

I. OPENING

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Announcement of Executive Session (if applicable)

II. PUBLIC COMMENT PROCEDURE

III. PRESENTATIONS/HEARINGS

- A. Resolution #37-2013 – Recognizing the 20th Annual Relay for Life

IV. DEVELOPER ITEMS

V. TOWNSHIP BUSINESS ITEMS

- A. Zoning Hearing Board Variance – Richard & Lisa Niescier – 1937 Peach Tree Lane – Variance for Setback of a Garage
- B. Update on Township K-9 Dog
- C. Ehrhart’s Mill Historic Marker
- D. Approval of Map of Preserved Properties
- E. Approval of Summer Work Hours for Public Works Department

VI. MISCELLANEOUS BUSINESS ITEMS

- A. Approval of April 17, 2013 Minutes

VII. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS

VIII. COUNCIL & STAFF REPORTS

- A. Township Manager
- B. Council/Jr. Council Member
- C. Solicitor
- D. Engineer
- E. Planner

IX. ADJOURNMENT

Next Park & Rec Meeting: May 6, 2013
Saucon Valley Partnership: May 8, 2013 @ LST
Next EAC Meeting: May 14, 2013
Next Council Meeting: May 15, 2013
Next Zoning Hearing Board Meeting: May 20, 2013
Next Planning Commission Meeting: May 23, 2013
Saucon Rail Trail Oversight Commission: June 24, 2013 @ Coopersburg Borough

www.lowersaucontownship.org

I. OPENING

CALL TO ORDER: The General Business & Developer meeting of Lower Saucon Township Council was called to order on Wednesday, May 1, 2013 at 7:00 P.M., at Lower Saucon Township, 3700 Old Philadelphia Pike, Bethlehem, PA with Mr. Glenn Kern presiding.

ROLL CALL: Present: Glenn Kern, President; Tom Maxfield, Vice President; Dave Willard, Priscilla deLeon and Ron Horiszny. Council members; Jack Cahalan, Township Manager; Leslie Huhn, Assistant Manager; Cathy Gorman, Director of Finance; Linc Treadwell, Township Solicitor; and Carolyn Brooks, Jr. Council Member.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)

Mr. Kern said Council did not meet in Executive Session between our last meeting and this meeting.

II. PUBLIC COMMENT/CITIZEN AGENDA ITEMS

Mr. Kern said if you are on the agenda, you have Council and Staff's undivided attention. If you do chose to speak, we ask that you use one of the microphones. We do transcribe the minutes verbatim and want to make sure the transcriptionist gets every word. We ask that you state your name for the record so the transcriptionist knows who is speaking in the minutes.

III. PRESENTATIONS/HEARING

A. RESOLUTION #37-2013 – RECOGNIZING THE 20TH ANNUAL RELAY FOR LIFE

Mr. Kern said Resolution #37-2013 has been prepared to recognize the 20th annual Relay for Life to be held in Dimmick Park on May 18th and 19th.

**PROCLAMATION SUPPORTING THE AMERICAN CANCER SOCIETY'S
RELAY FOR LIFE**

WHEREAS, the American Cancer Society is holding their annual Relay for Life and 2013 marks the 20th year of this successful event and the 6th year at Dimmick Park; and

WHEREAS, the Relay for Life is a 24 hour walk/run event involving teams of 10 – 12 members who will keep at least one team member on the track for a scheduled period of time; and

WHEREAS, the Relay for Life will be held at Dimmick Park beginning May 18th at 9:00 a.m. until May 19th at 9:00 a.m.; and

WHEREAS, The American Cancer Society is a voluntary community based health organization in Pennsylvania dedicated to eliminating cancer as a major health problem; and

WHEREAS, The Relay for Life is a community affair held throughout the State of Pennsylvania which presents an opportunity to dust off our camping gear, slip on our walking shoes and network with business associates, family and friends; and

**General Business & Developer Meeting
May 1, 2013**

WHEREAS, the Council of Lower Saucon Township does hereby proclaim the weekend of May 18th as Relay for Life weekend and asks the community to support and encourages participation in the American Cancer Society's Relay for Life.

MOTION BY: Mr. Horiszny moved for approval of Resolution #37-2013.

SECOND BY: Mrs. deLeon

Mr. Kern asked if anyone had any comments. No one raised their hand.

ROLL CALL: 5-0

IV. DEVELOPER ITEMS – None

V. TOWNSHIP BUSINESS ITEMS

A. ZONING HEARING BOARD VARIANCE – RICHARD & LISA NIESCIER – 1937 PEACH TREE LANE – VARIANCE FOR SETBACK OF A GARAGE

Mr. Kern said the applicant would like to construct a garage at the end of their driveway. They need relief from the side yard and back yard setbacks of 13' and 4', respectively.

Mr. Richard Niescier was present. He said he's here to submit for a variance with relief for side and back yard setbacks. He's been at his property for 23 years. After he got married and had a child, they need more space. They need to house a truck and keep it off the driveway. He needs places to do woodworking as his wife is asthmatic and he needs something separate from the house. The main thing is storage. His house is 2100 square feet and the basement is a damp area so they can't depend on that because of water. They are in a R-40 zoned area and the property is only 20,000 square feet. The setbacks are appropriate for a much larger lot. There still will be 17' on the side yard and 36' for the back yard.

Mr. Kern asked if Council had any questions? Mr. Maxfield said it is an attached garage? Mr. Niescier said yes, a two car garage. Mr. Maxfield asked if he was going to convert that into living space? Mr. Niescier said that will stay as a garage and some storage will go in there. He needs a separated area because of the dust. His daughter also has issues with allergies. This is the only way to go.

Mr. Kern asked if anyone in the audience had any comments? No one raised their hand. Council took no action.

B. UPDATE ON TOWNSHIP K-9 DOG

Mr. Kern said Chief Lesser will update Council on the medical status and fitness for duty of Brutus, the current police K-9 dog.

Chief Lesser said he doesn't have good news. Their K-9, Brutus, has been very restricted and has rear leg injuries. They felt that he was going to have a full recovery, but in the past month he developed an issue with his front leg which they learned was due to a tumor. Per the opinion of an oncologist for K-9's, it is with near certainty cancerous and the bottom line for Brutus and the PD is he will no longer meet certification requirements this year. He will cease to be active as a K-9. Their department has operated a K-9 since mid-2000. During that time, their K-9's have been involved in hundreds of incidents in the Saucon Valley and they range from narcotic drug searches, which our K- has been certified in and he's also certified in patrol. Their K-9 has been utilized for area searches, building searches, tracking, demonstrations and at the school district he's been used for locker searches. Their K-9 has also responded to other municipalities like Hellertown Borough. His usage has been in the upper 90% right here in the Saucon Valley. To continue their program, it will require a purchase of a replacement K-9. They did not anticipate this during the budget process, so no funds were set aside for a K-9 purchase for 2013. If there's one piece of good news,

**General Business & Developer Meeting
May 1, 2013**

this would be an opportune time to replace the K-9. Our new K-9 officer is going through a training process and has been with Brutus. When they learned of the issues with Brutus, he also began to train with another K-9 who could be replaced as another K-9. If there's any good news, there's probably no more opportune time to move to another K-9 than now. During this last month or two that Brutus has been restricted, our K-9 officer had a bonding period with him and he hasn't been used on any incidents in the Township, but they've been together in the K-9 vehicle and trained together. Tonight's decision will decide if we continue with that process or whether we end the program.

Mr. Kern said he has not seen numbers on the K-9 program. He doesn't want to make a decision tonight as he doesn't know what the program costs, or what it costs to replace a dog. He'd like to review that so he can make an informed decision.

Chief Lesser said a replacement K-9, at least one they looked at would be \$6,500.00. There are not a lot of K-9 dealers. There's very few in the area. They've compared that to the only one that is in our area, mid-eastern Pennsylvania. The \$6,500.00 is more than competitive. It's a few thousand dollars less than the other option.

Mrs. deLeon said she was in favor of this program when it first started. She asked if this was our third dog? Chief Lesser said they've had two, Caesar and Brutus. If we were to purchase, it would be our third. Mrs. deLeon said she doesn't know if we have to get more quotes. Mr. Cahalan said it's under the bidding amount. Mrs. deLeon said this was unforeseen. When we did our budget at the end of last year, we weren't anticipating this. She said she was sorry. Chief Lesser said it's challenging emotionally. Mrs. deLeon said she's in favor of this and our department needs a dog. It has served us well in the past. Mr. Kern said he needs to see what the annual costs are. Mrs. deLeon said we're already spending money for the dog. It's the same thing. It's just this one-time expense. Right now we have no dog. The dog is unable to work. We're only delaying two more weeks. The dog serves a function and the quicker the better. Chief Lesser said if your point is the additional cost would be the purchase of a dog, that's correct.

Officer Steven Kunigus, the K-9 officer was present. Officer Kunigus agreed with Chief Lesser and said Castle K-9 is another formal trainer of police dogs in the area. He's from Harrisburg. He charges \$11,000.00 for a dog, so Progressive K-9, whom they train with now and have trained within the past, they are much more competitive. Their price is in favor for them. He can typically get a higher amount, but because we are part of his program, he wants us to succeed and go forward with it. He can guarantee the \$6,500.00 that you won't find a dog cheaper than that of any value. He wanted to help with the numbers.

Mrs. deLeon asked Mr. Cahalan was there a reason he didn't have any of this information for them tonight? This was an agenda item and we could have had some background. Mr. Kern said the agenda item says the medical status of Brutus. Chief Lesser said it's been said we had an ongoing program. We had those costs incorporated in the budget. The only additional cost is \$6,500.00. We feel very confident of that. It's for another Malinois. Years ago after we used our German Shepherd, the anticipated work life for a Malinois is much longer. An area police department has had a Malinois who's been in service for 12 years. This is very unfortunate and very unexpected. If we do move to another K-9, we can get 10 to 12 years out of a K-9.

Mr. Willard said it's the Chief and Officer Kunigus recommendation that we continue with the program and purchase the additional K-9? Chief Lesser said that would be his recommendation. He's confident that it's been a value to the Saucon Valley community. He gave you some basic duties the K-9 has done and there has been several hundred incidents. The one year we had a high of 52. More than that, we can all be fairly certain of what the preventative value the K-9 has been when individuals know it's on duty and they know it's in the area. Even if it's not on duty, they are

**General Business & Developer Meeting
May 1, 2013**

really not aware of that. The preventative value has been very significant for the PD for the Township and for the entire Saucon Valley. Hellertown and the school district gain from that also.

Mr. Kern said that's part of the reason he wanted to delay his decision as he wanted to explore what the incidents are, how valuable the dog is and what the cost analysis is. We may be headed into times where we may need to start looking at costs a little closer. He wants to see the cost value benefit.

Mrs. deLeon said she's ready to make a motion tonight.

Mr. Maxfield asked Chief Lesser what happens to Brutus now that he's been de-commissioned? Chief Lesser said they are looking at those options. The first option we discussed was to give our former K-9 officer an opportunity to house the dog. Brutus may not make it through the year. Mr. Maxfield said there wouldn't be any more maintenance for the Township? Chief Lesser said we haven't been through this yet. This is the first for Lower Saucon Township. He has this as an agenda item for our former K-9 handler should he agree and desire to take the dog. Mr. Maxfield said Chief Lesser had mentioned leg injuries. How did the dog acquire injuries on the job? Chief Lesser said they don't know that. He was training and he yelped while he was in the process while jumping or going for a bite, and then we had some real concern about the leg injury and thought it might be career threatening, but as it turned out it was looking really good and was getting back into service. Shortly after that, we noticed the tumor.

MOTION BY: Mrs. deLeon moved to continue to care for our dog with the responsible dog owner for his comfort and purchase a new dog in the amount of \$6,500.00.

SECOND BY: Mr. Horiszny
Mr. Kern asked if anyone had any comments. Ms. Donna Louder said she wants to remind everyone that the K-9 is actually an officer. It saddens her to hear of his illness. She thinks we need to see him through the rest of his life as a Township officer and as respect to an officer of our Township. He does have a badge.

ROLL CALL: 3-2 (Mr. Kern and Mr. Maxfield – No)

Chief Lesser said they would certainly be more than happy to provide Mr. Kern with any information he may need.

C. EHRHART'S MILL HISTORIC MARKER

Mr. Kern said the Manager would like Council approval to purchase a Historic Marker at this site based on the wording that has been reviewed by the Township Historian. Council previously approved the placement of four markers at historic locations within the Township and this is the next one to be ordered.

Mr. Cahalan said that's the wording we came up with and Council can take a look at it and see if it looks adequate. If so, they would proceed to order the marker and have it erected at the Ehrhart's Mill District. It says "Ehrhart's Mill Historic District – First developed as a mill site in the mid-18th century, the grist mill ground wheat from local farmers that was shipped out via the North Penn Railroad which now serves as the Saucon Rail Trail. The Old Mill Bridge, constructed in 1867, is considered to be one of the earliest dated iron Pratt pony truss structure known in Pennsylvania. The mill was operated by the Ehrhart family from 1820 to 1959 and was destroyed by a fire in 1995."

Mr. Cahalan said this sign will add to the district. We just recently celebrated the re-dedication of the Old Mill Bridge that's in the historic district. This is something that people using the Saucon Rail Trail or going down to look at the bridge will be able to read this and provide them with some background on this important area in the Township.

Mr. Horiszny said if there's still an opportunity to change anything, we ought to consider starting with "Constructed in 1867, the Old Mill Bridge is considered to be one of the earliest dated iron Pratt pony...". Mr. Cahalan said nothing is in stone yet. Mr. Horiszny said it should be "structures known in Pennsylvania". Mrs. deLeon said it says the Ehrhart's Mill Historic District, are most people going to know it's on the National Register? To her, that's very important. Mr. Cahalan said they can add that.

Mr. Willard said the first appearance of the word "Grist Mill" should be a capitalization. Is it specific? Mr. Cahalan said he's not sure. Mr. Willard said he's suggesting a capital on Grist and Mill. It seems that first we talk about the Grist Mill, then there's a sense about the Old Mill Bridge, then there's the concluding sentence about the mill. He knows they are located side-by-side, but he's wondering if the last sentence should be made the second sentence so it's one complete thought about the Grist Mill. He's wondering if the word "nearby" should be added about the Old Mill Bridge. Mr. Kern said that's great. Mr. Cahalan asked Mr. Willard if he could put that altogether for them.

Mrs. deLeon said Glenn's house is part of this district and the other house, would it be helpful to put in here the so and so acre tract so people have a better idea that it's not just the bridge and the mill. It encompasses an area.

Ms. Huhn said you can add a lot more, but we're limited in size so your lettering will get smaller. Mr. Cahalan said you are going to have very little car traffic down in that area. It's mostly going to be foot traffic, so people will stop and read the sign. It can be like one of the Pennsylvania markers where there's a lot of information on this with small print. Mrs. deLeon asked if there was an area picked out where you are going to put it? Mr. Cahalan said no, but he was thinking if people come down the Rail Trail, it would be nice to see that from the Rail Trail without leaving the trail. Mr. Cahalan said they can look for locations or put it on the leased property for the Rail Trail on the edge of it so it could be seen by people using the trail.

Mrs. deLeon said what's the material going to be like? Ms. Huhn said it's like the one by Meadow's Bridge – the green and the white. Mr. Cahalan said there's one at the Redington Chapel. Mr. Cahalan said they will come back with a mock up after Mr. Willard edits it and will suggest some locations for it.

D. APPROVAL OF MAP OF PRESERVED PROPERTIES

Mr. Kern said the Manager is requesting Council approval of a map that has been prepared and reviewed by the EAC showing preserved properties in the Township. This is a two-step process. After approval of this portion, another layer will indicate what, if any, public access is permitted on these properties.

Mr. Cahalan said this came out of some discussion with the EAC. We had a map already that showed the properties that the Township had preserved through several different methods since some of them have been done with private funds. We wanted to depict that on a map showing the locations. That was the primary goal. That is shown on your map. It's showing 13 different locations on the map and there's a second part of this. That is the chart which would be imbedded in this map up in the top left-hand area where it says "Draft". That chart shows the listing of the 13 properties. It shows the acreage, gives the date acquired, the cost for that acquisition, indicates whether it was a donated easement or an open space easement that was dedicated by a developer, whether it was a fee simple purchase and so on. At the bottom, we totaled up the acreage, the total cost, any grants received that went towards acquisition, any grants pending, any professional consultant fees that went into this. We also give the open space fund balance and it's been updated to show April 25, 2013. The idea is that it would be on the website and would be updated as new properties are acquired. The totals would change. The one thing the EAC asked in this if we could

**General Business & Developer Meeting
May 1, 2013**

provide information about the public access. We added the last column to the right and it says public access, yes and no. What we will do is we will answer that with a yes or no for each of those properties. Eventually, the next step after this if it's completed and out on the website, we will start looking into each of these properties and we'll come up with information such as individual maps for these properties that will show access, any trails, parking, any other types of restrictions on the property. We'll come back to Council and will run it through the EAC and discuss it with you. That could then be put out on the website for the public. This is the first part. These two sheets will go together, the map and the chart. If you are okay with it, the EAC reviewed it and they are okay with it. They added the public access column and have complied with the EAC request. It's before Council for review and approval.

Mr. Maxfield said he thinks as far as access, since the members agreed that the purpose of the open space fund was not to provide access to people, but to save space, he's remembering that the access question there would be a notation, call the Township for more information. Mr. Cahalan said this one would answer the question very quickly, is there any public access, and the answer would be yes or no. Mr. Maxfield said then we have modified access. Mr. Cahalan said we do, but then again, we would have to provide the second step which is if there was modified access, that would show what is allowed, what is permitted. Then if you were able to get onto the property, where do you go, where do you park, where can you walk, where do you get on and off. Mr. Maxfield said he doesn't want people trespassing on properties.

Mrs. deLeon said she likes Mr. Cahalan's idea of putting yes or no, and expanding it into another area. That's a great idea as it's paid for by taxpayer money and the transparency is there. It could be part of our recreation tab. Maybe there could be a little notation on it saying prepared by the Solicitor and these other sites are not accessible. They are still private although they are paid for by taxpayer dollars. She said Cathy's numbers don't add up. The 519.30 total acreage, she only got 343.41. Ms. Gorman said she didn't put this together. Whatever the numbers were, the acreage and amounts, she'll make sure they are changed. Mrs. deLeon said the line item that's missing is professional consultant fees from the open space funding. There should also be another line, professional consultant fees from the General Fund prior to this year because you have the one but don't have the other. Ms. Gorman said it can certainly be added. Mr. Cahalan said can we just put down one column that says professional consultant fees and the total? Mrs. deLeon said no, it should be split up.

Mr. Maxfield said one thing he's always been told about with charts is if you get too much information on there, it gets complicated. He's not in favor of that. There are properties on there that people preserve themselves and the Township didn't have anything to do with it at all. He's not sure about having yes or no since that yes can be a modified, qualified of all different kinds. Public access could be the guy letting his best friend on his pond. He doesn't know about calling it a yes. Mrs. deLeon said we're not calling those properties a yes. How many properties have public access? We have the Dravec property and the Dyer property. Mr. Maxfield said the Dravec property is different as it's basically going to turn into a Township park. Mrs. deLeon said we don't know that, we haven't voted on that. We've only talked about it. Mr. Maxfield said what else would it be if it's Township-owned and it has access to it, it has to be public. Mrs. deLeon said we haven't approved the expenditures, we're looking into all of that. Mr. Maxfield said the trails are pretty much there already. Mr. Cahalan said the Clover View subdivision, Easton Road ball fields, Riverside Drive properties, and the trailhead are all owned by the Township. Mrs. deLeon said those all would be a yes. That's very important to have yes or no on there, that's transparency. Mr. Maxfield said Clover View, we haven't voted on that for public access. Mrs. deLeon said those would all be a yes.

Mrs. deLeon said except for the Clover View, the other ones would be a yes. Attorney Treadwell said each of them have different documents. Mrs. deLeon said she can't remember all the details on all of them. Mr. Willard said on page 22, the memo we received from the EAC, there was a

**General Business & Developer Meeting
May 1, 2013**

motion that carried 6-0 to create this map and to indicate public access or not. That's the way it's coming to us from the EAC. Mr. Maxfield said it's how you demonstrate the public access. If it's someone's private property, you don't want to say yes, there's access, so you call the Township and find out what is what. Each easement is so specific.

Mr. Kern said we could reserve a yes for the ones that are obviously public like the ball fields. Mr. Maxfield said the Noble property, they were open to certain things like Boy Scouts coming on or someone doing restoration. How do we put down a yes or no? Mrs. deLeon said we would expand that like Mr. Kern just said. We could have an expanded column and say see website for more specific information. Mr. Maxfield said then we'll have a chart that's bigger than the map. Mrs. deLeon said there's a lot of space at the top of this. Mr. Maxfield said too much information. That won't be clear.

MOTION BY: Mrs. deLeon moved for approval to include the suggestion that Mr. Cahalan came up with and the column for yes or no and the specifics and the addition of the line item for the consultant fees from General Funds and Cathy Gorman is going to go over the amounts.

SECOND BY: Mr. Willard
Mr. Kern asked if anyone had any comments. Mr. Horiszny said we ought to consider not having the bottom five columns on there about cost. Leave it at total acreage and the costs are a different matter and a different publication. Mrs. deLeon said if they have a problem putting it in there, she'd consider that, but can they at least try and see how it looks. Mr. Willard said Mr. Horiszny is just talking about what information we present at this time. Mr. Maxfield said what is the purpose of this map. It's to make the people in the Township aware of the properties the open space program has preserved, then yes, they can still get all that information as it's public. If you are really interested in how much money has been spent, call the Township. Mrs. deLeon said we have a little line at the bottom which says see the Township website or the EAC website for more information. That would cover it. The same information would be linked.

Mr. Willard said he'd like to withdraw his second based on Mr. Horiszny's comment about presenting cost in this document. Mrs. deLeon would like to re-state her motion.

ROLL CALL: None

MOTION BY: Mrs. deLeon moved for approval that the acreage information is inserted in the map and the costs and all that other extra information we talked about would be accessible by note and say where to find it.

Mr. Maxfield said we should have all that information at Township. Mrs. deLeon said it should be combined on the EAC website under open space. Mr. Cahalan said he would need clarification. Mr. Maxfield was talking about access. He thought we were talking about the cost. Mr. Maxfield said we were talking about the additional information. Mr. Cahalan said not the yes and no, but something else? Mr. Horiszny said in the public access column, we could have yes if it was. We could have no if it's definitely no and we can have an asterisk with a comment saying refer to the Township or the EAC. Mr. Maxfield said almost every one of those is going to have specifics. Mrs. deLeon said she doesn't want to see people calling the Township. If they are accessing this on line, they should be able to click on another box. The Township shouldn't be inundated by phone calls. Mr. Kern agreed. Mrs. deLeon said it's all public information and should be accessible easily. Mr. Maxfield said he likes the asterisk. Mr. Kern said when it's clear whether it's not a yes or no. It would be like the financial information would be referred to a click to understand. Mrs. deLeon said maybe it could say limited access. Mr. Kern said it will spell out what it is. Mr. Cahalan said he's not sure we can do a hyperlink in a map. Mrs. deLeon said then you could just have the address in there typed out and they could cut it and paste it. Mr. Cahalan said they will try that, but he's not sure they can do all that. He thinks we can do the asterisk with the statement at the bottom. Mrs. deLeon said if you click at the website and you see where the

link is. Ms. Huhn said this is a pdf and a pdf is not active. Ms. Gorman said those hyperlinks are actually on the website page. Mr. Cahalan said this legend is in a map. Mrs. deLeon said click on Lower Saucon Township's website and click on whatever the tab is for more information. Mr. Cahalan said on the two step process, he was going to put information out about each of these properties separately with information. That could be a separate link to that information. Mr. Maxfield said that is the ideal map. Each of the properties is numbered. You have a place you can go to No. 1 and there's a whole read out of No. 1, the description, the money that was spent, etc. Then you can go to No. 2 which has its own box full of things. He's guessing that most of the people that are looking at this map just want to see what's preserved. If they are interested in a specific property, they know where to go. Mrs. deLeon said there should be a comprehensive chart saying it all. Mr. Cahalan said what Mr. Maxfield is saying is drop this chart and just have the map with hyperlinks in each of these properties where you click on No. 13 and it takes you to another page. That would eliminate the chart on the map and we would link to the pages he was talking about doing for the second step. We can try and do that and accomplish what Mr. Maxfield wants and what they were going to do anyway. Mr. Maxfield said he's not opposed to information, but it should be minimal. He does like the idea of having to go to another page with all of the information right there. Mr. Kern said that would be an elegant way. Mrs. deLeon said there should be a legend chart that says something up at the top. Mr. Cahalan said on the chart we could do the first two columns – 1 through 13 and the names. Mrs. deLeon said it should be the box. If it looks too cumbersome, then maybe, but you are directing people all over the place.

Mr. Gene Boyer, Saucon Avenue, said he listened to the comments and he had wanted something like this and it's a good idea having a map highlighting these 13 particular properties. His suggestion for a solution would be there is a legend on there for 13 numbers, 13 properties, and it probably would be nice to know the acreage from the standpoint of a map itself. Each one of the 13 properties, not even necessarily hyperlinked the particular area in the pdf, but on that legend so it goes to a new page for that particular property to give you the details that it is accessible or not accessible, whatever the case may be. You came up with that, but maybe he just said it again the same way somebody else said it. He thinks with all the information out there, it's not necessary. If you have a pdf out there, the question is you have to blow it up to actually see what it is anyway. It's in your computer and the map is going to be so condensed on the screen, they aren't going to be able to see it. If they can see property No. 13 is 76 acres, they may want to check that out as it's 76 acres and there's one there with a single digit, so maybe they are not interested in that. Then you go to another page, if it's accessible to the public, if it's something that is property you own or an easement, what can we do with that easement. What is the purpose of that easement? Mr. Maxfield said it is a purchase of property, but it's a purchase of rights to the property. We basically are buying the rights to not have the property developed. All the other stuff that comes along with it, it's like a contract. You can have a million different things. No. 13, he happens to know that they allow hunting on it, but only by certain people. All those specifics are all involved in the contract part. The easement is what we are concerned about is the ability to limit the building on that piece of property.

Mr. Boyer said the easements that we purchase are limited to development, the Whitetail Bowman's property, most of that was landlocked and it's owned by the Hellertown Sportsman's Association. Attorney Treadwell said there's no standard document for each of these properties. Almost every one of these properties has its own separate document with its own limitations and restrictions and access and they were all separately negotiated with the owner of those properties. He remembers the purchase of the Dravec property which some of it is in an easement form and some of it is fee simple purchase form. There were a lot of negotiations back and forth with the property owner as to what he would allow on the easement portion of the property and there were negotiations about what the Township would allow him to do on the easement portions if in fact, we purchased the easement. Each one of these has its own unique rules to it. That's what Mr. Cahalan is talking about spelling it out. Mr. Maxfield said he agrees, all on one page. Mr. Boyer

**General Business & Developer Meeting
May 1, 2013**

said each one individually. Mr. Maxfield said each time we preserve more open space, we add another page and modify the map.

Mrs. deLeon said there should be a comprehensive chart of everything so people don't have to go through each one and add them up. She wouldn't want to do that. It should be this chart somewhere. Mr. Cahalan said there will be this map and he thinks everyone is okay with this map as it's just showing the property with the numbers on. Then imbedded in the map would be a chart with three columns, the number of the property, the name of the property and the acreage of the property and it would go all the way down to the bottom and it would add up the total acreage. Those three columns would be in the chart. What they would work on is seeing whether we could hyperlink to the properties on the map or to the name of the property in the chart and that would bring the person to the page for each of those properties. Then we will come back and say this is what we propose to put on that page and then you look at that and tell us if it's okay. We were thinking of doing aerial maps, so it could be anything you want. Mr. Maxfield said it sounded so reasonable and clear, he could see doing that for our parks, what's available in a particular park. Mr. Cahalan said we do have that but it's all on one page on the website. They will do that and bring it back at another meeting.

Mr. Willard said should it be somewhere on the website with the cost for people who are only interested in how are we spending the open space tax. Mr. Kern said yes. Mr. Cahalan said they could put it under the tab of the EAC and put open space. Mr. Willard said it should be summarized for the public. Mrs. deLeon said it should be on the EAC and Township website. Mr. Cahalan said he's talking about the Township website. Mrs. deLeon said the EAC has a page on open space. The EAC has a separate website if you want to go on their site. Mr. Cahalan said he has nothing to do with the EAC site.

Mr. Willard said he has another topic he'd like to pursue relative to the chart and that is the spending rate per properties. He sees that we spent \$2 million since this program was established. Some of the properties were donated, so there was no cost. The first ones we actually spent Township funds to acquire the property for easement was 2007, so we spent almost \$2 million in the last five years. The current open space balance is \$4 million and he would like to have the Director of Finance confirm we are collecting about \$300,000.00 a year. Ms. Gorman said in open space, we're probably collecting over \$800,000.00 a year, in total. Mr. Willard said when this current open space referendum expires in 2016, we'll have bring to that figure \$6 or \$7 million accumulated in the fund. He asked if there was a master plan for acquiring properties or for spending these funds over that period of time or in the future?

Mr. Maxfield said there is currently no master plan. That was part of the discussions early on. We are preserving properties that were offered to us by interested individuals. Their idea was to put the whole program out in front of the public and to respond to it, and that's what has happened so far. There are properties that we've talked about that we said would be nice to acquire and we have numerous inquiries from all different kinds of properties where someone may re-contact us in a year or someone may never re-contact us. Sometimes they go within a month. As far as a master plan, we examine what's offered to us and if it has open space value, then we go for it. That's the plan. The plan is not to go out there and target people's properties. It's to have them offered to us so it's a give and take situation. That's the same reason when we offer people money after an appraisal that we offer them the full amount. It's either that or no. It's pretty straight forward.

Mr. Willard said his term of the use of a master plan was a made up term. He didn't necessarily mean we had a master plan and this was not intended to be a challenging comment to the EAC or to anyone. It's simply we have a lot of money in that fund, we're accumulating a lot more money, it's significantly more than we spent the last five years on open space. Eventually this may become an issue.

**General Business & Developer Meeting
May 1, 2013**

Mrs. deLeon said she thought the same thing when she looked at this. She looked at the date and saw January 2003 and then 2006, 2006, and those first four properties were not part of the open space funding because the referendum didn't start until 2007. She was going to talk about somehow separating this so people know those first four properties weren't part of the open space program. When a developer comes and develops a property, they are supposed to give us money or land for the open space and recreation fees. That's how we acquired the Heller Homestead and Southeastern Park. Over the years, we usually take the money instead of the land, but sometimes we ask for land. All four of these properties except for Sandra's were parts of subdivisions. Mr. Maxfield said and Laura Ray's. Mrs. deLeon said Laura Ray's was a subdivision. Ms. Gorman said no. Mrs. deLeon said she's mistaken. She said Hidden Meadows and Long Ridge were subdivisions. It's a little bit misleading as people aren't going to know that. She wanted to clarify that. Mr. Maxfield said that could be highlighted on that individual page. Mrs. deLeon said that's a great idea.

Mr. Kern said in his fantasy master plan, in his own head, there are certain properties in the Township that would absolutely be key to benefit the Township in many ways that would gobble up this money quickly if we could actually acquire them, and that's the trick.

Mr. Willard said there were acquisitions he was going to comment on that are \$400,000.00 and \$500,000.00. If there were ten of those, we would exhaust the fund.

Mr. Maxfield said it's a good thing to know that most of these easements that we do, take a long time to work out. Sometimes it's two to three years as people get particular. People want their own things and don't like what we offer them and then come back a year later and say they thought about it. The good thing is these monies will be there. He hopes we can purchase a lot more and connecting some of these properties. That is the goal and part of the master plan to connect these areas.

Attorney Treadwell said don't we also have the mini open space plan that a consultant did and he thinks there's a Lower and Upper Saucon open space plan that show areas that are not targeted but would look good for open space or to preserve. There are those documents as well. Mr. Maxfield said we use LVPC's resources also. That's another thing we judge properties with. Mrs. deLeon said those mini plans, didn't they get kyboshed when the actual open space plan got approved? It was a quick thing until we developed the big open space plan. Attorney Treadwell said there are various different versions of open space plans that he has seen over the years, and he doesn't know what the final version is. Mrs. deLeon said she thinks the final version included all those little plans. Attorney Treadwell said he thinks the Lower Upper Saucon one was different as it was two municipalities.

Mr. Willard said he appreciates Tom's comment that just because we have the money we are also charges with spending it in a prudent manner. This is what the residents have contributed the tax funding for so we're not under a deadline or timetable to spend it.

Mr. Cahalan said he has enough information to bring it back and then you can save the motion for then. Attorney Treadwell said Mrs. deLeon's second motion was still pending.

Mrs. deLeon withdrew her motion. Mr. Maxfield said he thinks we're going to end up with a better product.

SECOND BY: None
ROLL CALL: None

E. APPROVAL OF SUMMER WORK HOURS FOR PUBLIC WORKS

Mr. Kern said the Manager is requesting Council approval of the summer work hours for the Public Works Department which will begin June 3rd and end August 30th. The hours will be Monday through Thursday from 6:00 am to 4:00 pm. One full-time Public Works employee and one part-time summer helper will work a four-day, ten-hour schedule from Tuesday through Friday, which will allow someone to be in Public Works five days a week and to cover the Compost Center on Friday mornings.

MOTION BY: Mr. Maxfield moved for approval of summer work hours for Public Works.

SECOND BY: Mr. Horiszny

Mr. Kern asked if anyone had any comments. No one raised their hand.

ROLL CALL: 5-0

VI. MISCELLANEOUS BUSINESS ITEMS

A. APPROVAL OF APRIL 17, 2013 MINUTES

Mr. Kern said the draft minutes of the April 17, 2013 Council meeting have been prepared and are ready for Council's review and approval.

Mr. Willard said one of the discussions raised by our Solicitor was majority for motions. He doesn't know we reached a conclusion. He asked if they would be discussing that any further? Attorney Treadwell said he brought it up so you had some time to think about it and he thinks in the near future, a policy be written regarding public meetings, so he would think that would come back to Council at some point, the discussion of the minutes and wrap it into that idea.

Mrs. deLeon said just keep in mind that every lecture or conference she ever attended, home rule, optional plan form of government, always takes precedence over the Second Class Code, so she would say that since the Administrative Code does talk about the majority of Council, the whole number, that has the most weight out of the three of them. Attorney Treadwell said he understands that and the reason he brought it up at the last meeting was even though the Township Administrative Code is a little fuzzy on what you need a majority for and what you don't. That was his point of bringing it up, should it be clarified. If we want to leave it fuzzy, then that's certainly our prerogative as well. Mr. Kern said as you stated before in the policy, clearly, any important item of discussion needs to have the full body of Council present before it's passed. Items like approval of the minutes, do we need to have all five of us here? That's the essence of the discussion. Mrs. deLeon said she doesn't think all five of us have to be here but if there's three of us here, it has to be a three yes votes. That's subjective. She agrees minutes are minutes, it's just a procedural type of thing, but anything else is pretty important and a vote is a vote. If she was out there sitting and there were three people up here with the vote of 2-1, and she lost, she'd be upset because maybe if another person was here, she might have won. Attorney Treadwell said your suggestion would be that it takes three yes votes to do anything. Mrs. deLeon said absolutely. That should be for the ZHB and throughout the Township. Attorney Treadwell said which would be following the Second Class Township model, which is different than our Administrative Code. The Second Class Code says you need a majority of the entire board to transact any business. Ms. Huhn said they will look into it and bring it back. Mr. Maxfield said our last vote on summer hours, he thinks if we only had three people here at a meeting he thinks a 2-1 vote should be okay. Linc said last time about policies, resolutions, ordinances, those definitely we should have a majority, but he's not sure about the rest of it. Mrs. deLeon said she's not sure how you can cover all of it. To her a motion is a motion, and it's all serious to her. Attorney Treadwell said what happens in the case of only three Council members or even if you have four Council members, a 2-2 vote doesn't get anything done. If you have three Council members, then you might as well not have a meeting unless you know it's going to be 3-0. That's the sticky situations you get into. If we were to have three Council members present tonight and two were absent for whatever reason, all three would

**General Business & Developer Meeting
May 1, 2013**

have to vote yes to do anything and as we've seen in the past when Mr. Horiszny votes no to the minutes, you run into situations where you might need to get something done but you don't have enough people to do it. Mrs. deLeon said if the minutes change, Mrs. deLeon will be voting no. She will replace Ron. Mr. Maxfield said that could be the last vote for summer hours could be put off for two weeks. Mr. Kern said something like summer hours would get a unanimous vote. Attorney Treadwell said his suggestion at the last meeting was do you want to clarify it or we can leave it like it is. Mr. Maxfield said what if you give us an option next time.

Mr. Willard said we had the report of the Library Committee of their meeting with the BAPL and the question of splitting funds and going forward and that discussion ended with a motion authorizing Jack to put a committee together to talk with HAL on the Task Force feasibility and we know the implementation of taking library services to HAL or splitting funds. He has a suggestion that it should have a timetable for that committee's work. We want to make clear and have a decision when it comes to 2014. He'd like to suggest that the work should be done by August 31st so we would have the month of September to look at all the options and incorporate that in the budget planning in October. He doesn't know if we can expect a definitive answer from BAPL in that timetable, but that would be his suggestion. It's not reflected in the discussion of the minutes from last time. Mr. Horiszny said we can't go back and change the minutes. Mr. Horiszny said we can't go back and put that date in those minutes. Mr. Kern said if you bring that under reports that will go in the next minutes. Just restate that in your report.

Mr. Willard said he has a small correction, on page 9 of 17, line 49 and 50, this was about approval of the minutes, it says "that it's probably to abstain" should be changed to "that it's probably **best** to abstain".

Mr. Horiszny said on page 13, line 43 it says "He said LS Historical Society has a road cleanup on Countryside Lane on Saturday morning", change it to "He said LS Historical Society **had** a road cleanup on Countryside Lane on Saturday morning".

MOTION BY: Mr. Willard moved for approval of the April 17, 2013 minutes, with corrections.

SECOND BY: Mrs. deLeon

Mr. Kern asked if anyone had any comments. No one raised their hand.

ROLL CALL: 4-1 (Mr. Horiszny – No)

VII. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS

- Mr. Gene Boyer said when we were talking about all the open space, he was just wondering it's the Council that makes the final decision on purchasing the property out of open space and/or an easement? Mr. Kern said correct. Mr. Boyer said the Hellertown Sportsman's Club's, Whitetail Bowman's Club, an easement was purchased in November 2011. Does anyone remember why or what is in that easement in a general sense to why we purchased that 39 acres? It was for \$188,692.72 which was for property that is actually owned and used for the Hellertown Sportsman's Association of Apple Street. They are the landowners based on the county records. He was wondering why we paid \$188,692.72 for an easement to the Hellertown Sportsman's Association. Mr. Maxfield said so they wouldn't sell it and develop it. Mr. Boyer said was there a threat that they were selling it or developing it? Mr. Kern said there's always a threat with any property with open space. Attorney Treadwell said the county was involved in that. Ms. Gorman said we received open space money for Northampton County and they had vested an interest in preserving that as well. Mr. Boyer said in that case, based on the map and what Jack's going to come up with, is that property going to have any concept that it will be there for the public as it's an easement owned by us or is it something that would not be available for the public to use? Mr. Cahalan said we'd have to look at the conservation easement. Attorney Treadwell said they are all different. This one is shared with Northampton County. Mr. Maxfield said he's guessing it may have some sort of access to it because of the county. Attorney Treadwell said he thinks, and he's going off the top of his head, that there was some access to the public, but it was restricted during

hunting season, which would make sense. Mr. Horiszny said we purchased an easement, we didn't purchase land. There are development rights from keeping it from being developed. It will stay as open land, it won't be houses. Whether we can get on it or not, it will still be open. Attorney Treadwell said not each of these properties was purchased to stop development. Some easements were purchased to protect what's there now which could be woodlands, a lake, a stream, whatever environmental value the property may have and for whatever reason Northampton County was interested in preserving this property in its current state as it is today. Mrs. deLeon said there's a checklist for each property. Mr. Boyer said would that also include the fact that the gun club is there, that would have to be a gun club? He knows the police force uses that as training. Attorney Treadwell said our police force uses the one in Steel City. Mr. Boyer said according to the website of Hellertown Sportsman's Club, some of the police people do that. Attorney Treadwell said they may be private members. Mr. Cahalan said the Hellertown Sportsman's Club is on Meadows Road. Mr. Boyer said based on the cross references of Whitetail Bowman and the property identification. Mr. Cahalan said Whitetail Bowman is separate from the Hellertown Sportsman's Club. The other gun range is on Meadows Road and it's used by the Hellertown Police. Mrs. deLeon said maybe the chart on the ones with the development rights instead of easement could say...Attorney Treadwell interrupted and said none of those documents say anything about development rights. Maybe the idea was there was a possibility it could turn into a 42-lot subdivision at some point because of the amount of acreage and the access that it had, but none of the conservation easement documents use that language. The conservation easement documents use the language to conserve the open space and/or environmental values that currently exist on the property. Mrs. deLeon said in addition to the checklist, we also do an appraisal. Attorney Treadwell said the appraisal is done by a certified appraiser, someone who does that professionally and they go out and appraise either the value of the entire property if we are purchasing the entire property or the value of the conservation easement on the property. The Township is limited to paying the amount that is identified in the appraisal. We can't pay anymore. The State law says before any municipality or Second Class township purchases property, you have to get an appraisal and you cannot pay more than the appraised value shows. There's also another option where you get two appraisals and you can't pay more than the difference between the two. Mr. Maxfield said in the case of the Whitetail Bowman, its proximity to the Dravec property was important. There are only a few properties in between the two, so someday we may have the opportunity to connect those by purchasing properties along the top of the mountain and connect it as a greenway. Mrs. deLeon said didn't we condemn the property in Steel City? Do you remember why? Attorney Treadwell said one of them we did, but he doesn't remember. He thinks it was park land, to expand the park.

VIII. COUNCIL & STAFF REPORTS

A. TOWNSHIP MANAGER

- Mr. Cahalan said the Planning Commission has sent something to us that they'd like to meet jointly with the Council at their next P/C meeting on May 23rd. That will be to have a discussion about the draft SALDO revisions. The Planner and Engineer have been working on this for some time. If that is okay with Council, we will be advertising that as a joint meeting so that there can be a quorum present. It will be at 7 PM at Town Hall. We'll just go ahead and advertise it if it's okay.
- Mr. Cahalan said he has an annual request to the David Lang Memorial Golf Outing. It's the 7th annual golf outing in memory of David Lang, a former student-scholar athlete at Saucon Valley High School. It was established following his death in 1997. We have been annually allocating \$100.00 towards that sponsorship. It's Saturday, June 15th at the Locust Valley Golf Club. He would need approval to make an approval.

MOTION BY: Mr. Horiszny moved for approval of a \$100.00 sponsorship to the David Lang Memorial Golf Outing.

SECOND BY: Mr. Maxfield

**General Business & Developer Meeting
May 1, 2013**

Mr. Kern asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 5-0

B. COUNCIL

Jr. Council – No report

Mrs. deLeon

- There is the 91st Hellertown-Lower Saucon Chamber Banquet on Friday, May 31st at Silver Creek Country Club. It's \$40.00 a person starting at 5:30 pm.
- The annual History Day was held on Saturday, April 29th. It was a gorgeous day. It was a nice event and attended by many people. There was a lot of activity at the Homestead and no incidences. Everything went well.
- June 1st is the Barn Photo Workshop with instructor Frank T. Smith will be conducting the workshop, from 9:00 am to 12:00 pm at the Heller Homestead.
- June 3rd is John Griswold Artist Reception from 7:00 pm to 9:00 pm.

Mr. Horiszny

- The Lower Saucon Historical Society also had a History Day on Saturday and it was pretty well attended. It was a beautiful day and a good time was had by all.
- The Historical Society is going to have a presentation by Envision Lehigh Valley talking about the three-year plan project on May 8th at 7:00 pm at Seidersville Hall.

Mr. Maxfield

- Last week, Tom, Ron, Roger and Jack met with PPL on Silver Creek Road and talked about the trees that were planning to be removed. They deselected a lot of the trees. One of the things that came up was that they said that they would go for as much as they could get. If we said they could take trees down in the right-of-way to put up a new line, they would actually take every tree in the right-of-way on both sides no matter where the line was. We asked them to be a little bit more specific. It goes back to his point from last meeting that we look at some type of policy as if we don't we may be having meeting after meeting with them as they will continue to pursue the policy of getting as much as they can and maybe we need to buffer that a bit. We explained to them that at one point of Silver Creek was supposed to be a scenic route. It's in our watershed area, some of the trees weren't near the lines. It took awhile, but he thinks they understand that. We're not going to fool around. Mrs. deLeon said up at the landfill at the mountain, they cleared that out and the last phase was approved that we couldn't see it from the corridor and now you can. You can see it from everywhere. Mr. Maxfield said they said they were doing the work down there at Silver Creek as they got a complaint through the PUC and it was one resident somewhere on the Silver Creek line that complained about outages and that one complaint triggered off of that action. They had marked over 70 mature trees. Mr. Kern said what was the purpose of this, are they putting in a new line? Mr. Maxfield said yes. Mr. Cahalan said there were outages which ran between Silver Creek and Polk Valley Road. During the last storm, it was very difficult to get back in there. That line delayed us getting power restored for several days here. That was the last piece to be put back on. They looked at that and said they have to take those out of the woods and put them along the woods so they are more accessible to their crews if there's more storms in the future. They are taking them out of the cross country, and putting them out along the road. Mr. Maxfield said we have to have a policy that says when the trees come down for new lines, we discourage that activity. Bethlehem has that policy, but he's not sure about it, so Linc is going to check into it.

Mr. Willard:

- He was able to participate in the Northampton County Gaming Authority meeting last Monday, the 22nd by telephone. He thanked Linc for arranging that. The criteria was you had to be able to be heard, be on the call the entire time, and have the materials available. He was able to do that. Our grants for a police officer at \$87,772.00 and utility vehicle for \$38,891.00 were approved. The first six requests from all the municipalities out of the ten requests were either for police officers or police vehicles. Those were all approved. Discussion ensued that all the remaining items were nice to have, but perhaps not suitable for approval at that time. Three of those items were license plate recognition software at \$21,825.00; a speed trailer at \$6,200.00; and upgrading Public Works radios for full compliance with emergency management systems. Although he moved for approval on all three of those, the motions died for lack of a second. If he had been there in person he would have pressed to get a second but he's pretty sure from ensuing the discussion and the attitude of the other members, these would not have been approved at that meeting.
- He also attended the History Day at Hellertown Homestead, but did not make it to the other one. He was given a tour by Roger Jurczak who was working the grill that day and behind the barn he showed him a considerable amount of brush that was cut down by volunteers and the suggestion was that maybe Public Works could come with the chipper and help them take it out of there. It's taken a considerable amount of volunteer labor to clear it out and it's going to take a considerable amount of volunteer labor to take things out of there if they don't get some assistance. He has photographs of the cuttings if anyone wants to see it. He doesn't know if this needs by the motion. Mr. Cahalan said he'll take care of it. Mrs. deLeon said it made a big difference. Mr. Willard said on the tour he saw a nature trail behind the Homestead and it overlooks the Saucon Creek, which you can see beautiful vistas right now. There's a bench if you want to sit down. He's a cheerleader for the Township, but we have so many assets and that one he was not familiar with the nature trail.
- At the Citizens Academy at the police session, he heard that we even provided the service of helping people install car seats and making sure they are installed properly. After installing a car seat for his grandson who was arriving from Germany, he came to the PD and had it checked out by Officer Haggerty who actually improved the installation and made it safer and told him it's available to our community and that he had a training course on this and he checked for any recall on the model of car seat that Mr. Willard had. He just thought it was terrific. Part of the mission statement of the police is to serve the public with courtesy and he did that and our PD does that. That's something that could be publicized more. He does get some calls, but he'd like more people to be familiar with it. Mrs. deLeon said that may be able to be a bulletin on our website.

Mr. Kern – No report

C. SOLICITOR

- Attorney Treadwell requested a brief Executive Session. Based on the Executive Session we may have something to vote on and it's about the potential litigation for the property at 1415 Puggy Lane.

| |
|--|
| The meeting recessed at 8:34 PM The meeting reconvened at 8:45 PM |
|--|

Attorney Treadwell said we had an Executive Session to discuss the property located at 1415 Puggy Lane and the potential for violations of the Nuisance and/or Zoning Ordinance going on, on that property. If Council wishes to proceed, he would need a motion to authorize the Solicitor to take legal action under the Nuisance and/or Zoning Ordinance against the owner of 1415 Puggy Lane.

**General Business & Developer Meeting
May 1, 2013**

MOTION BY: Mr. Maxfield moved for approval as stated above by the solicitor.
SECOND BY: Mrs. deLeon
Mr. Kern asked if anyone had any questions? No one raised their hand.
ROLL CALL: 5-0

Attorney Treadwell said this was not part of the Executive Session, but Ms. Gorman mentioned that the vote on purchasing the canine dog was to purchase it, but you need a motion as to where to get the money from in the budget. Ms. Gorman said there's two ways we can do. The first is to take it out of contingency which she would have to bring back a resolution for you to approve or under the Police budget, there were two items they applied for them in the Northampton Gaming Authority. She's recommending to not purchase the drivers license identification system, we'll file for that on another round, and use the money from that line item. That way we don't have to do a resolution but she would still make a motion from Council to make a motion and purchase it under that line item, 01.410750.

MOTION BY: Mrs. deLeon moved for approval to support Ms. Gorman's recommendation as she just stated.

Mr. Willard said the driver's license identification system was not approved? Ms. Gorman said it was not approved. What they had done at the budget session was they budgeted for the expense in the hope that we would get the money, but maybe not, which we didn't. We still have two rounds this year, and we'll just reapply. Mr. Cahalan said you participated by phone, but during that discussion, Mr. Mateff who is the Director of the County Emergency Management Office made a recommendation, kind of late, but he said all of the Police Departments in the priority municipalities should be outfitted with the system Bethlehem wanted and the system we wanted. We are planning to go back for another shot, but we're going to all go back and ask for that technology and funding for it.

SECOND BY: Mr. Horiszny
Mr. Kern asked if anyone had any questions? No one raised their hand.

ROLL CALL: 5-0

MOTION BY: Mr. Willard said the library committee discussion he brought up above, he said we should have their report by August 31st and have the month of September to look at it so we can incorporate it in the budget in October to meet the notification deadline for 2014.

SECOND BY: Mrs. deLeon

ROLL CALL: 5-0

- D. **ENGINEER** – Absent
- E. **PLANNER** – Absent

V. ADJOURNMENT

MOTION BY: Mr. Horiszny moved for adjournment. The time was 8:50 pm.
SECOND BY: Mrs. deLeon
Mr. Kern asked if anyone had any questions? No one raised their hand.
ROLL CALL: 5-0

Submitted by:

Jack Cahalan
Township Manager

Glenn C. Kern
President of Council