

**I. OPENING**

**CALL TO ORDER:** The General Business & Developer meeting of Lower Saucon Township Council was called to order on Wednesday, September 19, 2007 at 7:10 P.M., at 3700 Old Philadelphia Pike, Bethlehem, PA, with Mr. Glenn Kern, Council President, presiding.

**ROLL CALL:** Present – Glenn Kern, President; Thomas Maxfield, Vice President; Priscilla deLeon, and Ron Horiszny, Council Members; Jack Cahalan, Township Manager; Assistant Township Manager, Leslie Huhn; Dan Miller, Township Engineer; Township Solicitor, Linc Treadwell; and Township Planner, Rick Tralies. Absent - Sandra Yerger

**PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)**

**Mr. Kern said Council met in Executive Session to discuss personnel issues.**

**II. PUBLIC COMMENT/CITIZEN AGENDA ITEMS**

Mr. Kern said for citizen agenda items – Council operates under Robert’s Rules. What that means is during agenda items, Council will talk amongst themselves and amongst staff and the interested parties. At the conclusion of that, we open it up to the public for public comment. There is an opportunity for non-agenda items at the end of the meeting to discuss whatever your business might be. We do have a microphone and there are microphones up at the table. There is a sign-in sheet in the back of the room. Please print your name and address and email address. It is very helpful in transcribing the minutes. For those who want to receive emailed agendas, please give your email address to Diane, Leslie, or Jack or call the Township office. Please state your name and address. If you can’t hear, please let us know. Mr. Kern asked if anything was taken off the agenda this evening? Mr. Cahalan said no.

**III. PRESENTATIONS/HEARINGS**

None

**IV. DEVELOPER ITEMS**

**A. ZONING HEARING BOARD VARIANCES – BRUCE & SHARON ROGORA – 4220 LOWER SAUCON ROAD – VARIANCE REQUEST OF WOODLAND DISTURBANCE**

Mr. Kern said the applicant has a pending ZHB application that they would like to discuss with Council.

Bruce & Sharon Rogora were present. Mrs. Rogora said they now live at 2700 Applebutter Road. They had it changed because the driveway does come off of Applebutter Road. Mr. Rogora said they are here to request modifications to the requests that were sent to the ZHB. First, the impervious area. From previous council sessions, it was mentioned the impervious area was exceeded by 40%. The letter from HEA, in the January 2 minutes, No. 3, says “caused the lot to have an amount of impervious area bypassing the infiltrator which is approx. the same as the average area assumed with the lots within Woodland Hills, Section 2 Subdivision. Therefore, using some basic calculations, that would approximate 5,000 square feet. The original plan was for house before it was moved back was for 5244 square feet. The impervious lot now is about 7700 square foot. From the HEA proposal, if we infiltrate the dwelling and the parking area, we would

reduce the impervious area to approx. 3200 sq. feet. If we just captured the dwelling, the impervious would be about 4750, which is below the 5000 and below the original plan of 5244. Therefore, we would like to request that the modification to the HEA recommendation be changed to capture just the dwelling and not the dwelling and the parking area.

Dan Miller said 5200 sq. feet sounds approximately correct. With No. 3, the average bypassing area is less than 5000. Some of the lots, including your own, are not tributary to a detention facility. Those lots that were not tributary were not considered in the original analysis, so the average is actually less. Would this make it be lower than what was proposed on the grading plan that was approved? They looked at what they would accept today. They reviewed it and slimmed it down some, so that's how they approached it. The request Mr. Rogora is making... is the township is willing to allow this change and use the previous proposal as the grounds for it. If the previous proposal were proposed today, it may be reviewed differently. Our review was based on this change. If you want to go back to the amount of impervious coverage that was proposed in that, it sounds as if his proposal is reasonable. If you want to treat it as a new project, then what they are proposing is more in line. In the analysis, there is no consideration for any impervious for this lot in the subdivision.

Attorney Treadwell said your house was built in complete defiance of our regulations. Mr. Rogora said he understands that, but at the time he was unaware of that. Mrs. Rogora said nothing was intentional. Mr. Kern said we don't hold you responsible. Mrs. Rogora said they'd like to resolve this issue. Mr. Rogora said bringing it down to 3200 seems a little over the top...bring it down to slightly below 5000 seems more reasonable. Since the original plan was for 5244, they are below that. You couldn't even build a house in that area with the regulations that Mr. Patullo has. The smallest house Mr. Patullo will build is 3500 square feet. Mr. Maxfield said that's not the township's problem. We had a situation. We expressed our feelings and referred it to the staff and they made recommendations. We aren't really into compromising. This was the proposal and it was a take it or leave it kind of deal. He still feels that way. It was built outside of the ordinance and reparations need to be made.

Mr. Rogora said if they did the house and the parking area, it would bring it down to 3200. Mr. Miller said if this came in today, they'd have to infiltrate somewhere between  $\frac{2}{3}$  and  $\frac{3}{4}$  of the site slightly more than what is required in the letter. Mr. Rogora said since it's not coming in today, it came in a while back, won't they still be under the old rules? Mr. Miller said he was referring to when this revision came in. If you want to get this back to what was proposed on the grading plan, which would be to have that amount of impervious area running out, and would be infiltrating the house. If you want it to comply with the ordinances, then that would be what HEA proposed. Attorney Treadwell said they did submit it before we changed the ordinance. Mr. Miller said the original submission, the revision came in after the change. The subdivision was approved in 1990. Mr. Rogora submitted his plan last year sometime. The original proposal came in 2005. The regs changed in 2005 that are relevant to this. Mrs. deLeon said was he grandfathered? Attorney Treadwell said technically yes. Mrs. deLeon said why are we doing this? Attorney Treadwell said he's going to the ZHB. Mr. Rogora said they sent him back here. Mrs. deLeon said there were some issues the way the officials interpreted it. If she's hearing for the first time it was grandfathered, she'd like to know what it means to this application. Why are they going to the ZHB? Attorney Treadwell said he thought there was another zoning issue. Mr. Rogora said there are two more...more trees removed from the land than the limits allowed. Mr. Cahalan said if you look at the recommendation letter sent to the ZHB, March 13, 2007, the two issues are reforestation issues and the second recommendation in the HEA letter. Mrs. deLeon said if it predated changes, then she always thought it had to follow the rules in place on that date. The only exception is a pending ordinance. Mr. Maxfield said it should have also followed the approved plan. When we gave this whole issue to staff for recommendations, they looked at the whole situation and came up with a recommendation that would put a band aid on what was done to this property. We have a relocation of a house, moving of drives, removal of trees, several situations we are dealing with.

Mr. Cahalan said the issue as far as grandfathering, it's in the HEA letter, about the actual revisions that were done in the as built plan that was submitted which were different than the one that was approved back in 2005. That's when the issue came to the attention of the Zoning Officer. The as built plan that came in 2006 was substantially different than the one approved in 2005.

Mr. Maxfield said there's also the issue of the cease and desist order. Mr. Rogora said they did not get a certified mail copy of that. Mr. Maxfield said the builder is the builder, but unfortunately, you are the guy that is going to be responsible for the situation. He'd still trust the staff's recommendation and thinks they are fair. Mr. Kern said the recommendations were a compromise and lesser than what would have been required had the development been done as it should have been done. Have you considered recompense from the builder? He's the one clearly at fault here. Mr. Rogora said what are the present regulations, coming down to 3200? Mrs. deLeon said you changed things and reduced everything, now what does that mean to their recommendation? Do they reduce it further or go ahead and spend an astronomical amount of money? Mr. Miller said he hasn't seen any plans since they wrote their letter. There's been a change to the existing facilities on site? Mr. Maxfield said nothings really changed, maybe jumbling some figures. Nothing substantial has been changed since our last discussion.

Mr. Maxfield said our original recommendation was a package. Mrs. Rogora said you are taking your anger out on them. Attorney Treadwell said we don't deal with the builder, you have a contract, we do not. Mr. Maxfield said if he would have followed the plan, we'd have been okay. Mr. Kern said if you don't think it's fair, you need to take it up with the builder.

- MOTION BY:** Mr. Maxfield moved that we support our original recommendations to the ZHB and if the variance is seeking something different that we oppose it.
- SECOND BY:** Mr. Horiszny  
Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.
- ROLL CALL:** 3-1 (Mrs. deLeon- No; Mrs. Yerger – Absent)

**B. COTTAGES AT SAUCON VALLEY – REQUEST FOR SECURITY REDUCTION**

Mr. Kern said the applicant has requested a security reduction for improvements completed to date. HEA has done an inspection and has determined that no additional work has been completed since the last reduction. Therefore, they are recommending that no reduction in security is warranted.

Mr. Miller said agreed as to what was stated above.

- MOTION BY:** Mr. Maxfield moved for approval per staff recommendation to not release the funds.
- SECOND BY:** Mr. Horiszny  
Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.
- ROLL CALL:** 4-0-1 (Mrs. Yerger – Absent)

**C. ORCHARD VIEW ESTATES – RT. 412 – DISCUSSION REGARDING STREET LIGHTS**

Mr. Kern said the approved plan called for three street lights in this development. Staff is requesting Council review this requirement due to the rural nature of the subdivision. Mr. Miller said there's a cul-de-sac and a street light proposed at the light at Leithsville, at the bend, and one at the cul-de-sac. Their standard locations for street lights, he doesn't believe the township wants them. He'd believe the only one which is a safety issue would be the light at Leithsville. Mrs. deLeon said can they give anything back to the township? Mr. Miller said he hasn't approached that. Mrs. deLeon said do we have to pay for them out of our own budget? Mr. Cahalan said yes. Mrs. deLeon said it would be two less, but also two less lights they have to buy. Mr. Miller said

everybody saves money. Mrs. deLeon said can't we ask the developer for something, like what the lights would cost. Attorney Treadwell said he will talk to them. They'll just be one streetlight on the plan. They have to change the plan. Mr. Kern said the plan will be noted that there will only be one light. Mrs. deLeon said how does that get noted? Attorney Treadwell said they will have an amended plan at the township.

**MOTION BY:** Mr. Maxfield moved to reduce the three lights to one light.

**SECOND BY:** Mrs. deLeon

Mr. Kern asked if anyone in the audience had any questions or comments? Mrs. deLeon said we need to put street addressees on these divisions.

**ROLL CALL:** 4-0 (Mrs. Yerger – Absent)

**D. O'BRIENS FARM – MEADOWS RD. – AUTHORIZE MAINTENANCE PERIOD & PREPARATION OF DEEDS OF DEDICATION FOR ROADWAY ACCEPTANCE**

Mr. Kern said HEA has done a final inspection and is recommending Council approve this subdivision entering into their maintenance period, provided the developer post the required maintenance security. Council should also authorize the Deeds of Dedication be prepared for the roads and that the developer pay an amount sufficient to cover the Liquid Fuels funding since the date has expired to submit this it PennDOT for this year.

Mr. Miller said there will be an inspection when the maintenance period ends to make sure all landscaping issues are taken care of. Everything has been taken care of and it's ready to be dedicated. Mrs. deLeon asked what about the liquid fuels issue that's been on their extension for the past four or five years. Mr. Cahalan said did you have a discussion with the developer? Mr. Miller said it was his understanding they weren't paying for the last several years, but they were paying for this year. Mrs. deLeon said they weren't paid for other years? Ms. Huhn said they were taking care of it, they were snowplowing. The date for the liquid fuels is September 30. Mr. Miller said they will have to pay this year. Mrs. deLeon said was there another subdivision out there that didn't pay either and got missed with extensions? This fell through. Mr. Cahalan said what we realized was we had to have an inspection done and we didn't accomplish that, so we are asking the developer to pay for the liquid fuels.

**MOTION BY:** Mr. Kern moved for approval to authorize the maintenance period and preparation of deeds of dedication for roadway acceptance.

**SECOND BY:** Mr. Maxfield

Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.

**ROLL CALL:** 4-0 (Mrs. Yerger – Absent)

**V. TOWNSHIP BUSINESS ITEMS**

**A. DEBUT OF NEW WEBSITE**

Mr. Kern said staff has been working to revise the current website to provide more information to the public and would like to present the new site to Council tonight. This new website is an evolving mechanism to allow our residents and the public to search for information relative to the Township and make it easier for them to access pertinent data.

Mr. Cahalan said this has been a goal of Council for years. They started working on improving the website about two years ago. They began searching for someone to help them with this. They were put in touch with New Arrivals Studio in Bethlehem who did the websites for Bethlehem Township and Forks Township. They have been working with New Arrival for the last year. They wanted something what is in the township, the open space, amenities that are here, a lot of

information that the residents could access the website 24/7 and download forms. Eventually they will be able to reserve the pavilion and even pay for it over the website. It will save a little time for staff of having to look for documents. Eventually, they want to put all the resolutions and ordinances on the website so there's a whole archived history there. Having the ordinances on line will save time. They want to make it an accessible website. This is the first crack at it and there will be some changes to it.

Mr. Cahalan said there was \$5,000 budgeted for this and the cost was \$7,100, so they will need an additional \$2,100 for the website.

Mrs. deLeon said on the Welcome page, it doesn't have a sentence in there that the township was incorporated in 1743. Ms. Huhn will put it in. If there isn't a link to something, it will be there for information and they will plug all the dates in for the meetings. They have contact information with emails, addresses, and so forth.

Mr. Cahalan said looking down the left side, they wanted to make it easy to navigate through this website. Ms. Huhn went over the website. She showed the calendar and said it will be interactive. It will be directed right to the meeting agendas. They will have the minutes from the different meetings on the website. The minutes are archived to 2006. They have to figure out how far they want to go back and how much space they have. Residents and anyone who would want to can get an agenda right off the website. We have all our fire companies shown on a page. The Township staff will be trained so they can put additional items on the website. The website has various forms available to download, it has the tax rates, the historical sites with links to the Saucon Valley Conservancy and Historical Society, any announcements such as snow emergencies could also be posted. Mr. Horiszny asked about the electronic recycling. Ms. Huhn said it's not on yet, but they will put it on. The date for that is October 13. We will have the comprehensive plan on the website as well as other information that comes to the Township. Mrs. deLeon asked if the SVP should have its box on the side. Mr. Cahalan said they could feature it under links. Ms. Huhn said the police have their programs on the website as well as other valuable information. They also have some forms that can be downloaded. The forms are PDF right now and in the future we hope to make them interactive that someone could fill them out and submit them from home. Mrs. deLeon said a lot of people aren't on the internet. Mr. Cahalan said they would still have these services available if people came in to the township. Ms. Huhn said they also have FAQ's for the Zoning Department and Public Works Department.

Council said the website was fantastic and very well done. It's a lot more informative than the County's website.

- MOTION BY:** Mr. Maxfield moved for approval of an additional \$2,100 for the website.
- SECOND BY:** Mr. Kern  
Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.
- ROLL CALL:** 4-0 (Mrs. Yerger – Absent)

**B. APPROVAL OF ORGANIZATION CHART REVISION**

Mr. Kern said the Manager is proposing to restructure the employee organization chart. The Township newly hired Director of Finance and the Zoning Officer, the Finance Clerk and the Zoning Officer were placed under the supervision of the Assistant Manager. We now feel that since the Director of Finance and the Zoning Officer are well acclimated to their positions, the supervision of the Finance Clerk and the Zoning Clerk can be transferred back to their respective departments.

Mr. Cahalan said when they moved the people under the Assistant Manager, they wanted to have that temporarily. The Zoning Officer and Finance Director now will supervise the Finance Clerk and the Zoning Clerk.

- MOTION BY:** Mr. Horiszny moved for approval of the organization chart revision.  
**SECOND BY:** Mr. Maxfield  
Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.  
**ROLL CALL:** 4-0

**C. APPROVAL OF 2008 MINIMUM MUNICIPAL OBLIGATION (MMO)**

Mr. Kern said Act 205 requires that the Township Manager, who is the Chief Administrative Officer of the two pension plans, must annually determine the Minimum Obligation of the Township for those plans for the coming year. The Township actuary has prepared MMO's for both plans which the Township Manager will review with Council.

Mr. Cahalan said this is something they are required to do by September 30 for Act 205 every year. This sets out what the cost will be to administer the two pension plans. They have the actuary prepare the document and it shows what the cost will be and what state aid they anticipate receiving. The state aid for 2008 they anticipate \$153,907, which will not be sufficient to offset the total obligations for both plans, which totals \$255,793, with a shortfall of \$101,886 which they have to allocate in the 2008 budget. As advised last year, when the state aid did not offset these costs for the first time, our non-uniformed contract does not have a provision that mandates contributions from employees and we are now bargaining with the police over pension contributions to make up the shortfall in the police pension plan. The non uniformed deficit is \$32,179 and the deficit in the police pension plan is \$69,707. He needs Council's approval. Mrs. deLeon asked if these are the rates the Committee agreed to? Mr. Cahalan said yes, you should have a copy of that with the higher numbers. They used the higher numbers for the MMO as it was done after the Pension Meeting.

- MOTION BY:** Mrs. deLeon moved for approval of the 2008 Minimum Municipal Obligation (MMO).  
**SECOND BY:** Mr. Horiszny  
Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.  
**ROLL CALL:** 4-0 (Mrs. Yerger – Absent)

**D. ROBERTS AVE. ROAD VACATION – REVIEW & AUTHORIZE ORDINANCE**

Mr. Kern said Irwin Pearson of 2088 Schwab Avenue in Steel City has requested Council vacate a portion of Roberts Avenue. Mr. Pearson owns the vacant lot next to Roberts and is requesting the vacation of the road to provide for increased setback allowances. Mr. Pearson was not present.

- MOTION BY:** Mrs. deLeon moved to proceed with the Roberts Avenue Road Vacation – review and authorize ordinance.  
**SECOND BY:** Mr. Kern  
Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.  
**ROLL CALL:** 4-0 (Mrs. Yerger – Absent)

**VI. MISCELLANEOUS BUSINESS ITEMS**

**A. APPROVAL OF SEPTEMBER 5, 2007 MINUTES**

Mr. Kern said the minutes of September 5, 2007 are prepared and ready for Council's review and approval.

Mr. Horiszny said he gave Leslie some changes as to save time. Mr. Maxfield said page 14 of 20, line 1, changes Mars. to Mrs. Page 15 of 20, line 26, there was something stated in there by Mr. Kingston, he said that Mrs. Kostecky had a horticultural team to maintain the garden and it sounds like we are not planning for maintenance of the garden. The question was does our Planner have a horticultural team, the answer was no, but the intent to maintain the garden is there.

**MOTION BY:** Mr. Kern moved to approve with corrections.

**SECOND BY:** Mr. Maxfield

Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.

**ROLL CALL:** 3-1 (Mr. Horiszny – No; Mrs. Yerger – Absent)

**B. APPROVAL OF AUGUST FINANCIAL REPORTS**

Mr. Kern said the reports have been prepared and are ready for review and approval.

**MOTION BY:** Mr. Horiszny moved for approval.

**SECOND BY:** Mr. Kern

Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.

**ROLL CALL:** 4-0 (Mrs. Yerger – Absent)

**VII. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS**

➤ Lorraine Torrella asked if the position for Jr. Council member was filled? Mr. Cahalan said no. Ms. Georgiana Torrella, Lorraine's daughter, said she would like to apply. Mr. Cahalan said the procedure is that the students apply and let the principal Mr. Gombosz know they are interested and he asks them to submit a letter or an email to the Manager stating your interest in becoming a Jr. Council member. He asks them to come in and talks to everyone. There are also positions on the PC, EAC and Parks & Rec. boards. He asked her to send a letter in on why she wants to do it.

➤ Harlan Breisch & Marian Breisch were present. He lives at 2014 Springtown Hill Road. The reason they are here tonight is because of the compost center. He called the Manager at least six or seven time already about the dust. The dust is the worst thing you have ever seen in your life. Mrs. Heller, Mr. Phillips and the Breisch's get it. The children are breathing this dust all the time. This is ridiculous. The one has a swimming pool. He talked to the Manager and Hellertown Borough at least four or five times. Hellertown Borough called Mr. Breisch back and said a water truck would come up and they haven't seen a water truck there since May. When he cut his yard when he came back from vacation, he almost choked from the dust. The dust is coming off the road. A friend of his could not move in to his house because he didn't have his driveway paved, and the road up to the compost center is not paved. The Manager said it is an existing road. Mr. Breisch asked for the name of the road. The Manager could answer him. It wasn't a road. It was the Hellertown dump road. Two cars can pass going up and down. The only way to solve this is to black top it. Mr. Cahalan said crushed crete is on the road now, a crushed concrete product. Mr. Kern said he appreciates him bringing it to Council's attention. They were unaware of the dust problem and it can be easily resolved since it's a result of the road and can be remedied very easily. Mr. Breisch called the Manager and wanted him to come to his place so he could stand there and see the dust.

The Manager said he will send someone. An hour later two fire trucks go up for one hour. Ten minutes of one the two trucks come down. Only one emptied his water. This came from a fellow that works up there, only one truck put water down. On Saturday it was worse than Friday when he called. He figured Council did not know what was going on. You people started a health problem between five residents. This is serious. His wife has been on shots for 12 years. She finally got off last Spring. She had to go back to the doctor. The doctor said no one should breathe concrete dust including the employees who work up there. He's in 100% favor of the compost center, but something has got to be done. This is a disgrace. Paving is the only answer to it. Mr. Breisch said you people are killing my wife and we aren't going to stand for it. Mr. Kern said we got the point. Mr. Breisch said that fence must be at least 800 – 900 feet there with a multi million dollar gate across it. This morning he saw a night light up there now. It burns 7 days a week, 365 days out of the year. You don't have money to black top the road, but what did it cost to put that electricity up there. Mr. Cahalan said there has to be electricity up there at the site and the light is a security light. One of the problems with a drop off problem, people will be dropping things off that are not compostable. The site must be secured under the permit they have from DEP. Mr. Kern asked if his complaint was about the light? He said no, it's not shining in his property. Mrs. deLeon said that's why she wanted a site plan prior to the compost center opening. Mr. Cahalan said he's been dealing with the dust problem. He didn't brief Council, but he hasn't kept a secret. He and the Borough Manager have been dealing with this and they are working on some plans. They are also treating it with calcium chloride to keep the dust down. Mr. Breisch said they drag the dust from their tires down to his driveway. Mr. Cahalan said they are dealing with this on a weekly basis. In long term, the facility is going to be more successful and no one will be bothered by the dust. Mrs. Breisch said she is on inhalers and on nasal sprays and she's tired of taking medication. They even close their garage doors because of the dust. They have four fruit trees and every one is covered with gray dust. That's a good base, but black top it. Mrs. deLeon said we wouldn't tolerate this from a developer putting in a subdivision, so this could be a DEP issue, so she'd like Jack to report back at the next Council meeting. Mrs. Breisch said the doctor said she could fall into an asthma attack and go into the hospital. Attorney Treadwell said the township will do whatever they can to make sure it's not a problem. Mr. Kern said they hear them loud and clear and it's way up on the priority list. Mr. Cahalan said he did not conceal anything from the Council. He's been working on this issue with the Hellertown Borough Manager since April 2007. Mrs. Heller, resident, said she hopes that they do something about the dust problem. She's not opposed to the compost center. Mr. Cahalan will have a written report and a resolution by the next meeting.

**VII. COUNCIL & STAFF REPORTS**

**A. TOWNSHIP MANAGER**

- Mr. Cahalan said he's glad to see Lorraine Torrella. The Township received a check from the paper retriever as their performance met the goal. They received \$200 and he'd like to donate it to the LS Township Historical Society.

**MOTION BY:** Mr. Maxfield moved for approval to donate the \$200 to the LS Historical Society.

**SECOND BY:** Mr. Horiszny

Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.

**ROLL CALL:** 4-0 (Mrs. Yerger – Absent)

- Mr. Cahalan said the website that they debuted tonight, he said they'd like to get all the township ordinance and resolutions scanned on the website. They would have a quote from General Code who is doing our codification. They budgeted enough money to do both. He'd like Council to authorize the spending of up to \$1500 to scan all the ordinances and resolutions in the township. The original copies could be stored offsite.

**General Business Meeting**  
**September 19, 2007**

**MOTION BY:** Mr. Horiszny moved for approval to spend up the \$1500 from the budget for General Code to scan the documents and put them on the website.

**SECOND BY:** Mr. Maxfield  
Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.

**ROLL CALL:** 4-0 (Mrs. Yerger – Absent)

- Mr. Cahalan gave them a memo updating them on the meeting they had with Dr. Kingston on the park issue. It was a good meeting. They had a good exchange of information. They found out what they were looking for. They talked about dimensions of the gardens and the plantings. Mr. Tralies said he sent him a long list of native plants suitable for this area. Mr. Kingston wrote him back and said he can use the plants. Mr. Tralies said they are moving forward. Judy had recommendations for the layout of the garden. There are some unanswered questions about the maintenance issues, but it was a good positive start. One of the recommendations was to locate the proposed garden next to the proposed weigh station that is supposed to go on the plan. That was something that Rick and Judy are going to do and bring it back to a future meeting with a relocation of the weigh station from one side to the other side with a proposed garden next to it. Mrs. deLeon asked if they figured out the impervious coverage? Mr. Tralies said not yet, as soon as they get the survey nailed down, they can start to figure that out.
- Mr. Cahalan had pictures of the barn on Polk Valley Road. They are taking the valuable pieces. They have a trailer on the property to load the valuable timber. There are beams for the Historical Society. Attorney Treadwell said it's a mess and they are doing the best they can. Mr. Cahalan showed a peg that came out of the barn and passed it around. Most of the wood is hemlock which was a cheaper product at the time. Some beams on the floor might be oak. Mr. Maxfield asked if they took the asbestos tiles off? Mr. Cahalan said yes, they took them off and took them to the landfill. This will all be cleaned up within a matter of weeks. It's proceeding on schedule. Mr. Andrews said he was at Pig Fest. He didn't see Helen, but she is twice as big as she is supposed to be.
- Mr. Cahalan said he wanted to give a brief update brought up by Stephanie Brown. She stated about icing problem on Meadows Road by the RR tracks. The Director of Public Works stated when the detention basin was open in 2005, he noticed a small amount of icing, but since that time, the developer opened the gutter along Meadow's Road, and this has taken care of the ice problems.
- The Hellertown Borough Manager informed him that PennDOT will be holding a special meeting on Monday, September 24 with Hellertown Borough at 7 PM to hear a presentation on the state route 412 improvements from I78 bypass to High Street.
- He received a call from Pastor Paul Weiser, Upper Saucon Church, who said his mother-in-law, Minnie Poulton, from Nace Avenue, is going to be turning 100 years old on September 27, 2007 and he'd like the elected officials to come to her birthday party and recognize this wonderful milestone. He praised our PD as they have assisted her on many occasions. They are having an open house next Saturday from 1:00 to 3:00 PM. Mrs. deLeon asked for Mr. Cahalan to do a resolution addressing this.

**MOTION BY:** Mrs. deLeon moved for approval of a resolution to honor Minnie Poulton's 100<sup>th</sup> year birthday.

**SECOND BY:** Mr. Horiszny  
Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.

**ROLL CALL:** 4-0 (Mrs. Yerger – Absent)

**B. TOWNSHIP COUNCIL/JR. COUNCIL MEMBER**

**Mrs. Yerger**

- Absent

**Mr. Maxfield**

- On October 13, 2007 is the electronics recycling at the township. He'd like the township to do the appropriate ads. Laura Ray would like a copy of the ad so she can proof it. Mr. Cahalan said Carol is working on that with Laura Ray.

**Mr. Kern**

- There was a Saucon Valley Partnership meeting last week and it was mostly rehashing maps. One of the things that came up was municipal services boundary. It's a tool that is offered by the MPC that delineates where services are to be and not to be. Generally, it was thought that should be included. They were just looking for feedback from the community on having a municipal services boundary which tells developers where they can put sewer and water and where the line is. Mr. Maxfield said is this for all services, water and sewer? Mr. Cahalan said it would be for both.
- A second community information day is to be held on October 29, 2007.

**Mrs. deLeon**

- The Saucon Valley Conservancy held their first barn tour on Saturday and it was a wonderful event and the people were thrilled and want them to do it again. There were 11 barns on the tour. The turnout was good. It was great.

**Mr. Horiszny**

- Nothing to report

**C. SOLICITOR**

- Nothing to report

**D. ENGINEER**

- Nothing to report

**E. PLANNER**

- Nothing to report

**IX. ADJOURNMENT**

**MOTION BY:** Mr. Maxfield moved to adjourn. The time was 9:05 PM.

**SECOND BY:** Mr. Horiszny

Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.

**ROLL CALL:** 4-0

Submitted by:

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Mr. Jack Cahalan  
Township Manager

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Glenn Kern  
President of Council