

I. OPENING

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Announcement of Executive Session (if applicable)
- E. Public Comment Procedure – Deferred

II. PUBLIC COMMENT – TOWNSHIP RESIDENT ONLY – 3 MINUTE TIME LIMIT – NON-AGENDA ITEMS – DEFERRED TO THE NEXT REGULAR MEETING

III. PRESENTATIONS/HEARINGS

IV. DEVELOPER ITEMS

V. TOWNSHIP BUSINESS ITEMS

- A. Resolution #38-2020 – Approval of Lower Saucon Township Council Ratifying the Declaration of a Disaster Emergency within Lower Saucon Township Due to the COVID-19 Coronavirus Pandemic

VI. MISCELLANEOUS BUSINESS ITEMS

VII. PUBLIC COMMENT ON NON-AGENDA ITEMS – DEFERRED TO THE NEXT REGULAR MEETING

VIII. COUNCIL & STAFF REPORTS

- A. Township Manager
- B. Council/Jr. Council
- C. Solicitor
- D. Engineer
- E. Planner

IX. ADJOURNMENT

***This is an emergency Lower Saucon Township Council telephonic meeting. No Council members will physically be in attendance at this meeting. Public comment will be deferred to the next Lower Saucon Township Council meeting.**

UPCOMING MEETINGS

Parks & Recreation: April 6, 2020
Saucon Rail Trail Oversight Commission: April 27, 2020 @ 6:00 p.m. @ CB
Planning Commission: April 23, 2020
Township Council: April 15, 2020
Environmental Advisory Council: April 14, 2020
Saucon Valley Partnership: April 8, 2020 @ 6:00 p.m. @ SVSD
Zoning Hearing Board: April 27, 2020

This was an emergency Lower Saucon Township Council telephonic meeting. No Council members were physically in attendance at this meeting. Public comment will be deferred to the next Lower Saucon Township Council meeting.

I. OPENING

CALL TO ORDER: A Special Emergency Meeting of Lower Saucon Township Council was called to order on Friday, March 20, 2020 at 11:03 a.m., at Lower Saucon Township, 3700 Old Philadelphia Pike, Bethlehem, PA with Mrs. Sandra Yerger, presiding.

ROLL CALL: Present: All on Conference Call: Sandra Yerger, President; Jason Banonis, Vice President; Priscilla deLeon, Thomas Carocci, Kristen Stauffer, Council Members; Bryan Evans, Emergency Management Coordinator; Leslie Huhn, Township Manager, Administrative Assistant, Brenda Detweiler. **Not Present:** Linc Treadwell, Township Solicitor; Brien Kocher, Township Engineer; Judy Stern Goldstein, Township Planner & Tyler Dickens, Jr. Council Member.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)

Mrs. Huhn said Council did not meet in Executive Session prior to this meeting.

Mrs. Huhn stated per a memo from Attorney Treadwell, this meeting meets the PA Sunshine Act, whereas public notice is not required in the case of an emergency, and no other business should be discussed at this meeting. We are recording this meeting and a statement is being made that Council will be deferring all public comment including comment for the Resolution, which we are looking to adopt today, at the next public meeting.

II. PUBLIC COMMENT – TONWSHIP RESIDENT ONLY – 3 MINUTE TIME LIMIT – NON-AGENDA ITEMS – DEFERRED TO THE NEXT REGULAR MEETING

III. PRESENTATIONS/HEARINGS – None

IV. DEVELOPER ITEMS – None

V. TOWNSHIP BUSINESS ITEMS

A. RESOLUTION #38-2020 – APPROVAL OF LOWER SAUCON TOWNSHIP COUNCIL RATIFYING THE DECLARATION OF A DISASTER EMERGENCY WITHIN LOWER SAUCON TOWNSHIP DUE TO THE COVID-19 CORONAVIRUS PANDEMIC

Mrs. Huhn said draft Resolution #38-2020 has been prepared for approval by Lower Saucon Township Council ratifying the Declaration of Disaster Emergency within Lower Saucon Township, which we implemented on March 20, 2020 due to the COVID-19 Coronavirus pandemic. This resolution is to ratify the Declaration of Emergency.

Mr. Banonis said Mrs. Huhn had mentioned March 20th, and he thought we enacted that declaration a few days ago and we were having a meeting to ratify it. Mrs. Huhn said Mr. Banonis was correct, the declaration was declared on March 16, 2020.

Mrs. deLeon said she would like to ask Mr. Evans for an update after we have voted on the resolution.

MOTION BY: Mrs. deLeon moved for approval to adopt Resolution #38-2020 ratifying the Declaration of a Disaster Emergency within Lower Saucon Township due to the COVID-19 Coronavirus Pandemic.

SECOND BY: Mr. Banonis

ROLL CALL: 5-0

**Special Emergency Meeting
March 20, 2020**

Mrs. deLeon asked Mr. Evans to quickly update us on what steps have been taken so far in the Township as Emergency Management Coordinator. Mr. Evans said we adopted the Resolution to be able to start some requests from the County and the State regarding personal protection equipment for our department. At this point, everyone has limited equipment. The good news is what the police and fire departments have now, we are good. He understands the hospitals are approaching desperate measures for supplies, so all things considered we are in better shape than a lot of health care agencies are. There are not many other things we can be doing. He met with Chief Barndt and Mrs. Huhn last Thursday to kind of start initial discussions as far as limiting the public to the Township buildings and all those places that require basic distancing and more things that were coming out.

Mrs. Huhn said this is ever changing and continually evolving, so she will keep Council apprised of anything new that comes along and we will continue to keep in communication with all of our emergency services.

Mrs. deLeon said somewhere on the internet there's a book that defines what emergency management is all about. She asked if Mrs. Huhn could send that to everyone as there are new members and Leslie has been great at updating us. She'd like to be updated so the elected officials know what is going on. She prays for everybody's safety.

Mr. Carocci said he'd like to make a motion to adjourn the meeting so that these people can get back to work, both Brian and the Emergency people and the Township employees.

VIII. COUNCIL & STAFF REPORTS

- A. **MANAGER** – No report
- B. **COUNCIL/JR. COUNCIL**
 - Jr. Council** – Not Present
 - Mrs. Yerger** – No report
 - Mrs. deLeon** – No report
 - Mr. Carocci** – No report
 - Mr. Banonis** – No report
- C. **SOLICITOR** – Not Present
- D. **PLANNER** – Not Present
- E. **ENGINEER** – Not Present

IX. ADJOURNMENT

MOTION BY: Mr. Carocci moved for adjournment. The time was 11:15 a.m.
SECOND BY: Mrs. Yerger
ROLL CALL: 5-0

Submitted by:

Leslie Huhn
Township Manager

Sandra B. Yerger
Council President