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- I. OPENING** **REVISED**
- A. Call to Order
 - B. Roll Call
 - C. Pledge of Allegiance
 - D. Announcement of Executive Session (if applicable)
 - E. Public Comment Procedure
- II. PRESENTATIONS/HEARINGS**
- A. Ordinance No. 2019-02 - Public Hearing and Consideration of Adoption of an Ordinance Providing Regulations for the Display of Fireworks
 - B. Ordinance No. 2019-03 - Public Hearing and Consideration of Adoption of an Ordinance to Allow the Use of Class I E-Bikes on the Saucon Rail Trail
 - C. Resolution #55-2019 – Recognizing National Public Works Week – May 19 – 25, 2019
- III. DEVELOPER ITEMS**
- IV. TOWNSHIP BUSINESS ITEMS**
- ~~A. Dustin & Melissa Balsler – 2752 Valley View Road – Waiver Request for Well Isolation Distance~~
 - B. Review of Draft Township Policy on Contributions Toward Purchase of New Fire Apparatus
 - C. Approval of Little Free Library Contest Winner Design
- V. MISCELLANEOUS BUSINESS ITEMS**
- A. Approval of April 17, 2019 and May 1, 2019 Council Minutes
 - B. Approval of April 2019 Financial Reports
 - C. Monthly Department Reports for April 2019
- VI. PUBLIC COMMENT ON NON-AGENDA ITEMS**
- VII. COUNCIL & STAFF REPORTS**
- A. Township Manager
 - B. Council/Jr. Council Member
 - C. Solicitor
 - D. Engineer
 - E. Planner
- VIII. ADJOURNMENT**

UPCOMING MEETINGS

Zoning Hearing Board: May 20, 2019
Planning Commission: May 23, 2019
Parks & Recreation: June 3, 2019 @ 6:00 p.m. @ Town Hall Park
Township Council: June 5, 2019
Environmental Advisory Council: June 11, 2019
Saucon Valley Partnership: June 12, 2019 @ LST
Saucon Rail Trail Oversight Commission: June 24, 2019 6:00 p.m. @ CB

I. OPENING

CALL TO ORDER: The General Business & Developer meeting of Lower Saucon Township Council was called to order on Wednesday, May 15, 2019 at 7:00 p.m., at Lower Saucon Township, 3700 Old Philadelphia Pike, Bethlehem, PA with Mrs. Priscilla deLeon, presiding.

ROLL CALL: Priscilla deLeon, President; Sandra Yerger, George Gress & Donna Louder, Council members; Leslie Huhn, Township Manager; Thomas Barndt, Chief of Police; Cathy Gorman, Director of Finance; Linc Treadwell, Township Solicitor. Absent: George French, Jr. Council Member. Absent with prior notification: Judy Stern Goldstein, Township Planner and Brien Kocher, Township Engineer, and Ryan Stauffer, Council Member.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)

Mrs. deLeon said Council did not meet in Executive Session since the last meeting.

PUBLIC COMMENT/CITIZEN AGENDA ITEMS

Mrs. deLeon said if you are on the agenda, you have Council and Staff's undivided attention. If you choose to speak, we ask that you use one of the microphones and state your name for the record. If you have a non-agenda item, she asks that you give your fellow public the courtesy of the floor.

II. PRESENTATIONS/HEARINGS

A. ORDINANCE NO. 2019-02 – PUBLIC HEARING AND CONSIDERATION OF ADOPTION OF AN ORDINANCE PROVIDING REGULATIONS FOR THE DISPLAY OF FIREWORKS

Mrs. deLeon said Ordinance No. 2019-02 has been advertised for a public hearing and consideration of possible adoption. This ordinance will amend the Code of Lower Saucon Township by creating Chapter 85 to provide regulations for the display and use of professional and consumer fireworks in the Township.

MOTION BY: Mrs. deLeon moved to open the hearing

SECOND BY: Mrs. Louder

ROLL CALL: 4-0 (Mr. Stauffer – Absent)

Attorney Treadwell said this Ordinance creates a new chapter in the Code of LST that regulates fireworks. It tracks the language of the new State firework law with regard to the larger displays of the professional type fireworks and the one thing it does for consumer fireworks is creates a time limitation. In Section 17 it states consumer fireworks cannot be used between the hours of 10 p.m. and 9 a.m. The purpose of the public hearing is to see if there is any public comment and answer any questions Council may have.

Mrs. deLeon said whenever you pass anything, there's always enforcement. Attorney Treadwell said it's not going to be the easiest thing to enforce because the minute you get the phone call that there are fireworks, by the time you get there, chances are they are gone. It's an ordinance that is trusting most residents will abide by the rules you set. Mrs. deLeon said it's going to be hard.

Chief Barndt said you are correct. It is going to be hard, but if we get a call we will enforce it and we can enforce it on information received as long as it's reliable and the other party is willing to testify in court. That's how they do it now. Mrs. deLeon said maybe they can take videos. Chief Barndt said a lot of the courts won't use them because you can edit them or do anything you want.

Mrs. deLeon asked about the \$250 permit fee. Attorney Treadwell said that's the fee for the commercial permit to do a large professional type display. Mrs. deLeon said do we wait for a reorganization meeting to change this? Attorney Treadwell said if you think \$250 is too much, you can change it now before we adopt it or all your permit fees come up for review and adoption in January, you could change it then.

**General Business & Developer Meeting
May 15, 2019**

Mrs. deLeon asked what happens if it rains, and they have to postpone; they'd have to contact the Township. Attorney Treadwell said correct, that's for a professional display. Mrs. deLeon said what happens after 5 p.m. or over the weekend. Attorney Treadwell said it's very difficult to write an ordinance that covers every single thing.

Mrs. Yerger said it's already May and July 4th is coming soon, she's wondering what are the steps to get it out as quickly as possible if it's adopted to the public. Attorney Treadwell said it's a question of advertising it and putting it on the website and the fire companies can put it on their website.

Mrs. deLeon was concerned about who you would call if it rained on a Saturday and you wanted to do it on a Sunday. Attorney Treadwell said if I'm paying someone to come in with a professional fireworks display and I've looked at the forecast, I'm going to come in here on Friday and say am I okay to do this on Sunday as it might rain on Saturday. We can certainly cover this in the permit saying it's good for three days. Council thought that was a good idea. Attorney Treadwell said for one of those larger displays, do you want them to notify the fire company or the Fire Marshal. It was decided that they should both be notified.

MOTION BY: Mr. Gress moved to close the hearing.
SECOND BY: Mrs. Yerger
ROLL CALL: 4-0 (Mr. Stauffer – Absent)

MOTION BY: Mrs. Louder moved for adoption of Ordinance No. 2019-02, with revisions as stated above, which are the fire company and Fire Marshal have to be notified.
SECOND BY: Mr. Gress
ROLL CALL: 4-0 (Mr. Stauffer – Absent)

B. ORDINANCE NO. 2019-03 – PUBLIC HEARING AND CONSIDERATION OF ADOPTION OF AN ORDINANCE TO ALLOW THE USE OF CLASS I E-BIKES ON THE SAUCON RAIL TRAIL

Mrs. deLeon said Ordinance No. 2019-03 has been advertised for a public hearing for the consideration and possible adoption to allow for the operation of Class I E-bicycles with a maximum speed of 20 MPH on the Saucon Rail Trail (SRT).

MOTION BY: Mrs. Yerger moved to open the hearing
SECOND BY: Mr. Gress
ROLL CALL: 4-0 (Mr. Stauffer – Absent)

Mrs. Huhn said there is a letter in your red folder that was sent in for the hearing this evening from "Mothers Against Rail Trail E-Bikes". Mr. Steve LaBrake from SV Bikes was present. He said we've received a message on the SRT Facebook page a year ago asking if E-bikes were allowed on the trail. Someone responded that they weren't, so he felt he needed to educate the Saucon Rail Trail Oversight Commission (SRTOC) on E-Bikes. He has been a member of the SRTOC before the trail was opened. The first response was "I hate the noise of an E-bike on the Rail Trail". Mr. LaBrake responded by saying E-bikes don't make noise, you're hearing motorized bicycles and we don't want motorized bicycles on the SRT, which are gasoline powered bicycles. Once the SRTOC made the decision, it had to go through the different municipalities. Hellertown adopted it right away, Upper Saucon has adopted it, and Lower Saucon we are still working on it.

Mrs. deLeon said she appreciates Mr. LaBrake coming to the meetings. She's still comfortable with having E-bikes on the SRT. Mr. LaBrake said he thinks there's a fear and it's from people not being educated or ever ridden an E-bike. Once you experience it, it's obvious it's not a dangerous machine. There are dangerous motorized bicycle out on the market, which should not be allowed on the SRT. Mrs. deLeon said she hasn't heard of any problems with speeding bicycles on the SRT. We don't have that as an issue and if it becomes an issue, it can be addressed.

**General Business & Developer Meeting
May 15, 2019**

Mr. LaBrake said one particular customer has been riding an E-bike on the SRT since 2011. There have been many E-bikes on the SRT and he doesn't think we have had any incidents with the E-bikes. Mr. LaBrake said you can try to enforce it, but you always can't enforce it. There's been a lot of E-bike usage on the trail, and all we are trying to say is, yes, it's okay to ride an E-bike down the trail rather than make it against the law. Mrs. deLeon said is she doesn't like getting anonymous letters. She can keep their name anonymous, but she'd like to know who she is talking to.

Mrs. Yerger said she walks the SRT once a week, and she has never seen anything, but she isn't a daily user. Mr. LaBrake said they have been having conversations, and being very familiar with what happens on the trail, they've had more incidents with dogs biting than anything else, but are we going to ban dogs on the rail trail. Cleaning up after them is a whole other issue. About 95% are responsible to clean up, but others don't clean up.

David Heintzleman said he has an E-bike and he never knew that they weren't allowed on the SRT. He found that out at the Hellertown Council meeting. In his case, he's doing it to keep up with his daughters because he can't go at their speed. The most positive part is that after he gets to his point and he's returning, the grade is completely different, and he turns it off. So it's an on-off type of thing and works very well. He doesn't even know what class it is, it was the cheapest, but he can truthfully say you will never hear them. They are as safe as the person riding it. They had more issues on the SRT other than an E-bike such as the dogs leashed or unleashed and he sees so much of the fecal matter not being picked up on the Hellertown side, especially when you and the Borough all have these bags to pick up after your dog. He would like to reinforce what Mr. LaBrake said, they are very safe and do not make any noise. It is unfortunate you got a letter, but it sounds to him, and he's only assuming, "Mothers Against" that would probably make him feel those are younger people. When they get old like him, it takes the edge off and we all need more exercise; and this is a very safe way of exercising and getting out to be with your children, so he supports it 100%. Mrs. deLeon said she agrees and it's opening another segment of the population who couldn't use the SRT and now they can. Mr. Heintzleman said you have to be careful. Anything that has wheels is dangerous but we all have to use common sense. He hopes you go in favor of this as he doesn't see anyone in Hellertown getting an Uber to go around Lower Saucon to go to Upper Saucon to ride their bike, so you are the platform that we need to say yes.

MOTION BY: Mrs. Yerger moved to close the hearing.
SECOND BY: Mr. Gress
ROLL CALL: 4-0 (Mr. Stauffer – Absent)

MOTION BY: Mrs. deLeon moved for adoption of Ordinance No. 2019-03.
SECOND BY: Mr. Gress
ROLL CALL: 3-1 (Mrs. Louder – No; Mr. Stauffer – Absent)

C. RESOLUTION #55-2019 – RECOGNIZING NATIONAL PUBLIC WORKS WEEK – MAY 19 – 25, 2019

Mrs. deLeon said Resolution #55-2019 has been prepared recognizing Public Works employees for their hard work and dedication and to recognize May 19 – 25, 2019 as Public Works Week in Lower Saucon Township. She read the resolution. She said she'd like each employee to get a copy of this. Mr. Gress said they all do a great job.

MOTION BY: Mrs. deLeon moved for approval of Resolution #55-2019.
SECOND BY: Mrs. Louder

Mrs. Louder said there's new flag out that honors Public Works Departments/Emergency Responders. She would like to donate it to the Public Works guys in honor of Public Works week. She gave the Police Department one and she was amazed how fast it went up.

ROLL CALL: 4-0 (Mr. Stauffer – Absent)

IV. TOWNSHIP BUSINESS ITEMS

A. ~~DUSTIN & MELISSA BALSER – 2752 VALLEY VIEW ROAD – WAIVER FOR WELL ISOLATION DISTANCE~~ – Taken off agenda at request of applicant.

B. REVIEW OF DRAFT TOWNSHIP POLICY ON CONTRIBUTIONS TOWARD THE PURCHASE OF NEW FIRE APPARATUS

Mrs. deLeon said after several revisions and discussions with the respective Fire Companies, the Manager and Director of Finance would like to present to Council an amended draft of the policy regarding Township contributions toward the purchase of new fire apparatus.

Mrs. Huhn said they have been meeting with the Fire Chief's on a monthly basis. Mrs. Louder and Mrs. Yerger have been participating so there have been a lot of good conversations. They have put together a draft policy for Council's review. At the last meeting, we discussed fashioning the contributions to the fire companies as a grant, just as we apply for grants. Mrs. Gorman drafted an application for the submission of what the fire companies would be looking for. Council approved a one mill fire tax, which is \$430,000 annually for the replacement of fire equipment. Council has agreed to donate to the volunteer fire companies a portion of the cost for the purchase of new fire suppression vehicles. We went back and forth for the types of vehicles and paired it down to say new fire suppression vehicles. Everyone was in agreement that command and utility type of vehicles will not be eligible for funding.

Mrs. Huhn said the fire company requesting a new vehicle should submit a written grant application, itemizing vehicle requested to be purchased and the price. Funding requests will be presented to Council in a timely manner for budgetary purposes. Council may approve grant application funding in one year or multi-year payments. The fire company, upon requesting the new vehicle, shall submit a written plan to the Township describing how they will finance the vehicle if grant funding is provided on a multi-year payment basis. Purchasing will be done through State Contract, Co-stars or any other governmental purchasing program previously approved by Council. Council requires this to insure that competitive prices are received. Any deviation from these approved programs would require Council approval. Council may request the contract or specifications to be reviewed by a consultant before signing off on the specifications. Council bases grant award donations on 75% of cost upon review of the specifications. Approved funding will be up to Council on the basis of the grant application and funding available. Council will approve amounts based on a "not to exceed amount". Expenses over the approved amount will be the responsibility of the fire company. Upon agreement of both fire companies and Council, a review of equipment may be requested of DCED.

Mrs. deLeon said in the first paragraph it says "donate" and then it says "grant" and then "award/donation", we should be consistent in the wording, so she thinks "grant" needs to go in there. She thought No. 8 was a policy and she's not comfortable with the word "may" or "shall". She thought we always had DCED review any fire company apparatus. Mrs. Gorman said we had an outside consultant review the specification. Mrs. Gorman said we may request it to be reviewed by a consultant. Mrs. deLeon said she thinks it always should be reviewed by someone outside. Mrs. Gorman said she thinks we budgeted between \$500 and \$1,000. Mrs. deLeon said that's justifying what we are doing to the taxpayers as we having someone else come in and look at it. Mrs. Gorman said the other problem is that you don't get the full specifications of the apparatus is until after the agreement is signed by the fire company. Mrs. Gorman said because fire apparatus vehicles are so complicated and so detailed that a salesperson is not going to spend that much time going over a document and then not have a contract signed. Mrs. deLeon said the agency we hired wasn't the salesman. Mrs. Gorman said DCED did the study of the entire fleet. Then there was a consultant we hired previously.

Ty Johnson was present from Lower Saucon Fire Rescue. He said when the Township purchased a truck for Southeastern, there was a consultant hired. He went through the spec and his

**General Business & Developer Meeting
May 15, 2019**

recommendations were instead of a pushbutton latch, a latch that you can get your hand around with a glove on. Those are the kinds of things that they are looking at. They wanted to make sure it was compliant with NFPA standards. Every truck manufacturer is being compliant with NFPA and if they aren't, the fire company has to sign off on it and it's a liability on them. They are not taking that liability and if NFPA requires it, that's what they are doing because the whole purpose of having top notch equipment is to have our guys safe. Most of the guys on the truck committees have a pretty good idea of what has to go on a truck. The manufacturers can only do certain things to the trucks, so something crazy out of the realm of safety, they won't do it. If the Township is going to pay for someone to review the spec, that's fine. The fire department probably will not pay for that. Mrs. deLeon said she wasn't asking for the fire departments to pay, she was asking on behalf of Council.

Mrs. deLeon said is there such a thing as a list of the vehicles that are in line to be replaced? Mr. Johnson said it's in the study. Mrs. deLeon said we are doing it by order of the study, so should that language be in this document? Mrs. Louder said no, this is going to cover anything future as they expire and we get new ones. You'd have to get a new study done. Mr. Johnson said that document is showing we should be buying four pieces of apparatus and he doesn't think we want to go there. The Fire Chief's and Assistant Battalion Chief's sat down and went through the study and came back to the Fire Services Group and said these are the two trucks we need to replace now. The other trucks that DCED is saying should be replaced, we feel we are okay without them. They were willing to push some of the apparatus to 2023, a tanker from Southeastern is up for replacement, so to push that back a little until they can recover from these two purchases they are going to have now. He's going off the NFPA requirement, but the tanker out at Southeastern has like 18,000 miles on it and it doesn't run that many calls. It might run out on 50-60 calls a year, maybe a 100, but it's not the piece that leaves all the time. The engines are the workhorses.

Attorney Treadwell said that's what the grant process allows you to do, is see when the application comes in, where is this on the list without mandating that it's 1, 2, 3, 4, it's 1, 2, 6. This way you aren't tied into it. Mr. Johnson said something catastrophic could happen to one of the pieces and they need to replace it. There are some gray areas here, but we are all on the same page to work for the taxpayers and we're not going to do any harm. With the Township truck and the truck that was purchased at Lower Saucon, they were pretty fiscally responsible for it. They could have bought a truck for \$150,000 more, but they decided to go with a different manufacturer. They are not building parade trucks anymore, those days are over. They are building trucks that are going to work. For instance, the ladder truck they are looking to buy, it's going to be a dual purpose vehicle for daytime response and a ladder all in one. Sometimes you have to rely on one truck at a fire scene.

Mrs. deLeon said "may" is good in there as we have that option and you will change the grant wording. Mr. Gress said on the application you have call number, is that the vehicle number? Mrs. Gorman said yes, just to make sure that it's consistent with the same number. Mr. Gress asked if this will be a yearly grant application? Mrs. Gorman said it would depend on how much funding we have. With the two vehicles that are pending, we might not be able to have another round next year. As long as the funding is there, and is continually put in the bank account it's assigned to, then we can maybe have a round every other year or every three years or until we get a healthy balance and go from there. Mr. Gress said how will these be reviewed for approval, will Council or the Sub-Committee do it. Attorney Treadwell said they have to come to Council whether you have a Sub-Committee look at it or not. Mr. Gress said he means more or less to prioritize. He was thinking about if you have a truck that runs 10 calls a year or one that runs 200 calls a year and they are both up for replacement, it's going to be priorities. Attorney Treadwell said if you have two grant applications in front of you, and not enough money for both, then you are going to have to make that decision.

**General Business & Developer Meeting
May 15, 2019**

Mrs. Yerger said she writes grants a lot and do we want to consider a cap on how much the Township will pay per truck. She knows we'll do the 75%, that's part of it, but she knows trucks can go from here to here. Mr. Gress said you can get a tanker that's \$200,000 or \$300,000 or you can get a ladder truck that's \$1.5 million. Mrs. Yerger said do we want to put a cap on for \$1 million. Our 75% will not exceed \$1 million. Mrs. Louder said it says Council will approve amounts based upon a not to exceed amount. Mrs. Yerger said we haven't set it. Mr. Johnson said the ladder truck they are looking at to purchase, the price just came in at a hair under \$1.5 million, and they are responsible for \$500,000? Mrs. Yerger said that was a number she threw out there. Mr. Johnson said you have a fire tax for a reason; and they are struggling as it is. They are not doing hoagie sales, they are not standing out on Route 378 with a boot, we're lucky we get the guys to run calls. We're going to probably break 700 calls this year, that's a lot of calls. We don't have time to fundraise and go to training. Mrs. Yerger said that's not what she was saying. Mrs. Louder said the cost of the trucks is going to vary. Maybe we need to bring it to Cathy and she's going to tell them where we are at, as far as what we can give. Mrs. Yerger said that's what she was talking about. We know there's more than one truck, we know there's only so much in the pot and only a certain amount of money coming in. She's trying to figure out how we can take care of both.

Mr. Gress said ladder trucks will cost more than a tanker. You have one ladder truck and maybe two or three tankers, in which one ladder truck is going to be going on a lot of calls. To penalize that department because they have a ladder truck that ultimately costs \$1.5 million, whether they buy it from this manufacturer or another one, is kind of hard for him to do. If we can do a multi-year where the fire company or someone can get a lower interest loan and do a multi-year plan to meet that 75%; then over time, it's going to be better for the fire company. You put a cap of \$1 million on it, that's an extra \$25,000 that fire company has to cough up. If it takes time to get there, let the fire tax build up or do a multi-year plan where you give them \$300,000 a year for however many years, that's going to be a better option than saying we are going to cap it at \$1 million.

Mrs. deLeon said what she's hearing with Mrs. Yerger suggesting a cap on it, we don't want to get hit with all these grants and not have money to pay for them. You want these two trucks and the third tanker you are going to push off, so we need to take care of these two requests first and it might take more than two years, but if it takes five years or whatever, she doesn't how it's done. Mrs. Yerger said all grant applications, when you go to a grantor, they give up to some amount. Whether it's a cap or whatever, so if your project is more than what their cap is, then you have to look for an alternative source, whether it's multi-year financing or whatever it is. That's the way she's used to dealing with it, and they are very upfront about it.

Mrs. Huhn said when we met, we talked about the multi-year, and with the understanding if you are using it over a multi-year period, that's all those other years you aren't getting anything, as that fund is not building back up. Mr. Gress said that's part of the problem. You have two trucks you need replaced, but we just instituted the fire tax, so it's not there yet. The multi-year will have to make sense until that can build up.

Mr. Johnson said he thinks the plan was that we file for the grant and so much money was allocated to the fire departments through that whole year and there was a schedule put together that there was enough tax money coming in that was able to cover the two trucks. The Lower Saucon Fire Rescue Treasurer put a plan together and he talked to Mrs. Gorman. Mr. Johnson saw part of it and from what he understands, they got things worked out in that they have a direction of where to go and how this could work for both fire companies that are requesting money.

Attorney Treadwell said what do the two trucks cost. Mr. Johnson said the ladder is \$1.5 million and Chris Snyder said the tanker is \$830,000. Attorney Treadwell said you have \$2.2 million, so 75% of that, you are in the \$1.8 million range for funding coming from the Township, which is going to take you five years at a one mill fire tax. If you were to approve the two grant

**General Business & Developer Meeting
May 15, 2019**

applications for the next five years, you can't buy anything else, you're done, which the fire companies said they understand that. That policy cannot force Council to buy anything.

Mr. Johnson said they talked about that in meetings. They are replacing the trucks that the DCED study says need to be replaced; the rest of the study talks about replacing and adding. They don't feel that is necessary for the Township, given we know what kind of calls we run and what equipment we have to cover those calls and we're sufficient. It recommended two urban interface trucks. The truck out at Steel City basically is an urban interface already and they wanted to replace it.

Mrs. Louder said the ladder truck they have now, what are your intentions with that. Mr. Johnson said it would be sold. Mrs. Louder said you will have the monies for that to put towards your new truck. Mr. Johnson said that money has to go towards payments of the new vehicle. Mrs. deLeon said that will be part of your 25%. Mr. Johnson said correct. We are putting it upfront and that will help them recoup, but it's going to be earmarked for that. It's a hard sell; they are still trying to sell the truck that was replaced two years ago. Mrs. deLeon asked if you guys can't use it, but you can sell it for someone else, how do they get to use it? Mr. Johnson said some fire companies are just willing to take that chance and are just happy to get a decent piece of equipment versus running a truck that's from 1969. Mrs. Yerger said it specifies that it's highly recommended, but it's not mandated. Mr. Johnson said they are not going to shut you down because you aren't doing it, but they have a standard like OSHA.

Mrs. deLeon said what we are approving tonight, then you can't submit this yet as we don't have the money there yet. Attorney Treadwell said the idea was they would submit the grant application for what they are looking for, the ladder and the other one, then you figure out what you have now and how much is coming in this year. Mrs. Gorman said she would provide them with whatever percentage would be as the down payment and if you elect the multi-year process, then she would let you know how much each department is going to get.

Mrs. Louder said the truck will be built in a year. Mr. Johnson said the ladder truck is 19 months. Mrs. Louder said they want 30% down? Mr. Johnson said they could sign today and not put anything down. You get a break if you put more money down upfront. If you put 50% down, they might knock \$30,000 off the truck. Realistically they don't have to pay until that truck is delivered.

Mrs. Gorman said the other item Council would have to consider to have Linc do, you have to sign an agreement or contract to safeguard the money that we're putting in, in case they default on their loan or the company dissolves. We need the Solicitor to draft an agreement to cover the Township for those types of issues.

Mrs. Louder asked Mrs. Gorman if she was comfortable with it. Mrs. Gorman said after we get the two pieces of apparatus, the system will flow more smoothly.

MOTION BY: Mrs. Louder moved to approve the Township Policy on contributions toward the purchasing of new fire equipment, as revised and to include the Solicitor's contract with the fire company, and changing the wording to "grants".

SECOND BY: Mrs. deLeon

Mrs. deLeon said for No. 2, would you be more comfortable with a date. Mrs. Gorman said if it's not presented to her in time for the budget, it might not be approved. Mrs. deLeon said you shouldn't have to do that, you're not babysitting. Mr. Gress said it's not like we have to technically allocate this from another fund, the fire tax is the fire tax fund. Mrs. Gorman said in a budgetary process, if you know it's going to be spent, it should be presented to her. Mrs. Huhn said do you want to give a month. Mrs. Gorman said September 1st would give her a month to get it in the budget.

**General Business & Developer Meeting
May 15, 2019**

MOTION BY: Mrs. Louder amended her motion to move to approve the Township Policy on contributions toward the purchasing of new fire equipment, as revised and to include the Solicitor's contract with the fire company, and changing the wording of listing everything as grants; and the No. 2 line should include the date of September 1st.

SECOND BY: Mrs. deLeon amended her second

ROLL CALL: 4-0 (Mr. Stauffer – Absent)

Mrs. Louder said she would love to see Steel City and 16 as one fire company, it would make their life a whole lot easier. Mr. Johnson agreed.

C. APPROVAL OF LITTLE FREE LIBRARY CONTEST WINNER DESIGN

Mrs. deLeon said Parks & Recreation recommended to Council the winner of the Little Free Library Contest (LFL). Mrs. Huhn said Atom Kallen has been spearheading the contest. The contest winner, Abby Ingaglio was present. Mr. Kallen said they held a contest for submission of designs for the Little Free Library that they intend to install in Steel City Park. They received several submissions and the finalist they believed was the most cohesive, thoughtful and practical design was Abby. Her design submission is currently being evaluated by David Spirk and Tom Butera for feasibility. He has a rough draft that he received from Dave of one potential modification to it. They had to modify some of the doors in the original design. They would like the ability to proceed to the next step to continue modifying the design as necessary and then do the construction. The construction will be done with time and materials from Spirk Brothers Inc. They are currently on track to have the structure completed by August, at which point, they will turn it over to Public Works for installation.

Mrs. Louder said she likes the original drawing better. Mr. Gress said while he appreciates Mr. Spirk's contribution, he has to say that Abby's design was phenomenal and it was great homage to the community, using the I-beam of Bethlehem Steel, it was awesome. Mrs. Louder said every avenue in Steel City is named after one of the corporate executives of the Bethlehem Steel. She grew up in Steel City and when she saw the design, she loved it. She would like to see the original design be the LFL in our park.

Mrs. deLeon asked what was the problem with the original design? Mr. Kallen said the hinges were one of the issues that were raised. He can pass along the concerns of Council to Mr. Spirk and Mr. Butera. They can do everything they can to stay with the original design. Mrs. Huhn said she will reach out to Mr. Spirk and see what we can do.

Ms. Ingaglio said she went to Lehigh University and studied architecture. She does work for an architectural firm in Allentown. She just moved to Hellertown a year ago and when she saw this, she wanted to get involved. She didn't know how involved she could be or can be in the future. She would like to talk to Spirk Brothers and see if they can compromise. When she submitted this, she knew there would be some potential problems. She's glad everyone liked it and she loves the area. Mrs. Louder thanked Mr. Kallen.

V. MISCELLANEOUS BUSINESS ITEMS

A. APPROVAL OF APRIL 17, 2019 AND MAY 1, 2019 COUNCIL MINUTES

Mrs. deLeon said the April 17, 2019 and May 1, 2019 Council minutes are ready for Council's review and approval.

MOTION BY: Mrs. Yerger moved for approval of the April 17, 2019 minutes.

SECOND BY: Mr. Gress

ROLL CALL: 4-0 (Mr. Stauffer – Absent)

MOTION BY: Mrs. Louder moved for approval of the May 1, 2019 minutes.

SECOND BY: Mr. Gress

ROLL CALL: 4-0 (Mr. Stauffer – Absent)

**General Business & Developer Meeting
May 15, 2019**

B. APPROVAL OF APRIL 2019 FINANCIAL REPORT

Mrs. deLeon said the April 2019 financial reports are ready for Council's review and approval. Mrs. Louder wanted to know how much was in our reserve, savings and operating accounts. Mrs. Gorman confirmed the accounts. She said we opened up a money market account with BBT and some CD's with Embassy, so we are moving forward with investing funds in different institutions based on the Investment Policy set by Council.

MOTION BY: Mrs. Louder moved for approval of the April 2019 financial report.

SECOND BY: Mr. Gress

ROLL CALL: 4-0 (Mr. Stauffer – Absent)

C. MONTHLY DEPARTMENT REPORTS FOR APRIL 2019

Mrs. deLeon said the April 2019 monthly department reports have been submitted by Police, Public Works and Zoning per Council's direction, which are on file at the Township.

VI. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS

- Mr. Gordon Gress said last meeting we brought up about the one storm drain that was clogged. The road crew cleaned it up and it worked perfect.

VII. COUNCIL & STAFF REPORTS

A. MANAGER – No report

B. COUNCIL/JR. COUNCIL

George French, Jr. Council Member – Absent

Mrs. Yerger – No report

Mr. Gress

- Today is Peace Memorial Day for Police Officers, they do a great job day in and day out.

Mrs. Louder – No report

Mr. Stauffer – Absent

Mrs. deLeon

- Monday night, Lower Saucon-Hellertown Chamber held a Police Chief roundtable and Chief Barndt and Chief Shupp were there. They did a great job.
- A friend of hers was here the night we had the opioid panel discussion and she was so impressed that we are doing this. If you know of anyone who is having a problem with drugs, it's a disease and it's amazing what a little thing can do. She was trying to tell someone about the jewels and that they smoke them. Chief Barndt said a jewel looks like a little flash drive for a computer and they are putting THC oil in them, which is a controlled substance and it's all over.
- The Chamber has a lot of things planned for the summer, you can go on their Facebook page and you'll see a lot of the events; and it's also on our website.

C. SOLICITOR – No report

D. PLANNER – Absent with prior notification

E. ENGINEER – Absent with notification

VIII. ADJOURNMENT

MOTION BY: Mr. Gress moved for adjournment. The time was 8:17 p.m.

SECOND BY: Mrs. Yerger

ROLL CALL: 4-0 (Mr. Stauffer – Absent)

Submitted by:

Leslie Huhn
Township Manager

Priscilla deLeon
Council President