

I. OPENING

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Announcement of Executive Session (if applicable)

II. PUBLIC COMMENT PROCEDURE

III. PRESENTATIONS/HEARINGS

- A. Resolution #49-2014 – Commending Detective Cpl. Leidy for Achieving State Accreditation of the LSTPD

IV. DEVELOPER ITEMS

V. TOWNSHIP BUSINESS ITEMS

- A. Zoning Hearing Board Variances
 - 1. Scott & Jennifer Kenney – 2051 Pheasant Run Ct. – Variance for Impervious Coverage to Install Pool
 - 2. Michael Cressman – 4271 Roberts Avenue - Variance of Side/Rear Yard Setback for Garage Addition
- B. Charles Mertz – Lower Saucon Road – Waiver Request of Stormwater Setbacks to Construct a House
- C. Proposal for Investigation of Odor Complaints
- D. Proposal for Budget Consulting Services
- E. Resolution #47-2014 – DCNR Grant Submission Property Acquisition (Property #2014-1)
- F. Resolution #48-2014 – DCNR Grant Submission for Property Management Plan (Property # 2014-1)
- G. Approval of Request for Handicap Sign Placement on Route 378
- H. Award of Lawn Treatment Services Bid
- I. Award of Lawn Mowing Services Bid
- J. Waiver of Township Fees at IESI Landfill for Great PA Cleanup Event
- K. Resolution #50-2014 – Submission of Northampton County Grant Application for Property #2014-1

VI. MISCELLANEOUS BUSINESS ITEMS

VII. PUBLIC COMMENT ON NON-AGENDA ITEMS

VIII. COUNCIL & STAFF REPORTS

- A. Township Manager
- B. Council/Jr. Council Member
- C. Solicitor
- D. Engineer
- E. Planner

IX. ADJOURNMENT

Next Park & Rec Meeting: April 7, 2014
Next EAC Meeting: April 8, 2014
Next Council Meeting: April 16, 2014
Next Planning Commission Meeting: April 24, 2014
Next Zoning Hearing Board Meeting: April 28, 2014
Next Saucon Rail Trail Oversight Commission Meeting: April 28, 2014 @ UST
Next Saucon Valley Partnership: May 14, 2014 @ SVSD

I. OPENING

CALL TO ORDER: The General Business & Developer meeting of Lower Saucon Township Council was called to order on Wednesday, April 2, 2014 at 7:00 P.M., at Lower Saucon Township, 3700 Old Philadelphia Pike, Bethlehem, PA with Mr. Ron Horiszny, presiding.

ROLL CALL: Present: Ron Horiszny, President; Tom Maxfield, Vice President; Dave Willard and Priscilla deLeon, Council members; Jack Cahalan, Township Manager; Leslie Huhn, Assistant Manager; Linc Treadwell, Township Solicitor; Judy Stern Goldstein, Township Planner; Brien Kocher, Township Engineer; Cathy Gorman, Director of Finance. Absent: Glenn Kern, Council member.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)

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| Mr. Horiszny said Council did not meeting in Executive Session since our last meeting. |
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II. PUBLIC COMMENT/CITIZEN AGENDA ITEMS

Mr. Horiszny said if you are on the agenda, you have Council and Staff's undivided attention. If you do choose to speak, we ask that you use one of the microphones. Everyone gets to speak. He'd ask that you give your fellow public the courtesy of the floor. We ask that you state your name for the record so the transcriptionist knows who is speaking in the minutes. If you are up at the table, please speak into the microphone as we recorded the last meeting and the audience participants were excellent, but us up at the dais not so good, lean in, speak up.

III. PRESENTATIONS/HEARINGS

A. RESOLUTION #49-2014 – COMMENDING DETECTIVE CPL. LEIDY FOR ACHIEVING STATE ACCREDITATION OF THE LSTPD

Mr. Horiszny said Resolution #49-2014 has been prepared recognizing the efforts of Detective Corporal Chris Leidy for his efforts in achieving state accreditation for the Township Police Department.

Chief Lesser provided detail on the accreditation process that Detective Cpl. Leidy completed to achieve this recognition of excellence.

MOTION BY: Mrs. deLeon moved for approval of Resolution #49-2014.

SECOND BY: Mr. Maxfield

Mr. Horiszny asked if anyone had any comments or questions? No one raised their hand.

ROLL CALL: 4-0 (Absent – Mr. Kern)

Mr. Horiszny thanked Chief Lesser, Officer Steve Kunigus, and Sgt. Barndt for being here in support of their fellow officer in their department.

IV. DEVELOPER ITEMS – None

V. TOWNSHIP BUSINESS ITEMS

A. ZONING HEARING BOARD VARIANCE

1. SCOTT & JENNIFER KEENEY – 2051 PHEASANT RUN CT. – VARIANCE FOR IMPERVIOUS COVERAGE TO INSTALL POOL

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Mr. Horiszny said the applicant is seeking relief to construct an in-ground pool which would exceed the maximum allowable lot coverage by +/- 1%. It was originally 1.1% but it's been revised to 4.5%.

Mr. Keeney indicated that they changed that because their pool developer told them that a deck was considered pervious when in fact it wasn't in LST.

- MOTION BY:** Mr. Maxfield moved to oppose the application and have Attorney Treadwell appear at the April 28th ZHB unless the applicant will withdraw his application and come back with new plans.
- SECOND BY:** Mrs. deLeon
- Mr. Horiszny asked if anyone had any comments or questions? No one raised their hand.
- ROLL CALL:** 4-0 (Absent – Mr. Kern)

Mr. Maxfield said we're not ruling on this, we are simply giving Council's opinion. The ZHB may do something totally different than what we recommend. That's the chance you take.

2. **MICHAEL CRESSMAN – VARIANCE REQUEST OF SIDE & REAR YARD SETBACK FOR GARAGE ADDITION**

Mr. Horiszny said the applicant is seeking relief from required side and rear yard setbacks to construct an addition to an existing garage.

Mr. Cressman was present. He said he has a single car garage and a carport next to it with a concrete pad. He's looking to close that in and add 4' to that pad on one side and he'll only be 14' off the property line, he won't be 15', which is requested. Council took no action. Mr. Horiszny asked for any audience comments? No one commented.

B. **CHARLES MERTZ – LOWER SAUCON ROAD – WAIVER REQUEST OF STORMWATER SETBACKS TO CONSTRUCT A HOUSE**

Mr. Horiszny said the applicant is seeking relief from the stormwater management regulations due to unique circumstances on an existing lot. The applicant is proposing to construct a single family dwelling.

Council reviewed the draft motion subject to the following conditions:

1. The Applicant shall address all other Township Ordinances with their Grading and Stormwater Management Plan application, including those items in the Hanover Engineering Associates, Inc. review letter, dated March 17, 2014.
2. The Applicant shall verify that they have approval from the adjoining property owners for the proposed temporary erosion controls proposed on their property.
3. All waivers granted shall be noted on the Plans with the applicable section, requirements, date of approval, and any conditions of approval.

Mr. Charlie Mertz was present. He said Mr. Nycz, a representative from the engineering firm was present. Mr. Nycz said Mr. Mertz's property was from a previous subdivision that was approved by the Township back in 1981. It's quite a long access strip to the main part of the lot, about 1,200'. It's a 30' wide access strip. The waivers they are asking for have to do with stormwater and grading. Because of the length and the narrowness of the access strip and in order to grade the driveway, they cannot really abide by the ordinance as it's written. Some of it has to do with the slope of the grading. Some of it has to do with the grading distance from the property line. They are basically asking for waivers from the slope, from the distance of the grading from the property line.

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- MOTION BY:** Mr. Maxfield moved for approval of the waiver requests, with the change on the draft motion from Wassergass Road to Lower Saucon Road.
Mr. Maxfield asked if there was anything Mr. Kocher was concerned about? Mr. Kocher said no, they've gotten through everything.
- SECOND BY:** Mrs. deLeon
Mr. Horiszny asked if anyone had any comments or questions? No one raised their hand.
- ROLL CALL:** 4-0 (Absent – Mr. Kern)

C. PROPOSAL FOR INVESTIGATION OF ODOR COMPLAINTS

Mr. Cahalan said in response to the RFP that was issued for professionals to investigate the odor complaints that have been documented in the Applebutter Road/Steel City area, the Township has received a proposal from Ambient Air Quality Services, Inc. Lou Militana, a partner and principal consultant with the firm, and the Township's air quality consultant, is in attendance at tonight's meeting to answer any questions that Council has about the proposal.

Mr. Militana reviewed his proposal. It's a two phase approach. The first phase would be trying to investigate the historical documented history of odor complaints in the area. The approach he had proposed was looking at collecting real time meteorological data, historical data from the area, combining that with the date and time of the occurrences of the odor complaints and trying to develop odor roses where based on the wind direction and the time of day, it kind of points to where the odors could be coming from. They have a unique situation because there are a number of facilities in the area that could be odor-producing facilities, so an odor rose approach is the best path forward to try and look at the historical events and to see if you can point your finger at one or more of the facilities that might be the source of the odors. The only caveat is that the foundation of all of this is the accurate reporting of those odor complaints. Maybe some of the events are coming from the landfill, others might be coming from the treatment plant, and that's what they are hoping to see from this Phase I approach. Phase II, seeing how this is an ongoing problem, and it may continue to be a problem because of the nature of the operations in the area, studies like this in the past have used community involvement to train the community and offering them simple air sampling kits where they can grab an air sample when they do have an odor complaint and then have those samples analyzed to determine what the odor compound might be as that's also a way to point the finger at who might be causing a problem. There was no cost involved for Phase II because we need to go through Phase I and see where we're at and see if we can conclusively say the problem operation is in the area.

Mr. Militana further explained how the sampling would work and that citizens would be equipped with the steel canisters and collect samples noting date and time. It would then be sent off to a lab to have it analyzed.

Mr. Cahalan discussed the aerial map that was created to show the potential odor sites in the vicinity which included the Columbia Pipeline Transmission facility which is between Ringhoffer Road and the I-78 overpass. There was discussion about creating a web page where someone can submit all the required information and have one repository for all this information to standardize the information. Mrs. deLeon suggested sending out an email blast explaining the process.

Mr. Militana said the fee he developed included a one year subscription to an odor tracker. Ideally it would be software that the public can go and document their events, but it's not set up like that right now. It's a matter of collecting it and he has access to it right now.

Mr. Maxfield said there's not a whole lot of information to differentiate the kinds of odors. Mr. Militana said a Phase II effort in training the community to kind of train their noses of what an odor from a landfill smells like. There is excavation going on at the old Bethlehem Steel Coke Works site and suddenly we're getting odor complaints from Easton Road.

Mr. Militana described what an odor rose is and how he plot wind that would give you an arrow of where the wind is coming from. The arrow would point anywhere from north to east to west,

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northeast, northwest or south. It looks like pedals of a rose or pedals of a flower, that's how the name comes about. A wind rose will give you a graphical figure which shows which way the wind is coming from and blowing towards. An odor rose takes a wind rose for an odor complaint. Mr. Horiszny said if you visit locations off the chart, are you carrying a canister just in case the odor occurs when you are there? Mr. Militana said that was never his intent. It has always been the intent to have the local residents take air samples during an odor period.

Mr. Willard wondered if we shouldn't be devoting more of our resources to the Phase II to try and pinpoint what's happening in the future and he wonders if in the historical analysis, if Mr. Militana can provide a specific and concrete enough scientific evidence to really do anything. Mr. Militana said quickly looking at the validity of the Phase I is limited based on the quality of the reporting of the odor events.

Attorney Treadwell said if when you perform the odor rose analysis, if a complaint came from Steel City and assuming the wind is blowing from the east in a westerly direction, is the odor rose specific enough to identify whether it came from BRE, IESI, or Calpine? Mr. Militana said probably not. You are probably going to get an arc.

Mrs. deLeon asked Mr. Donato if the landfill has a weather station? Mr. Donato said they have their own meteorological station, but it doesn't do it minute by minute. The airport would be really sophisticated to what they have. Mr. Militana said Phase II improves the quality of both the reporting of events and the meteorological data. If he is provided with an updated table, he'll go back and take a look at it, especially for the specific addresses we don't have. Let him see if we have enough data to do an analysis and if it's only a few events, then it's not going to be worth the analysis. He thinks a month from now we may have much better data than we have now. It does make sense to get the citizens involved and collect much better data. Mr. Maxfield said eventually we are going to find a lot more odor sources around here than we ever thought there were. Mr. Horiszny asked if Mr. Militana wanted to delay Phase I for awhile? Mr. Militana said he would. Mr. Cahalan said they'll work with the landfill to get accurate data. They will do the email blast and see if there are additional complaints. Mrs. deLeon suggested he speak with Walter Govern from DEP.

Mr. Willard said he believes Council would like a detailed scope of work for Phase II including the cost and scope.

Mr. Militana said would do the email blast right away in case you have an event, you would like to collect the data. He will help write what residents would be collecting and he may be able to get characteristics of what odors smell like.

Ms. Donna Louder said she has a neighbor who has been documenting every smell and the time of day he's smelled it if you'd be interested in that information. Mr. Militana said he should give that information to the Township and he will get it from them.

MOTION BY: Mr. Maxfield moved to appoint Mr. Militana to an interim appointment until Phase I or whatever phase happens next, in order to gather the data and access the data.

Mr. Cahalan said you already appointed Lou as the Township's Air Quality Consultant at the landfill, so what you'd be asking him to do is some preliminary work to collect additional data on the chart of the odor complaints and also help the Township put out this email blast to residents. Then he'll come back in two weeks and give a report on that and he'll have the cost figures for Phase II. Mr. Horiszny said it wouldn't be an interim appointment as it's part of his existing appointment. Mr. Maxfield said it would be as any time we ever had Lou work for us, we had a vote.

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- MOTION BY:** Mr. Maxfield restated his motion to appoint Mr. Militana to an interim appointment to do some preliminary work for the Township which would be to collect additional data on the chart of odor complaints and also help the Township put out an email blast to residents. He will come back in two weeks and have the cost for Phase II.
- SECOND BY:** Mrs. deLeon
Mr. Horiszny asked if anyone had any comments or questions? No one raised their hand.
- ROLL CALL:** 4-0 (Absent – Mr. Kern)

Mrs. deLeon said what's it going to hurt to appoint him for the Phase I study tonight? Mr. Maxfield said as Mr. Militana explained, Phase I includes a lot of historical data if there's an assessment of historical data. If there's not, as Mr. Militana said earlier, then that whole scope of the project changes. Mr. Willard said from a budgetary or investment point of view as he stated earlier, he'd rather see the cost of Phase I and Phase II combined before we start with Phase I simply because Phase II will yield more results for the residents. Mr. Militana said you don't want to spend the amount he proposed and come out with a report that says it's inconclusive and no one is happy.

Mr. Cahalan said we also asked Lou in his capacity as the Air Quality Consultant to review a report from BRE. It was a 12-month rolling emission report. Mr. Militana said he summarized it and compared it to what they reported to what's in their permit and it's not changed.

Mrs. deLeon said we really haven't had any stack testing since 2006. Mr. Militana said they got a general permit. Mr. Militana said when they initially applied, they went through a plan approval process, but in the meantime, DEP was developing what they call a GP, a general permit, for combusting landfill gas in a turbine. Instead of waiting for DEP to issue this plan approval, which then anybody could use, they went through a plan approval process instead of waiting for the general permit for landfill gas combustion. All they need to do is meet the requirements of the general permit which ended their stack testing requirements. Mrs. deLeon said so how can we get that information? Mr. Militana said he can contact DEP.

D. PROPOSAL FOR BUDGET CONSULTING SERVICES

Mr. Horiszny said in response to the RFP that was issued for budget consulting services, the Township has received a proposal from the firm Bee, Bergvall & Co., from Warrington, PA. Cynthia Bergvall, an Audit Partner with the firm, was in attendance to answer any questions.

Mr. Cahalan said Council had authorized us to advertise an RFP for consultant who could come in and work with the Finance Director and with the Township Controller and with our auditor to come up with some recommendations.

Ms. Gorman reviewed that the accountant would review their financial accounting software to determine its capabilities of what they would like to present and how it should be reported as outlined in the RFP.

Mrs. deLeon said there was some comment about transparency and she thinks that's very important for our residents. Mr. Maxfield said we initiated this because we'd like to see a sensible simplified information packed budget without it being an encyclopedia and he'd like to see some consolidation.

Ms. Bergvall said what Council is saying came across very clearly in your proposal. Ms. Bergvall discussed in detail what her firm currently does for other municipalities.

Mr. Willard said this addresses Priscilla's comment on the controls. If you are dealing with best practices, then controls might be something you are commenting on too as part of this engagement. Ms. Bergvall said correct. Mr. Willard asked what the time table would be? Ms. Bergvall said we can start at the end of April and the actual process should be around 25 to 40 hours and would produce a report to Council.

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MOTION BY: Mr. Maxfield moved for approval of the engagement letter from Bee, Bergvall & Co. and to accept the conditions.
SECOND BY: Mr. Horiszny
Mr. Horiszny asked if anyone had any comments or questions? No one raised their hand.
ROLL CALL: 4-0 (Absent – Mr. Kern)

E. RESOLUTION #47-2014 – DCNR GRANT SUBMISSION PROPERTY ACQUISITION (PROPERTY #2014-1)

Mr. Cahalan said the next two resolutions are for DCNR funding. The first one is to help defray the cost of the property acquisition. We're using the property designation that the Open Space Sub Committee uses. Council at this point is obtaining an appraisal on this property and that is forthcoming. The application is due to DCNR by April 15th.

Mrs. deLeon said don't you have to identify the property as it's public record? Attorney Treadwell said we're not at the point yet where we've made a determination whether the Township wants to acquire the property.

MOTION BY: Mr. Maxfield moved for approval of Resolution #47-2014 the DCNR grant submission for Property #2014-1.
SECOND BY: Mr. Willard
Mr. Horiszny asked if anyone had any comments or questions? No one raised their hand.
ROLL CALL: 3-1 (No – Mrs. deLeon; Absent – Mr. Kern)

F. RESOLUTION #48-2014 – DCNR GRANT SUBMISSION FOR PROPERTY MANAGEMENT PLAN (PROPERTY #2014-1)

Mr. Cahalan said this is for the same property, but DCNR requires that a property management plan be prepared and this resolution would be for additional funding from DCNR to defray the cost of our Planner preparing the management plan for this property.

MOTION BY: Mr. Maxfield moved for approval of Resolution #48-2014, DCNR grant submission for funding for preparing a management plan.
SECOND BY: Mr. Willard
Mr. Horiszny asked if anyone had any comments or questions? No one raised their hand.
ROLL CALL: 3-1 (No – Mrs. deLeon; Absent – Mr. Kern)

G. APPROVAL OF REQUEST FOR HANDICAP SIGN PLACEMENT ON ROUTE 378

Mr. Cahalan said Marie Flick, 3870 Route 378, Bethlehem, PA 18015 is requesting Township approval to erect a handicap parking sign in the front of her residence at the above location. The Township must apply for a permit from PennDOT to erect the sign within their right of way. The cost of the sign would be the responsibility of the requestor.

MOTION BY: Mrs. deLeon moved for approval of the handicap sign placement on Route 378.
SECOND BY: Mr. Maxfield
Mr. Horiszny asked if anyone had any comments or questions? No one raised their hand.
ROLL CALL: 4-0 (Absent – Mr. Kern)

H. AWARD OF LAWN TREATMENT SERVICES BID

Mr. Horiszny said the lawn treatment bid opening was held on March 21, 2014. Mr. Cahalan said we advertised for bids for lawn treatments. We received two bids from the advertisement. The low bidder was TruGreen for \$14,982.78. He's recommending approval of that bid at that amount.

MOTION BY: Mrs. deLeon moved for approval of the lawn treatment services low bidder.
SECOND BY: Mr. Maxfield
Mr. Horiszny asked if anyone had any comments or questions? No one raised their hand.
ROLL CALL: 4-0 (Absent – Mr. Kern)

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I. AWARD OF LAWN MOWING SERVICES BID

Mr. Cahalan said the lawn mowing bid opening was held on March 21, 2014. We received five bids. The low bidder was Geno's Greens at a cost of \$46,060.00 and he's recommending approval of Geno's Green bid.

MOTION BY: Mrs. deLeon moved for approval of the lawn mowing services low bidder, Geno's Greens.

SECOND BY: Mr. Horiszny

Mr. Horiszny asked if anyone had any comments or questions? No one raised their hand.

ROLL CALL: 4-0 (Absent – Mr. Kern)

J. WAIVER OF TOWNSHIP FEES AT IESI LANDFILL FOR GREAT PA CLEANUP EVENT

Mr. Cahalan said Council has in the past waived the Township portion of the tipping fee for any trash that is collected and taken to the landfill by groups who are registered with PennDOT to participate as an official Great PA Cleanup event which runs from April 12th through May 5th in 2014. IESI has in the past waived their fees for trash dumped at the landfill from these events.

MOTION BY: Mrs. deLeon moved for approval of the waiver of Township fees at the IESI Landfill for the Great PA Cleanup Event.

SECOND BY: Mr. Maxfield

Mr. Horiszny asked if anyone had any comments or questions? No one raised their hand.

ROLL CALL: 4-0 (Absent – Mr. Kern)

K. RESOLUTION #50-2014 – SUBMISSION OF NORTHAMPTON COUNTY GRANT APPLICATION FOR PROPERTY #2014-01

Mr. Cahalan said Resolution #50-2014 has been prepared authorizing submission of Northampton County Open Space and Natural Areas Program grant application for funding of open space interests in Property #2014-1. This will authorize the submission of the applicant and authorize the Township Manager to execute and file the appropriate forms with the Northampton County Open Space Advisory Board.

MOTION BY: Mr. Maxfield moved for approval of Resolution #50-2014.

SECOND BY: Mr. Willard

Mr. Horiszny asked if anyone had any comments or questions? Mrs. deLeon said if we don't buy this property known as 2014-1, are there provision in there? Mr. Cahalan said if we don't have an agreement of sale on the property, then we wouldn't get any funds. Mrs. deLeon said we're not identifying the property? Mr. Cahalan said it's the same number as the one before.

ROLL CALL: 3-1 (No – Mrs. deLeon; Absent – Mr. Kern)

VII. MISCELLANEOUS BUSINESS ITEMS

Mr. Horiszny said we have no minutes for this meeting. Diane was on vacation and we are also trying to get two sets of them to compare what might be possible with audio recording.

VIII. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS – None

IX. COUNCIL & STAFF REPORTS

A. TOWNSHIP MANAGER

➤ Mr. Cahalan said he has a recommendation for an appointment to fill a vacancy for the Parks & Recreation Board. He's recommending that Katrina Schreefer who lives at 3540 Old Philadelphia Pike be appointed to fill the vacant position which runs until the end of this year.

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MOTION BY: Mrs. deLeon moved for approval of the appointment of Katrina Schreefer to the Parks & Recreation Board until December 31, 2014.

SECOND BY: Mr. Maxfield

ROLL CALL: 4-0 (Absent – Mr. Kern)

- Mr. Cahalan said he sent a notice out about a ribbon cutting for a facility called Ntensity Fitness which is in the Giant Shopping Center on Leithsville Road on Sunday, April 6th at 12:30 pm. Mr. Willard said he'll be able to attend.
- Mr. Cahalan read a response to Priscilla's statement that she read at the March 19, 2014 Council meeting regarding a police arbitration matter. The matter says that the arbitration matter that underlies the questions presented was initiated by the dismissal of a Police Officer. As you are aware, I, along with respective Department heads, am responsible for personnel matters. Due to confidentiality and privacy concerns, disciplinary actions and other detailed personnel issues are not discussed with Council. In this instance, the officer involved filed a grievance, and the arbitrator found in his favor and reinstated him. He read the responses to the questions asked.

Mrs. deLeon said she appreciates the fact that it's a personnel issue and she respects that, but if you read the Right to Know Law, anything that has to do with an arbitration is public record and she just feels that you're supposed to keep us updated on what's going on in the Township and she thinks this was a significant thing due to the amount of money that was spent and we should have been notified. She appreciates the fact you provided the information.

B. COUNCIL

Mrs. deLeon

- She said she saw in the news last night, that people are going around taping razor blades to playground equipment. She's making the Township aware of that and you might want to go and check out our playground equipment. It was in the Philadelphia area.
- She said last Thursday the Hellertown-Lower Saucon Chamber banquet honored Braveheart and Shelly Goldberg from the Farmer's Market.
- The Chamber is hosting PennDOT on May 22nd to provide an update on Route 412.
- She reviewed upcoming events including History Day, the Saucon Valley Past and Present Photo Exhibit and a photo workshop.

Mr. Kern – Absent

Mr. Willard

- Provided an update on the Economic Development Task Force brainstorming session and the four questions they were asked to respond to. In summary, the Task Force members feel this is a very nice place to live. There seems to be a perception that the Township has a lot of regulations and it may be challenging for businesses to establish themselves here. He asked the group of 15, thinking we would narrow it down to the 7 required by resolution if everyone was willing to continue to serve for the remaining six months and they all indicated they were. With Council's permission, they asked him if he would continue to chair the meetings and all will participate. He realizes it's going to have to be controlled and our Council President gave him very good advice that we need attendance requirements for this group. The next meeting in April will be the start of developing the vision and the goals and the action plan that will be presented to the Council in October. He met the new Economic Development Director for Northampton County, Diane Donaher, who agreed to come to the meeting.

Mr. Maxfield

- He said we do have a lot of regulations but that's why it's a great place to live.
- He said the Library Board is continuing to meet and as more comes through, he will provide you information. We got the 2013 annual report from the library and he expects that to change significantly. Mr. Cahalan said the library has retained an architect who is putting together the plans for the renovations that will be done at the library and Robin

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Rotherham will be attending a Council meeting in May to give you a rundown of what those renovations will entail and show you some of the plans.

Mr. Horiszny

- He said he attended the Economic Development Task Force meeting as Council member and citizen.
- As Council liaison to the Historical Society, he attended their Beatles Karaoke Night at Silver Creek Country Club and it was a huge success.

B. SOLICITOR – No report

C. PLANNER – No report

D. ENGINEER – No report

E. FINANCE DIRECTOR

- Ms. Gorman said with the appointment of Mr. Militana for the services discussed earlier, will that money be coming out of the consulting fees from Fund 04? Mr. Maxfield said they should for the initial work. The other item she discussed the front door replacement. We budgeted \$5,000.00. To keep the integrity of the existing door, it's going to be an additional \$680.00 and she needs Council approval.

MOTION BY: Mrs. deLeon moved for approval to add another \$680.00 to the \$5,000.00 budgeted for the front door to be replaced.

SECOND BY: Mr. Willard

ROLL CALL: 4-0 (Absent – Mr. Kern)

V. ADJOURNMENT

MOTION BY: Mr. Maxfield moved for adjournment. The time was 9:06 pm.

SECOND BY: Mrs. deLeon

Mr. Horiszny asked if anyone had any questions? No one raised their hand.

ROLL CALL: 4-0 (Absent – Mr. Kern)

Submitted by:

Jack Cahalan
Township Manager

Ron Horiszny
President of Council