

I. OPENING

REVISED

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Announcement of Executive Session (if applicable)
- E. Public Comment Procedure

II. PRESENTATIONS/HEARINGS

III. DEVELOPER ITEMS

- A. John Blair – 3725 Old Philadelphia Pike – Proposed Subdivision and Office Buildings – Zoning Review

IV. TOWNSHIP BUSINESS ITEMS

- A. Approval of 2020 Minimum Municipal Obligation for Uniform/Non-Uniform Pension Plans
- ~~B. Heller Homestead – 1890-1892 Friedensville Road – Authorize Final Payment for Masonry Work and Enter into Maintenance Period~~ **TABLED**
- C. Resolution #68-2019 – Authorizing a Budget Adjustment

V. MISCELLANEOUS BUSINESS ITEMS

- A. Approval of August 2019 Financial Reports
- B. Monthly Department Reports for August 2019

VI. PUBLIC COMMENT ON NON-AGENDA ITEMS

VII. COUNCIL & STAFF REPORTS

- A. Township Manager
- B. Council/Jr. Council
- C. Solicitor
- D. Engineer
- E. Planner

VIII. ADJOURNMENT

UPCOMING MEETINGS:

Saucon Rail Trail Oversight Commission: September 23, 2019 @ HB
Planning Commission: September 26, 2019
Township Council: October 2, 2019
Parks & Recreation: October 7, 2019
Environmental Advisory Council: October 8, 2019
Saucon Valley Partnership: October 9, 2019 @ SVSD
Zoning Hearing Board: October 21, 2019

I. OPENING

CALL TO ORDER: The General Business & Developer meeting of Lower Saucon Township Council was called to order on September 18, 2019 at 7:00 p.m., at Lower Saucon Township, 3700 Old Philadelphia Pike, Bethlehem, PA with President Priscilla deLeon, presiding.

ROLL CALL: Present: Priscilla deLeon, President; Ryan Stauffer, Vice President, George Gress & Donna Louder, Council Members; Thomas Barndt, Chief of Police; Leslie Huhn, Township Manager; Cathy Gorman, Director of Finance; Jim Young, Zoning Officer; Attorney Linc Treadwell, Township Solicitor; Brien Kocher, Township Engineer; Mike Beuke, Township Planner; and Tyler Dickens, Jr. Council Member. Absent: Sandra Yerger, Council member.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)

Mrs. deLeon said Council did not meet in Executive Session prior to this evening. Mrs. Huhn said Item IV.B. has been removed from the agenda.

PUBLIC COMMENT/CITIZEN AGENDA ITEMS

Mrs. deLeon said if you are on the agenda, you have Council and Staff's undivided attention. If you choose to speak, we ask that you use one of the microphones and state your name for the record. If you have a non-agenda item, she asks that you give your fellow public the courtesy of the floor. There's a sign-up sheet in the back of the room. You can follow tonight's agenda on the website on each of the agenda items. If you aren't signed up for agendas, please go to our website and sign up.

II. PRESENTATIONS/HEARINGS

III. DEVELOPER ITEMS

A. JOHN BLAIR – 3725 OLD PHILADELPHIA PIKE – PROPOSED SUBDIVISION AND OFFICE BUILDINGS – ZONING REVIEW

John Blair was present to discuss the possible development of two parcels on Old Philadelphia Pike as commercial office space. The properties are zoned Village Center (VC). He said there is a piece of property he purchased 15 years ago and at that time was thinking of developing the property to enter Route 378 by the bank and was unsuccessful. He found a property to the north side that has contiguous property that could give him access to his property and he purchased it. However there are other hurdles with the riparian buffer zone and so forth to get to his landlocked piece. When he walked the property, he was disappointed to see it was a dump site. He said we bring a viable opportunity to both the Township and himself to take a piece of property that is has steel rusting and polluting our waterways. The waterway is dry today, so it's not Cooks Creek we're talking about and all the other properties surrounding him are in the same riparian buffer. He thinks he can bring a tax base to the Township. He can bring two beautiful offices buildings in, clean up the junkyard and can make this riparian buffer beautiful.

Mr. Blair handed out aerials of the area. Ben Kutz from Gilmore Associates they previously reached out to PennDOT and Mr. Blair said he met with them on the jobsite. There is no way PennDOT is letting him enter Rt. 378. If you look at 378 coming from Seidersville Road, you'll actually see where the guardrail stops and starts with a driveway entrance into this property. It drops off like 15'.

Eric Schoch from Fitzpatrick, Lentz & Bubba said if you hold the aerial upright, you'll see the red balloon, that's the address of the property that Mr. Blair acquired to potentially solve his access problem. If you go southeast of that, the wooded tract on the west side of 378 is the property he's talking about. It appears to have access of 378, it's just not viable is what he's saying. Mr. Blair said it would be an easy solution if PennDOT would put the turning lane in, but he doesn't see how you can come down that hill.

**General Business & Developer Meeting
September 18, 2019**

Mr. Kutz presented pictures and explained what is being proposed. Mr. Blair said the LSA is across the street from the the house. The piece of property that's landlocked, is adjacent to the piece he just purchased, which gives him the entry way to get back to the landlocked piece; however, the riparian buffer comes through this property is 100' from the center line, so it's 200' which basically makes both of his properties undevelopable or at least the landlocked piece undevelopable.

Mr. Kutz showed some pictures of the stream and water course and how it's fed. There's the 100' riparian buffer in both directions from the stream that encompasses both parcels. On top of that is the landlocked parcel, which is largely forested, with steep slopes, and some small wetland areas adjacent to the stream as well. Those are impacts that they are looking at with this property.

They showed where the well house is, that seems to be the fundamental driving force of the water. Mr. Kutz said it's on the north side of Clouser Drive. Mr. Blair said they looked inside and the water goes across Clouser and gets dumped out on his property. When the well house doesn't have any water in it, the property is dry. Mr. Kutz said what's currently out there is tall grasses.

Mr. Blair said he got a phone call from Mrs. Vivian Miller who owns the two properties below this that he has not been able to get an Agreement of Sale with. He has someone go in and remove a tree that fell, he didn't know they were in any riparian buffer at this time. He was just being a nice neighbor, not realizing he was in the middle of the riparian buffer with this tractor. Mr. Gress said there are other pipes that go across his property and Vivian's property.

Mr. Blair showed the Council and the audience pictures of the well house as well as the restoration when the tree went down and random trash. Mrs. deLeon said she'd like to see where this trash is. Mr. Blair said at 378 looking at Old Philadelphia Pike. Mr. Kutz said with the stream restoration, the plan is to protect as much of the riparian buffer to be consistent with the ordinance requirements.

Mr. Blair said there's a mobile home back there on the landlocked piece. There are several drums, a trailer, and a tri-axle among other things. Mr. Kutz said as far as the relief they will be looking for, has to do with the environmental protection standards. They will do additional plantings on the edge. The only place they are crossing and impacting wetlands are the driveway itself, which they will go through a joint permit application to get that approved. All that is currently at the top is grass; they will come in adjacent to the parking lot to supplement a riparian buffer area consistent with your zoning ordinance. The intention is to minimize impacts and leave room to protect the existing riparian buffer; and limiting the impacts in the wetlands. They will have to go through DEP with the permitting applications.

Mr. Gress asked about the house at the top and the driveway. Mr. Blair said there are two driveways and they will take the driveway below and move to the high side and probably tear down the garage, put a new one up, and still be using two driveway entrances. They have problems, the landlocked piece below the house and the house itself. The house will remain residential and there are two other buildings.

Attorney Treadwell said right now there are two parcels, there's the lower piece, which is landlocked and the whole other parcel goes with the house. Mr. Blair said they are both about 1.1 acres. Mr. Blair said that's why they are asking for some more variances and if you don't want them to subdivide the house, they don't have to, they'd like to keep the residential separate. Mr. Schoch said they'd eliminate a lot of the dimensional variances that you need to create that's slightly a narrower lot than is required, then you'd end up with an office and a home on the same lot, which Mr. Blair can live with.

**General Business & Developer Meeting
September 18, 2019**

Mrs. deLeon said area you show at the well house, is that a body of something. Mr. Kutz said it's a tributary of the Black River. He had a conversation with DEP because he would consider this storm related except this well house is what provides its constant flow of water. The biologist at DEP wasn't willing to go against considering this with the Waters of the Commonwealth as there's established vegetation. They look at historical aerials and this seems it's a pattern for a decade or so and it has to remain as Waters of the Commonwealth for their purposes and that kicks in the riparian buffer.

Mrs. deLeon asked where the dumping area was. Mr. Blair said it's the one-acre landlocked piece. Mrs. deLeon said years ago over by Polk Valley Park, the Borough owns property in the Township and they wanted to put in a subdivision. As it was a big dumping ground, DEP made them do a Phase I Environmental Assessment to see the extent. She had issues with them digging for houses and basements when we didn't know how deep the dumping area was, in order to do that we needed a Phase II Assessment. Mr. Kutz said he thinks that is usually tied to a former use. If it was actually developed and there were commercial or industrial activities that were going on at the property, it's not typically trash, but when you get fuel, solvents, that type of thing. He can clean all this up and bring something to the table and be a win-win to everyone.

Attorney Treadwell said what will the two buildings be. Mr. Blair said one of the buildings Berkshire wants to move their office from Coopersburg. They had to make the smaller of the two smaller and then because of the riparian and trying to pull things back, they made the building on Old Philadelphia Pike 2,000 square feet and make the landlocked 4,000 square feet. Mr. Gress said is there a buffer on the Old Philadelphia Pike side? Mr. Blair said they would have some landscaping. Parking would be behind it and it would look attractive as you drive by it.

Mr. Kutz said there's a sidewalk requirement right outside of the required ROW. There's additional restraints outside of the environmental protection areas. They are trying to keep this out of the riparian buffer and out of the front and side yard setback. There is an existing sidewalk along Philadelphia Pike and their intention was not to provide that here given the constraints and variances they'd be going for. He's not sure what buffer plants are required.

Mr. Kutz said there are street trees required and a buffer requirement. Mr. Kutz said the sidewalk requirement it's 5' wide outside of the required ROW in the front. Mrs. deLeon said there are no other sidewalks on that street, so it would be a sidewalk to where? Mr. Kutz said he agrees, that's what the zoning ordinance requires so they'll go for a variance for it. Mrs. deLeon said what is the footage from the bottom of the property to the top parcel? Mr. Kutz said the road frontage below the house is 520'.

Mrs. deLeon asked them the process of crossing the road over the water. Mr. Kutz said once you get into a water course crossing like that, it basically gets into Chapter 15 and kicks it into a joint permit as Black River is considered a naturally producing trout stream. Any wetlands in that watershed are considered and you need a joint permit to cross so that crossing as it will be permitted through the Army Corp of Engineers and DEP permitting process. They don't foresee any issues with that.

Mr. Blair said there would also be a conditional use that would be required to cross that. Mrs. deLeon said this is a lot of variances; she's never seen that many. Attorney Treadwell said from the Township's perspective, we don't necessarily care who the user is but it's an office and the office use is permitted in the village center district so the variance is that you see noted on the plan and review letter are in environmental and/or dimensional type because in order to put those two buildings on there, it doesn't meet all the requirements. Mrs. deLeon said you were able to stay away from the riparian by pushing the buildings out to the side. Mr. Schoch said they kept the buildings as far away as they could, it's parking lots and those things. It's a long list, but it's the same things with all the different features that they require the relief from. It's three lots and the

**General Business & Developer Meeting
September 18, 2019**

same relief on all three. Mr. Stauffer said you said the stream is only a couple feet wide. Have you ever been there during heavy rain? Mr. Blair said he went up and looked at it, and it's dry right now. If they would have put the grate somewhere else, it wouldn't dump on his property.

Mr. Stauffer said where does the runoff go from the parking lots. Mr. Kutz said as far as stormwater design, they haven't gotten to that stage yet. If he were to venture a guess, he'd guess it would be sub-surface along the edge of the south parking area. Mr. Kutz said sub-surface would be the parking lot footprint and surface rain garden features, he sees availability and you can even put plantings in the rain garden. Mrs. deLeon said we do have concerns for runoff below as there are lot of issues and we don't want to add to that. Mr. Kutz said they would be meeting LST's requirements.

Mrs. deLeon said how many people would be in the building. Mr. Blair said about 28 people. Mrs. deLeon said plans for the other building are unknown. Mr. Blair said until he can get through a preliminary approval, he can't really advertise. Mrs. deLeon said you can't really plan the parking spaces if you don't know who is going to go in there. Mr. Blair said they're meeting the requirements for office space, they aren't asking for relief. Mr. Kutz said it's hard for us to know the anticipated employees but it's preferable to reduce the footprint of the parking lot to reduce environmental impacts. Mr. Blair said he'd like to put a 2nd floor conference room on the building on 378 and a storage facility, as he won't have a basement in the building. The biggest challenge is getting relief from the Township. Mrs. deLeon said who determines that. Attorney Treadwell said it's the ZHB; and the reason the applicant is here, is because of the magnitude and the number of variances requested, he thinks they are trying to get a feeling to Council whether this is something you would look at positively or if Council is going to say absolutely not, go try something else. They don't want to go to the ZHB and have the Township show up and say we're opposing everything they want to do.

Mrs. deLeon asked how Council feels about this. Mr. Stauffer said he's in favor of productive land along Route 378 when it's not doing anything right now. Mr. Gress said runoff is an issue; we have no idea where it comes down from as it does bring a lot of water down when it rains. Mr. Blair said he's receiving it too and he thinks he can make it better.

Mr. Blair said he told the neighbor until he gets through this, then maybe he can figure a way to help with her property. This is a very expensive project. Mrs. deLeon said she'd like to see more commercial development and offices.

Mr. Blair said he has this landlocked piece and he's here to get help. Mrs. Louder said she also supports the project with giving attention to the sensitivity of the stormwater as well as the riparian and possibly a little stone bridge to go over. Mr. Blair said he's not opposed. Mrs. Louder asked how new is this map. Mr. Kutz said it's from 2019. Mrs. Louder said she sees that the bowling alley is a beer and burger joint.

Mrs. deLeon said it's a long process and figuring out where this water is going would be an improvement to the area. We're not going to rubber stamp this tonight. She asked if the Planner or Engineer had any comments. Mr. Beuke said nothing that hasn't been discussed already. Mr. Kocher said it looks awful tight for stormwater, but he hasn't looked at it yet. Mr. Schoch said they have to file the application to get this going.

IV. TOWNSHIP BUSINESS ITEMS

A. APPROVAL OF 2020 MINIMUM MUNICIPAL OBLIGATION FOR UNIFORM/NON-UNIFORM PENSION PLANS

Mrs. deLeon said Act 205 requires the Township Manager as the CAO for the two employee pension plans to annually determine the Minimum Municipal Obligation (MMO) of the Township for the coming year. The 2020 MMO's for both plans have been prepared by the Township

**General Business & Developer Meeting
September 18, 2019**

Actuary, Municipal Finance Partners. They have been reviewed by the Pension Advisory Committee at their meeting on September 11, 2019 and are being presented to Council for approval.

Mrs. Gorman said the MMO's for next year are a little higher than they were for this year, a little over \$37,513.20. The amounts cover your normal costs, and also your unfunded liability, which will be continuing on to the next several years until we catch up. The extent with the amount that's required, was based on the Township changing our assumption rates a couple of years ago. Our Actuary, benefit administrator and plan managers are three separate entities, so they are all watching each other and agree that out of most of the municipalities in PA, we are the most aggressive with trying to tackle this problem. With your approval, we are asking for Council to ratify the \$454,698 for the Police Pension and \$131,201 for the non-uniform plan. We had budgeted approximately \$224,000 this year. We received notification and payment that we received \$245,000, so she'll be budgeting that increase for next year's and it's always a gamble with the state if we're going to get more or less.

Mrs. Louder had a correction, where it has Uniform on the memo, the balance should be \$323,535.08 instead of \$323,535.05. Mrs. deLeon said the third paragraph should be changed also.

MOTION BY: Mrs. deLeon moved for approval of the 2020 Minimum Municipal Obligation for the Uniformed Pension Plan in the amount of \$454,698 and for the Non-Uniform Pension Plan in the amount of \$131,201.

SECOND BY: Mrs. Louder

ROLL CALL: 4-0 (Mrs. Yerger – Absent)

B. RESOLUTION #68-2019 – AUTHORIZING A BUDGET ADJUSTMENT

Mrs. deLeon said Preservation Works, LTD is requesting final payment of \$7,817.00 for their masonry work performed at the Heller Homestead property. Staff is requesting Council's authorization to release payment once the maintenance bond is received.

Mrs. Gorman said the budget adjustment presented tonight reflects the funding to Lower Saucon Fire Rescue that you approved at the last meeting. Also in the Capital Fund, it's for the remaining balance of funds available required to pay the contractor at the Heller Homestead for the basement work and the potential railings that are going in. We won't release that funding until it comes back to Council.

MOTION BY: Mr. Gress moved for approval of Resolution #68-2019 for the budget adjustment.

SECOND BY: Mr. Stauffer

ROLL CALL: 4-0 (Mrs. Yerger – Absent)

V. MISCELLANEOUS BUSINESS ITEMS

A. APPROVAL OF AUGUST 2019 FINANCIAL REPORT

Mrs. deLeon said the August 2019 financial reports are ready for Council's review and approval.

MOTION BY: Mrs. Louder moved for approval of the August 2019 financial report.

SECOND BY: Mr. Gress

ROLL CALL: 4-0 (Mrs. Yerger – Absent)

B. MONTHLY DEPARTMENT REPORTS FOR AUGUST 2019

Mrs. deLeon said the August 2019 monthly department reports have been submitted by Police, Public Works and Zoning per Council's direction.

VI. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS

➤ Mr. Bryan Evans, Deputy Chief, is here on behalf of all of Lower Saucon Fire Rescue, including Scott Krycia and Ty Johnson. They received a very exciting news yesterday from Senator Casey's office that they were awarded a \$287,000.00 FEMA grant for recruitment and retention of our

**General Business & Developer Meeting
September 18, 2019**

department over the next four years. That will be used specifically to enhance their current recruitment and retention project which will allow them to be able to attract new members for the future, college reimbursement for tuition, different sorts of things. They submitted in 2017 and were unsuccessful and submitted again in 2018 and are proud to announce we have been awarded that. Council congratulated the fire company and said they are happy for them.

- Ty Johnson, Fire Chief, Lower Saucon Fire Rescue said he wanted to bring Council up to speed that they put in their purchase for the ladder truck. The pre-con is scheduled for the second or third week of January, and the estimated delivery of the truck would be the third week of August 2020. Council said congratulations and good luck. Mr. Johnson said thanks for your support.

VII. COUNCIL & STAFF REPORTS

A. TOWNSHIP MANAGER

- Mrs. Huhn said we also received some good news. We received a \$25,000 grant from the Commonwealth Financing Authority for the handicapped playground equipment that we applied for. This is the ADA swing and spinner that will be installed at Polk Valley Park and Town Hall Park. Mrs. deLeon thanked Mrs. Gorman.
- Mrs. Huhn said we had a site visit at the Heller Homestead today for the masonry work, and while we were there, we noticed that they have been using our parking lot for a staging area for equipment and materials for the Water Street Bridge project. It's extensively been torn up and there is a lot of materials setting there. In speaking with the site contractor, he said they will be restoring it to its previous condition if not better. There are some things she wanted to bring to Council's attention. The Foreman said if we submit a list, they will take care of things within reason. They've offered to pave the parking lot, and I know we've discussed that through the years. Roger Rasich said that would be quite a cost savings to the Township. One of the other key things we need to have done is the building needs to be washed, it's quite dirty and dusty from the construction. We also have two trees on the property and Mr. Beuke actually stopped by to look at them. Mr. Beuke said he looked at the Black Walnut tree, which is in poor condition. Mrs. deLeon said she wanted that to go a long time ago. Mrs. Huhn said if that's something that Council would like to consider, there are two trees that B&J recommends removal of. Mrs. deLeon said could you ask them if they could do that and also extend the parking lot a little bit more because of the events at the homestead. Mrs. Huhn said if we are able to, we will ask them. Mrs. deLeon said we have to make sure about the accessibility to the port-a-john. Mrs. Huhn said in fact if we're able to extend the parking lot, maybe the port-a-john could set on the offset of the paved area, which would be easier as right now you're on grass. If there's anything else you can think of, let her know. Mrs. deLeon said where the sidewalk comes down from the Widow's House, she doesn't remember if there's a grassy area before you get to the parking lot because if someone was in a wheelchair and had to get in the homestead, they'd go up the Widow's House sidewalk and behind the buildings in the grass and go in the backdoor of the sunroom. Mrs. deLeon said she doesn't think it's a step up, there's some grass by the sidewalk. Mrs. Huhn said maybe we could look at a ramp meeting the sidewalk. She can certainly ask them. The power washing is important, but we have to ask them to take extra special care on the windows because she wouldn't want to see the paint peel or the windows break. Mrs. deLeon said in the past we talked about paving that area but didn't because of the floodplain, she's never seen the water rise above the parking lot, so whoever built that they knew what they were doing. It's her understanding we can have paved areas in the floodplain. Mrs. Huhn said we'll double-check before we finalize anything.

**B. COUNCIL/JR. COUNCIL
Tyler Dickens, Jr. Council**

- Mrs. deLeon said at the end of our meeting we have reports and if anything happens at the school district, you can inform Council about it. Tyler said they are selling pink out shirts for the football game in October. Donut sales are going on this week. He's a part of Model UN and they are starting a fundraiser to raise money for field trips. There will be

**General Business & Developer Meeting
September 18, 2019**

some fundraisers for FBLA who run basketball games and snack stands for field trips and things like that. Mrs. deLeon said when you get the information we can put on our Facebook page and Constant Contact to inform more people.

Mrs. Yerger – Absent

Mr. Gress

➤ He said this Saturday is the Harvest Festival. It's noon to 7:00 p.m.

Mrs. Louder

➤ She's been contacted by a resident regarding Ringhoffer Road and tractor trailers. She did see in the PD report the police have been staging out there and watching for the trucks who travel Ringhoffer Road that don't belong there. She thinks one was a Walmart truck.

➤ She'd like to know if the fire truck at Steel City was repaired yet? A few weeks back we were promised the truck would be repaired within two weeks. Mrs. Huhn said she has not received any updates on it. Mrs. Louder said so Steel City is without fire coverage and we are counting on Freemansburg for coverage. Mrs. deLeon asked if the bridge at the end of Ringhoffer is our bridge or PennDOT's bridge. Mrs. Huhn said she thinks that's a PennDOT bridge. Mrs. deLeon asked if there was sufficient signs for no truck traffic. Is there any way we can contact PennDOT if we need additional signage to keep the trucks off the road. Mr. Gress said there are weight limit signs there.

Mr. Stauffer

➤ He asked if Steel City is still in correspondence with their truck options. Mrs. Huhn said yes, they sent something over to the consultant and he's reviewing it and he sent something in late today, which they didn't have a chance to review. This will be on the October 2nd agenda.

Mrs. deLeon

➤ She discovered a 2020 Pennsylvania At Risk nomination for historic structures. Throughout the year, Preservation Pennsylvania works with individuals, organizations and communities to plan and protect their prized local landmarks. PA at Risk raises awareness about threatened properties that are representative sampling of the commonwealths most endangered historic resources and is a useful tool that individuals and groups use to rally support for their local landmark. Endangerment is defined as a threat of inappropriate alteration, comprised setting, physical deterioration or demolition. It talks about eligibility requirements. Applications are being accepted with a closing deadline of midnight on October 14, 2019 and can be submitted on line. She would support having the Township send this in to save the Meadows Road Bridge since it is eligible for listing on the National Register, it gives it a bump up and let's see what happens.

MOTION BY: Mrs. deLeon moved for approval to send in an application as stated above to 2020 Pennsylvania at Risk.

SECOND BY: Mrs. Louder

Mr. Gress asked if this is an application through the state to preserve it. Mrs. deLeon said no, it's Preservation Pennsylvania. She doesn't think it's a state organization, it's another non-profit. Mr. Gress asked if it's a preservation association. Mrs. deLeon said she's not sure. Mr. Gress said he agrees with preserving it and putting in an application, but what do they do then? Mrs. deLeon said she didn't read it all, but she was excited about the first couple paragraphs. Mrs. Huhn said she will look into it further. Mr. Gress said let's do a little more research before we jump into it. Mrs. Louder said it's just a group of people who want to preserve and are standing behind the preservation. Mr. Gress said what do they do? Mrs. deLeon said whatever they decide to do, the County has to pay 20% if they decide to rehabilitate it or rebuild. It's in the Federal TIP program review. Mr. Gress asked if this organization sways them? Mrs. deLeon said she doesn't think it has anything to do with the TIP program. If they say yes, it would be another feather in our cap. Mrs. Huhn said it says it's the first step in listing a property on the National Register as evaluating whether or not it is eligible for listing. They review the property's history, significance and appearance to make a determination of eligibility. Mr. Gress said aren't we already at that point though, aren't we eligible? Mrs. deLeon said there's two steps to

**General Business & Developer Meeting
September 18, 2019**

the register. You have to be eligible and you have to pay a consultant to go and prepare the second part, which will put it on the register. Mrs. Louder asked if is there a membership fee for this. It's a group of people who are the voice for preservation. They were at the PSATs conference and she talked to the folks.

ROLL CALL: 4-0 (Mrs. Yerger – Absent)

- She said we can apply for the PA Historic Marker.
- Thursday, September 19th at Clover Boutique is a ribbon cutting ceremony. September 19th at Rita's in Hellertown, there's a fundraiser for the Vision Warriors who are walking to fight blindness. Saturday, September 21st at Forks Township PW, they are having an electronic recycling event. Also, that day is Saucon Harvest Fest from noon to 7 p.m. She attended the September 9th business roundtable which Leslie Huhn and Cathy Hartranft were the speakers regarding issues in the Township and Borough.
- She said on Friday and Monday night there were more odor complaints in Steel City coming from the landfill. She was home on Monday night and called it in and a DEP representative came to her home, when he got there he wasn't smelling the odors. She let the landfill know. She was getting emails that the landfill was smelling again tonight. There is a meeting tomorrow and she received a phone call from a Jonathon Ulansky from DEP in charge of the emergency after hours department regarding all the recent odor complaints. He said if you call in an odor complaint, DEP may ask you if they can come out to your property to meet you and confirm the odor. They have this protocol to follow to document complaints before any enforcement action can take place. Please let's work together as a community and try to report this to DEP. She's urging people to do that because it has to be documented by DEP. Mrs. Louder said they used to smell it at their house, but their end is closed now and now they have the noise. Mrs. deLeon said the guy also knew about the train cars that are coming in with the garbage and people are complaining about that odor. The odor coming from the train is rotting garbage that you'd have in your household garbage, it's not landfill gas odors. Mrs. Louder said she has not smelled anything on the trains. Supposedly the trains come through and they stop, nobody smells it when they are moving. Mrs. Louder said sometimes they stop to pick up an employee. She met the people there one time and asked them. Mr. Gress said they'll stop for other reasons and unfortunately the RR's are regulated by the Feds.
- She said Movie Night was on September 6th and thanked Mobile Technology, who lives in the Township who supplied the big jumbo screen.

- C. **SOLICITOR** – No report
- D. **PLANNER** – No report
- E. **ENGINEER** – No report

VIII. ADJOURNMENT

MOTION BY: Mr. Gress moved for adjournment. The time was 8:38 p.m.

SECOND BY: Mr. Stauffer

ROLL CALL: 4-0 (Mrs. Yerger – Absent)

Submitted by:

Leslie Huhn
Township Manager

Priscilla deLeon
Council President