

I. OPENING

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Announcement of Executive Session (if applicable)
- E. Public Comment Procedure

II. PRESENTATIONS/HEARINGS

- A. Resolution #36-2017 – Recognizing Justin Morgandale for his Eagle Scout Award

III. DEVELOPER ITEMS

IV. TOWNSHIP BUSINESS ITEMS

- A. Steel City Mennonite Church - Lewis Avenue Road Vacation – Authorize Advertisement
- B. Seidersville Hall Door Replacement
- C. Steel City Fencing Discussion
- D. Summer Recreation Program
- E. Request for Specialized Counsel – Letter of Engagement
- F. Local Government Week – April 10 – 14, 2017
- G. Waiver of Township Fees at IESI Landfill for Great PA Clean-up Event – Pick-Up PA Days – April 18 – May 8, 2017
- H. Recognizing Earth & Health Day – April 20, 2017 at Northampton County Government Complex
- I. Resolution #37-2017 – PennDOT Approval to Erect Community Day Signs
- J. Schedule Date for 9th Annual Volunteer Picnic

V. MISCELLANEOUS BUSINESS ITEMS

- A. Approval of March 15, 2017 Council Minutes

VI. PUBLIC COMMENT ON NON-AGENDA ITEMS

VII. COUNCIL & STAFF REPORTS

- A. Township Manager
- B. Council/Jr. Council Member
- C. Solicitor
- D. Engineer
- E. Planner

VIII. ADJOURNMENT

Next EAC Meeting: April 11, 2017
Next Council Meeting: April 19, 2017
Next Zoning Hearing Board Meeting: April 24, 2017
Next Saucon Rail Trail Oversight Commission Meeting: April 24, 2017 @ HB
Next Planning Commission Meeting: April 27, 2017
Next Park & Rec Meeting: May 1, 2017
Next Saucon Valley Partnership: May 10, 2017 @ SVSD

I. OPENING

CALL TO ORDER: The General Business & Developer meeting of Lower Saucon Township Council was called to order on Wednesday, April 5, 2017 at 7:00 p.m., at Lower Saucon Township, 3700 Old Philadelphia Pike, Bethlehem, PA with Mr. Ron Horiszny, presiding.

ROLL CALL: Ron Horiszny, President; Sandra Yerger, Vice President; Priscilla deLeon, Glenn Kern and Donna Louder, Council Members; Leslie Huhn, Township Manager; Linc Treadwell, Township Solicitor. Township Planner & Engineer: Requested not to attend. Kelsey Gatchel, Junior Council Member.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)

Mr. Horiszny said Council did not meet in Executive Session since the last meeting.

PUBLIC COMMENT/CITIZEN AGENDA ITEMS

Mr. Horiszny said if you are on the agenda, you have Council and Staff's undivided attention. If you choose to speak, we ask that you use one of the microphones and state your name for the record so the transcriptionist knows who is speaking for the minutes. He asks that you give your fellow public the courtesy of the floor.

II. PRESENTATIONS/HEARINGS

A. RESOLUTION #36-2017 – RECOGNIZING JUSTIN MORGANDALE FOR HIS EAGLE SCOUT AWARD.

Mr. Horiszny read the resolution. Council thanked Justin Morgandale and presented him with his resolution. Mrs. deLeon said she appreciates what he did; he's an asset to our community.

MOTION BY: Mrs. Yerger moved for approval of Resolution #36-2017 recognizing Justin Morgandale for receiving the Eagle Scout award.

SECOND BY: Mrs. Louder

ROLL CALL: 5-0

IV. TOWNSHIP BUSINESS ITEMS

A. STEEL CITY MENNONITE CHURCH – LEWIS AVENUE ROAD VACATION – AUTHORIZE ADVERTISEMENT

Attorney Treadwell said the ordinance has been prepared and the description is attached. If you want to go forward, it's ready for advertisement for a public hearing.

MOTION BY: Mrs. deLeon moved to authorize advertisement for a public hearing of an ordinance and notification of surrounding property owners.

SECOND BY: Mrs. Louder

ROLL CALL: 5-0

B. SEIDERSVILLE HALL DOOR REPLACEMENT

Mrs. Huhn said they contacted the vendors for prices on three galvanized doors at Seidersville Hall. The Manager is recommending the low bid which was from Mesko Glass at \$10,530.

MOTION BY: Mrs. Louder moved to approve the replacement of the three sets of exterior doors at Seidersville Hall by Mesko Glass in the amount of \$10,530.

SECOND BY: Mrs. Yerger

ROLL CALL: 5-0

C. STEEL CITY PARK FENCING DISCUSSION

Mrs. Louder said the fencing has two gates on Riverside Drive. She'd like to remove both gates or lock one of the gates by the basketball court, moving the gate at the corner of Riverside and Matthews to the corner of Matthews and Schwab. Her concerns are the trees that block the line of vision for the tot lot from the ballfield and someone could just come in and take a child.

Mrs. deLeon asked why the gates were put up where they are? Mrs. Huhn said the one by the basketball court was for access if a ball got out of the fence. The other one is the cross walk at

Riverside Drive. Mrs. Louder said there is parking in the Fire Station and she doesn't believe the firemen want parking in that lot. Mr. Chris Snyder, Steel City Fire Chief, said he spoke previously of his concern of the gate at Riverside because of a blind corner. Mrs. deLeon said there may be liability issues with a locked gate. Mrs. Huhn said we may have to go back to PennDOT because the final plan shows that crosshatch at the gate location. If we move the gate further toward the basketball court, we're directing people to walk along the road. Mrs. deLeon would like the Manager to write a letter to the fire company on the parking issues. Mrs. Yerger asked if the new gate would be down from the catcher's cage? Attorney Treadwell said further up off Schwab from the stop sign. Mrs. Kareen Bleam was concerned about someone running in there when you have a baseball game getting hurt? Mrs. Huhn said as soon as you go in that gate, you are on the walking trail.

Mr. Kern said this was done professionally and he'd like to hear what the reason was. Mrs. Huhn asked if the one coming off of Riverside at the crosshatch, is something you want to take out or lock it? Mrs. Louder said she'd rather see it be taken out and be used on Schwab. Mrs. Huhn said if the gate was moved, Public Work would take out the blacktop. She will check on whether we have to talk to PennDOT and will bring it back at the next Council meeting. Mrs. Huhn said we will discuss with Boucher & James.

D. SUMMER RECREATION PROGRAM

Mrs. Huhn and the Director of Finance met with Erin Seigfried of the SV Community Center (SVCC) to discuss options to enhance the summer rec and senior programs. They discussed the possibility of a nominal fee for the summer rec program to help defray the cost. A charge of \$5/child would provide a savings of about \$1,600.

Mrs. Louder said \$30,000 for a 12-week program for 200 children of the Township is astronomical. She would like to renegotiate with the SVCC and have staff research and bring this back to Council. Mrs. Yerger said she worked with a lot of women who had their children in summer programs and they did not pay for the 1st child, but were charged for the 2nd and 3rd. Those are some of the options that need to be discussed. Even if we don't save all of it, it would give them some ability to enhance the program. She doesn't think there are many municipalities who pick up the entire tab.

Mrs. Yerger would like input from the SVCC as we don't know if they are turning kids away. Mrs. Louder would like to look into staff doing a program on our own. Mrs. deLeon said Steel City Park wasn't ready this year but we always made sure that they were part of the program. Mrs. Huhn said there were some years the SVCC chose not to run it at Steel City because they didn't get enough people signed up for it.

Mrs. deLeon said we won't be able to re-negotiate this year. Mrs. Louder said research it for next year to see where we can go with it; can't we do a flat rate for a family? Mrs. deLeon doesn't have a problem with the money, but the parents need to contribute a nominal fee. Mrs. Louder said not all the kids are going to be able to get a ride, the kids should be walking to the parks.

Mrs. Huhn said we could put this on the next agenda and bring back some more information. Mrs. Louder asked about a family who cannot afford the fee. Mrs. Huhn said if they are participating in the free lunch program, then there's no charge for them

Mrs. Louder said if we could have someone put the program together, she believes we could get the cost down but feels it would be cheaper to do it ourselves and have every one of our parks covered. Mrs. Louder said she would like to see the program at all of our parks. Mrs. Huhn will bring more information back to the next meeting and we could do it similar to how we do the senior program. They collect the money and then we deduct it from the payment we give them. If she is going to go back to the SVCC, what does Council want to look at? Mrs. Yerger said she thinks \$5.00 per child, and they can only attend one session unless there is room.

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E. REQUEST FOR SPECIALIZED COUNSEL – LETTER OF ENGAGEMENT

Mrs. Huhn said she's recommending that Council appoint Michael Miller, a Labor Attorney with Eckert Seamans. He would assist our solicitor with any labor issues.

MOTION BY: Mrs. deLeon moved to approve execution of the letter of engagement with Eckert Seamans.

SECOND BY: Mr. Horiszny

ROLL CALL: 5-0

F. LOCAL GOVERNMENT WEEK – APRIL 10 – 14, 2017

Mrs. Huhn said we participated in this last year by asking Public Works to display some equipment for the day. Roger will again display equipment as long as it's not necessary to use it. She also suggested having an open house at the Township; we are getting brochures together from each department, there will be light refreshments, and staff will be available if anyone wants to sit down and talk with staff. Council said that was great.

MOTION BY: Mr. Horiszny moved to approve Public Works and the Administrative Offices to participate in Local Government Week April 10 – 14, 2017.

SECOND BY: Mrs. Yerger

ROLL CALL: 5-0

G. WAIVER OF TOWNSHIP FEES AT IESI LANDFILL FOR GREAT PA CLEAN-UP EVENT – PICK-UP PA DAYS – APRIL 18 – MAY 8, 2017

Mrs. Huhn said April is the month for clean-up for Keep America Beautiful. IESI has agreed to be part of this event and they are going to waive their charges for dropping off at the landfill for this time period. They also offered to purchase the supplies for this event; however, PennDOT already supplies everything. We took that opportunity to ask IESI if they would be willing to purchase supplies for the Township's Adopt-a-Road program, which they agreed to.

MOTION BY: Mr. Horiszny moved to approve Council waiving the Township fees at the IESI Landfill for the Great PA Clean-up event, which runs from April 18 – May 8, 2017.

SECOND BY: Mrs. deLeon

ROLL CALL: 5-0

H. RECOGNIZING EARTH DAY & HEALTH DAY – APRIL 20, 2017 AT NORTHAMPTON COUNTY GOVERNMENT COMPLEX

Mrs. Huhn said this is informational and the Government Complex is sponsoring this. We will get this out for public awareness.

I. RESOLUTION #37-2017 – PENNDOT APPROVAL TO ERECT COMMUNITY DAY SIGNS

Mrs. Huhn said we've done this in prior years for the signs.

MOTION BY: Mr. Horiszny moved for approval of Resolution #37-2017 – PennDOT approval to erect Community Day signs

SECOND BY: Mrs. Yerger

ROLL CALL: 5-0

J. SCHEDULE DATE FOR 9TH ANNUAL VOLUNTEER PICNIC

Mrs. Huhn said we have the option of Tuesday, June 6th or Monday, June 12th. Council chose Monday, June 12th. Mr. Horiszny said we have not invited spouses in the past, could we do it for this one? Mrs. Huhn said we have people who have declined as their spouse couldn't attend.

MOTION BY: Mrs. deLeon moved to approve the date of June 12, 2017 for the 9th annual Volunteer Appreciation picnic from 6:00 p.m. to 8:00 p.m. and include a guest.

SECOND BY: Mr. Horiszny

ROLL CALL: 5-0

V. MISCELLANEOUS BUSINESS ITEMS

A. APPROVAL OF MARCH 15, 2017 MINUTES

Mr. Horiszny said he had some changes which were made.

**General Business & Developer Meeting
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MOTION BY: Mr. Horiszny moved to approve the March 15, 2017 minutes, with corrections.
SECOND BY: Mrs. Yerger
ROLL CALL: 4-1 (Mrs. deLeon – No)

VI. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS

- Mr. Gordon Gress, Black River Road, said he wondered what was going on with the Black River Road project. Attorney Treadwell said the hold-up is the easement; he met with the property owner's attorney last week and had good discussions.
- Chris Snyder said regarding the Township contribution from last year to the Steel City Fire Company, he provided a letter from the State saying they did apply for it, but they didn't use the grant because the engineering for their project was held up. Mrs. Yerger said you had an outstanding grant so they wouldn't allow you to apply for a new one. Mrs. deLeon said that's their policy, they usually don't deny you. Mr. Snyder said unless you didn't use the money from the year before. Attorney Treadwell said the previous year you applied for \$10,000 and they did not use it. The next year you applied for \$10,000 and they penalized you because you didn't use it the year before. Mr. Horiszny said the Township rule says you have to apply for the grant to get the \$50,000. Attorney Treadwell said when you applied for \$10,000 you were awarded it but never paid it, so they penalized you one year. Mr. Snyder said yes; the Township says all you have to do is apply. Mrs. deLeon said when we were talking about the grant they know to apply, we need to look at the policy and be more specific about it. Attorney Treadwell said it's up to this Council what to do with that \$10,000.

MOTION BY: Mr. Horiszny moved for approval to give Steel City Fire Company the \$10,000 that remains from their \$50,000 as they did apply for the state grant for the year 2016.
Mrs. Louder said she wants to see numbers first, and then make a decision. Attorney Treadwell read the resolution and said in his opinion that means nobody gets a cent until those four things happen. On Ms. Gorman's letter it says you were not eligible to receive funding as you did not carry out your grant from the previous year. Attorney Treadwell said if you don't apply, you don't get any funding. Mrs. Huhn said she thinks we should bring this back on the next agenda.

SECOND BY: No second, motion failed

VII. COUNCIL & STAFF REPORTS

A. MANAGER

- Mrs. Huhn said she is recommending Jordan Davco to fill the open EAC term as an Associate member until December 31, 2017.

MOTION BY: Mrs. deLeon moved for approval to appoint Jordan Davco as an Associate member on the EAC until December 31, 2017.

SECOND BY: Mrs. Yerger

ROLL CALL: 5-0

- Mrs. Huhn said Dimmick Park is having an Easter Egg Hunt on Saturday, April 15, 2017 starting at 10:00 a.m. They are looking for donations for their efforts to conduct the egg hunt. Hellertown Borough has donated \$250 and she is requesting the same amount.

MOTION BY: Mrs. deLeon moved to donate \$250 to Hellertown Historical Society for the annual Easter Egg Hunt at Dimmick Park on April 15, 2017.

SECOND BY: Mrs. Yerger

ROLL CALL: 5-0

- Mrs. Huhn said we have a repair item for the Town Hall Park baseball field fence, it is in poor condition and some sections are falling down. This field is used heavily and we would like to repair it before the season starts. P&R discussed it and is recommending repair and eventual replacement or the remaining portion. Quotes were received for two options, and she is recommending the \$1,795 option for the replacement of this portion.

MOTION BY: Mr. Horiszny moved for approval of \$1,795 to Anchor Fence for the baseball field fence that is in poor condition.

SECOND BY: Mrs. Yerger

ROLL CALL: 5-0

**General Business & Developer Meeting
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- Mrs. Huhn said we have a Boy Scout project from Eric Brown at Woodland Hills Preserve. He is proposing to build a kiosk in a design similar to the one at the Rail Trail. The cost for the kiosk is approximately \$1,500; he plans to go approach Home Depot or Lowes and try to get some discounts. P&R has recommended approval.

MOTION BY: Mrs. Yerger recommended approval for Eric Brown to build a kiosk at Woodland Hills Preserve not to exceed \$1,500.

SECOND BY: Mrs. Louder

ROLL CALL: 5-0

- Mrs. Huhn said regarding the Rentzheimer house on Polk Valley Road; we had funding in the 2017 budget for demolition. Public Works would like to schedule this during April prior to the start of summer road projects. We budgeted \$10,000 in the 2017 budget.

MOTION BY: Mrs. Louder moved for approval to have Public Works take down the Rentzheimer house on Polk Valley Road.

SECOND BY: Mrs. deLeon

ROLL CALL: 5-0

B. COUNCIL/JR. COUNCIL

Kelsey Gatchel

- Nineteen students qualified for the State Leadership Conference at Hershey and traveled there. They took more tests and two advanced to the national competition in the summer. Some people are shaving their heads tomorrow to raise money for cancer. The drive for Animal Welfare went really well.

Mrs. Yerger

- Said LST Historical Society is having a Trail and Rail presentation at Seidersville Hall on April 12, 2017 at 7:00 p.m.

- Said they are moving along with the repointing of the Lutz-Franklin Schoolhouse.

Mrs. deLeon – No report

Mr. Kern – No report

Mrs. Louder

- Said the Gaming Authority cancelled the March 27th meeting pending the legislation.

Mr. Horiszny

- Said there's a Northampton County housing rehabilitation session here at 6:00 p.m. Thursday, April 6th.

- The library had a raise the roof fundraiser at Taps to fix their roof and was well attended.

- The Saucon Cook's Creek Watershed Association will have a rain barrel workshop on April 22nd at the Lehigh Gap Nature Center.

- On April 23rd, the Library has a yard clean-up at the library at 1:00 p.m.

C. SOLICITOR – No report

D. PLANNER – Not present

E. ENGINEER – Not present

VIII. ADJOURNMENT

MOTION BY: Mrs. deLeon moved for adjournment. The time was 8:37 p.m.

SECOND BY: Mrs. Yerger

ROLL CALL: 5-0

Submitted by:

Leslie Huhn
Township Manager

Ron Horiszny
Council President