in her schoolwork, the 100 book challenge. There's nothing that beats the 100 book challenge and it starts in October. The access and her finding things she's interested in reading is most valuable to them. Back in the high school cafeteria there was a conversation with somebody on the board that there was a concern about the bookmobile being lost and we want to keep something. Yes, the question would be what can Hellertown do to serve him and his neighbors who are served very well by the bookmobile. Maybe there will be something, maybe there won't be and maybe the time for this argument should have been a year and a half ago. He would ask and plead with you if tabling the motion isn't in the cards and the vote is going to happen tonight, please consider rejecting this proposal.

Mr. Paul Pagoda, resident of LST said he resides at 2078 Hilltop Road. He's addressed this Council on so many different subjects, mostly on the proposal being considered this evening with the consolidation of library services. He's seen this proposal inch its way forward for almost two years to the point we find ourselves at tonight taking a vote. This vote he doesn't have a vote in it. His only vote is his voice tonight and from previous meetings. He would ask you, as the fourth person from LST addressing this, to reject this proposal, period. It sounds simple, but it's not cost effective. We give up far more than we'd stand to gain. Not in two years, not in five years. It will be years before we can hope to have a library based in the HAL that comes with the services, the

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holdings, the staffing that's available to us right now tonight with the BAPL. He knows that as he stepped off the library bookmobile within the past hour and he said farewell to Carol and said to her he hoped things worked out for us tonight, but he's not too optimistic. When we talk about cost effectiveness and the service, that's all we hear about today in the news, the budgets of state and the federal government, local municipalities are scratching their heads. Where's the money going to come from, so we're going to spend a lot of taxpayer dollars trying to build up a library that needs to be built up instead of having a library that already has those services? It makes no sense economically as a taxpayer or as a library patron. After tonight, he doesn't know if they'll be any turning back. He doesn't know if there is an escape or that there is a clause you could write into your contract with good or honorable intentions because after your vote tonight this train is going down to the next station. The next vote, our voices, we've had opportunities. We've had opportunities for surveys and public debate, but he thinks after this evening's vote, the ship has sailed, and he hopes you can reject this proposal and he hopes he can see that bus again in 2014 as he does now.

Linda Orlando, 1945 Mildred Lane in the Township said the main thing she's concerned about tonight is our children. LST parents are very focused on the education of their children. They moved to Saucon Valley so their children would have the best education they could have. You are talking about taking away the library of the children, the children's programs will not exist anymore from LST. They will not be able to go there for the children's programs. The HAL has very little, very little in comparison to the BAPL. She has lived here for 40 years and she's very ashamed of living here now. To think you would consider this just for the monies. We pay school taxes, does anybody say maybe we shouldn't pay school taxes. We can't afford to pay \$17.00 to the BAPL which is an excellent library, which raises our children. Please reconsider this and think of the citizens of LST. They want the BAPL. She worked there for 30 years and they had many wonderful families come in from LST. Please reconsider this.

Kareen Bleam, 4289 Fritz Avenue in LST said today she had to call the BAPL to look for something and she called and asked the lady who answered the phone if they could direct her to where she could locate this and the woman got another lady on the phone. She told Ms. Bleam exactly where to go, and what to look for. You're not going to find that at the HAL.

Stephanie Milnar said she lives in Hellertown Borough, 895 New Jersey Avenue and she is on the HAL Board. She joined the board in the middle of all of this. It's really unfair the way they get verbally attacked by everyone. They did not ask for this. They were approached for this. She just wants to say that where is the BAPL board. LST wanted to split it, BAPL said no. You walk into HAL, the ladies are wonderful. They are so sweet. They are so nice and they help everyone. If they don't have a book, they try to get it for you. She thinks this is really unfair.

Mike Karabin, Peeke Lane, said this is for clarification, this is a proposal that we will move on forward to discuss with Hellertown. Right? Mr. Cahalan said they discussed it with Hellertown and they voted to move ahead with the proposal. Mr. Karabin said we are just moving ahead, but as the gentlemen said back here, we're talking about the monies also. We sit down and discuss with Hellertown. What happens if we cannot come to terms when we're discussing the consolidation? Can we go back to BAPL and give them the dollars. Are we budgeting the dollars in case of having to go back to BAPL? Can BAPL refuse us? If we send them a letter and say we've moving on, is there any negative side to what he's asking. Attorney Treadwell said we haven't written a contract yet between HAL and LST until this board authorizes them to do so. Moving forward under the parameters that are in the recommendation is one thing, finalizing the details is another. Those details, if that's what this Council chooses to do, they have to be finalized and part of that is the budget process. Things can change as he said before. Mrs. deLeon said we have this agreement that's on line. We're supposed to look at this and be voting tonight on this concept, which includes money and the motion on the floor is to notify the City of Bethlehem. Out of respect to the City, we used to notify them before November 15th. If this passes tonight, which

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she hopes doesn't, this is pretty much a done deal in her opinion. All it is, is finalizing the contract then. The contracts terms are going to be based on information in here is what is a contract based on our decision tonight. That's what we're voting on tonight. Attorney Treadwell said he doesn't disagree with that. That's what the motion was. Mrs. deLeon said there's money in here and it's for two or three years. Mr. Karabin said a previous meeting we said we would put the money we would be paying to BAPL in the budget so it's there if we decide to stay with BAPL. Mrs. deLeon said they have the budget right here. She asked Ms. Gorman what line item was in it? Ms. Gorman said what the BAPL is requesting from us, and it's for library services. She will keep it at that amount until Council decides if we end up going with HAL, and we pay less, we pay less. She would rather budget higher to make sure whatever decision Council makes. Mrs. deLeon said the decision is going to be tonight. Mr. Karabin said if it's a yes vote, we're at HAL. That's fine you decided that. Mrs. deLeon said she thinks we're at the same meeting, Mike. Someone in the audience said it seems like it's been decided. Mr. Maxfield said order; nothing has been decided until a vote has been taken. The proposal was put together and it took two years. It is a framework which we are voting now and it has money amounts in it. There may be small details, but he doesn't personally see there's going to be much except the modification to that proposal in small ways. That proposal is what HB voted yes to and that proposal is what we'll offer to HAL to also vote on. Yes, it's a framework, but it's a relatively tight framework. Mr. Karabin said was it two months until we can have the board set up and so on if it would be approved, is that the timing we are looking at? Mr. Cahalan said you'd have to have some framework. This is the beginning in place by January 1st. If you go in this direction, it would be an agreement and they would recommend that representatives be appointed to the board and they would meet in January 2014. Mr. Karabin said if this is moving forward, do you have a method you will be utilizing to select members to serve on the HAL board. Mr. Maxfield said there was some sort of proposal made which was between HAL and HB. Picking HB representatives is not our job. We had an idea of picking LST. Mr. Karabin said that's what he meant. Mr. Cahalan said once the agreement would be in place, the board would adopt by-laws which would cover the selection of new board members if there is a vacancy. HB and LST would approve any by-laws. Mrs. deLeon said we have a position statement on Council which governs appointments to boards and commission. It's an old document, but not much has changed since it was adopted 25 years ago and it does go through the procedures on applying and she would think that at the end of the year, Jack will provide a list of vacancies and the residents would have an opportunity to write a letter to Council. Isn't that how we normally appoint? Mr. Cahalan said we always advertise for vacancies. Mrs. deLeon said we have to follow general procedure. Mr. Karabin said whichever way it goes, good luck. Mr. Maxfield said general procedure is Jack reviews them and makes a recommendation to Council. Council agrees or disagrees to approve his recommendation. Mr. Willard said he'd like to reword the motion. The part about the budget adjustment is not necessary to be part of the motion since you already have a budget line item for BAPL, which would be more than HAL, and the official notification, they can read the results of the meeting in the media, but the official notification should be made in the proper manner after we determine the contractual issues. The motion that he's putting on the floor is to adopt the library consolidation committee's proposal as stated.

MOTION BY: Mr. Willard amended his motion that Council adopts the Library Consolidation Committee's proposal.

SECOND BY: Mr. Maxfield amended his second

Mr. Horiszny said what's our confidence level that we will know by November 15th whether we have an agreement from the HAL so we can proceed? Mr. Cahalan said we have to meet on the 22nd with the HAL Board of Trustees. They have to sign on to this also. That has to be done, then the solicitors for the three entities have to put together an agreement and that has to come back to Council for approval. During that time the budget discussions will take place and that's where the funding issue will be addressed and the same on Hellertown's end. Mr. Horiszny said is the November 15th date, did it get changed to where it's actually the end of the year? Mr. Cahalan said it's an artificial date. Attorney Treadwell said the old contract with the City of Bethlehem had a

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November 15th notification date. LST Council voted back in 2009 or 2010 to notify the City of Bethlehem that we were intending to terminate that contract December 31, 2010. The last two years, 2011 and 2012, LST has been making payments to the BAPL in the amount they have requested, but not necessarily as part of that old agreement. It would make sense to still notify them again. Mr. Horiszny said do we really have until December 31st? Attorney Treadwell said he would suggest you do it prior to November 15th if you chose to do so there's no question about it. Mrs. deLeon said historically we've done that. We've done that. Mr. Cahalan said they've come to Council at the budget hearing usually in October and have asked for approval of the contribution that the BAPL asked for, the per capita amount. If Council approved that, then we notified them normally in November that we are agreeing to Library services for another year. It normally has happened in November. Mr. Lazar said it would seem to him, he agrees what Mr. Treadwell said about negotiations, it would be a more business like way to proceed would be for Council to authorize whoever it is that is supposed to do the negotiations to have a negotiation based on the framework on the report or the recommendation and that would be what the vote would be for, to go forward with the negotiation and to bring back what the deal is for the vote rather than to agree to the deal and then negotiate the details as to what are we getting for our money which seems to be still somewhat unclear. While that's going on and he would respectfully suggest that's the way most "deals" are done, some effort could be made to determine what the residents of LST would really like to do, an organized poll, whatever, something short of a referendum. He would like to address the lady from Hellertown...Mr. Maxfield said he's going to have to stop Mr. Lazar here as recently we have had problems with people addressing others, and all your comments should be made to the board. Mr. Lazar said he would like to suggest to the Board because no one responded to the young lady from Hellertown, that as far as from his own personal view, that there's any attack on Hellertown or the people of Hellertown. You are authorized to say on his behalf, that he loves Hellertown, the people of Hellertown, he shops in Hellertown, he likes every aspect. There's in no way any reason to deprecate Hellertown. It's just he thinks the library there is not going to be as good for the residents of LST as the BAPL. They would like to retain their membership at the BAPL. He was stating his respect to Hellertown as well.

Ms. Robin Rotherham, Hellertown Library Director said she has one statistic and one comment. The BAPL has over 200,000 materials, it's a big library. In 2011, Township residents checked out 30,682 things from the BAPL. The ineffective HAL has 32,099 things checked out. In 2011, LST residents checked out 30,637 things, and she's not too good at math, but she's pretty sure that's a draw. Proximity to the schools, you can't beat it. Your Township residents are using the HAL and they are not getting paid for it. That's really sad as the Hellertown taxpayers are paying for your residents to use it. It may not be a great library as it stands now, but she thinks you have a vision of it for the future. She thinks that's what is fair to everybody.

Margaret Opthof said Robin made the point and she was not going to speak again tonight, and that's the point of using circulation figures as a valid measure of who is using the HAL. She had read an article from the Express Times that had a little boy who checked out all the children's books in HAL over a period of four months so he could win a book reading contest down there. Now circulation is not a valid way of determining who is using the HAL and how many people are using it. That's one issue. She wanted to clear that up. Do not use circulation. If this is a money saving move on the part of the HAL Board thinking we are going to be saving oodles of money by joining with the HAL, where is the savings going to go? Is it going to go to the dog park? We should have some plan here that this money is going to be used for educational purposes or something valuable. Right now we're going to be losing our services and we don't know where this great savings is going to go to so it's her proposal that the board take a good look at where they want this savings to go to.

Nancy Jahre has been a resident of the Township for 30 years. She lives on Sunrise Lane. She does a lot of research. She needs very expensive periodical research literature. They generally cost \$100 a year. She can only get them through the BAPL. She uses it several times a month and she's

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an adult and she usually doesn't check anything out. That's just another example of how you cannot use checking out books as the only statistic, and since she does research, she's very familiar with how you can manipulate numbers. She suspects there's a slight bias on this committee because the committee is named the Library Consolidation Committee. It seems to her that it started out with a bias and she's a little suspicious of the proposal. She would like to recommend its rejection.

Mr. Maxfield said maybe it bears repeating and we went over it at the last meeting, that residents of ACCESS PA will still be able to use materials at the BAPL.

Lawrence Opthof, 2700 Redington Road said he doesn't see what the motivation is for moving away from the BAPL. He's lived in town for 30 years. He moved here to this town as he felt it had an excellent education system. He brought his two daughters here, went to school here, used the BAPL, and his one daughter who is an attorney, worked with Mr. Treadwell and one daughter is an engineer and both of them came out fine from the educational system and the use of the library. If you go to a library that doesn't have these resources like BAPL has, it can't match what you have there. He came from a county in NJ, very expensive area to live and renown for its education. When he moved here, he was concerned at what he was going to find out in the sticks and he was really surprised when he walked into the BAPL. That was 30 years ago. As time passed and he got older, he saw changes being made. The BAPL stayed there and got better and LST got better. He sees a nice Town Hall here. It got a dog park, a wonderful high school system and things of that nature. He doesn't understand when the Township has moved forward with making things better, why all of a sudden we are going to go back and say let's get out of the BAPL because you know how bad it's been for at least 30 years and let's go to another library. When you have a winning ticket, why move and sacrifice the education that the kids who are coming up now might lose. He doesn't understand what the motivation is. Maybe you're going to save some money, but you get what you pay for, and he's afraid that's where we're going to go with this.

Ray Carlier, 2024 Osborne Court, said Mr. Maxfield to use your own words, you said tonight you are voting on a concept, a concept that's been made fairly clear. Not all the details have been ironed out. Taking it under consideration, it would seem to him if you are having a vote tonight, the only reasonable vote is to vote no because we don't have enough information. If you insist on voting yes, the only reasonable way to vote yes is to say yes, we need to pursue it to iron out all the details as Mr. Lazar suggested, but not to say yes to a path that leaves us with a path with an uncertain destination.

Donna Louder, LST Council candidate, said it seems to her you are voting this evening on a consolidation of the libraries. Dropping the BAPL which is the Cadillac and signing on to the Chevy. After reading some of the paperwork, she sees there are three options, Option A being the cheapest which we are dealing with now. Then there's Option B and Option C. She asks the Council if Option A leads to Option C, with Option A being \$100 and some thousand dollars and Option C being \$877,000.00 to include construction to the HAL. You are showing us what it's going to cost us till 2016. Where do we go from there? Are we opening up our checkbook and leaving it blank for HAL to fill it in. She understands the per capita. Will the per capita go up? We don't have any answers as Township residents. We have no idea what kind of tax dollars are going to be put into this library. There's nothing in stone. Right now the way we sit with the BAPL, we have ACCESS cards which allow us to use the HAL at no extra charge. Her suggestion is maybe we stay with BAPL and give a good faith donation to the HAL and thank them for allowing us to come in and supporting our children and our community. Please don't consolidate. Don't throw away the BAPL.

Mrs. deLeon said earlier there we talked about what we're going to lose or what we're not going to lose. Could someone tell her what the loss of service is from one library to the other? Mr.

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Maxfield said he'll run the meeting as people were speaking out in the audience. Mrs. deLeon said she's allowed to ask questions. Mr. Maxfield said she can ask questions, he will run the meeting. Mrs. deLeon said she didn't say he wasn't.

Margaret Opthof said she is a LST resident. One of her chief concerns was the loss of on-line access and the ability to reserve and obtain books on-line from three libraries, not just BAPL. Right now they have BAPL, Easton and Allentown. We can go to any of those libraries on-line, reserve a book and Easton and Allentown will transport that book to BAPL to pick up. We lose that entirely. That's a million volumes of material. That's a huge loss. In today's world with the driving and cost of gas and sr. citizens, why do we want to lose that for a small town library that can't or will never offer that because they don't want to join with a larger library service. It's a loss. There are other points. She would prefer Linda to address her points.

Linda Orlando said the BAPL has materials totaling 196,382 items. HAL has 32,587. BAPL has 797,000 programs. HAL is promising 91 more programs with more staff. The 797,000 programs that BAPL is having, LST will not be able to join these programs. LST residents will no longer be able to attend BAPL adult, teen and children programs. BAPL has 41 on-line resources, many of which are accessible by non-residents - 41 computers versus 9 that HAL has and they are talking about adding 6 more. The LST will lose access delivery to library materials via the book mobile to six neighborhood stops. Currently, 41% of LST residents have library cards at BAPL. Improvements to HAL are mostly going to be paid for by LST residents. She doesn't know if that's true. Last year, BAPL circulated 862,912 items. HAL circulated 1/10th of that. The ACCESS program is no longer paid for by the State so the libraries have their option of taking it away, then we will not be able to go to BAPL, then what will we have.

Mrs. deLeon said when you take out books from Easton, Allentown and BAPL, and they are delivered to BAPL, if you wanted them to go to the bookmobile, would they do that? Someone said yes. Mr. Maxfield said this was stated last time and we might be getting into the same sort of to use your own argument about circulation, the same sort of numbers things. If we consolidate with HAL, we have a community of 6,000 and 10,000 people. We have 16,000 people. BAPL right now should have a lot more materials. They serve over 120,000 people. That's the reason there are so many materials there. We heard earlier on when the Task Force was investigating, we heard about multiple copies of the same thing. If you have over 100,000 people you are serving, of course, you need multiple copies. Our idea with the Task Force was 16,000 people; we can have a smaller library that we can tailor to our communities. We can give our communities what we want. Everyone is saying loss of on-line services, well, if you really read the report, there's plans in there for all of that stuff. There are plans in there for all of it. You can shake your head no, but read the report. He doesn't want to stop you from talking, but if you want to talk, please come to the microphone. We have to keep in mind what exactly we are talking about. If we are going to compare, let's compare apples to apples instead of something else. His personal opinion is that people have really been busting on HAL tonight for a lot of reasons that don't exist. There are good people there. There are trained people there. People with degrees. The same kind of degrees and we are going to be serving a much smaller population and he thinks the plans are there if you read the report, to do what our community needs.

Ms. Opthof said the thing is we won't have any options. If we are stuck at the HAL, we won't have any options. BAPL is consolidated with Allentown and Easton, which is a lot of material. If they take ACCESS away, what are we going to have? Mr. Maxfield said he's been told ACCESS is not going anywhere. Right now, we can go and take a book out of Southern Lehigh. Ms. Opthof said the State doesn't pay the library for the service. Mr. Maxfield said they haven't paid it for a long time. Ms. Opthof said it's been about a year. Mr. Maxfield said he thinks it's been about three or four years now. ACCESS PA would be a real step backwards. Ms. Opthof said you are going to take a step back. Mr. Maxfield said he doesn't see it that way. Ms. Opthof said she does. Shouldn't the citizens have a say? Shouldn't they have a vote? Mr. Maxfield said that's why we

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had two years of public meetings. Ms. Opthof said how was it advertised? Mr. Maxfield said all of our public meetings are advertised. We talked about them at Council meetings. We talked about them at Task Force meetings. We've talked about them and advertised them as much as we could. He's kind of amazed we're here tonight for the vote and suddenly it's as if the flood gates broke open and nobody wants it. Ms. Opthof said it's because they didn't believe this would ever happen. Mr. Maxfield said that's not what they heard from the people when they were doing the Task Force. They heard a lot of people who were dissatisfied with BAPL for various reasons from parking to not being able to get into all those programs you were talking about to not being able to get on a computer over there to being over there with homeless people during the daytime. Ms. Opthof said it's a public library. People are allowed to be there, homeless or not. Mr. Maxfield said let's not distort what he's saying. They were dropped off there in mass, but again, he doesn't know what to say. They've gone over all this material before many times.

Mrs. deLeon said she'd like to go back to that satellite office in Seidersville Hall. We have nothing except a bullet in the report. Is there anything to comment on? Mr. Cahalan said it was a concept report and that was part of the concept to establish a satellite office at Seidersville Hall. Mrs. deLeon said you don't know what that's going to cost. Mr. Cahalan said the Township already has the building space. Mrs. deLeon said she knows that, she's been here a long time. Mr. Cahalan said you'd be dropping books off at Seidersville Hall. Mrs. deLeon said who is going to be in charge of the drop-off? Mr. Cahalan said the HAL. Mrs. deLeon said they are going to put somebody over here? Ms. Rotherham said the HAL now does have delivery service to SV Manor. They wrote a grant and received a grant. They are performing that service every three weeks as a circulation period. It's a great service. During the Consolidation Committee's session, they said wouldn't it be great to provide a similar service, grant-driven or not, for the loss of the bookmobile to the residents of the Township. She's pretty sure she can't get all those books in the back of her Jeep, so they talked about a satellite office at Seidersville Hall. Whether that is grant-driven or however that would come to fruition, she thinks it's a viable option. Mrs. deLeon said last meeting she asked Robin a question about the on-line services when this first started, that was her comment. It says in here about the different databases, but they do not equal what's at BAPL. Ms. Rotherham said after consolidation, they will take the most popular databases at BAPL and provide them for Township residents via HAL and remotely in your home, in your pajamas. Mrs. deLeon said she likes that idea, but it's not everything that is currently offered. Ms. Rotherham said unfortunately it's not everything that is offered, but the BAPL couldn't give the Task Force any usage figures for those databases either by Township residents, so she took that part of the report and took the most popular library and driven databases and chose those that within a year, check the figures and see how much Township residents are using. One of the things they've always been proud of at the HAL is that they are very, very patron driven. If a patron comes in and says why don't you have this, they make every effort to get it for them. Mrs. deLeon said she knows personally the services there, whether she uses it how many times a year, she knows it's there. That's a valuable asset to the residents. Mrs. Rotherham said not if they're not using it and you are paying for it. Mrs. deLeon said she's paying for it, but when she wants to use it, she knows it's there. If she uses it, she uses it, and if she doesn't, she knows it's still there. She's said this meeting and other meetings, she appreciates what you guys do. She supported the concept of opening up the HAL years ago. This is nothing against any of you. It's just that we belong to the BAPL and that's what she supports. Ms. Rotherham said that's totally your option.

Mr. Willard said the original working group was called the Library Task Force and they made a presentation on August 15, 2012. Fourteen months ago, after a considerable amount of study. No decision was made, no action was taken at that time, we continued with BAPL in 2013. He particularly asked for a recommendation for 2014 before the budget is established and to give proper notification whatever decision is going to be made. He asked for an actionable report to which they could vote so they know their direction in 2014. What they are discussing are resources and utilization. In order to be fair, they tried to look at both. The utilization again, the statistics they had were library cards, circulation, surveys, and all the hard statistics that were produced.

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They showed that the residents of LST were utilizing the services of both libraries. There was a recommendation to divide the money, perhaps not evenly, but fairly between the two libraries according to the measured recommendations. He believes that was in the report as a State Library Consultant said might be a solution for LST. We did make that proposal and he understands particularly looking at the situation with the BAPL in their budget was not acceptable to them. He does understand that, but let's assume that it was acceptable. We're spending \$186,000 a year for the BAPL. At the end of the two years of the consolidation, we'll be spending under Option A, \$70,000.00 a year to continue with HAL after the upgrades have been made with this investment. If the BAPL had accepted our proposal, we would be splitting the funds, paying approximately that fair and equitable amount. We would not be making upgrades to the HAL at LST expense and we'd still have access to all the resources of the BAPL. It's unfortunate that a program like ACCESS PA can go to all the libraries that they are not supporting financially or the municipality is supporting, but that program exists. Whatever decision he makes will be made on the basis of ACCESS PA. He has both library cards. He uses both libraries and he will continue to use both.

Mr. Horiszny said he thinks Dave's comments are excellent and we ought to indicate to the speakers we heard tonight that we heard a lot of people speak the other way early on in the study. You guys seem to have a great preponderance for your opinion tonight, but we've heard the other side a lot also.

Mr. Willard said any vote he would make would be based on the framework that is in the report that is pretty detailed and he would expect our Township to go forward with that framework. He would not be voting on anything beyond Option A in terms of a financial obligation because if this turns out to be the wrong decision for the Township, if we end up wanting to go back to BAPL, we have to be prepared to make that decision. Quite honestly, he doesn't know what a library is going to look like in 2017, and he doesn't even know if he'll be on this Council in 2017. They read articles about digital libraries, book free libraries where everything is on-line. It's hard to envision what the option will be in four years from now. He's only dealing with Option A that was presented. Two years of investment and upgrading of HAL and half we're giving for BAPL. If it had been split at this point, it would have been fair and equitable to both.

Mr. Maxfield said he appreciates the passion you have. He understands the love of books and facilities and all that sort of stuff. He grew up in a library. His brother is a librarian, his sister is a librarian. He loves libraries. He loves books. Dave is exactly right. We're all over 18. We're all getting older, but we've got to come up with libraries for young people in our community. This is about where young people are going to go, where young people are going to use libraries in the future. The Task Force did a lot of research in that area and this is what they came up with. Things like giant facilities don't matter as much anymore when you enter the digital age, so all that has to be taken into consideration. He has faith that we're going to cooperatively produce a library for our two communities that are going to be a wonderful resource. He knows the people involved. He knows their passion. He knows their commitment. Their commitment is incredible. He really hopes we can prove people wrong and do something that is marvelous for the communities.

Mrs. deLeon said the digital age, that's why she's so upset that they are losing a lot of the on-line resources. There's going to be a lot of residents like we had one tonight, Nancy, who relies on that. You aren't going to be able to do that. You can't pay to belong to the BAPL individually, so it's a definite loss. It's going to be a loss to her and it's going to be a loss to a lot of people she's spoken to. It's unfortunate.

Mr. Maxfield said we talked about this pretty much and we have an amended motion on the floor, a second amended by himself. Please do a roll call.

ROLL CALL: 3-1 (Mrs. deLeon – No; Mr. Kern – Absent)

B. BLACK RIVER ROAD/FIRE LANE STORMWATER FEASIBILITY STUDY

Mr. Maxfield said the Township Engineer was asked to prepare a feasibility study that will address the stormwater concerns on Fire Lane and Black River Road.

Mr. Brien Kocher, Township Engineer said over the last few years, they've gotten some concerns raised by some of the residents of Black River Road of the stormwater problems. Council asked that they take a look at addressing those problems. He'll go over an outline of the feasibility of dealing with those problems. He'll start with an introduction to the concerns they've heard from the residents. The first is there's been an ice build-up along Black River Road at Fire Lane in the winter. Second, that run-off from the north side of Black River Road crosses the cart way to the south side of Black River Road and it affects some of the homes in that area. They've also heard concerns about ice and water build-up at Wydnor Lane at a school bus stop. There have been concerns raised on the conveyance of run-off across Old Philadelphia Pike of the stormwater running along Black River Road eastward when it hits Old Philadelphia Pike. As a result of all of that, he showed a graphic of the Black River watershed area. The valley drains into the Black River and its tributaries and he showed where the valley was formed. The portion what GIS calls the Lehigh Mountain portion of the South portion and the main stem portion of the South Mountain where they sort of split, it forms a valley which flows into the Black River. What has happened over many hundreds of years including some of the houses along Black River Road are very old is that the tributaries head northwest and the topography of the area, it all flows to the main stem. The white areas are the roadways that have developed over the years and primarily Black River Road in this area cuts across the contours of what you would normally see run-off coming down and reaching the main stem. The construction of Black River Road diverts that flow in this area and has taken that run-off from this watershed into this stem of the Black River. Black River Road has been an established diversion in addition to all the other development that has taken place to the north of Black River Road. The next slide shows this particular area of Black River Road and what happens is the existence of Black River Road and the development in the area. The next slide shows Black River Road and one of the tributaries which comes off the main stem which is further down and Wydnor Lane and Fire Lane which runs up here. He showed you three particular water sheds, one is what flows down into the area of the intersection of Fire Lane and one which flows towards the intersection of Old Philadelphia Pike. The tributary, there are cross pipes under Black River Road and the existence of an old channel which runs in that area which may date back to the WPA so the problem has been recognized for quite some time. He wanted to show the impact of the watershed he is talking about at 23 acres east of Fire Lane and almost 40 acres west of Fire Lane if some of that does not cross in the cross pipe here. Also, 41.8 acres so that you can see if any of this upper watershed area is not given the opportunity to cross Black River in any of the number of cross pipes, it's significantly adds to the run-off that flows on Black River Road in their study area. Looking at the existing conditions, this is just a further analysis of the type of ground cover. Generally, you can see which is wooded, non-wooded and a generalization of the impervious coverage in the watershed. What they have is the existing conditions. There is no underground conveyance of the stormwater generally between Fire Lane, and he'll show you Black River Road and will explain the markings. In the area where they've gotten the concerns, there is no underground conveyance. There's limited capacity of above-ground conveyance just because of the development as it's occurred over the years, there's no real swale capabilities. Public Works has constructed the gutters that they've been able to construct within the constraints they've been dealing with. He's talked about the pipe conveying the northwest tributary under Black River Road that Public Works having been made aware of the issue associated with when that pipe has been a problem, has since opened that pipe and keeps a close eye on that so you can see the impacts don't reach the area he is talking about. The area between Fire Lane and Wydnor Avenue is very, very flat. As the water comes down Fire Lane, what doesn't land in Fire Lane, moves very slowly in an eastwardly direction towards Wydnor Avenue and in the winter because it's very thin and very slow moving creates icing problems in that area due to the flat slopes. Down at Old Philadelphia Pike, there are existing pipes that cross the road in the blue area. The amount of

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ground cover that's been in the area and the existence of it, it's a very small diameter pipe. The last existing condition is that Black River Road has very limited crown along the center line which leads to the issue of water crossing Black River Road and specifically affecting the properties in this area. What they looked at and the feasibility of, in order to solve all these problems and conditions, what you see in red is the concept of an underground storm sewer system and inlets to collect the water at the problem spots we talked about. There are inlets to collect winter run-off from Fire Lane, to collect areas where they know the water lays, to collect water down at Wydnor Avenue where they know it lays and to help convey run-off under and across Old Philadelphia Pike and eventually dump out into this tributary of the Black River in the area where the storm sewer goes now. They understand that in long ancient history, this area probably reached the main stem of the Black River after discussions with Roger on all that and the downstream issues that have come about due to development in the area and modernization we decided to keep the existing diversion route that is there because Black River Road exists. The very, very big difficulty of doing a project like this is if this was a brand new road, they could plan out the construction of the sewer, water, gas lines and the storm sewer and design so they all do not conflict with each other, but right now the water, sewer and gas lines exist in Black River Road. The sewer is the newest of those. The sewer is the deepest and won't affect us that much. The water and the gas lines are good as they are marked which means those old city plans that say where the water is, the gas marks, we have an idea of where they are but can't guarantee that's where they are. It's an extremely difficult job to weave this storm sewer in and out, of not only the means that exist in these roadways, but all the laterals which take the gas and the water to each of the homes that are along the road. With that in mind, they did their best to lay out a concept layout and the concept of where the inlets would be. Taking that, they did their best to put a very rough, educated cost estimate based on the constraints of the feasibility study that we just went over. To run this storm sewer up and address the problems we just talked about, they are estimating just for the storm sewer and trench restoration of about \$502,000.00. After Roger reviewed this, he pointed out to make the road right after this is done that we probably be better off doing a full overlay of the road because it will be a patchwork of the trenches and the mains over to the inlets. That would add another \$20,000.00. He's suggesting that you first heard that cost figure, the first step is to determine whether or not that is feasible to do. If Council determines it's feasible, he would suggest that he and the Manager again meet with the residents to bring them up to speed of where we are with this feasibility, show them a layout of the inlets as they are the ones that live with the water every day. They are the ones that know specifically where the drainage problems are and to see if they think we've done enough to place the inlets to help them. They'd proceed with the full design doing their best to stay out of the water and the gas, get any easements which we may have to get as we may have to get some down where we enter the creek. We are not sure of that then. Then take a look at that then and see if we want to contract this versus Public Works doing it. The costs he has given you are contracted costs, obviously Public Works would add materials, but he cautions you that it's a very major project and a very slow project because of all those laterals in the road it's going to be a very slow digging process which means it's expensive for a contractor and for Public Works in the fact that it's going to tie them up longer. That's a decision that you could make down the road. They would then revise the estimate in conjunction with Public Works. Because of all those laterals in the road it's going to be a very slow digging process which means it's expensive for a contractor and it's expensive for Public Works in the fact that it's going to tie them up that much longer. That's a decision that you could make down the road. They would then revise the estimate and bring it back to Council and allow them one last time to see if it's feasible and talk about financing options. If it is feasible, they could bid the project using the materials or the entire project and actually start construction.

Mr. Willard said when you say slow project, do you have any estimate of how long this would actually take? Mr. Kocher said from start to finish and they got good dry months, they could do it in July and August. He's not sure how long it would take Public Works. Roger Rasich said it would take them longer. He would say it would take them the summer to do.

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Mr. Maxfield said do we have a clear detour bypass route planned out at all if we begin to work on this project? Mr. Kocher said no, that would be part of the full design. Mr. Maxfield said could we go back to the slide with the plan drawn on it and the pipelines. This is all gravity. Mr. Kocher said correct. Mr. Maxfield said the one leg that jumps up, that's to avoid gas lines and all that kind of stuff. Mr. Kocher said they have to have an inlet in each of the corners here. That's where they think the best spot is to pick up the runoff. It jumps up there just to connect those inlets. Mr. Maxfield said that's not a big change in elevation? Mr. Kocher said no. Whether or not the final design might come right across here, the inlet would feed into this one, that's a decision that can be made. You can see the yellow represents gas. Roger has indicated there may even be an abandoned gas line on the east side. Mr. Rasich said UGI doesn't know it's abandoned. He knows it's there as they hit it. UGI doesn't know if it's active or not. Mr. Maxfield said the light blue line is totally non-functional now? Mr. Kocher said that's the existing small diameter storm sewer that's in there now. The dark blue line is the water line. Mr. Maxfield said that's a rise there, not a dip. Mr. Kocher said it's all contours heading down that way. There are a couple of depressions or hills, but everything generally drains down into this direction.

Mr. Horiszny said the water lines go up Fire Lane? Mr. Kocher said they have them marked as shown here.

Mr. Maxfield said he went up Fire Lane during one of those storms over the summer and there were a couple of places on Fire Lane where it was pouring out of people's yards, a torrent coming out and it was very, very concentrated. Someone told him those were spring fed. No matter what we do, they are going to exist? Mr. Kocher said this does not go up and attempt to eliminate any of that at all. It just attempts to catch it. They brought up a couple of inlets in this area to do their first shot at catching it. Anything that would go by them would go in this inlet or this inlet. This system will function a lot better after the heavy storm has gone, if you want to call it, springs continue to feed there hours or days afterwards.

Mr. Rasich said the slope of Fire Lane conveys the water in wintertime where it doesn't get a chance to ice. Once it hits the intersection and from the intersection heading down towards Wydnor, that's where it's so flat that the water slows down and then we have the ice problems. By putting the inlets on either side of Fire Lane, as partial way up from the intersection, that will capture that spring water and allow it to be taken underground where it's not going to cause any problems.

Mr. Maxfield said one of the things he noticed was it was coming down both sides of Fire Lane and it actually was crossing in a couple of places. At the bottom it was still coming down both sides.

Mrs. deLeon said the volume of water coming out of the discharge pipe into that other creek, is that going to cause flooding problems? Mr. Kocher said there isn't a whole lot more water that they will be putting there that doesn't get there eventually. They will need a permit from DEP to put that there and they will look at that. This water, eventually whether it's running in the small pipes that are there now or underground, and it doesn't get right there, maybe it gets in down here, so it does get there. They are not changing the spot. They are going to concentrate at more than one spot and will have to have protection at the end of pipe. One of their concerns when they were discussing it was to not direct any additional water south of Black River Road and the reason was because that section down there where the Black River Creek goes underneath by the Se-Wy-Co Fire House, already has problems during heavy rains. That's where the water at one point in time did go, but it's been this way for so many years, they don't want to put a burden on somebody else. The water that's going there now, and to answer Priscilla's question, it's the same water. The only major difference is they are proposing to take it underground as opposed to letting it flow above ground where it's doing harm.

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Mr. Horiszny said just to be facetious, he'd start with the \$20,000.00 overlay and see if it acts as a dam and does what we want it to do.

Mr. Willard said it's a shocking figure of half a million dollars and on a Township with a \$7 million budget and there's a contingency of \$57,000.00, \$58,000.00 so one would hope that wouldn't be spent, but for budgeting purposes, he understands why it was put in. On the other hand, our responsibility is public safety and it sounds like that's what is at stake here. He would imagine we have to find a way to do it, but hope there aren't ten or twelve situations like this in the Township that need to be addressed. Do we know of any other significant problems in the Township right now? This was brought to us by residents. Mr. Rasich said there are a few. Most of them are nowhere as severe or as complicated as this. What makes this project such a bear are all of the existing underground utilities. It's not just a simple matter of digging along side of the gas, water or sewer line, but every house, there's cross pipes that go from the sewer line, the gas line into the homes. He can pretty much guarantee you there's going to be some in the way and those will have to be relocated and that's going to make the project go extremely slow.

Mr. Maxfield said he remembers when the line was being planned by the Authority along 412, there were water table problems. Do we have to worry about anything like that here? He'd imagine that it's pretty high water table in this area. Mr. Kocher said this line wouldn't be as deep as a sewer line, and the fact that it is a storm sewer and it will be a stone line trench, actually will take some of that.

Mrs. deLeon said the LSA put the sewer in? Mr. Kocher said here. This is part of the original system, in the 80's. Mr. Rasich said the LSA didn't put it in, it was put in under contract. Mrs. deLeon said they may not have physically done it, but she wonders if they would have engineering drawings that would help identify where the other utilities are. Mr. Kocher said he has all of the sewer drawings and they are on there, but what concerns him is like Roger said, UGI doesn't even know if the line is active let alone where it is. The City line is much older, and the drawings at that time, they think they know where it is, but even if it's 6" off and we have to cross it at one area, that could be significant.

Mr. Maxfield said how do we proceed if we don't know if they are live or not? Mr. Kocher said although it's complicated, this isn't unusual. Municipalities do this kind of stuff all the time. They do the best they can based on the information they have. It's a slow construction haul when they go and if a lateral is there where we don't think a lateral is, it gets relocated. It slows the job down, puts the cost up, but it's an everyday occurrence.

Mrs. deLeon said when you call the PA dig number, they come out and they are perplexed to, they won't know what to mark? Mr. Kocher said they will come out with their drawings that show it here and they'll mark it here and as you are digging, it might be here. Mr. Rasich said they give you a tolerance of plus or minus 3'. If you are digging 1400' and there's 50 cross laterals, there's 50 that you are going to have a 6' hand dig, 3' on both side of the mark because you're not going to be digging with a machine there. It makes it longer.

Mr. Maxfield said we've heard complaints about this for quite some time now and legitimate complaints just like Polk Valley Road, and he agrees with Dave that this is a safety issue. We have school bus stops, all sorts of traffic on that road, we have to do something. He would like to see us take the initial steps to design what we need to design.

Gordon Gress, 2371 Black River Road, said he was in the original house that Toll Bros. built and they called it Wydnor Village. He asked which side of the road would the storm sewer go down, the north or the south? Mr. Kocher said normally they would run the main up one side or the other, and then run a pipe across to pick up the inlets. Because of the number of utilities that are in there, to answer that question, it's probably down the middle of the road. They are going to run pipes off

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of each side that to each side of the road. That's a general answer to his question. Mr. Gress said he wants to commend you on a thorough job. You really investigated the whole thing. If he remembers correctly, the water came up the north side because there was a question there that they ripped up all the old rip rap that the WPA put in and they didn't restore that. The water is marked as far as he can remember, accurately. Gas, that's a good question. They had gas installed in their house several years ago and it was on the north side. They used that tunneling thing they did. It was about 2-1/2 feet deep. He asked how deep does this go? Mr. Kocher said what they are projection, the lower half is a 36" pipe and then they'd switch the trunk line to about a 24" pipe. It's anywhere from 3' to 4' deep. Mr. Gress said Priscilla has a great idea with the sewer because they went down there and they went 13' as they had the option of having a high or low one. Once again, he commends them on this.

Mrs. deLeon said if the road crew is going to do this, they will be tied up. She asked if this would happen by next summer? We have to go through another winter as it is. What's it going to do to all your projects? Mr. Rasich said it's going to put some of them on the back burner. If Council feels this is hierarchy over them, then they will have to do it, but they can't be more than one place. Mr. Cahalan said Roger should point out and he did post this, that he had to stop finishing his road projects this year because of the Meadows Road stream bank project. This is going to have a definite impact on their operations. Mr. Rasich said he would strongly recommend that if we do move forward, maybe the PW can do portions it and contract out the actual installation of the line. For example, they certainly could do the overlay which going on the numbers that alone is going to be a significant savings. The value cost is \$9.50 a square yard for contractor and they are doing it currently for under \$5.00 a square yard. You are looking at 3400 square yards, that's a savings there. They could do all of the asphalt and paving, the milling, if they work in conjunction with the bid and do parts that really would make it feasible so they could continue on with their projects and get this done so we don't have to have the road closed for two months.

Mr. Horiszny said can it be done in segments, and is it started at the bottom? Mr. Rasich said if he were to do it, he would start at the bottom. Mr. Kocher said you can do it in segments. You can start at the bottom and come up and do all the inlets on Old Philadelphia Pike and stop for that year and then go up halfway the next year. This isn't like a water system. You could do it in portions. Mr. Rasich said the only reason he would start at the bottom is in case you do have a high water table, it's going to drain as you go. If you start at the top and you have high water, you are going to be working water.

Mr. Maxfield said if that's the case, maybe he should start working on some type of plan where we could do section one year and a section the next summer or would you rather just kick it out? Mr. Horiszny said the big problem is the ice at the top. You start at the bottom, the ice is going to be there much longer. Mr. Rasich said if you are going to do it in segments, you have to start at the bottom. If you start at the top, wherever you stop, there's nowhere for it to go. You are going to have a pipe sticking that's 4' under the ground that's going nowhere. The problem is we're worried about getting it done as quickly as possible, and the main problem is Fire Lane to Wydnor Avenue.

Ms. Gorman said if you are considering this project and you are considering going out for a loan to pay for this, they would need to know quite soon as they need to do filings with DCED and pass ordinances. That takes some time. Mr. Willard said you may have answered his question, but is there any type of provision for this in the annual budget for 5 year capital plan? Ms. Gorman said they did add it to the capital plan, but obviously there's not enough funding to substantiate this particular cost. They will maintain funding for stormwater issues, but they won't have enough to be able to do this.

Mr. Cahalan asked Mr. Kocher if he checked to see if it would be eligible for Pennvest funding. Mr. Kocher said Pennvest is always looking for stormwater sewer projects to fund. The issue of

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using Pennvest funds for this although they look at \$500,000.00 is a lot of money, in terms of the type of systems that Pennvest funds could be \$20 million, \$30 million sewer systems. This is a small drop for them. Although there's a good chance they would fund it, with as cheap as conventional bank financing is now, he's not sure that going to get Pennvest funding with all of the administrative costs to deal with Pennvest funding which is tremendous would be worth the little bit of savings.

Mr. Maxfield said when you final coat the road, will we be able to put a crown into it? Mr. Rasich said absolutely. Mrs. deLeon said is that our road or PennDOT's road? Mr. Rasich said our road. Mrs. deLeon said what happened to the crown that was originally there? Mr. Rasich said there wasn't any crown originally there. It was a state highway, it was a PennDOT turn back road back in around 1985 or 1986.

Mr. Horiszny said is there any possibility of just cutting a trench from Fire Lane down to below Wydnor to handle the water this year to see if it will drain at all? Mr. Rasich said he doesn't believe that it will function. The reason is because of how flat that is there, there is just not enough change in elevation. Right now from Fire Lane to Wydnor, there's probably less than a foot of elevation change. Where can he cut a trench to? It's already got whatever change in elevation it has. If he cuts a trench, they are going to have a hole down at Wydnor that will not drain. Mr. Horiszny said you'd have to go below Wydnor to cover the problem that we have now and then there's a crossover, but is it a pipe or sheet flow over the road. Mr. Rasich said it's a cross over pipe. You could see it on the drawing. It's a small 15" high density polyethylene pipe that they had to replace not too long ago due to a fire. Plastic pipe is wonderful, but it doesn't stand up well to burning leaves.

Mr. Horiszny said do we need a motion? Mr. Maxfield said he thinks we do so Ms. Gorman can find ways to fund things. Mr. Cahalan said he thinks we need a motion to move ahead with the things outlined in the Feasibility Study. Mr. Kocher said he and Jack will get together with the residents.

- MOTION BY:** Mr. Horiszny moved for approval to move ahead with the items outlined in the Feasibility Study.
- SECOND BY:** Mr. Maxfield
- Mr. Maxfield asked if anyone had any questions? No one raised their hand.
- ROLL CALL:** 4-0 (Mr. Kern – Absent)

C. REQUEST FOR SCHOOL BUS STOP AHEAD & HIDDEN DRIVEWAY SIGNS ON SEIDERSVILLE ROAD

Mr. Maxfield said the Township Police Department has requested that "School Bus Stop Ahead" and "Hidden Driveway" signs be placed at locations along Seidersville Road between Fire Lane and Old Philadelphia Pike. The Saucon Valley School District has approved the location suggested for the "School Bus Stop Ahead" sign.

Mr. Cahalan said this is an additional follow-up that the PD received from residents along Seidersville Road between Fire Lane and Old Philadelphia Pike. They had requested and the Police Officer met with the residents and they did come up with these recommendations for the "School Bus Stop Ahead" sign and also for the "Hidden Driveway" sign. He would need a Council motion to send a letter to PennDOT requesting their approval to erect these signs along that section of the road.

- MOTION BY:** Mr. Horiszny moved for approval to send a letter to PennDOT to erect the School Bus Stop Ahead" sign and the "Hidden Driveway" sign
- SECOND BY:** Mrs. deLeon

Mr. Maxfield asked if anyone had any questions? No one raised their hand.

ROLL CALL: 4-0 (Mr. Kern – Absent)

D. RESOLUTION #67-2013 – CREATING AN ECONOMIC DEVELOPMENT TASK FORCE

Mr. Maxfield said Resolution #67-2013 has been prepared to establish an Economic Development Task Force with the goal of increasing the Township’s tax base and employment opportunities for our residents.

A RESOLUTION CREATING AN ECONOMIC DEVELOPMENT TASK FORCE

WHEREAS, Lower Saucon Township believes that it is appropriate to establish an Economic Development Task Force with a goal of increasing the Township’s tax base and the employment opportunities for our residents; and

WHEREAS, Lower Saucon Township is desirous of having this Task Force identify and recommend goals, strategies, and plans that will attract and retain an appropriate mix of businesses to the Township; and

WHEREAS, Lower Saucon Township feels that it would be advantageous to have a report and recommendations from this body prior to the 2015 Township budget deliberations; and

NOW, THEREFORE, BE IT RESOLVED by the Lower Saucon Township Council, Northampton County, Pennsylvania, as follows:

1. That an economic development advisory committee shall be established with the name “Lower Saucon Township Economic Development Task Force.”
2. The Task Force shall be comprised of seven (7) voting members who shall be residents of Lower Saucon Township or the owner/principal manager of a business located within Lower Saucon Township.
3. At least four (4) of the members of the Task Force shall have a background in the following areas:
 - a. Banking
 - b. Finance
 - c. Commercial real estate
 - d. Small or medium sized business (retail, office and/or medical)
 - e. Economic development
 - f. Business administration
 - g. Public administration
 - h. Urban planning
 - i. Landscape design
 - j. Hospitality Industry (Food service/hotel/motel)
 - k. Marketing/Public Relations
4. Three (3) of the members of the Task Force would be citizens-at-large
5. A Council liaison, the Township Manager, Solicitor and Finance Director would be appointed as ex-officio members of the Task Force.
6. The Task Force would be assigned the following mission:
 - a. Identify economic development issues, problems, challenges, and opportunities affecting the Township.
 - b. Recommend plans and programs for the promotion of business development in the Township.
 - c. Make recommendations for the optimal use of land for the purposes of business development within the Township.

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- d. Recommend methods to encourage reinvestment in unused or underused commercial structures in the Township.
- e. Provide a report with these findings and recommendations to the Township no later than October 1, 2014.

Mr. Willard said we discussed this at the last meeting and it was approved in concept by this Council. In order to set this up for 2014, he had support from the staff in creating the resolution. He read the resolution.

Mrs. deLeon said that's a good foundation for the Task Force. Mr. Maxfield asked if Mr. Willard would be Council liaison to the Task Force. Mr. Willard said he would not decline such a nomination.

MOTION BY: Mr. Willard moved for approval of Resolution #67-2013 creating an Economic Development Task Force.

SECOND BY: Mr. Horiszny

ROLL CALL: 4-0 (Mr. Kern – Absent)

MOTION BY: Mr. Maxfield nominated Mr. David Willard as Council Liaison to the Task Force.

SECOND BY: Mrs. deLeon

Mr. Maxfield asked if anyone had any questions? No one raised their hand.

ROLL CALL: 4-0 (Mr. Kern – Absent)

E. AUTHORIZATION FOR REPAIRS TO TOWN HALL ENTRANCE WALL

Mr. Maxfield said the Manager will review the repairs that are needed for the entrance wall to Town Hall.

Mr. Cahalan said Roger can help out, but this is the entrance to our building out front. It says LST Incorporated 1743. It has a cap on it that was put there in 2002 or 2003. Roger can explain what the composition of it is, but it's been steadily crumbling and they are afraid if it's not repaired and replaced, there won't be any top on this wall and that's going to lead to major problems with the wall itself. We have an estimate from a local contractor to do the repair for \$2,400.00. Mr. Rasich said the initial cap of the wall was done with approximately 2-1/2" to 3" of concrete with rebar in it. With the water and freeze, thaw cycle, it's just not holding up very well. The proposed method from the contractor is to put on a much thicker cap and put in a fiber mesh into the concrete which will hold it together. It should give us many more years of service.

Mrs. deLeon said from the pictures, it's just the one section? Mr. Rasich said no, it's the whole thing. Some of it is definitely in poorer condition than the rest but there are literally spots where you can go and break off chunks. Mr. Maxfield said you can see the surface cracking over the entire top. Mr. Cahalan said those edges fell off just because of gravity. It is riddled with cracks through it. Mrs. deLeon said the whole thing is going to get fixed? Mr. Rasich said if you look at the top of it, it looks like it's a spider web. Mrs. deLeon said you're doing the whole thing, you're not doing a section here and a section there. Mr. Rasich said the Public Works will take off, remove and dispose of the existing concrete that's in disrepair and the contractor will come in and form up on it and pour from there, and finish it. Mr. Horiszny asked if there was any warranty on the current one? Can we get a warranty on the next one? Mr. Maxfield said is a reason they didn't use stone to cap it off? Mr. Rasich said he wasn't part of that. Mrs. deLeon said that was part of the architecture. Mr. Maxfield said it seems like stone would have been more effective.

MOTION BY: Mr. Horiszny moved for approval for repairs to Town Hall entrance wall.

SECOND BY: Mr. Willard

ROLL CALL: 4-0 (Mr. Kern – Absent)

VI. MISCELLANEOUS BUSINESS ITEMS

A. APPROVAL OF SEPTEMBER 25, 2013 AND OCTOBER 2, 2013 MINUTES

Mr. Maxfield said the draft minutes of the September 25, 2013 Public Hearing and the October 2, 2013 Council meeting have been prepared and are ready for Council's review and approval.

Mrs. deLeon said on the September 25th minutes, at the end of the meeting there was discussion over the tape. She made some comments. It ends with Mr. Boyer asking for an audio of tonight's meeting. There was discussion after that. Ms. Huhn said if you can provide that, the tape was turned off at that time, so we don't have that. Mrs. deLeon said she can't provide it obviously because she didn't tape it. Mr. Willard said this is three pages of minutes and the main comments from the residents are not shown verbatim, only those who spoke. What is the status of the transcription of the comments? Ms. Huhn said she's still working on it. Mr. Willard said will that be made public and be part of these minutes? Mrs. deLeon said thank you, Dave, as the minutes say you are not only supposed to provide the person's name, but the gist of, she forgets what the words are in the code, the Sunshine Law? Attorney Treadwell said substance. Mrs. deLeon said it doesn't do that. How can we approve minutes that doesn't do that? Attorney Treadwell said what you will have with the public hearing transcript when the stenographer is done with them, is a word for word description along with the name of the person who spoke and what they said. That's not done yet and it will probably take another week or two because she transcribes this one along with the October 9th one as well. It's all part of the same public hearing. That document, he has been having discussions with the stenographer about what she feels is her work product coincides with the Right to Know Act and the availability of that document to the public. That discussion has not been finalized yet. Mrs. deLeon said that was kind of the gist of what the conversation was at the Council meeting. We were talking about her work product and what you just said. In the past when we had public hearings for ordinance changes, we've had stenographers, was her transcription made part of the public record? Attorney Treadwell said he doesn't know the answer to that. He doesn't recall a public hearing that they've had on an ordinance where they ever actually ordered the transcript. Mrs. deLeon said if we needed to order it. Attorney Treadwell said the difference in this case is we do have the audio and the audio is available for anyone to listen to. Mrs. deLeon said once we approve these minutes, what do you do with the audio? She was always under the impression that it was taped over. Mr. Maxfield said can we put the audio on line just like we would put the minutes on line? Mr. Cahalan said yes, that is possible. There is a cost involved, but it can be done with our website to post the audio tape of the meeting. Mr. Maxfield said that's the truest version we would get. Mrs. deLeon said the Sunshine Law does not say we have to post, there's specific language in for approving minutes. This doesn't meet them as it stands. Mr. Horiszny said could we do that audio in place of verbatim minutes? Mr. Maxfield said he doesn't see why not. Mr. Horiszny said then they would be available the next day. Mr. Maxfield said it's a legal form of minutes, right? Attorney Treadwell said you'd still need to do written minutes. Mr. Horiszny said you wouldn't have to have them verbatim forever and forever. Mrs. deLeon said what is your opinion on whether that document is public. Attorney Treadwell said his suggestion to the stenographer is that once the Township pays for it, it becomes a public document and that the Township is required if requested by anyone to give it out under the Right-to-Know Act for whatever our normal fee is, 25 cents a page. A copy of that document is not something that could necessarily be used in a court proceeding, so if someone wanted a copy of the transcript to use in a court proceeding, they would probably have to get a certified copy from the stenographer and pay the stenographer's fee as opposed to the Township's Right-to-Know Act fee. Mr. Maxfield said which is not expensive. Mr. Willard said he guesses it's all about expectations and he doesn't make any reference to the code or the Right-to-Know Act or any of that stuff, it just seems like every Council meeting we have, is recorded verbatim. We've had a discussion whether that's necessary or not, but the fact is it's published and made public shortly after the meeting. To have a special hearing of this magnitude and have 28 residents speak and not have a public record of that just seems unusual. Attorney Treadwell said you will have the public record when she's done with it. Mr. Willard said a written or audio form to be made available to the public. Attorney Treadwell said correct. Mr. Cahalan said the audio has been

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made available. Attorney Treadwell said the audio has been given out already by the Right-to-Know Act request. Mrs. deLeon said the written, are you going to put that online then like all the other minutes? Attorney Treadwell said that's another question. The stenographer claims that her work product is something that should not be given out and put on-line without her being paid her fee. Mrs. deLeon said so we're the only municipality that's run into this issue or do we just have good elected officials who ask the right questions? Attorney Treadwell said he doesn't know how many municipalities transcribe their meeting minutes word for word where this becomes an issue. Mrs. deLeon said she's saying as a stenographer, she sits through many municipal meetings, Zoning Hearing Boards, whatever. Attorney Treadwell said the Right-to-Know Act provides that for public hearings that end in an adjudication, such as a Zoning Hearing Board hearing or Conditional Use hearing, that anybody who wants a copy of the transcript has to pay the stenographer's fee until all appeals have been exhausted at which point it becomes a Right-to-Know Act document. If you want a copy of a Zoning Hearing Board transcript, you have to pay the stenographer's fee until there are no more appeals left. Mrs. deLeon said she gets it, which is 30 days. Attorney Treadwell said if there's an appeal to say the County Court, then that time period for it not being a Right-to-Know Act document gets extended until that appeal is over. Mrs. deLeon said right, but she will know that in 30 days. Mr. Maxfield said if you basically lose your discussion with her and it is not a public document...Attorney Treadwell said he's not going to lose his discussion with her. Attorney Treadwell said he firmly believes it's a public document, but he also believes that she has a reasonable expectation in her work product that if someone wants a certified copy to use for a legal reason, they need to pay her, her fee. Mr. Maxfield said which would be reasonable except that fee is high. Mrs. deLeon said what would that document cost? Attorney Treadwell said he doesn't recall what it's costing us to get a copy done. Ms. Huhn said she didn't give her an estimate yet. It could be \$300.00. Mr. Maxfield said he heard the number of \$275.00. Attorney Treadwell said it depends how many pages it is. Mrs. deLeon said if a resident wanted a real copy, they would pay the same price or does the fee go higher? Attorney Treadwell said if they want a certified copy of the transcript from the stenographer, then that would be a similar price. He doesn't know what her price schedule is. He can't imagine you'd pay more. Mrs. deLeon said the copy we get is like a certified copy. It's been awhile since we had a zoning amendment. She knows we put them in minutes. She remembers seeing them in minutes. Attorney Treadwell said he doesn't actually recall a public hearing on a zoning amendment where we had more than one or two comments. He thinks he recalls we opened up a public hearing and nobody said anything, and we just closed it, which is easy to put in the minutes. Mr. Willard said could we table the approval of these minutes until this issue is resolved.

MOTION BY: Mr. Willard moved to table the September 25, 2013 Public Hearing minutes until the issue of the transcript is resolved.

SECOND BY: Mrs. deLeon
Mr. Maxfield asked if anyone had any questions? Mrs. deLeon said maybe this should say there was a discussion regarding the transcript, basically what he said tonight. That should be in there as we did talk about it.

ROLL CALL: 3-0 (Mr. Horiszny – Absent and Mr. Kern – Absent)

Mr. Maxfield asked if anyone had any comments on the October 2, 2013 minutes?

MOTION BY: Mr. Willard moved for approval of the October 2, 2013 Council minutes, with corrections.

SECOND BY: Mrs. deLeon
Mr. Maxfield asked if anyone had any questions? No one raised their hand.

ROLL CALL: 4-0 (Mr. Kern – Absent)

B. APPROVAL OF SEPTEMBER 2013 FINANCIAL REPORTS

Mr. Maxfield the September 2013 financial reports have been prepared and are ready for Council's review and approval.

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Mr. Willard said the entries that are to Lower Saucon Township, one is fairly large, that's moving among accounts. Ms. Gorman said they were the budgetary amounts that were approved by Council. The \$30,000.00 was moved from the Landfill Fund to the Capital Fund and the operational reserves which was passed at last year's budget. Mr. Willard said the other one was \$600,000.00. Ms. Gorman said yes. Mr. Willard said we've talked about at past meetings the approval of the consultant's invoices as a lump sum total and sometimes we're missing the detail of what projects are being approved. Is there any way to break those up in your software? Ms. Gorman said she could look into that and see if she can modify it to what you want. The way it prints out now is easily readable but she can see what she can do. Mr. Cahalan said you are referring to the check register? Mr. Willard said he's referring to one like Hanover Engineering, it says under bank account for \$3,982.00, if we knew what projects they are. Ms. Gorman said if it's under four, it's the Landfill Consultant Fees or the inspection fee. If she does what he asks, it's going to be everything. It would be every line item and multiple, multiple pages. You can't pick and choose. Mr. Willard said he guesses hearing the answer if they need one, she could provide it. Ms. Gorman said yes, she can do that.

MOTION BY: Mr. Horiszny moved for approval of the September 2013 financial report.
SECOND BY: Mr. Willard
Mr. Maxfield asked if anyone had any questions? No one raised their hand.
ROLL CALL: 4-0 (Mr. Kern – Absent)

VII. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS

- Kareen Blead, 4289 Fritz Avenue, said any possible chance she can get a breakdown of what the codes are on the financial reports? She has codes like a Gentlemen 100824 for \$804.00. How are we supposed to know what that's for? Ms. Gorman said she's not sure what she is referring to. Ms. Blead said Mr. John. Mr. Gorman said that's a contracting company we rent our port-a-johns from. Ms. Blead said how are we supposed to know that? When you go in and look at the report, like flowers got sent from Pondelek's, how are we supposed to know where they went to? How are we supposed to know as a taxpayer, what they are for? Ms. Gorman said if Council directs her to provide additional information, she can do that, but it will be multiple pages. Ms. Blead said she needs the chart of what the codes are. Someone by the name of Dominic got \$401.00 one month and the next month he got more, what's it for? Ms. Gorman said the budget is on-line, it's there too. Ms. Blead said she knows, she was on there, but it doesn't tell her what the checks were sent out for. It just gives you names like Chris Leidy got \$153.00. He got another check down the line. Mr. Cahalan said what they will do, it's going to be a bigger report, is put a column in there that says what the payment was for. Ms. Blead said she's looking at these numbers, and what does 279 mean. It doesn't tell her as a taxpayer where that money went. Mr. Cahalan said they will put a column in there that says what the money is paid for. Mrs. deLeon said can you do the report width-wise instead of length-wise so you have more space for the columns? Ms. Gorman said she will see what she can do, but she's kind of limited to what her software will do. Mr. Cahalan said they will post it on another column on the report.

VIII. COUNCIL & STAFF REPORTS

A. TOWNSHIP MANAGER

- Mr. Cahalan said he kept Roger here, as we have a request which is in your folder. It's a memo and Roger can expand on this. It has to do with getting additional equipment for snow plowing and Roger can explain the role that the LSA plays in that, and what we're trying to do is increase the amount of equipment for snow plowing. Mr. Rasich said the LSA and the Township PW Department work hand-in-hand on many, many projects on a daily basis. They help us a lot in the wintertime for snow removal with either their truck with a plow on it and they have drivers that then fill in and drive Township trucks. We help them with water main breaks, so on and so forth. The LSA has just recently purchased a new F550, a one ton dump, which we have some in our fleet also. As an Authority, they really have no need to have a snow plow and cinder spreader on it, but

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what they did was they got the truck equipped so that it was capable of running a snow plow and cinder spreader. They came to us with the proposal from E. M. Kutz, which is on a Co-Star contract, so it is a bid contract that if we want to pay for the plow and the spreader, they will then use it for our snow removal purposes during the winter months. It's a very, very reasonable way of adding a piece of equipment to our fleet. Mr. Cahalan said the proposal from E. M. Kutz is attached and it totals \$9,359.00. Ms. Gorman can explain where that will come out of in the current budget. Ms. Gorman said we do have quite a bit of funding in the PW Vehicles and Roger had indicated to her that the utility vehicle was not necessarily immediately needed which we budgeted \$10,000.00 for, so we could delay purchasing the Gator if you would approve this. It was in this year's budget. Usually with Roger's vehicles, they will budget what's based on his 10-year inventory plan and because of the financial situation the last couple of years, they've been trying to weight the needs of it cautiously and then come to Council and make a request. She knows Roger is going to probably be requesting some vehicles in some point in time. We try to maintain to his inventory schedule and he tries to basically replace what desperately needs to be replaced when he can and he's been delaying a lot of the purchases of his vehicles lately the last several years.

- MOTION BY:** Mr. Horiszny moved for approval of this purchase of a share spreader and plow as stated above.
- SECOND BY:** Mr. Willard
- ROLL CALL:** 4-0 (Mr. Kern – Absent)

- Mr. Cahalan said Ms. Louder and Ms. Bleam are here. We continue to get complaints from the residents in Steel City about large trucks over 25 feet entering Steel City. As we explained previously, they are thinking they are heading towards Riverside Drive in the City of Bethlehem. When they discover that it's not the Riverside Drive they are looking for, they turn around and in doing so, they've been tearing up the yards of the residents and they even caused some damage to the Steel City Fire Company at one point. They had come to Council previously and asked for the okay to send a letter to PennDOT asking permission to put signs up at the entrance to Steel City, saying "No Trucks Over 25". PennDOT looked at that request and turned it down. We continue to have this problem. The PD has contacted the business that's located on Riverside Drive in the City of Bethlehem. It's the Reeb Millwork Company because that appears to be the plant that the trucks are trying to reach. They asked them to do a better job of directing their people who are coming. It's not their folks; it's the truckers who are coming to make deliveries. That hasn't seemed to eradicate the problem, so they are thwarted by PennDOT not giving us the okay. He's recommending we draft a letter to Representative Bob Freeman and Senator Lisa Boscola and ask for them for help in putting up the signs up at the entrance to Steel City. It also happens during the night when you are sleeping and they wake up and their yard is destroyed.

- MOTION BY:** Mrs. deLeon moved for approval to send letters to Rep. Bob Freeman and Senator Lisa Boscola as stated above.
- SECOND BY:** Mr. Horiszny
- ROLL CALL:** 4-0 (Mr. Kern – Absent)

- Mr. Cahalan said the Cub Scout Pack holds an annual cub car rally every year. They've been doing it for the last several years in Town Hall Park on a Sunday afternoon in the parking lot. They sent in a Special Event Request to hold it on November 10th from 2 pm to 5 pm. The Park & Recreation Board recommended approval of this request.

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MOTION BY: Mr. Horiszny moved for approval of the Special Event Request for the Cub Scouts.
SECOND BY: Mrs. deLeon
ROLL CALL: 4-0 (Mr. Kern – Absent)

B. COUNCIL

Mr. Willard

- He said he wanted to thank Council for their support of the Economic Development initiative and also thank Jack and he's pretty sure Linc was involved in drafting a resolution so we could go from concept to implementation quickly. He brought two items; one is the former Jack Jones Buick in Bethlehem has now been converted to a medical office that will employ 18 people. This is lustrous of use of existing facilities. Yesterday he attended a meeting where this map was shown, the Bethlehem Southside Arts District and it shows all the development that's been there since 1985 when Bethlehem Steel stopped producing. He hesitates to make the analogies between Bethlehem and LST because quite frankly, we're a municipality of 10,000 people, not a city of 75,000 and we neither have a steel mill or a casino. He thinks it's a good example of what can be done in creating and attracting businesses for a community that really concentrates on that. Thank you for the approval to go forward.

Mr. Horiszny

- He said he brought an article in on libraries of the future that he gave to Jack who will distribute it to Council. Mr. Cahalan said it's been done. Mr. Maxfield said he read it and it was a good article.

Mrs. deLeon

- She wanted to know what happened to the Jr. Council position? Mr. Cahalan said we do have recruitment during the summer to all the schools, not only SV but we do Moravian Academy, Notre Dame, and Beca, and we haven't gotten anybody who is interested. We had one, Carolyn Brooks, who we thought would re-up for another year and she called us and said she has a heavy course schedule and she just couldn't spare the time. We're still looking. When people contact us, the first thing we do is ask for interest in the Jr. Council program, but no takers. Mrs. deLeon wants it put on the SV Partnership meeting agenda.
- She said she was at the Hellertown-Lower Saucon Chamber last night and just to give you a head's up for this weekend, October 19th and 20th, is Spirit Weekend in Hellertown with a parade on Sunday.
- She said November 29th is Light Up Night and the Shopping Spree.
- She said November 30th is Small Business Saturday.
- She said she did receive a complaint from a person living on Springtown Hill Road. Apparently there are issues with speeding and several accidents. Mr. Cahalan said he believes that person has had conversations with Chief Lesser about that issue. If you are speaking about the resident near the curb with the horse farm, she's been speaking to the Chief. It's a continual problem and the PD is addressing it with speed patrols. They stepped that up recently because of the detour that's going on in Springfield Township with the bridge replacement. There's been a stepped up campaign to address speeding on Springtown Hill Road.

Mr. Maxfield

- He said did we ever hear anything back from the PD about the peddling permits? Mr. Cahalan said they got some numbers which they will distribute to you tomorrow. He thinks Leslie spoke to the PD and he'll summarize. He doesn't believe they have any objection to Saturday peddling. They are agreeable to the Monday through Saturday 9 am to 6 pm hours that were in the draft ordinance.

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Mr. Kern – Absent

- B. SOLICITOR** – No report
- C. ENGINEER** – No report
- D. PLANNER** – No report

V. ADJOURNMENT

MOTION BY: Mr. Horiszny moved for adjournment. The time was 10:01 pm.

SECOND BY: Mr. Willard

Mr. Maxfield asked if anyone had any questions? No one raised their hand.

ROLL CALL: 4-0 (Mr. Kern – Absent)

Submitted by:

Jack Cahalan
Township Manager

Tom Maxfield
Vice President of Council