

I. OPENING

CALL TO ORDER: The General Business & Developer meeting of Lower Saucon Township Council was called to order on Wednesday, March 21, 2007 at 7:20 P.M., at 3700 Old Philadelphia Pike, Bethlehem, PA, with Mr. Glenn Kern, Council President, presiding.

ROLL CALL: Present – Glenn Kern, President; Thomas Maxfield, Vice President; Priscilla deLeon, Sandra Yerger and Ron Horiszny, Council Members; Jack Cahalan, Township Manager; Assistant Township Manager, Leslie Huhn; Dan Miller, Township Engineer; Township Solicitor, Linc Treadwell; Township Planner, Judy Stern Goldstein; and Jr. Council Member, Vanessa Segaline.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)

<p>Mr. Kern said Council met in Executive Session regarding acquisition of real estate.</p>
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II. PUBLIC COMMENT/CITIZEN AGENDA ITEMS

Mr. Kern said for citizen agenda items – Council operates under Robert’s Rules. What that means is during agenda items, Council will talk amongst themselves and amongst staff and the interested parties. At the conclusion of that, we open it up to the public for public comment. There is an opportunity for non-agenda items at the end of the meeting to discuss whatever your business might be. We do have a microphone and there are microphones up at the table. There is a sign-in sheet in the back of the room. Please print your name and address and email address. It is very helpful in transcribing the minutes. For those who want to receive emailed agendas, please give your email address to Diane, Leslie, or Jack or call the Township office. Please state your name and address. If you can’t hear, please let us know. Mr. Kern asked if anything was taken off the agenda this evening? Mr. Cahalan said no.

III. PRESENTATIONS/HEARINGS

A. PRESENTATION BY ALLIANCE FOR SUSTAINABLE COMMUNITIES

Mr. Kern said the Alliance for Sustainable Communities would like to present their draft proposal for the Blair House to Council.

This agenda item will be done at another meeting. The Alliance has been meeting weekly to come up with proposals and they are ready to talk to Council about their plans.

IV. DEVELOPER ITEMS

A. HULETT MINOR SUBDIVISION – 2583 MARTINS LANE – PRELIMINARY/FINAL APPROVAL

Mr. Kern said the applicant is proposing a minor subdivision that will create two lots on the north side of Martins Lane. They are proposing on lot water and sewer facilities. Present – Dave Chiszar from Harte Engineering. Mr. Chiszar said they received a copy of the staff

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recommendation and he doesn't know if his client got in to sign it or not. Mr. Cahalan said they have no signed copy. Mr. Chiszar said he can sign, as an agent, for them tonight.

Mr. Miller, HEA Engineer, said there are four things on the letter. The first one is a comment from the Fire Company and those have not been provided. The second is the standard showing existing features within 500 feet of the site. It wasn't necessary for this project, so a waiver was requested and the PC recommended that. The next is a recording of a right-of-way easement. They received it and approved the description for that easement. It just needs to be prepared into a legal agreement and recorded. The final item is payment of a recreation fee. Mrs. deLeon said your letter says it's open and Boucher & James says the plans say we are taking the money. Ms. Stern Goldstein said the plans show they are offering the money and Council needs to decide what you want to do with that. Mrs. deLeon said the plan stated it was to pay the fee, but Council hadn't decided either way. Mr. Kern said regarding the recreation fee versus the land, what's the consensus? Council decided on the recreation fee.

Ms. Stern Goldstein said their letter dated March 14, 2007 had three comments. One was dealing with zoning district regulations and the site plan approval is through the Zoning Officer and she leaves that on there until that satisfies the plans being recorded. Chris Garges will deal with that as he makes that determination. It's not part of a subdivision plan approval process. Item 2 is dealing with open space and recreation land requirements. Mr. Chiszar said Mr. Harte met with Chris Garges and everything is in order.

Mr. Maxfield said we need to fill in the March 14, 2007 date for Boucher & James for the staff recommendation. Mrs. deLeon said this is preliminary final. Mr. Horiszny asked if there was any escrow balance due? Mrs. Yerger said no, it says none.

- MOTION BY:** Mrs. deLeon moved for approval based on the staff recommendation for the Hulett Minor Subdivision – Preliminary/Final Subdivision plan approval for March 21, 2007.
- SECOND BY:** Mr. Maxfield
Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.
- ROLL CALL:** 5-0

B. PICHEL STORAGE YARD – APPLEBUTTER ROAD – RELEASE OF MAINTENANCE

Mr. Kern said the applicant has completed the 18 month maintenance period and is requesting the release of the Letter of Credit being held as security.

Mr. Miller, Engineer, said the work is done.

- MOTION BY:** Mrs. Yerger moved for release of the maintenance for the Pichel Storage Yard.
- SECOND BY:** Mr. Kern
Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.
- ROLL CALL:** 5-0

V. TOWNSHIP BUSINESS ITEMS

A. REVIEW PROPOSALS TO COMPLETE PA HISTORICAL RESOURCE SURVEY FORMS FOR HELLER HOMESTEAD & LUTZ FRANKLIN SCHOOLHOUSE

Mr. Kern said Council directed the Manager to obtain proposals for the historic research needed to have the township owned historic structures listed on the National Register of Historical Places.

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Mr. Cahalan said there are proposals that he received. They are looking at a first step to complete the Pennsylvania Historical Resource Survey Forms with the Heller Homestead and Lutz-Franklin Schoolhouse. He received proposals from Wise Preservation in Chester Springs, PA. They gave an inclusive cost for both the Heller Homestead and the Lutz Franklin Schoolhouse of \$4,280. The second was Cultural Heritage Research Services, Inc. out of Brownsville, PA and they gave a cost estimate of \$4,500 for the Heller Homestead and \$4,000 for the Lutz-Franklin Schoolhouse, and a combined figure of \$8,000 for doing both of them. The third one was Heritage Conservancy and that had been previously sent to Council and that figure was \$2,580 for the Heller Homestead and \$2,580 for the Lutz Franklin Schoolhouse for a combined total of \$5,160. The fourth one was from Noble Preservation out of Zionsville, PA with a cost of \$2,415 for Heller Homestead and \$2,415 for Lutz-Franklin, total cost of \$4,830. All for are good, reputable firms.

Mrs. deLeon said she went to the PHMC website and looked up the list of consultants. One of the recommendations that PHMC makes is to strongly recommend you examine the qualifications and experience of several of the consultants. There was also a check list on the data that PHMC provides and if you look at the Wise one, there are three boxes and they listed their qualifications and areas of the state where they work. There are three check boxes, one is History, Archeology and Architect history. Wise has two check boxes, one for History and Archeology. Cultural Heritage has three checkboxes. Heritage Conservancy only has one box checked which is the Architect history. Noble has two boxes, one for History and one for Architect. She went back and looked at how they were looking at it for the Partnership Consultants, how people out of the area have a different perspective. She also saw in the four different correspondences they had different conversations with PHMC. Some of them had to be repeated, one of them didn't, which doesn't bother her as she wants to do it over again and it would be good. Some of these prices are only for the first step. Mr. Cahalan said those are the only prices he gave Council. She said under Noble, the cost is wrong as PHMC said they don't need the first step done so he's jumping right into step 2. Mr. Cahalan said he didn't jump into that cost. He just took the cost \$2,415 that he gave for the Heller Homestead to do the resource survey form. Mrs. deLeon said according to Noble, PHMC told him it wasn't necessary. Mr. Cahalan said he was going on the information that they had gotten that was relayed from Carol Lee that it was necessary for the Lutz-Franklin Schoolhouse. Mrs. deLeon said when you read page 2 of 3 under Heller Homestead, he has resource survey part and identifies both for the Heller Homestead, but when you jump down to Lutz-Franklin Schoolhouse he's only giving you a price for the national register part, so we can't assume he's charging \$2,400 for the first part. She's leaning towards Wise or Cultural Heritage because she likes the letter that was presented. It gives you a good feel of what they are going to do and they have the highest qualifications and the most complete proposal.

MOTION BY: Mr. Horiszny moved to go with Wise Preservation as they are the low cost bidder.
SECOND BY: Mrs. deLeon

Mr. Kern asked if anyone in the audience had any questions or comments? Mr. Maxfield said he was uncomfortable with the fact that it really wasn't broken down with Wise. That's what he liked about Heritage that the cost was all broken down and we know exactly what we're getting with Heritage where we don't know exactly what we're getting with Wise. Mrs. deLeon said she liked that they were outside of the area and it would be a fresh look at everything and they have no past affiliation with the township. Mrs. Yerger said there was a discrepancy with all of them with the amount of hours they thought it was going to take. Wise said they could come in under budget if a lot of research is completed already and is available.

ROLL CALL: 4-1 (Mr. Maxfield – No)

B. SAUCON VALLEY CONSERVANCY – BARN REPAIR SCOPE OF WORK & INSURANCE

Mr. Kern said the Saucon Valley Conservancy requested Council approve \$300 for supplies to cap the barn ruins at the Heller Homestead. Council requested this be placed on this agenda for discussion of the scope of work being proposed and had asked staff to determine what type of insurance coverage there would be for volunteers working on this project.

Mr. Cahalan said there is a memo and it describes calls that Cathy Gorman, the Finance Director made to the insurance consultant. There's no additional insurance that the Township would have to have. Volunteers who work on a project, such as this, normally have their own medical coverage to cover them in the event they are injured, and only if there is a type of an incident, then it would be determined who would be at fault. The Township does have an umbrella policy that covers a little bit more. For the Conservancy to have such a policy, it would cost a minimum of \$750 more than what they are currently paying. Staff put together a Hold Harmless Agreement for Council's information. If they moved ahead with this process, they would recommend something like this signed between the SV Conservancy and the Township.

Mrs. deLeon said since last meeting, Marcus did ask for the \$300, but the last meeting he attended, they had just started talking about the barn restoration and really didn't have any money earmarked for the barn. Since then, they have pledges for over \$1,000 and really haven't campaigned for it, so the Conservancy can pay that \$300. Back in 1993 when they talked about doing the SV Conservancy, and talked about the Lutz Franklin Schoolhouse with the Historical Society, and now we're talking about the Blair House, she'd like to see the Township and encourage them to be more active with public/private partnerships. We want to encourage our volunteers to do things and have more, and they'd be ready to help if the township would pay for this umbrella policy for the volunteers.

Mr. Kern said based on the memo from Jack, his understanding is that any time a volunteer works on a township property, they are covered. Mr. Cahalan said they have a policy that insures the Township in the event that we are sued by someone. If they injure themselves, they are covered under their own medical policy. The Township has sufficient insurance coverage to insure them against all eventualities. If someone is on Township property and something occurs and we get sued, we are covered. If a volunteer is on township property and injures themselves, and it's not through our fault, they should have medical insurance which covers their medical costs. The Consultant is saying the township does not need any additional insurance. Mrs. deLeon said we had volunteers come on site to do the garden, it's the same thing as volunteers working at the schoolhouse or at the Homestead. Mr. Cahalan said if that volunteer gets hurt, the medical cost should be covered by their medical insurance. If they are injured by some fault of the Township, then we are insured to cover that. Mrs. deLeon said why is the statement there, for the Conservancy to have an umbrella policy like the townships? Mr. Cahalan said the Conservancy may get sued because they say they were working for the Conservancy. The Conservancy may need additional coverage similar to what the township has. It's just a recommendation.

Mrs. deLeon said would it hurt for the township to pay for both organizations to cover? We are supposed to be a partnership here. Both groups, non-profit are helping promote history in the township. Mrs. Yerger said every little league field, is this going to open a precedent for anybody that comes on property that's part of another group? Mr. Cahalan said it depends on what group you enter into some agreement to use the township property. We made a condition of our lease with the Conservancy and with the Historic Society that they hold a minimum amount of liability insurance. The only thing they are saying now is you could get more insurance.

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Mrs. deLeon said they were gearing towards an April 1 work party. The start is to clean out the inside of the ruins area and make clear of the rubble and stone so we can get in there. One thing that came up at their Barn Meetings was liability and insurance. For \$750 a year, she thinks it's a worthwhile expense for the township as we're supposed to be helping preserve history. Mr. Cahalan said this is a suggestion and you could look into it. Mrs. Yerger said when a person agrees to perform volunteer work, he/she is accepting the responsibility to perform work and anything that may occur with work, they assume that responsibility. If that's the understanding with volunteerism, then the rest of it is a moot point, but maybe she's looking at it wrong. Mr. Horiszny said looking at it realistically if someone wanted to sue the Historical Society or Conservancy, etc., let them sue because they aren't going to get much. Attorney Treadwell said the simple answer on the extra \$750 is if both groups have \$1 million now, \$750 gets you \$2 million. That's all it is. It's just more coverage.

Mrs. deLeon said on the second page where it says, this paragraph shall not apply to any dead, bodily injury, loss or damage, what does that mean? Mr. Cahalan said he thinks they are trying to do a cutoff so someone doesn't come ten years after the barn is finished and say they got hurt ten years ago. Mrs. deLeon said this should apply to both groups since they are doing the same thing.

Mrs. Yerger asked if this was at the request of the township or the Historic Society? Mr. Cahalan said this came from the last Council meeting where there was a discussion about what we were going to come up with to protect the volunteer. Attorney Treadwell said the last Council meeting the question was, does the township have insurance that covers a volunteer, and if we don't, do we want to the individual volunteers to sign a waiver saying we're agreeing that if anything happens to them, the Township is not responsible. This form came from some other form that talks about whether the conservancy will hold the township harmless if anything happens to any of their volunteers. Mr. Kern said we will throw the hold harmless agreement away and we're not going to do anything on the first thing.

Mrs. deLeon said they would like to proceed with the plan. The concentration would be Phase I Stabilization and Cleanup. She passed pictures of Liberty Academy at Washington and Lee University which is the ruins of their first stone building that burned at the end of the 1700's. Washington & Lee is very proud of the archeological research that they've done. They found all sorts of artifacts and in front of the ruins there are plaques which talk about the historic site. She also showed Lockridge Furnace. This is something that is doable to preserve the ruins. Mrs. Yerger said that's fine.

Mr. Maxfield said per our discussion earlier, do we have to have this restoration plan approved by PHMC before any work starts? Mrs. deLeon said yes, they have to approve the clean up and debris and Barbara and Mrs. deLeon will take care of that. Mrs. Yerger said does there have to be some archeological endeavor done on the interior of the site? Mr. Maxfield said he thinks the Township needs to take care of that phase as it's a Township building. Mrs. deLeon said that would be fine. Mrs. deLeon asked Jack to get back to Council and copy them on the correspondence. Mrs. deLeon said today's date is March 21, 2007, so that doesn't give them much time. Mr. Kern said for the record, Jack is being directed to contact PHMC and make sure we have their approval for the elements in Phase I of Heller Homestead Restoration Plan dated March 21, 2007 which is cleaning up the site, and securing the site. Mrs. deLeon will email Mr. Cahalan the document.

C. AMENDMENT RECOMMENDATION

Mr. Kern said the Zoning Officer has done a comparison of ten municipality's fee schedules regarding Zoning Hearing Board fees. He has prepared a recommendation of his findings and would like Council to review the proposed fees.

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Mr. Cahalan said Mr. Garges memo is pretty complete. He's very vigilant in looking at the fee schedule, making sure it's kept in relation to what our costs are and he's showing you on the chart a comparison of several other neighboring municipalities of what they do in these areas for the appeals to the ZHB. The majority of them do not go with the escrow, but actually go with a fee charged to the applicant. What he's doing is recommending that we go that same route and recommending that the fees for multi-family residential, commercial and for any challenges to validity of the zoning ordinance, that there be a fee assigned to those applications in lieu of the escrow as the escrow takes a lot more work to monitor and the fee is up front and it covers our cost. If you are comfortable with that, we also included in there a copy of the fee schedule which these changes can be approved tonight by motion from Council. Attorney Treadwell said we need to do the new resolution. Mrs. Huhn said the changes to the actual fee can be changed by Council motion. Attorney Treadwell said the resolution that was adopted at the beginning of the year states specially that the resolution can be amended by motion of Council.

MOTION BY: Mr. Maxfield moved to amend the resolution for the fee schedule as requested or suggested by our Zoning Officer.

SECOND BY: Mr. Horiszny
Mr. Kern asked if anyone in the audience had any questions or comments? Mr. Kern said he noticed in Chris's memo, he wanted to increase the fee for residential application to \$375, but then further down it says they usually come in now ultimately costing \$300. Shouldn't we just have it as \$300 for the residents? Attorney Treadwell said he's saying it's a total of \$350, there's the \$50 fee and he uses \$300 from the escrow, so it would be \$350 and the extra \$25 is for the additional cost to the Township. It gets rid of a huge number of escrow accounts we have for each individual because the Township staff has to keep track of it every month as opposed to now it's just a one time fee and they don't have to track it.

ROLL CALL: 5-0

VI. MISCELLANEOUS BUSINESS ITEMS

A. APPROVAL OF MARCH 7, 2007 MINUTES

Mr. Kern said the March 7, 2007 minutes are ready for Council's review and approval.

Mrs. deLeon said page 17, line 15, change "H" barn to "E" barn.

Mr. Horiszny said page 2, add to line 48, **TRANSFER TAX.** Page 3, line 1, motion, it should read "Mr. Horiszny moved to open the hearing". Page 3, line 18, it should read "Mr. Horiszny moved to close the hearing". Page 5, line 16, add "its really **more** like .9 acres? Page 17, line 1, "Mrs. deLeon moved to have Jack do a phone call about the right hand turn". The sentence should read "Mrs. deLeon asked the Manager to make a phone call about the right hand turn". Page 19, line 43, after Heller Homestead, add "plantings".

MOTION BY: Mr. Kern moved for approval of March 7, 2007 minutes, with corrections.

SECOND BY: Mrs. Yerger
Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.

ROLL CALL: 4-1 (Mr. Horiszny – No)

B. APPROVAL OF FEBRUARY 2007 FINANCIAL REPORTS

Mr. Kern said the February 2007 financial reports have been prepared and area ready for Council's review and approval.

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MOTION BY: Mrs. deLeon moved for approval of the February 2007 financial reports.

SECOND BY: Mr. Horiszny

Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.

ROLL CALL: 5-0

VII. PUBLIC COMMENT /CITIZEN NON-AGENDA ITEMS

- Lenny Szy, resident, Leithsville, asked about mulching at the Heller Homestead. The Girl Scouts are going to be there March 31. We would need about 3 to 4 yards of mulch there. Jack said he might be able to get a hold of some. Mr. Cahalan said they are going to be able to take care of that and will confirm it tomorrow with him. Mr. Szy said 3 to 4 yards would be good. He could bring some wheelbarrows and equipment for the Girl Scouts to use. Do we need permission from PHMC for this? Mrs. deLeon said when Jack writes a letter to PHMC for the barn, please add another item to that for the addition of mulch and that the "Girls Go Green" will be doing the volunteer work at the Homestead and be digging down for flower beds. Mr. Maxfield said last time we decided to ask them this as it was specifically not in the archeological zone. Mrs. deLeon said we are still supposed to ask them and let them tell us it's not necessary. Mr. Szy said they'd like to put some mulch down at the Lutz Franklin also and flowers at both of them, which permission does not have to be asked for that.
- Mr. Szy said activity at Lutz Franklin, he talked to somebody about cutting poison on the woods lines, can he still do that now? Council said get rid of it.

VIII. COUNCIL & STAFF REPORTS

A. TOWNSHIP MANAGER

- Mr. Cahalan said he would like to recommend the appointment of Tom Barndt as a representative to Pension Advisory Committee. He'll be representing the police pension fund and will be filling the vacancy that was created with Corporal Williams' retirement. He would serve for a term that would expire December 31, 2007.

MOTION BY: Mrs. deLeon moved for approval as stated by the Manager.

SECOND BY: Mr. Kern

Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.

ROLL CALL: 5-0

- Mr. Cahalan said Officer Snyder is available to be the alternate for the Pension Advisory Committee. Mrs. deLeon said it's more complicated than that as there's an ordinance, but there's two non employees. She doesn't have a problem if he still wants to come and sit in anyway.
- Mr. Cahalan received a request from Lower Milford Township Recreation and Open Space Board for a letter of support from the Township supporting their application for a DCNR grant that they are going to be applying for to construct a ½ mile long walking path around an athletic field at there township complex. He's like Council approval. Mrs. Yerger said it's just a walking trail.

MOTION BY: Mrs. deLeon moved for approval as stated by the Manager.

SECOND BY: Mrs. Yerger

Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.

ROLL CALL: 5-0

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- Mr. Cahalan said he has a request for a letter of support from the Wildlands Conservancy supporting their "Growing Greener" application which they are submitting to the PA DEP for funding to complete the Phase II construction to restore the 1200 feet along the Saucon Creek that runs through the SV Country Club.

MOTION BY:

Mr. Horiszny moved for approval as stated above by the Manager.

Mrs. Yerger said no. They sat in as Watershed Liaison and they have not selected the project or the site yet, so we really think we need more information. Since the DEP grant isn't due until April 14, we have another meeting between so we can get it back on the agenda again.

Mr. Maxfield said there is no existing plan no one has seen. Mr. Cahalan said there's a meeting on March 30 that Chris will be attending. We'll hold off on this. Ms. Kerri Maxfield said the County Conservation District is also withholding their letter of support.

Mr. Kern said no second, motion dies.

SECOND BY:

Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.

ROLL CALL:

- Mr. Cahalan said lawn mowing bids – he informed Council that they went in with Hellertown Borough for a combined package for lawn mowing services. They opened the bids up on March 15 and got three interested parties. One was disqualified and they had two finalists. One was a firm from New Jersey, Cypres, and another one was Brickman. He gave a little chart to Council. Mr. Miller asked if there would be a different frequency with the amount of times they'll be out there cutting? Will they be out there at different amount of times to do the cutting? Mr. Cahalan said no, the bid was for the same 28 units. Mr. Maxfield said were the firms aware of that at Polk Valley that there will be a reduced cutting area than is being cut now? Mr. Cahalan said they were given the specs on that. Cypres is the low bidder. It's split up into two amounts. One is for all the park properties, Town Hall through the wood fields detention ponds, and they gave a price of \$24,080. The second part is the Polk Valley Park section that came in at \$21,300. Because of the current situation where we have a contract with Popple Construction which includes the maintenance portion, mowing the grass, fertilizing, and so on, he'd like to not entertain this figure, but focus on the \$24,080 and recommend that we go with Cypres to do the mowing for 2007. Their plan was they were hoping they could have a favorable settlement with the contractor by this time so they could do all of the park properties, which would be a cost of \$45,380, but unfortunately, they haven't been able to reach that settlement, so they are just focusing on the other properties. This is a good price. It's a good firm. They are doing mowing at the SV School District and the District is pleased with the work they are doing with the fields. He's proposing we entertain moving with Cypres on this bid for \$24,080. Down below, what they would do to come up with that money, they would not purchase the two zero turn mowers that were in the 2007 budget, and they would not hire two of the four part time employees that they have budgeted for 2007 which includes their medical insurance and workers comp, repairs on the mowers, and fuel. That totals almost \$37,000 which they would be putting out this year. He's recommending that we move with the okay for Cypres and award a contract to them for \$24,080. Hellertown got bids from these two and they are considering whether they want to separately bicker with them over the prices they got for their park properties. It was a good exercise in giving them both some costs that they could look at separately, and it gives us a window looking forward to 2008 when the park will be ours. He'd like to give a recommendation for the Township to approach Cypres and see if they'd be willing to enter into a contract with us for 2007 for the lawn mowing on Town Hall Park, Lutz-Franklin Schoolhouse, Kingston Park,

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Dickinson Island, Sutherland Island, Heller Homestead, Southeastern Park, Steel City Park, Steel City Water Tank, Rosemont curve, and the Woodsfield Detention pond.

MOTION BY: Mr. Horiszny moved for approval as stated by the Manager.

SECOND BY: Mr. Kern

Mr. Kern asked if anyone in the audience had any questions or comments? Mr. Maxfield said this company coming from the outside knows we have certain policies that we have asked our cutters to do in the township like not using weed killers and things we presently don't do? Mr. Cahalan said there's a list of services in the packet. Mrs. Yerger said they do treat the school grounds with something, she doesn't know what it is. Mr. Maxfield said he doesn't want to vote for this unless we mandate that that is the case. Mrs. deLeon said we don't want trees damaged either. Mr. Maxfield said will they work with us on the bid in the future? The EAC has talked about it for awhile to reduce the amount of mowing further at Polk Valley Park. Mr. Cahalan said we can do whatever we want to do. Mr. Maxfield asked that the EAC be provided with that information so we know what they are looking at.

ROLL CALL:

MOTION BY: Mr. Horiszny moved to amend his motion to include that Cypres follows current township practices when it comes to weed control and mowing.

SECOND BY: Mr. Kern amended his second.

Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.

ROLL CALL: 5-0

- Mr. Cahalan said one of the things the PD is working on is to get the department accredited through the PA Law Enforcement Accreditation Commission and Corporal Williams was working on that before he retired. They indicated to us that our juvenile holding room in the PD wing must contain a window so the officers can have constant visual monitoring of any juveniles that are in detention. Right now we have video monitoring, but video monitoring is not adequate enough. It doesn't meet the standard for accreditation. We are recommending that a window be put in to the wall so the officers will have constant visual supervision or monitoring of the juvenile. We can do that in-house with our Public Works staff and the total cost of frames and glass for the window are \$834.

MOTION BY: Mr. Kern moved for approval as stated by the Manager.

SECOND BY: Mr. Horiszny

Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.

ROLL CALL: 5-0

- Mr. Cahalan said the weight restriction for Route 412 for the Meadows Road Bridge has been approved by PennDOT. Roger is ordering the signs. As soon as they are in, he will erect them. We need to prepare an ordinance and bring it to Council for approval to amend our vehicle code to approve the erection of the "No Left Turn" sign and "No Parking" signs at the end of Meadow's Road and they'll be doing that shortly. The stop sign at the Meadows, Brien has been looking into that and what he came back with was that there really isn't any warrant for a stop sign in that area. They are looking at something they can justify putting up. A yield is there now to oncoming traffic as the bridge is classified as a one way bridge. What Brien needs to do is do some more measurements of the bridge approaches to see if they can find an exception to the requirement. The only exception is a site distance and if they can find a blind spot on the bridge where an approaching motorist could not see a vehicle coming, that would be justification to come back and put the stop signs up. They are going to work on that further. Mr. Miller said there's a standard for the

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visual, the person who would be doing the looking. They use an average. They are waiting for Brien to give him a recommendation on what kind of sign the Meadows should put up at the end of their road and he'll talk to the owners to put the signs up there.

- There will be a walk through meeting at Kingston Park with all of Council and historical Society Park and Rec Board on Tuesday, March 27, 2007. They will meet at Town Hall at 3:30 PM and leave here at 4:00 PM to go to Kingston Park. Mr. Szy said there are a couple hundred trees at the park, when would they be planted. Mr. Cahalan said they will be planted at Polk Valley Park. Mrs. deLeon wanted plans of the site. Ms. Stern Goldstein said they need to get out there and get all their ideas together.
- Willy Shelly who has been working as a full time crewman in our Public Works and moonlighting as a part time police officer has been selected to fill the vacancy in the PD that was created by Corporal Williams. He's worked hard to do that and did a good job.

B. TOWNSHIP COUNCIL/JR. COUNCIL MEMBER

Mrs. Yerger

- The LST EAC is going to be doing their electronics recycling program on Saturday April 14 from 9 AM to noon, rain or shine as Jack devised a pull through so we can do it rain or shine. We were wondering if the township would put an ad in for the program.
- She was contacted by Diane Gehringer from Wildlands Conservancy and she wanted to know if there was someone from the Township who would be willing to go with her to talk to some land owners who are interested in becoming part of the open space preservation program in the township. We do have a subcommittee from the EAC that is in charge of that, but unfortunately, the person who is chairing it is Ted Beardsley and he's running into a lot of personal issues with family problems. She'd like to request the township ask Terry Clemmons, who is the EAC's open space consultant, to accompany Diane Gehringer with the landowner's permission on one or two of those site visits.

MOTION BY: Mr. Maxfield moved for approval as stated above by Mrs. Yerger.

SECOND BY: Mr. Kern

Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.

ROLL CALL: 5-0

Mr. Maxfield

- He said he just got the newsletter and there was an article about the weed ordinance. He realized it says 50 feet from boundary lines and as you go anywhere on the east side of the township, they never make that 50 foot boundary. He thinks it should be reduced to 25 feet and we'd still maintain the site triangles and all that same information that the PD wanted before to make intersections clear. On a flat old property line where there is one field on top of another field, can we make it 25 feet? He'd like to propose we put that up for discussion at another meeting.

Mr. Kern

- The SVP meeting last Wednesday mainly focused on Hellertown and re-development of down town Hellertown. A lot of great information came out of that. Jack or Mr. Kern can provide anyone with a report.
- Shelly Goldberg sent a letter that they are having a SV Farmers Cookbook and if you are interested in submitting anything, contact Shelly at Shelly's Personalized Gifts on Main Street.
- He will not be at the next meeting, he'll be in Florida with his son, so VP Tom Maxfield will be in charge.

General Business Meeting
March 21, 2007

Mrs. deLeon

- The LST Historical Society and the SV Conservancy will be holding a spring lecture on Sunday, March 25, 2007. Bob Ensinger, who is a noted barn expert and author of a book, will be speaking and will be doing a slide presentation. There will be information tables and snacks.
- Follow up with Glen on the Partnership, Monday, April 30, from 6 to 9 PM in the Audion room at SV High School, the SVP will be presenting to community groups an interactive workshop. She has another name, the Rotary Club is starting up, and a name to be added to the list is Rodney Long. We need to get that name on the list. This will be a great meeting to attend. Invitations will be sent out. Thinking back to the comprehensive plan we did in 2000, we were interested in talking to community groups.
- Flower gardens – 2 feet wide – for PHMC.
- Recycle day – we waived the township recycling fees for the landfill. Mr. Cahalan said that was the “Girls Go Green” on the 31st. Ms. Margie Segaline said PennDOT said the state is going to be paying for the recycling fees and they will be picking up the bags. Mr. Cahalan said the Township will pick up the bags. All the tipping fees will be waived.
- When she had the landfill meeting last week, Alan received the letter last week and it should have included the Greater PA Clean Up, did we waive he fees for the whole thing or did we just for the Girl Scouts? Mr. Cahalan said the only thing you can waive the fees for are for organizations that have registered with PennDOT as an official event for the Great PA Cleanup. He hasn’t been told of any other organization who are going to be picking up litter. Mrs. deLeon said to Mr. Horiszny, remember Ivan when we waived the fees and we did it for the PA Cleanup in other years. Mr. Cahalan said he understands, but he’s saying he wants something for the whole campaign. Alan called and said would you send me a letter for the Girls Go Green. He’ll send a letter for the Great PA Cleanup.
- There are some issues with the landfill with revisions to their site plan. Is that being worked on? Mr. Cahalan said yes, Jim Birdsall is working on a letter, i.e., discharge from basin 7 and then they ran over an abatement well.

Mr. Horiszny

- He attended the Lehigh Valley Agricultural Summit and County Executives, Cunningham and Stoffa spoke very highly of the need for agricultural easements and farm preservation. It was a good conference. He has information that was given out.
- He attended the LSA meeting last night. They will be coming in to talk about Leithsville Act 537 in the April 18 meeting. Mr. Gar Davidson said they will report to Council.
- He attended the LST Historical Society meeting last week.

Jr. Council Member

- Vanessa Segaline said the recycling program is going well. The Middle School has 4.92 tons, the Elementary school has 4.62 tons; the High school has 4.94 tons; the Administration office has 2.3 tons; Hellertown has 5 tons and Lower Saucon has 5.194 tons. The contest is over March 31, 2007.
- Today she went to a conference in Harrisburg with the Bethlehem Public Library. There was discussion on children and reading. There were librarians from more than 50 libraries in PA. They were also giving out awards that certain libraries do. The Bethlehem Public Library received an award for the Greater Cross America Program which they do every year. The award was presented by a children’s author named Susan Bloom. This was a great experience for Vanessa. Mr. Szy said there are 8 recycling bins out there and maybe as of today, for this pickup, the township has the most amount of paper in it.

- C. **SOLICITOR**
Nothing to report

General Business Meeting
March 21, 2007

D. ENGINEER

➤ Mr. Miller said the IESI basin 7 is in for review at DEP. They would like to see it be an agenda item for April 4 for a discussion item.

E. PLANNER

Nothing to report

IX. ADJOURNMENT

MOTION BY: Mrs. deLeon moved to adjourn. The time was 9:02 PM.

SECOND BY: Mr. Horiszny

Mr. Kern asked if anyone in the audience had any questions or comments? No one raised their hand.

ROLL CALL: 5-0

Submitted by:

Mr. Jack Cahalan
Township Manager

Glenn Kern
President of Council