

I. OPENING

CALL TO ORDER: The General Business & Developer meeting of Lower Saucon Township Council was called to order on Wednesday, July 16, 2008 at 7:09 P.M., at 3700 Old Philadelphia Pike, Bethlehem, PA, with Mr. Glenn Kern, Council President, presiding.

ROLL CALL: Present – Glenn Kern, President; Tom Maxfield, Vice President; Ron Horiszny, Priscilla deLeon, Sandra Yerger, Council members; Jack Cahalan, Township Manager; Leslie Huhn, Assistant Township Manager; Dan Miller, Township Engineer; Township Solicitor, Linc Treadwell; Township Planner, Stacy Ogur from Boucher & James.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)

<p>Mr. Kern said there was no executive session this evening.</p>

II. PUBLIC COMMENT/CITIZEN AGENDA ITEMS

Mr. Kern said for citizen agenda items – Council operates under Robert’s Rules. What that means is during agenda items, Council will talk amongst themselves and amongst staff and the interested parties. At the conclusion of that, we open it up to the public for public comment. There is an opportunity for non-agenda items at the end of the meeting to discuss whatever your business might be. We do have a microphone and there are microphones up at the table. There is a sign-in sheet in the back of the room. Please print your name and address and email address. It is very helpful in transcribing the minutes. For those who want to receive emailed agendas, please give your email address to Diane, Leslie, or Jack or call the Township office. Please state your name and address. If you can’t hear, please let us know. Mr. Kern asked if anything was taken off the agenda this evening? Mr. Cahalan said Agenda VC.

III. PRESENTATIONS/HEARINGS

None

IV. DEVELOPER ITEMS

A. ZONING HEARING BOARD VARIANCES

1. DONALD KRAJCZAR – 2088 SAUCON AVENUE – REQUEST SETBACK VARIANCE TO CONSTRUCT SHED

Mr. Kern said the applicant has constructed an accessory structure on a vacant lot and needs a variance of 14’ of the required front yard and 10’ of the required side yard, as well as zoning relief related to placement of an accessory structure on a lot which does not contain a principle structure.

No one was present.

Mr. Garges said this shed is not a principle use. He said the shed takes up 11.2% of the allowable impervious surface. Mr. Maxfield said they should oppose this unless the

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applicant provides an extension and he also suggested that the two lots should be merged. Attorney Treadwell said the applicant should be here for this agenda item. Mrs. deLeon asked Mr. Garges to explain the situation to the applicant about the merging of the two lots. Mr. Garges said okay.

MOTION BY: Mr. Maxfield moved to oppose this application unless they grant an extension and send the Solicitor to the Zoning Hearing Board.

SECOND BY: Mr. Horiszny
Mr. Kern asked if anyone had any questions? No one raised their hand.

ROLL CALL: 5-0

2. DAN FEHLIG/IAN HUMHREYS – 1867 OLD MILL ROAD – REQUEST VARIANCE FROM REAR YARD SETBACK TO CONSTRUCT HOUSE ADDITION

Mr. Kern said the applicant is seeking a variance for approximately 39' of the required rear yard setback to construct an addition approximately 1' from the property line.

Present – Dennis Reiss, who is doing the construction and Dan Fehlig, applicant. Mr. Fehlig said he is concerned about the rail line. Council said they need to get a hold of SEPTA. Mr. Reiss said they did attempt to get an address for SEPTA. Council said they could call Mr. Cahalan and he might be able to provide an address for SEPTA for them. Mr. Cahalan provided them with an address for SEPTA.

Mrs. Yerger asked if both additions require variances. They said it was important that SEPTA should have been notified because they own the property next to them. Council said they need to know where the property line is so they don't go over the line. The applicant said they will grant an extension to the August Zoning Hearing Board meeting.

3. RUSTOM AND SHERNAZ BILLIMORIA – 1843 VIOLA LANE – REQUEST REAR YARD SETBACK VARIANCE TO CONSTRUCT PATIO

Mr. Kern said the applicant is seeking a variance of approximately 10' of the required rear yard to construct a patio.

Present – Rustom & Shernaz Billimoria, applicants were present.

Council took no action.

4. BRIAN AND JENNIFER CAMPBELL/RANDALL SACHS -2586 MISTY LANE – REQUEST VARIANCE OF IMPERVIOUS COVERAGE TO CONSTRUCT RESIDENCE

Mr. Kern said the applicant is seeking a variance to exceed the allowable impervious coverage by 1,335 s.f. (7.15%) to construct a single family dwelling.

Present – Randall Sachs, Brian Campbell and Jennifer Campbell.

Mr. Campbell said a good portion of their lot is not buildable. Somewhere, they will need to put an infiltration system in once the house is built. The driveway was existing. They had looked at pervious driveway surfaces. Council said the driveway needs to be wide enough for fire trucks to get through and they must also comply with the storm water

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ordinance. The current driveway is 8 feet to 10 feet wide in spots and about 250 to 300 feet long.

Council took no action.

B. CHURCH HILL ESTATES – REQUEST EXTENSION TO COMPLETE CONDITIOSN OF APPROVAL

Mr. Kern said the developer is requesting a six month extension to complete the conditions of approval.

**STAFF RECOMMENDATION
CHURCH HILL ESTATES FOR
JULY 16, 2008
LOWER SAUCON TOWNSHIP COUNCIL MEETING**

The Lower Saucon Township Staff recommends that Township Council approve the request for a six month extension of time to December 22, 2008 to complete the conditions of approval for the above-referenced subdivision. This approval is also conditioned upon the developer paying any outstanding escrow account invoices.

Mrs. deLeon asked if there were any other outstanding issues? Mr. Kocher said no. This is more of a legal issue of the developer trying to finalize the conditions of their approval. The Township has no obligations.

MOTION BY: Mrs. Yerger moved to approve the six month extension for Church Hill Estates.
SECOND BY: Mr. Maxfield
Mr. Kern asked if anyone had any questions? No one raised their hand.
ROLL CALL: 5-0

C. KUNSMAN LOT LINE – ORCHARD ROAD – CONDITIONAL APPROVAL

Mr. Kern said the applicant is seeking approval to convey land from an adjoining property to increase the sizes of her parcel.

**STAFF RECOMMENDATIONS FOR
KUNSMAN LOT LINE CHANGE MINOR SUBDIVISION
1592 AND 1596 ORCHARDS ROAD – TAX MAP PARCELS R7-17-21 AND R7-17-22
PRELIMINARY/FINAL SUBDIVISION PLAN APPROVAL
FOR JULY 16, 2008
LOWER SAUCON TOWNSHIP MEETING**

The Lower Saucon Township staff recommends that the township council approve the Lot Line adjustment Plan on the Lands Now or Formerly of Austin K. Kunsman, Jr. and Martha E. Ruch as prepared by keystone Consulting Engineers, Inc. consisting of one sheet dated April 16, 2008 last revised June 3, 2008.

1. The applicant shall address the review comment contained in the letter dated July 9, 2008, from HEA to the satisfaction of the Township Council.
2. The applicant shall address the review comments contained in the letter dated July 9, 2008 from Boucher and James Inc. to the satisfaction of Township Council.
3. In the event the lot pins and survey monuments have not been set nor is the required financial security agreement executed within 90 days of this approval, this approval shall

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expire and be deemed revoked unless a written extension is granted by the Governing Body.

4. The applicant shall provide two mylars and seven prints of the plans with original signatures and seals. The applicant shall also provide two CDs of all plans in an AutoCAD format (jpeg-ROM).
5. The applicant shall pay any outstanding escrow balance due to the township in the review of the plans and the preparation of legal documents.
6. The applicant shall satisfy all these conditions within one year of the date of the conditional approval unless an extension is granted by township council.
7. All waivers granted shall be noted on the plans with the applicable section, requirements, date of approval and any conditions of approval.

It is also recommended that the Township Council approve waivers from the following requirements of the following Subdivision and Land Development Ordinance (SALD)) sections:

1. Sections 145-33.C(1) and (2) and 145-34.B so as to not require any further existing feature information either on site or surrounding the site per this section.
2. Section 145-34.D(1) so as to not require a complete sewage facilities planning module or applicable waiver thereof.
3. Section 145-36, 145-41-B(4) and 145-45.B(9) so as to not require further improvements to LS Road than is show on the plans.
4. Section 145-46.B so as to not require any Drainage Easement beyond the 50-foot Drainage Easement shown surrounding the stream.

It is recommended that township council approve waivers from the following requirement of the following storm water ordinance 2007-50 sections.

1. Section 301.G and 705.C so as to not require calculations of 100 year storm water flow cross section along the stream and to not require any drainage easement beyond the 50 foot drainage easement shown surrounding the stream.

Present – David Martin from Keystone Consulting Engineers, Inc. and Kathy Kneiss, applicant.

This is a lot line adjustment to acquire one acre from William Rowe. Presently, it's used as a riding stable. Mr. Maxfield said No. 11 on the HEA letter is a flood plain issue. There was no study being done by the Federal Government. They are offering 50 feet. There were no objections with the Hanover Engineering letter. Boucher & James had a few issues.

MOTION BY: Mr. Maxfield moved for approval of the staff recommendations.
SECOND BY: Mrs. Yerger
Mr. Kern asked if anyone had any questions? No one raised their hand.
ROLL CALL: 5-0

MOTION BY: Mr. Maxfield amended his motion for approval of the staff recommendations and to include granting the requested waivers.
SECOND BY: Mrs. Yerger amended her second.
Mr. Kern asked if anyone had any questions? No one raised their hand.
ROLL CALL: 5-0

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D. MEADOWS SUBDIVISION – TOLL BROTHERS – MEADOWS ROAD – REQUEST EXTENSION TO COMPLETE IMPROVEMENTS

Mr. Kern said the developer is requesting a one year extension to complete the improvements in this subdivision.

**STAFF RECOMMENDATION FOR
THE MEADOWS SUBDIVISION (TOLL BROS) EXTENSION
FOR THE JULY 16, 2008
LOWER SAUCON TOWNSHIP COUNCIL MEETING**

The LST staff recommends that the Township Council approve an extension until August 16, 2009 for completion of improvements at the Meadows Subdivision. This approval is subject to the following conditions:

1. The owner/developer shall enter into an extension agreement with the township satisfactory to the township solicitor and township council
2. The improvements security shall remain in full force and effect until project completion to the satisfaction of the township solicitor.
3. The owner shall pay any outstanding plans and appeals account invoices owed to the township.
4. The township engineer is hereby directed to inspect the erosion and sedimentation controls for the project and notify the developer of any deficiencies. The developer must correct any deficiencies noted by the township engineer within 60 days of receipt of his reports.
5. This owner/developer shall install the approved gate at Stover Road within 60 days of this approval.

Mr. Cahalan said they are requesting a one year extension. He read an email from the developer stating the gate was on order and would be installed as soon as they received it.

MOTION BY: Mr. Horiszny moved to approve the Meadows Subdivision – Toll Brothers – Meadows Road – request for an extension to complete improvements and add the condition that the Stover Road gate be installed within sixty (60) days.

SECOND BY: Mr. Maxfield

Mr. Kern asked if anyone had any questions? No one raised their hand.

ROLL CALL: 5-0

E. LEHIGH GAS CORPORATE OFFICE – ROUTE 378 – REQUEST EXTENSION TO COMPLETE IMPROVEMENTS

Mr. Kern said the applicant is requesting a one year extension to complete the improvements of the land development project.

**STAFF RECOMMENDATION FOR
MMSCC-2, LLC-LEHIGH GAS CORPORATE OFFICE EXTENSION
JULY 16, 2008
LOWER SAUCON TOWNSHIP COUNCIL MEETING**

The LST staff recommends that the Township Council approve an extension until July 26, 2009 for completion of the improvements at Lehigh Gas Corporate Office. This approval is subject to the following conditions:

1. The owner/developer shall enter into an extension agreement with the township satisfactory to the township solicitor and township council

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2. The improvements security shall remain in full force and effect until project completion of August 26, 2009, to the satisfaction of the township solicitor.
3. The owner shall pay any outstanding plans and appeals account invoices owed to the township.
4. The township engineer is hereby directed to inspect the erosion and sedimentation controls for the project and notify the developer of any deficiencies. The developer must correct any deficiencies noted by the township engineer within 60 days of receipt of his reports.

On the staff recommendation, also add the date of "July 16, 2008".

Mr. Maxfield said that the business seemed to be exceeding the available parking spaces as he drove by there, and there seemed to be cars across the street and cars parked at the entrance. Council asked that Mr. Garges look into the matter of the parking. Mr. Kocher said he will send out a letter regarding the outstanding issues.

Mr. Mark Wirth, resident, asked if that building was the old Texaco station? Council said yes.

MOTION BY: Mr. Maxfield moved for approval per the staff recommendation dated July 16, 2008.

SECOND BY: Mr. Horiszny

Mr. Kern asked if anyone had any questions? No one raised their hand.

ROLL CALL: 5-0

V. TOWNSHIP ITEMS

A. LUTZ FRANKLIN SCHOOLHOUSE – REVIEW PROPOSALS TO REPLACE BEAMS

Mr. Kern said Christine Ussler, the Historic Architectural Consultant who has been advising the township and the Historical Society on the renovations to the schoolhouse, visited the building on February 5, 2008 to inspect the log floor beams in the NE section of the basement and found two (2) of them to be structurally compromised and one of the beams she observed to be severely deteriorated. She has recommended that the beams be replaced. The Historical Society solicited estimates from three contractors and obtained written estimates from two of these contractors which have been supplied to the township. The Historical Society is recommending that the township approval the estimate from R. J. Doerr Co., in the amount of \$4,900. The contractor will be utilizing the beams recovered from the Rentzheimer Barn on Polk Valley Road that the Township has disassembled and stored.

Mr. Cahalan said he reviewed Christine Ussler's report that stated two beams in the basement should be replaced. The Historical Society tried to solicit three (3) estimates, but only two (2) contractors submitted proposals. Mrs. deLeon said we need to send the scope of work to the PHMC for their review and they have thirty days to respond back.

Mr. Dan Andrews, Morning Call asked if it was over \$5,000.00, must it go out to bid? Mr. Kern said the limit is \$10,000 to go out to bid. Mr. Andrews asked if the estimate was an hourly rate or a flat man hour rate? Mr. Cahalan said he didn't know, it was just one rate.

MOTION BY: Mr. Horiszny moved for approval of the R. J. Doerr bid in the amount of \$4,900.00 to replace two (2) beams at the Lutz-Franklin Schoolhouse.

SECOND BY: Mr. Maxfield

Mr. Kern asked if anyone had any questions? No one raised their hand.

ROLL CALL: 5-0

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B. RESOLUTION #45-2008 – INTERGOVERNMENTAL AGREEMENT TO AUTHORIZE ELECTRONIC ACCESS TO PENNDOT SYSTEMS

Mr. Kern said the township would like to enter into an intergovernmental agreement with PennDOT to register as a Department business partner in order to be permitted electronic access to the DOTGRANTS system for the purposes of entering information into and exchanging data with the system. Council will need to approve the Council President and Township Manager executing this agreement.

Northampton County, Pennsylvania
Resolution #45-2008

BE IT RESOLVED, by authority of the Council of Lower Saucon Township, Northampton County, Pennsylvania, and it is hereby resolved by authority of the same, that the Council President of Lower Saucon Township be authorized and directed to sign the attached agreements on its behalf.

Mr. Cahalan said PennDOT is asking to applicants for grants to apply on line.

MOTION BY: Mr. Horiszny moved for approval of Resolution #45-2008.
SECOND BY: Mrs. Yerger
Mr. Kern asked if anyone had any questions? No one raised their hand.
ROLL CALL: 5-0

C. REVIEW DRAFT POLICY REGARDING TERMINATION OF RETIREE HEALTH INSURANCE COVERAGE AT AGE 65

This was taken off the agenda and tabled.

D. POLK VALLEY PARK BRIDGE LOCATIONS

Mr. Kern said in connection with the walking trail from Saucon Valley School District to Polk Valley Park, Hanover Engineering has prepared some options for the bridge location to cross Polk Valley Run. Council should review the layouts and staff will provide recommendations.

Mr. Kocher reviewed the three options with Option No. 2 being the best option which would allow the most water to flow under the bridge. It would pass roughly the two year storm without overtopping. Under Option No. 1, the whole area is in a floodplain.

Hanover Engineering will apply to DEP for a permit to build the bridge. Mr. Maxfield asked about removing the rubble from the old bridge abutments.

MOTION BY: Mr. Kern moved for approval of Option No. 2 for the bridge location.
SECOND BY: Mr. Maxfield
Mr. Kern asked if anyone had any questions? No one raised their hand.
ROLL CALL: 5-0

E. AD COMPUTER PROPOSAL FOR TRACKING ACCRUED TIME

Mr. Kern said currently the Township tracks time off and leave for employees manually through timesheets. AD Computer has prepared a proposal to develop a program specifically for LST to track employees' time off and leave through the payroll system. This would allow for an employee's accrued time to show right on their pay stub.

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Mr. Cahalan reviewed with Council how time/leave balances are currently done and said this would free up the employee time.

MOTION BY: Mr. Kern moved to approve the proposal to develop a program to track time off.
SECOND BY: Mr. Maxfield
Mr. Kern asked if anyone had any questions? No one raised their hand.
ROLL CALL: 5-0

F. POLK VALLEY PARK IMPROVEMENTS – PAYMENT RELEASE 1

Mr. Kern said Boucher & James has conducted an inspection of the work done to date at Polk Valley Park and is recommending a payment of \$116,191.53 to Land Tech Enterprises, Inc.

Mr. Cahalan said this is self explanatory as stated above. Boucher & James have been doing the inspections and are authorizing payment release No. 1 in the amount of \$116,191.53 to Land Tech Enterprises.

MOTION BY: Mr. Horiszny moved for approval of the Polk Valley Park Improvements, Payment Release No. 1 in the amount of \$116,191.53 to Land Tech Enterprises, Inc.
SECOND BY: Mrs. Yerger
Mr. Kern asked if anyone had any questions? No one raised their hand.
ROLL CALL: 5-0

VI. MISCELLANEOUS BUSINESS ITEMS

A. APPROVAL OF JUNE 18, 2008 MINUTES

Mr. Kern said the June 18, 2008 minutes have been prepared and are ready for Council's review and approval. Council had no corrections.

MOTION BY: Mrs. Yerger moved for approval of the June 18, 2008 minutes.
SECOND BY: Mr. Kern
Mr. Kern asked if anyone had any questions? No one raised their hand.
ROLL CALL: 3-1-1 (Mrs. deLeon – Abstained, Mr. Horiszny – No)

B. APPROVAL OF JUNE 2008 FINANCIAL REPORTS

Mr. Kern said the June 2008 Financial Reports have been prepared and are ready for Council's review and approval.

Mr. Horiszny asked why the sports groups receive different donation amounts. Mr. Cahalan said he was not sure, but it could be possibly due to the varying number of years the groups have existed. Mr. Kern said it could also be due to the number of participants.

MOTION BY: Mrs. deLeon moved for approval of the June 2008 financial reports.
SECOND BY: Mrs. Yerger
Mr. Kern asked if anyone had any questions? No one raised their hand.
ROLL CALL: 5-0

VII. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS

No one raised their hands.

VIII. COUNCIL AND STAFF REPORTS

A. TOWNSHIP MANAGER

- Mr. Cahalan said he has activated the Library Committee which has held several meetings over the past few months. The Committee is collecting information on library services through the Bethlehem Area Public Library and also on the Hellertown Area Library, which is used by a substantial number of Township residents. In order to obtain objective information from the Township residents about their wishes and concerns regarding library services, the Library Committee is proposing to mail out a library survey to 1,000 randomly selected households in the township. We hope to have the survey mailed out and returned by the end of August so we can compile a report that will be available for Council's information prior to the budget deliberations on the 2009 Township budget. The cost of the mailings, which will include a return stamped envelope, will be approximately \$1,600.00. Mrs. deLeon asked if there was funding in the budget to cover this. Mr. Cahalan said it would have to come out of the Contingency Fund and he would bring back a resolution authorizing this.

MOTION BY: Mr. Maxfield moved for approval to send out the Library Survey which will cost approximately \$1,600.00.

SECOND BY: Mr. Horiszny

Mr. Kern asked if anyone had any questions? No one raised their hand.

ROLL CALL: 5-0

- Mr. Cahalan said the Leithsville Fire Company has advised him that their truck committee has finished work on the specifications for the new tanker that they would like to purchase. Per the policy that Council previously adopted, these specifications must be reviewed by William Peters, our Fire Apparatus Consultant, who will provide us with a report on his findings and recommendations and will meet with us and the fire company to go over his report. The cost for his review is still \$850.00.

MOTION BY: Mr. Horiszny moved for approval to pay William Peters \$850.00 for review of the Leithsville Fire Company tanker specifications.

SECOND BY: Mr. Maxfield

Mr. Kern asked if anyone had any questions? No one raised their hand.

ROLL CALL: 5-0

Mrs. deLeon asked what account would this be paid from. Mr. Cahalan said it will come out of line item "Fire Equipment Replacement Fund, 411.310".

- Mr. Cahalan said Mr. Kern and Mr. Maxfield asked to inspect the condition of the interior and exterior windows at the Heller Homestead Main House on June 27. He has distributed a memorandum describing that visit and their findings and conclusions from this inspection. If Council concurs with their conclusions about the need for window glazing and painting, the staff will proceed to obtain estimates from several contractors for their work and will bring it back to Council.
- Mr. Cahalan said in preparation for the Landfill Committee meeting tomorrow, Jim Birdsall put together a letter dated July 11, 2008 that listed issues that the Landfill Committee needed to focus on. Two of the issues had to do with the BRE Facility which is still in the process of going on line to begin burning landfill gas. He wanted to ask for Council's direction on who they wanted to be responsible for:

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1. Stack testing and possibly other monitoring and recording requirements once BRE goes on line.
2. The Township should request BRE and IESI to verify that the oxygen content and gas management systems are operating properly and within a safe zone of operation.

Council said we should see if DEP already does this as we don't want to duplicate work.

- Mr. Cahalan said on August 4th, they will be holding a meeting on Steel City Park improvements at the Steel City Fire House and will be inviting the residents of the township and recreation groups to attend and participate in a visioning process led by Judy Stern Goldstein to discuss improvements to the Steel City Park.
- Mr. Cahalan said on August 8th, there will be a public meeting on rails-to-trails project at 3:00 PM at Lower Saucon Township for representatives from the four municipalities (Upper and Lower Saucon Township, Coopersburg & Hellertown Boroughs) to inform the public about the plans to convert the abandoned eight mile SEPTA rail bed that runs through the municipalities into a bike/pedestrian pathway. Mr. Maxfield has agreed to stand in for Mr. Kern and welcome everyone to the Township and Ms. Stern Goldstein will be conducting the presentation on behalf of the engineering/planning consultants from the municipalities. SEPTA has awarded a contract to a company to come in at the end of August and clear out the rails and ties from the rail bed. In order to accomplish this, they will be clearing brush and trees in a window approximately 20 feet wide of the 66 foot row. Residents who live adjacent to the rail bed may have questions and concerns that we hope to start addressing at this meeting.

MOTION BY: Mr. Horiszny moved to authorize Mr. Cahalan to sign the agreement regarding the concept of the lease.

SECOND BY: Mr. Maxfield
Mr. Kern asked if anyone had any questions? Mrs. deLeon said the letter referenced Townships and not the Boroughs.

ROLL CALL: 5-0

- Mr. Cahalan said that Mr. Kern has directed him that he will stipend his Council pay into the Open Space Fund.
- Mr. Cahalan said Resolution No. 46-2008 was prepared recognizing Mary Beth Paskewicz for her Girl Scout Award Project.

RESOLUTION #46-2008

A RESOLUTION COMMENDING MARY BETH PASKEWICZ FOR HER GIRL SCOUT GOLD AWARD PROJECT AT THE HELLER HOMESTEAD PARK

WHEREAS, Mary Beth Paskewicz has been a member of Troop #8480 of the Girl Scouts since she was five years old and joined the Daisy Girl Scouts; and

WHEREAS, over the past 12 years, through her hard work and dedication she has "bridged" through the Junior Girl Scout and Cadet Girl Scouts levels until she reached her present Senior Girl Scout rank; and

WHEREAS, Mary Beth set her sights on achieving the Girl Scout Gold Award, which is Girl Scouting's highest honor, and chose to research and create interpretative signs at the Township's Heller Homestead Park for her Gold Award project; and

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WHEREAS, during the past 1 ½ years, Mary Beth has worked on identifying and researching the flora and fauna that is native to the park with the assistance of Bill Sweeney from the Pennsylvania Department of Conservation and Natural Resources (DCNR); and

WHEREAS, from her research Mary Beth has produced nine (9) signs that visitors will find mounted at various locations along the trail that will assist them in identifying and providing information about the trees, plants, animals and birds that can be found living in the Nature Area; and

WHEREAS, in addition to the signs, Mary Beth has also created a colorful map of the Nature Area and Loop Trail which will be displayed at the entrance to the Park, and an informative pamphlet that will be available at the park and will be distributed throughout the Saucon Valley Region to draw additional visitors to the park.

NOW, THEREFORE, BE IT RESOLVED, that the Council of Lower Saucon Township, Glenn Kern, President; Thomas Maxfield, Vice President; Priscilla deLeon, Council Member; Sandra Yerger, Council Member; and Ronald Horiszny, Council Member; wishes to commend Mary Beth Paskewicz for the completion of her Gold Award project and its dedication to the Township which will be used to enlighten visitors to the natural beauty and diversity of the Heller Homestead Nature Trail for many years to come.

MOTION BY: Mrs. deLeon moved for approval of Resolution #46-2008 honoring Mary Beth for her work on the nature trail signage.

SECOND BY: Mr. Horiszny
Mr. Kern asked if anyone had any questions? No one raised their hand.

ROLL CALL: 5-0

- Mr. Cahalan said he received the response from PennDOT on Riverside Drive regarding the Narrows. Mrs. deLeon asked if we could contact the utility companies to see if they would move the location of the utility poles.

B. COUNCIL

Mr. Maxfield

- He asked if we could post the new ordinances on the website or in the newsletter.
- He thanked Mr. Cahalan for pruning the trees at Polk Valley Park.

Mrs. Yerger

- She thanked Stacy Ogur and Jack Cahalan for attending the Northampton County Open Space Advisory Committee meeting to present the Polk Valley Park trail for a grant. The Committee recommended sending the grant request to the County Council for their approval. Mr. Cahalan mentioned that the Dog Park will not be open until 2009 in order to allow the grass to become established.

Mr. Horiszny

- He said he attended the Lower Saucon Authority meeting.

Mr. Kern

- He said he inspected the Heller Homestead windows. His opinion is that all the exterior windows should be reglazed and painted. Some of the panes need to be replaced. Some sills also need replacing. The interiors need to be painted. The windows should also be roped and the sash weights are there. Mr. Cahalan will solicit bids for the work. Mrs. deLeon asked about the garage repair. Mr. Cahalan said Roger Rasich is contacting

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contractors to submit proposals for repair. Mrs. deLeon also mentioned that a slate is sagging on the front steps.

Mrs. deLeon

- She asked about the vacant Controller position and if the County would appoint someone. Attorney Treadwell said the County does not appoint. Council does and we only received one application and that person was not a township resident. The vacancy will be placed on the next election.
- She said she no longer needs to receive the pink sheets of the Council agenda.
- She said on August 7, 2008 is the Artist reception at the Heller Homestead Art Gallery.
- She said on September 13, 2008 the SVC will be holding their 2nd Annual Barn Tour.

C. SOLICITOR

- Attorney Treadwell said we received a notice for a sheriff's sale for back taxes on the Marra property (Quarry Lane). He will contact the County to have them remove the back taxes.

D. ENGINEER

- Nothing

E. PLANNING

- Nothing

IX. ADJOURNMENT

MOTION BY: Mr. Horiszny moved for adjournment. The time was 9:10 PM.

SECOND BY: Mr. Maxfield

Mr. Kern asked if anyone had any questions? No one raised their hand.

ROLL CALL: 5-0

Submitted by:

Mr. Jack Cahalan
Township Manager

Glenn Kern
President of Council