

1 I. **OPENING**

2 **CALL TO ORDER:** The General Business & Developer meeting of Lower Saucon Township Council
3 was called to order on Wednesday, April 4, 2018 at 6:04 p.m., at Lower Saucon Township, 3700 Old
4 Philadelphia Pike, Bethlehem, PA with Mrs. Sandra Yerger, presiding.

5 **ROLL CALL:** Present: Sandra Yerger, President; Priscilla deLeon, Vice President; Glenn Kern, Donna
6 Louder and Ryan Stauffer (6:05 p.m.), Council Members; Leslie Huhn, Township Manager; Linc
7 Treadwell, Township Solicitor; Brien Kocher, Township Engineer; Judy Stern Goldstein, Township
8 Planner; Samuel Striz, Jr. Council Member.

9 **PLEDGE OF ALLEGIANCE**

10 **ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)**

11 Mrs. Yerger said Council has not met in Executive Session since the last meeting, held February 21, 2018.

12 **PUBLIC COMMENT/CITIZEN AGENDA ITEMS**

13 Mrs. Yerger said if you are on the agenda, you have Council and Staff's undivided attention. If you do
14 choose to speak, we ask that you use one of the microphones and state your name for the record. She asks
15 that you give your fellow public the courtesy of the floor.

16
17 IV. **TOWNSHIP BUSINESS ITEMS**

18 B. **QUARTERLY TOWNSHIP TECHNICAL CONSULTANT LANDFILL REPORT**

19 (6:07 p.m.)

20 Mr. Jim Birdsall from HEA was present to discuss the report for 4Q17, but first provided an update
21 that the SE Realignment construction has stopped due to the winter weather. There are
22 improvements to the gas collection system with five new horizontal headers which has greatly
23 improved landfill gases and offsite odors. There were problems with mud on Applebutter Road
24 which is being addressed daily.

25
26 Regarding waste acceptance during the 4th quarter, 62% was coming from out-of-state and the
27 tonnage was about 1,331/day. This year they've ramped up to about 1,700 tons per day. Sewage
28 sludge is 10% domestic sludge mixed with 90% soils. There were no reports of odor complaints
29 for 4Q17 although there was one this year on January 25th. No ballooning of the caps observed, but
30 one incident this year of ballooning which was corrected and had to do with the flare being out
31 briefly.

32
33 On December 1, 2017, DEP reported there were no exceedances of the methane gas of over 500
34 ppm, which is the first time in many years. The Leachate Management detection flow zones in
35 LMC-8 are still a problem as they are exceeding 100 gallons per acre per day. The Groundwater
36 Management Abatement Well Report had inconsistencies and inaccuracies, which is a concern.
37 Regarding Traffic, there were several incidences where vehicles were overweight. The Committee
38 is recommending Council request the State conduct a "Trash Net" periodically and make a surprise
39 inspection on trucks.

40
41 The recycling drop-off area has been temporarily relocated due to the SE expansion. Regarding the
42 DEP's monthly inspections, they did complete two in 4Q17 and are trying to get enough staff for
43 more regular inspections. Since then, they had inspections in February and March and didn't note
44 anything of concern. Mrs. deLeon asked if he would recommend something more we should be
45 doing as a Township to have DEP inspect more frequently? Mr. Birdsall said not at this time, but if
46 they don't get back on schedule for all of 2018, we could send them another letter.

47
48 Mrs. deLeon asked if all gas wells are indicated in the report? Mr. Birdsall said that's all the
49 vertical gas wells in operation in the 4Q17, but there may be some that are closed and not counted.
50 Mrs. deLeon asked IESI to speak about the spray irrigation system that they applied for a permit, as
51 well as the truck accident that just happened. Mr. Hallock said they applied to DEP about a
52 screening/crushing operation to make that material into a cover or a road base, so they applied for
53 that as it's an emission. They used to have a similar operation on site, but it hasn't been there for

1 five years. They haven't moved forward with the current plan, but just went for the emission
2 permit first. The hours of operation would be during their business hours, there would be no noise
3 associated with it, and all dust is controlled. Regarding the application, Mr. Birdsall said Laressa
4 has not responded yet, but Chris Taylor has indicated the air quality application was for emissions
5 from one engine and a very minor application.
6

7 Mr. Hallock said regarding the truck accident, he has no comment as it had nothing to do with their
8 landfill equipment or employees. It was two third-party customers on their main access road and
9 there's a police report. Mrs. deLeon asked if the road was excessively muddy? Mr. Hallock said,
10 "no."
11

12 Mrs. Louder asked why they put the new mister system in and for an explanation of the chemicals
13 in the mist. Mr. Hallock said they have line sprayers that run along the perimeter of the landfill; in
14 December they purchased a mobile trailer with a tank and generator that has two oscillating fans so
15 they can get close to the workface. The material being sprayed is the same as what is used in the
16 mister lines.
17

18 Regarding overweight vehicles, Mr. Hallock said they have had excessive overweight's, but a lot of
19 them are 80 to 100 lbs., with a few larger amounts. They do have a hub station in New York where
20 the trucks are loaded and weighed; a lot of the trucks have been getting fuel after being weighed,
21 and some did not have waterproof tarps. They recommended tarps and 85% of the trucks got them,
22 and they have reduced the amount of trash being loaded.
23

24 Mrs. Louder said there was a mention of concern of a liner tear for LMC-6, 7 and 8. Mr. Birdsall
25 said that is a concern they have raised in every letter for several years and the Township has made
26 this known to DEP. IESI has taken measures to identify whether there was a liner tear, but there
27 was no conclusion. The modifications they made did not solve the problem totally and is a
28 condition that may end when the new material and cover is added.
29

30 Mrs. Louder said the January odor complaint came from her, as it was very potent in her backyard.
31 DEP called her back three days later and told her they didn't smell anything. She's appalled that
32 the daily ground cover on the trash was not up to standard. Mr. Hallock said it wasn't by the
33 landfill workface area, it was on the very top of the access road. Because of the heavy snow and
34 rain, they were pushing the mud out of the way, and during the time of the inspection they had a
35 few lanes that showed trash, but it was covered up by the end of the day. Mrs. Louder asked about
36 the NOV for the Bethlehem wastewater treatment plant when arsenic was in the report. Mr.
37 Hallock said they exceeded the potential of un-sampled from 9 to 12, so they got the notice from
38 the WWTP.
39

40 **II. PRESENTATIONS/HEARINGS**

41 **A. PUBLIC HEARING – CONDITIONAL USE FOR RESIDENTIAL DRIVEWAY TO**
42 **CROSS WETLANDS & WETLAND BUFFER – BRIAN & COLLEEN KRCELICH – 2360**
43 **APPLE STREET (6:36 p.m.)**

44 **MOTION BY:** Mrs. Louder moved to open the hearing.

45 **SECOND BY:** Mrs. Yerger

46 **ROLL CALL:** 5-0

47 Mr. Scott Mease was present representing the Krcelich's. Attorney Pierce was also present
48 representing Mr. & Mrs. Barwick. Attorney Treadwell said this requires conditional use approval
49 for the construction of a driveway across wetland areas.
50

51 Mr. Mease said the Krcelich's purchased two properties that were landlocked and approximately
52 5.5 acres in size. There was a deeded easement that provided a 50' wide access out to Apple Street
53 by a stone driveway that slopes away from Apple Street to a low point. The property is vacant,
54 covered with natural resources, and mostly wooded. It's in the RA zoning district and there's a 2-
55 acre minimum, and they have approximately 6 acres of land now. They propose to build a single

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1 family detached dwelling which is a permitted use. They did soil testing as close to the
2 watercourse as they could, and they have stormwater control to comply with the ordinances, and a
3 primary and second alternate sewage system. To develop the property, they have to get zoning
4 relief as the driveway currently crosses wetlands. They got a variance from the ZHB for that as
5 well as for the impervious cover and impact on the environmentally sensitive woodlands. Around
6 the wetland area, there's a buffer, and the ordinance requires a conditional use approval to impact
7 that riparian buffer. They will have to get a DEP General Permit for crossing the wetlands and
8 installation of pipes in that area. He believes they had a PNDI study done and it will be part of the
9 GP. Regarding the conditions they need to meet, it is a permitted use, consistent with the nature of
10 the area as it is a single-family dwelling, and in compliance with the amount of disturbance they
11 are permitted with the steep slopes. The only way to get on the buildable portion of the property is
12 to cross wetlands.

13
14 Attorney Pierce asked if it is expected that the driveway will conform to the ordinance insofar as
15 the construction requirements? Mr. Mease said yes, that will be part of the grading plan review.
16 Attorney Pierce said we are looking at a 16' wide driveway, 6" of crushed aggregate and 3" of
17 bituminous. Mr. Mease said that is not correct. Attorney Pierce said he is referring to Section
18 145.45 #2. Attorney Pierce asked if the deed for the 50' was recorded yet? Mr. Mease said no.

19
20 Attorney Pierce said the environmentally sensitive woodlands in the zoning ordinance should be
21 considered part of the compliance requirement, because what you have is a wetland that evolves
22 into a woodland, which is what the Township highly regards. The premises would be more easily
23 accessed through the Township's property than the way it's proposed here. Since they don't have a
24 deed for the 50' strip, the ZHB ruled on that, and what they had was an easement which derives, in
25 part, from a 2005 court order. That easement does not empower them to build a 16' wide road, 6"
26 of aggregate and 3" of bituminous the length of that 50' strip, which negatively impacts Mr.
27 Barwick's house and property. Mr. Mease said there has been a deed prepared and there has been
28 an exchange of money for the purchase of the property. The deed has been signed, but not
29 recorded to the Krcelich's from the previous owner of that property.

30 **MOTION BY:** Mrs. Louder moved to close the hearing

31 **SECOND BY:** Mr. Stauffer

32 Mrs. deLeon asked for comments from our Engineer and Planner. Ms. Stern Goldstein said she
33 issued a letter dated February 18, 2018 and noted several items that have already been entered into
34 the record, including the conditions that need to be met. One additional note that the applicant
35 shall comply with is Zoning Ordinance section 180-95.b12.1a and b. regarding revegetation
36 planting for the riparian corridor that they are disrupting. At the P/C meeting, the applicant said
37 they would comply and there were some other minor plan items in their review letter. She would
38 suggest that if there are going to be any decisions made, it would be contingent with the items in
39 that letter. Mrs. Krcelich said they hired a master gardener to work on that. Mr. Kocher said
40 Hanover did issue a review letter February 14, 2018 dealing with the subdivision aspects of the
41 application, somewhat different from the conditional use. They also issued a review letter on April
42 12, 2016 regarding the compliance to the grading plan requirements which they have
43 acknowledged they have to comply with both letters.

44 **ROLL CALL:** 5-0

45
46 **MOTION BY:** Mrs. Yerger moved to have staff prepare a decision and bring it back at a future Council
47 meeting.

48 **SECOND BY:** Mrs. Louder

49 **ROLL CALL:** 5-0

50
51 **III. DEVELOPER ITEMS**

52 **A. SILVER LAND LLC/SILVER CREEK COUNTRY CLUB – 700 LINDEN AVENUE –**
53 **AMENDMENT TO PREVIOUS WAIVER OF LAND DEVELOPMENT (7:00 p.m.)**

54 Scott Mease, Engineer and David Spirk, owner, were present. They were before Council
55 previously for land development and were proposing a driving range, an access road, and a bistro

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1 alley connecting the golf course building with a recreational building. It was approximately 36,000
2 sq. ft. of impervious cover and they asked for a waiver which was granted. The direction has
3 changed and the main priority is focusing on limiting the driving range and mainly doing the bistro
4 alley connection and improving the cul-de-sac. They were proposing 36,000 sf and this is around
5 9,000 sf coverage. They would ask for a waiver from land development for this new smaller
6 project, so they can proceed with the grading plan and application.
7

8 Attorney Treadwell asked what is the bistro alley and the improvements? Mr. Spirk said it is
9 currently an open area between two existing buildings with a snack stand and tables. They are
10 proposing covering that alley so they can use it year-round in all types of weather; it is currently an
11 impervious area. The entire facility is non-compliant when it comes to ADA conformity; their goal
12 is to make it near 100% complaint to ADA as they can. Mr. Spirk said they will come back in the
13 future when they are ready to proceed.

14 **MOTION BY:** Mrs. deLeon moved to approve the staff recommendation with conditions dated April 4, 2018
15 and waive the land development requirements for the plan of January 11, 2018.

16 **SECOND BY:** Mrs. Yerger

17 **ROLL CALL:** 5-0
18

19 **B. SAUCON VALLEY SCHOOL DISTRICT – 2100 POLK VALLEY ROAD – WAIVER**
20 **FROM STORMWATER MANAGEMENT ORDINANCE (7:17p.m.)**

21 Justin Massey, Engineer; Jamie Lynch, Engineer; and Wally Zimpfer from the school district were
22 present. Mr. Massey said they were here previously for zoning relief for this project to install a
23 rubberized surface at the track. They received stormwater review letters and addressed most of the
24 conditions; however, there is one waiver they are requesting from providing a conveyance analysis.
25 This tract ties into a stormwater system that goes through the site but they do not have information
26 on the full extent of that stormwater system as it was built a long time ago. They do have old plans
27 and know where the main body is; at all times, it's on the school district property. They received a
28 letter prepared by the Township staff and understand that a Hold Harmless Agreement is necessary.

29 **MOTION BY:** Mrs. deLeon moved for approval per draft motion by Hanover Engineering Associates dated
30 April 4, 2018.

31 **SECOND BY:** Mrs. Louder

32 **ROLL CALL:** 5-0
33

34 **IV. TOWNSHIP BUSINESS ITEMS**

35 **A. ZONING HEARING BOARD VARIANCE – JOHN & SUSAN BLAIR – 1412 WALTER**
36 **STREET – VARIANCE REQUEST FOR CONSTRUCTION OF COVERED CARPORT**
37 **(7:22 p.m.)**

38 John Blair was present; the area he wants to cover with a carport roof is currently impervious. They
39 store power equipment outdoors and need to provide protection from the weather; he owns the
40 property next to the area in question. Mrs. Louder asked where the water would be running, and
41 Mr. Blair said he wants to take the water and run it back toward the magistrate's building and then
42 down into the swale, to the private alley that's been vacated. It's going in the same direction it goes
43 now. Council took no action.
44

45 **C. PENNEAST PIPELINE – DISCUSSION ON EMINENT DOMAIN PROCEEDINGS &**
46 **RATIFICATION OF FILING (7:31p.m.)**

47 Mrs. Huhn said this is a ratification of a filing on the eminent domain that was submitted to the
48 Township on property where we have a conservation easement. We have a legal opinion from the
49 attorney who reviewed and submitted this. Attorney Treadwell said what was filed was an answer
50 on behalf of the Township. This is in Federal Court; the defendants are Bruce and Ginger Petrie,
51 who own the property, and LST which has a conservation easement. The filing is objecting on
52 behalf of the Township to the eminent domain action filed by PennEast. Due to the fact the last
53 two meetings were canceled, we need Council to ratify this as we had to meet a court deadline.
54

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1 Kathy McGovern said the Hellertown lateral is private, and not Federal; Attorney Treadwell said
2 he doesn't know the answer. What we were served with was a Federal eminent domain action.

3 **MOTION BY:** Mrs. deLeon moved to ratify the previous action taken by the Manager regarding the filing of
4 the proper paperwork for the Federal Eminent Domain proceedings regarding the PennEast
5 Pipeline.

6 **SECOND BY:** Mrs. Louder

7 **ROLL CALL:** 5-0

8
9 **D. UGI LIQUID NATURAL GAS STORAGE TANK – EASTON & RINGHOFFER ROAD –**
10 **REVIEW OF COMMENTS FOR SUBMISSION AND AUTHORIZATION TO SIGN**
11 **SETTLEMENT AGREEMENT WITH CITY OF BETHLEHEM** (7:42 p.m.)

12 Attorney Treadwell said there are comments from the Planning Commission review that should be
13 forwarded to the City of Bethlehem. Mrs. deLeon asked if they have submitted new plans since the
14 comments were drafted. Attorney Treadwell said the comments aren't going to change that much
15 and will still be pertinent.

16
17 Mrs. Huhn said she contacted a wetlands expert recommended by Attorney Elliott and asked him to
18 review the plans and provide an opinion. He had some concerns about where they are crossing the
19 wetlands but would like to get on the property. Mrs. Huhn doesn't know if we would be able to
20 do that. At a recent meeting with LVIP it was asked how they plan to get their access road through the
21 wetlands, and they stated there's a "parting of the red sea" they found and are able to get their road
22 through there. They also said they have to get DEP approval to cross the wetlands. Mrs. Louder
23 said she has a concern with fire department response as the letter we received from the City on
24 March 5th states that the Bethlehem City Fire Department and only that department is going to be
25 covering this property, which is a huge concern. UGI has made it clear to the Bethlehem Fire
26 Department that they will be very well taken care of.

27
28 Mrs. Yerger said one of the concerns was the emergency access. Mrs. deLeon said at the meeting
29 they said it's going to be gated and only for fire company access. They did make changes to their
30 properties along Easton Road as far as removing the cul-de-sac and having access above and
31 joining these lots. They were pleased with less traffic that's going to be generated from that site
32 and it was a good meeting. Joan Madzarac said she's very concerned about the traffic. Mrs.
33 Louder read a letter dated March 5th from the City of Bethlehem regarding the intersection of
34 Easton Road and Cherry Lane.

35 **MOTION BY:** Mrs. Louder moved to send the P/C comments as amended to the City of Bethlehem.

36 **SECOND BY:** Mrs. deLeon

37 **ROLL CALL:** 5-0

38 Attorney Treadwell said the second issue is the ZHB case we intervened in; as discussed before,
39 UGI revised their plans for the LNG facility and they no longer need the variances they requested,
40 the result is Attorney Elliott and UGI's attorney have prepared a settlement agreement that states
41 the Township is withdrawing the ZHB decision provided that the plans stay as it is today.

42 **MOTION BY:** Mrs. deLeon moved to approve the execution of the settlement agreement.

43 **SECOND BY:** Mrs. Yerger

44 **ROLL CALL:** 5-0

45
46 **E. REVIEW OF 2017 COMPREHENSIVE ANNUAL FINANCIAL REPORT** (7:55 p.m.)

47 Ms. Cathy Gorman, Dir. of Finance was present. She said the report is inclusive of their audit that
48 commenced in January. In summary, some of the recommendations she's making are in concert
49 with the Budget Advisory report that said at the beginning of the year we had unrestricted funds
50 available to continue operations, and our savings account had \$3,605,000. In accordance with the
51 Budget Advisory Report, we should keep \$3 million restricted. She's asking Council's permission
52 for last year's funding to appropriate the additional \$605,000; \$300,000 to principal of our debt of
53 which we are at \$1.8 million with the \$605,000 we're budgeted for this year, and an additional
54 \$300,000 from here; the \$200,000 to go to the Capital Plan which would push us over to \$440,000

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1 from last year's excess revenue; and \$100,000 into the operational reserve. She stated we are in
2 good financial shape and reviewed the revenues and expenses which will be posted on our website.
3

4 **MOTION BY:** Mrs. deLeon moved to approve the 2017 Comprehensive Annual Financial Report.

5 **SECOND BY:** Mr. Stauffer

6 **ROLL CALL:** 5-0
7

8 **MOTION BY:** Mrs. deLeon moved to direct the Finance Department to allocate \$300,000 additional to the
9 debt; \$200,000 additional to the Capital Fund; and \$105,082.20 to the operational reserve fund.

10 **SECOND BY:** Mr. Stauffer

11 **ROLL CALL:** 5-0
12

13 **F. DISCUSSION ON PA ACT 42 OF 2017 – AMENDING THE GAMING ACT (8:05 p.m.)**

14 Attorney Treadwell said this was discussed previously and essentially the state amended the
15 Gaming Act and has taken the responsibility of distributing any funds to Harrisburg to the CFA.
16 There's nothing for the Township to do. Mrs. deLeon said we didn't really know they did this and
17 the language and is very weak. Council took no action.
18

19 **G. LAWN MOWING SERVICES BID AWARD FOR 2018 (8:07 p.m.)**

20 Mrs. Huhn said there was a bid opening for the lawn mowing services for 2018 on March 2, 2018.
21 We received four bids, two of which were not qualifying. She is recommending the low bidder,
22 Four Seasons Lawn Care and Land Design from Canadensis, PA, in the amount of \$44,250.00.

23 **MOTION BY:** Mrs. Louder moved for approval of Four Seasons Lawn Care and Land Design, at a price of
24 \$44,250.00 for lawn mowing services for the year 2018.

25 **SECOND BY:** Mr. Stauffer

26 **ROLL CALL:** 5-0
27

28 **H. TOWN HALL PARK PAVILION ROOF REPLACEMENT (8:09 p.m.)**

29 Mrs. Huhn said the pavilion roof is in need of replacement at Town Hall. We received three quotes
30 and the low quote is from Johnson Roofing & Home Improvements of Nazareth, PA at a cost of
31 \$11,450.00. She also requested Council chose a color selection.

32 **MOTION BY:** Mrs. deLeon moved for approval of the Johnson Roofing & Home Improvements quote at a
33 price of \$11,450.00 for the pavilion roof in the color of "light stone".

34 **SECOND BY:** Mrs. Louder

35 **ROLL CALL:** 5-0
36

37 **I. WOODLAND HILLS PRESERVE – REQUEST FOR PARTIAL SITE SURVEY**
38 **RELATIVE TO HUNTING STANDS** (8:12 p.m.)

39 Mrs. Louder asked if the open space money could be used to pay for this survey? Attorney
40 Treadwell said probably as it's protecting open space and delineating the boundaries of the open
41 space property. Mr. Kocher said there are two property corners that they would locate and mark,
42 so you can tell where the property line is in respect to the hunting stands.

43 **MOTION BY:** Mrs. deLeon moved for approval for Hanover Engineering to perform a partial site survey at
44 the Woodland Hills Preserve to determine the location of hunting stands at a cost not to exceed
45 \$1,000.00 using open space money.

46 **SECOND BY:** Mrs. Louder

47 **ROLL CALL:** 5-0
48

49 **J. HELLERTOWN AREA LIBRARY – BOARD OF TRUSTEES APPOINTMENT** (8:15 p.m.)

50 Mrs. Huhn said the HAL has a vacancy and she is recommending Kathy McGovern for Council
51 approval. Her term would expire on December 31, 2020.

52 **MOTION BY:** Mrs. deLeon moved for approval to appoint Kathy McGovern to the Hellertown Area Library
53 Board of Trustees, with her term expiring December 31, 2020.

54 **SECOND BY:** Mrs. Yerger

55 **ROLL CALL:** 5-0

1 **K. RESOLUTION #43-2018 – SUPPORTING THE LEHIGH COUNTY REGIONAL**
2 **INTELLIGENCE AND INVESTIGATIVE CENTER (RIIC) (8:18 p.m.)**

3 Police Chief Thomas Barndt said he supports this resolution as the RIIC assists with
4 interoperability and networking to solve crimes. It is a definite benefit. This resolution requests
5 NC to contribute funds toward it.

6 **MOTION BY:** Mr. Kern moved for approval of Resolution #43-2018.

7 **SECOND BY:** Mrs. Louder

8 **ROLL CALL:** 5-0

9
10 **L. RESOLUTION #44-2018 – PROCLAIMING APRIL 2018 AS PA 811 SAFE DIGGING**
11 **MONTH (8:21 p.m.)**

12 This supports providing information to the public that 811 is the number to call for safe digging.

13 **MOTION BY:** Mrs. Louder moved for approval of Resolution #44-2018.

14 **SECOND BY:** Mr. Stauffer

15 **ROLL CALL:** 5-0

16
17 **M. RESOLUTION #45-2018 – ESTABLISHING EMPLOYEE CONTRIBUTIONS TO THE**
18 **NON-UNIFORM PENSION FUND FOR 2018 (8:22 p.m.)**

19 The Pension Board recently discussed this. The rate is 1.25% effective April 1st, and 1.5% effective
20 on May 1st.

21 **MOTION BY:** Mrs. Louder moved for approval of Resolution #45-2018.

22 **SECOND BY:** Mr. Stauffer

23 **ROLL CALL:** 5-0

24
25 **N. DISCUSSION OF INTERIM ZONING OFFICER SERVICES & APPOINTMENT OF**
26 **BUILDING CODE OFFICER (8:24 p.m.)**

27 The Zoning Officer resigned effective March 16, 2018. Our Zoning Clerk has been doing a great
28 job in processing applications; however, there are certain functions a certified BCO must sign off
29 on. For those items staff recommends using the services of Hanover Engineering. They already do
30 our grading permits and storm water, and they will function on an as-needed basis until we hire a
31 Zoning Officer. HEA's fee schedule for Zoning Officer services is \$84.00/hour.

32 **MOTION BY:** Mrs. Louder moved to appoint Hanover Engineering Associates as Interim Zoning Officer at a
33 cost of \$84.00/hour not to exceed three months.

34 **SECOND BY:** Mrs. Yerger

35 **ROLL CALL:** 5-0

36
37 **MOTION BY:** Mrs. Louder moved to appoint Hanover Engineering Associates as Building Code Officer at a
38 cost of \$84.00/hour not to exceed three months.

39 **SECOND BY:** Mrs. deLeon

40 **ROLL CALL:** 5-0

41
42 **O. SAUCON VALLEY COMMUNITY CENTER – SUMMER RECREATION &**
43 **ADULT/SENIOR PROGRAM (8:28 p.m.)**

44 Mrs. Huhn said this is for the summer recreation and adult/senior programs. We are proposing to
45 hold classes at Town Hall, Southeastern and Steel City Park. The nominal \$10.00 fee for one child
46 and \$5.00 for each additional child remains the same as last year.

47 **MOTION BY:** Mrs. Louder moved to approve execution of the 2018 Summer Recreation Program and
48 Summer Children's Program agreement and payment to the Saucon Valley Community Center
49 in the amount of \$25,081.00 for the Summer Rec Program and \$1,459.00 for the Summer
50 Children's program.

51 **SECOND BY:** Mrs. deLeon

52 **ROLL CALL:** 5-0

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1 **MOTION BY:** Mrs. Yerger moved to approve execution of the 2018 Adult/Senior Program agreement in the
2 amount of \$13,878.00.
3 **SECOND BY:** Mrs. deLeon
4 **ROLL CALL:** 5-0
5

6 **P. LOCAL GOVERNMENT WEEK – APRIL 9 – 13, 2018 (8:32 p.m.)**

7 Mrs. Huhn said we would like to display some of our PW equipment next Wednesday and will also
8 have the administration offices and PD available for an open house and tours.

9 **MOTION BY:** Mrs. Louder moved to approve the Public Works and Administrative Offices to participate in
10 Local Government Week April 9 – 13, 2018.
11 **SECOND BY:** Mrs. deLeon
12 **ROLL CALL:** 5-0
13

14 **V. MISCELLANEOUS BUSINESS ITEMS**

15 **A. APPROVAL OF FEBRUARY 7 & 21, 2018 MINUTES (8:33 p.m.)**

16 **MOTION BY:** Mrs. Yerger moved for approval of the February 7 & 21, 2018 minutes, with corrections.
17 **SECOND BY:** Mrs. Louder
18 **ROLL CALL:** 4-1 (Mrs. deLeon – No)
19

20 **B. APPROVAL OF FEBRUARY 2018 FINANCIAL REPORTS (8:34 p.m.)**

21 **MOTION BY:** Mrs. deLeon moved for approval of the February 2018 financial reports.
22 **SECOND BY:** Mrs. Yerger
23 **ROLL CALL:** 5-0
24

25 **C. MONTHLY DEPARTMENT REPORTS FOR FEBRUARY 2018 (8:35p.m.)**

26
27 **VI. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS (8:36 p.m.) – None**
28

29 **VII. COUNCIL & STAFF REPORTS (8:36 p.m.)**

30 **A. TOWNSHIP MANAGER**

- 31 ➤ John Krchnavy has been promoted to the vacant full-time position on our Police force. She
32 and the Chief conducted written and physical agility exams for all our part-time officers.
- 33 ➤ We advertised the Pollution Reduction Plan (PRP) for our MS4 permit submission on
34 March 6, 2018 which is displayed in the lobby for public comment for 30 days. The permit
35 deadline is May 2018.
- 36 ➤ She requested ratification of the two snow emergency declarations for March 6th and
37 March 20th. These allowed for PW to plow and cinder the roads in excess of 12 hours.

38 **MOTION BY:** Mrs. deLeon moved for approval of the snow emergencies on March 6 & 20, 2018.
39 **SECOND BY:** Mrs. Louder
40 **ROLL CALL:** 5-0

- 41 ➤ Mrs. Huhn said we received notification that Austin Kunsman has submitted his
42 resignation from the ZHB. He's been a member since 1985 and she'd like to request
43 Council accept his resignation. We will post the vacant position.

44 **MOTION BY:** Mrs. Yerger moved to accept Austin Kunsman's resignation, with regret.
45 **SECOND BY:** Mrs. deLeon
46 **ROLL CALL:** 5-0
47

48 **B. COUNCIL/JR. COUNCIL**

49 **Sam Striz, Jr. Council Member – (8:40 p.m.) – Sam Striz said spring sports is starting.**

50 **Mrs. Yerger**

- 51 ➤ On June 13th the Lutz-Franklin schoolhouse will be having a presentation and
52 demonstration by Rob Wozniak from Preservation Works who will be talking about
53 historic preservation.
54
55

**General Business & Developer Meeting
April 4, 2018**

Mrs. deLeon

- The Tree of Heaven is an invasive tree and the Spotted Lanternfly nests in it, it's the host plant for the Spotted Lanternfly and they are very destructive. We need to continue informing the public.
- She went to Saucon Source and Albright Yoga ribbon cuttings. She was at a reception for Charlie Dent last Wednesday. Ralph Koch from the Conservancy passed away the day after Christmas and she wants to acknowledge his service as a volunteer over the years.
- She attended the Saucon Valley School District play the Music Man

Mr. Kern – No report

Mrs. Louder – No report

Mr. Stauffer – No report

C. SOLICITOR – No report (8:43 p.m.)

D. PLANNER – No report

E. ENGINEER – No report

Attorney Treadwell said they are going to have an Executive Session to discuss personnel and open space acquisition. Council recessed at 8:44 p.m. and reconvened at 9:00 p.m.

MOTION BY: Mrs. Louder moved to pay the former Zoning Officer for his unused vacation time in the amount of \$4,689.23.

SECOND BY: Mrs. deLeon

ROLL CALL: 5-0

VIII. ADJOURNMENT

MOTION BY: Mrs. Louder moved for adjournment. The time was 9:01 p.m.

SECOND BY: Mrs. deLeon

ROLL CALL: 5-0

Submitted by:

Leslie Huhn
Township Manager

Sandra B. Yerger
Council President