

I. OPENING

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Announcement of Executive Session (if applicable)
- E. Public Comment Procedure

II. PRESENTATIONS/HEARINGS

- A. Public Hearing & Consideration of Adoption of Ordinance No. 2019-01 – Revising Chapter 180 (Zoning) – Sign Regulations
- B. Public Hearing – Resolution #34-2019 – Authorization to Acquire a Conservation Easement - Rodney & Jessica Vanscavish – 2629 & 2539 Martins Lane – Approximately 29 Acres

III. DEVELOPER ITEMS

IV. TOWNSHIP BUSINESS ITEMS

- A. Township Technical Consultant Committee Quarterly Landfill Report
- B. Saucon Valley Compost Center – Request for Approval of Pole Building
- C. Request to Allow E-Bikes on the Saucon Rail Trail
- D. Lower Saucon Fire Rescue Annual Report
- E. Little Free Library – Proposal by Parks & Recreation Board to Implement a Design Contest
- F. Resolution #35-2019 – Appointing Special Fire Police
- G. Resolution #36-2019 – Celebrating the American Legion’s 100th Anniversary
- H. Ratification of February 12, 2019 & February 20, 2019 CMV Snow Emergency Declarations
- I. Authorize Collection of 2018 Delinquent Taxes
- J. Building Code of Appeals Board – Fountain Hill Borough Request for Inter-Municipal Agreement to Share Services

V. MISCELLANEOUS BUSINESS ITEMS

- A. Approval of January 7, 2019 and February 6, 2019 Council Minutes
- B. Approval of January 2019 Financial Reports
- C. Monthly Department Reports for January 2019

VI. PUBLIC COMMENT ON NON-AGENDA ITEMS

VII. COUNCIL & STAFF REPORTS

- A. Township Manager
- B. Council/Jr. Council Member
- C. Solicitor
- D. Engineer
- E. Planner

VIII. ADJOURNMENT

UPCOMING MEETINGS

Environmental Advisory Council: March 12, 2019
Saucon Valley Partnership: March 13, 2019 @ LST
Zoning Hearing Board: March 18, 2019
Township Council: March 20, 2019
Saucon Rail Trail Oversight Commission: March 25, 2019 @ CB
Planning Commission: March 28, 2019
Parks & Recreation: April 1, 2019

I. OPENING

CALL TO ORDER: The General Business & Developer meeting of Lower Saucon Township Council was called to order on Wednesday, March 6, 2019 at 7:00 p.m., at Lower Saucon Township, 3700 Old Philadelphia Pike, Bethlehem, PA with Mrs. Priscilla deLeon, presiding.

ROLL CALL: Present: Priscilla deLeon, President; Ryan Stauffer, Vice President; George Gress, Donna Louder, Sandra Yerger; Leslie Huhn, Township Manager; Thomas Barndt, Chief of Police; Jim Young, Zoning Officer; Roger Rasich, Director of Public Works; Linc Treadwell, Township Solicitor; Judy Stern-Goldstein, Township Planner; Matthew Wagner, Jr. Council Member. Absent with prior notification: Brien Kocher, Township Engineer;

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)

Mrs. deLeon said Council did meet in Executive Session this evening to discuss the non-uniform negotiations and the 2629 Martin Lane property.

PUBLIC COMMENT/CITIZEN AGENDA ITEMS

Mrs. deLeon said if you are on the agenda, you have Council and Staff's undivided attention. If you do choose to speak, we ask that you use one of the microphones and state your name for the record. If you have a non-agenda item, she asks that you give your fellow public the courtesy of the floor.

II. PRESENTATIONS/HEARINGS

A. PUBLIC HEARING & CONSIDERATION OF ADOPTION OF ORDINANCE NO. 2019-01 – REVISING CHAPTER 180 (ZONING) – SIGN REGULATIONS

Mrs. deLeon said this is the ordinance for the sign regulations.

MOTION BY: Mrs. Yerger moved to open the hearing.

SECOND BY: Mr. Gress

ROLL CALL: 5-0

Attorney Treadwell said this will be our third meeting discussing the sign regulations. Ms. Stern Goldstein said the sign regulations were scattered throughout your zoning ordinance, they were consolidated, simplified, standardized, charts were added, and clear parameters of what you can do for residential and non-residential properties in the various districts, for both temporary and permanent signage. They came to Council and it was clear the intent was not to regulate temporary signage for residential properties and that was removed. There have been no changes since the last time.

Attorney Treadwell said the most significant change from the initial draft three months ago to today is that it no longer regulates temporary signs on residential properties, which is what Council had asked to do.

Mrs. Louder had a question on page 17 of 23, regarding the chart that says residential district and single family detached, maximum number one per street frontage and it also says residential developments, more than 10 units, and one per street frontage. She can see more than ten units would be a business, but the single family detached, it still regulates one per street frontage. Ms. Stern Goldstein said that's for the permanent signage, it's not for temporary signage.

Mrs. deLeon said she had two concerns with the commercial part of it. Ms. Stern Goldstein said there was a concern raised with a billboard proposed on the side of a building in Easton, asking if that could happen here. She looked into the information that was provided and it seems that the sign was not regulated as a sign based on the definitions. In the definitions in the draft before you, we have a definition for all premises signs and advertising signs and we also have a definition for a sign. If it is a sign as opposed to a mural, it would be regulated as a sign. If it's off premises or outdoor or advertising/billboard, it would be regulated as such and if it was a digital billboard, it would be an electronic sign. Those regulations were in your ordinance already.

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Mrs. deLeon said the other issue with the 18' vs. 25'. Ms. Stern Goldstein said the question was the gentleman that contacted you suggested that be maximum height and be increased to 25'. Your current ordinance and the draft which has not changed, is an 18' maximum height for the outdoor advertising sign which you would know as a billboard or a digital billboard. That's what is along Route 378. They are rather low profile and they don't block views, wind, or air. She understands the issue was safety and the higher sign height as was expressed to Mrs. deLeon was that people couldn't climb up on them. People will climb up on anything they can and there are reasons to keep it low, one reason is if someone does climb up, it's a shorter distance to fall.

Mrs. deLeon asked that this be included in the minutes even though we have a court stenographer here tonight.

MOTION BY: Mrs. Yerger moved to close the hearing.
SECOND BY: Mrs. Louder
ROLL CALL: 5-0

MOTION BY: Mr. Stauffer moved for approval of Ordinance No. 2019-01.
SECOND BY: Mr. Gress

Mrs. Louder asked if the Zoning Officer had anything to add. Mr. Young said he had nothing.
ROLL CALL: 5-0

B. PUBLIC HEARING – RESOLUTION #34-2019 – AUTHORIZATION TO ACQUIRE A CONSERVATION EASEMENT – RODNEY & JESSICA VANSCAVISH – 2629 & 2539 MARTINS LANE – APPROXIMATELY 29 ACRES

Mrs. deLeon said this is a conservation easement and has been prepared to authorize the purchase of the conservation easement.

Attorney Terry Clemons said this is a resolution to acquire a conservation easement. It shows part of it is in Lower Saucon Township (LST) and part is in Springfield Township, the total area is approximately 35 acres. The portion in LST is 29 acres. There have been two appraisals to establish an average, which is \$12,000 per acre so that the cost for LST would be \$294,000. There are also soft costs and he suggested those costs be allocated between Springfield Township and LST, proportionate to the areas. LST's share would be 82%, attorney fees, survey costs, etc. The property is worthy of conservation as it has wetlands, vernal pools, it's part of the headwaters of Cooks Creek. Mrs. Yerger said it's also part of the source water protection area of Springfield for their water supply. It's a critical area to protect. Mrs. deLeon said our EAC has a committee and they go out and score the property and you have to meet certain qualifications. Attorney Clemons said there's a purple area of 3.75 acres and the Township has not paid for a conservation easement on that area as that is their minimal protection area which includes their house. The Township would only be acquiring and paying for the conservation outside that area.

MOTION BY: Mrs. Yerger moved for approval of Resolution #34-2019 authorizing the purchase of a conservation easement of approximately 29 acres located at 2629 and 2539 Martins Lane and preparation of the Agreement of Sale and easement documents.
SECOND BY: Mrs. deLeon
ROLL CALL: 5-0

Attorney Treadwell said often times these conservation easements have a co-holder which is usually Heritage or Wildlands Conservancy. The co-holder usually charges a fee for that. Attorney Clemons said Heritage Conservancy has made a proposal and usually has an endowment of \$15,000 and they would monitor the property and assure nothing was occurring on the property, the streams aren't being polluted and nothing is being done to violate the conservation easement. They will be doing this in both Townships. Mrs. deLeon said after we discuss this action, you will be preparing the agreement. Attorney Clemons said yes. Mrs. Yerger said a baseline is needed, where you send someone out who is qualified to record all the natural features that go in and come under the easement that is to be protected. This will all be documented.

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MOTION BY: Mrs. Louder moved for approval for Heritage Conservancy as the co-holder for \$15,000; and the baseline study not to exceed \$2,500.

SECOND BY: Mrs. deLeon

ROLL CALL: 5-0

III. DEVELOPER ITEMS – None

IV. TOWNSHIP BUSINESS ITEMS

A. TOWNSHIP TECHNICAL CONSULTANT COMMITTEE QUARTERLY LANDFILL REPORT

Chris Taylor, Host Municipal Inspector from Hanover Engineering was present. The committee met on November 13, 2018. As of the meeting date, two items were missing which were the 3Q18 and 4Q18 quarterly gas reports and fee checks. Both of them have been provided to the Township.

Mr. Taylor reviewed the “Waste Acceptance and Management”, and said of particular note, waste placement transition from the top of the landfill to the new cell at the SE corner; waste acceptance tonnage was lower than the previous quarter. The facility continues to reject loads as appropriate and to report this. Seven loads were rejected in 4Q18. Recycling continues to be received and processed. The Host Municipality Benefit Fee report and check were received by the Township. DEP conducted two inspections during the 4Q18. No non-compliance conditions were documented. The Township received a complaint in early October that garbage was being placed at elevations higher than allowed under the plans. This issue was investigated during regular inspections and the landfill’s method was reviewed as was the most current elevation data. Only one isolated area was found where garbage was above the maximum elevation and that was to be corrected. The committee found no concerns related to this topic to report to Council.

Mr. Taylor said regarding “Landfill Gas Management”, at the time of the six regular inspections, the BRE plant was running on one compressor at half capacity once, and not running three times. The plants air quality permit has just been renewed by DEP. There was one odor complaint in January and one in February. Aria Energy has proposed to build a facility on the landfill property. During an inspection on November 28, 2018, PA DEP recorded observing smoke and flames at the exhaust of the landfill flare. No other violations were assessed. SEM conducted by the landfill in December yielded six methane exceedance locations. All locations have been remediated and passed their rechecks. This was discussed with landfill personnel who are continuing to work on this. A new compressor unit has been installed which will allow for more efficient removal of gas from those wells. The Committee found the concern is the continuing occurrence of surface emissions of methane exceeding the permissible limit and now the occurrence of gas in a perimeter probe in the same vicinity. IESI has a very good handle on the situation and know why and how it’s occurring. They know how to react to it and do react to it when it does occur. Their gas technician is very sharp and has a very good handle on the situation.

Mrs. Louder asked if these situations could have been part of the odor problems. Mr. Taylor said methane exceedances at the surface are going to lead to odors. When it leaks from a landfill it has other constituents in it so the landfill gas has an odor to it. It’s just a matter of where that odor is going to be.

Mr. Taylor said regarding “Leachate Management”, the collection zone is where we are supposed to have all the leachate collected and sent to the sewer plant. Below that is the detection zone where we aren’t supposed to normally have leachate. DEP sets a limit of 100 gallons per day as a tolerance threshold. Detection flows in LMC-6 and 7 were recorded as zero for most of the weeks in the quarter. We’ve always had historical flows so that indicated an equipment malfunction. LMC-6 was investigated and it was discovered that the pump had failed so the pump was replaced. The investigation of LMC-7 is scheduled for the end of this month. Detection flows in LMC-8 were nearly double those so we’ve had a lot of more leachate flow we shouldn’t have. The committee’s concern is that there is a continuous flow of leachate in the detection zones and

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recommends monitoring the situation using Rich Sichler's new tracking method as a useful tool. He has a good handle on it and it changes every quarter.

Mrs. Louder asked if the leachate in the detection zone is the same makeup as in the flowing leachate and it's basically not watered down. Mr. Taylor said sometimes the leachate in the detection zone from underneath is almost identical chemically to the liquid in the collection zone above. Sometimes it's a diluted version of that. Sometimes, there is storm water that will dilute what we have in the detection zone, but sometimes the two are very chemically similar. That's one thing that Rich Sichler looked at. Mrs. Louder said if the leachates are similar in the detection zone and the collection zone, that means there's no kind of problem in the seal, but if it's diluted, would there be some kind of break in a liner or anything like that. Mr. Taylor said dilution indicates that storm water is getting in the system somewhere through the cap or somewhere where it shouldn't. We're not supposed to have any liquid in the detection zone. If we have a little bit, the DEP makes an allowance for 100 gallons per day because they know inevitably somethings going to get in there. Mrs. Louder asked if this is because of the SE Realignment being open? Mr. Taylor said no. Rich is checking for the last five years and he's seen seasonal fluctuations that are from precipitation events. The only bearing the SE Realignment has on leachate flows is that they have a completely open cell now and every drop of water that falls on that cell gets collected and goes into the collection system, as it's designed to.

Mr. Taylor said regarding "Groundwater Management" sampling is taking place quarterly as required. Annual groundwater trend analysis continues to be reported as required. The groundwater abatement system continues to function as designed. Private well sampling of the wells along Riverside Drive indicates all parameters monitored meet drinking water standards with no unusual results. The committee found no concerns.

Mr. Taylor said regarding "Traffic Management", the issue of overweight trucks is still a problem during 4Q18. Fifteen trucks were more than 2,000 lbs. over the 80,000 lb. weight limit; and 14 trucks were more than 2,000 lbs. over the 73,280 lb. weight limit. Spot checks of tickets in the scale house indicate trucks leaving the two waste connections transfer stations are under their weight limit when they leave. LSTPD was called regarding a garbage truck driving recklessly and dropping garbage after leaving the site. The driver was identified by landfill personnel, who provided that information to the PD. The committee's concern is the number of overweight's trucks in the 4Q18. Mrs. Louder said thank you for taking care of what you had control over. Is there any way we can contact the PA State Police to do some kind of weighing at the landfill. Mrs. Louder asked Chief Barndt if he could check into that.

Mr. Taylor said regarding "Storm Water Management", in October landfill personnel discovered a clogged storm water pipe that was causing storm water runoff to flow toward the north slope rather than entering a swale to be carried around to the south side of the facility. The pipe has been unclogged and will be monitored more closely going forward. Work to replace the main down channel on the south face began in December and is in progress. The cap underlying the channel was observed to be damaged and is being repaired. In late December, the Township received a citizen complaint about water runoff from the landfill with a garbage odor. He conducted an investigation the same day and discovered the issue was the clogged inlet of the culvert under Applebutter Road that carries a stream under the road. He did not observe any garbage odor. The culvert has since been cleaned out by PennDOT. The committee found no concerns to report.

Mr. Taylor said regarding "Status of Permit Applications to DEP", an application has been filed with DEP Air Quality for construction of a new flare and is currently under review. An application has been filed for a Minor Permit Modification for a name change for the facility. The flare application just passed administrative review and it's on to the technical review, and there are 130 days for that. Mr. McReynolds said the new name is going to be Bethlehem Landfill.

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Mr. Taylor said regarding operational changes, several changes have taken place. In 4Q18, the District General Manager and Operations Manager had been relieved of their duties. This leads to the committees concern about staffing at the landfill. He'd like to see the positions filled. Mrs. Louder said isn't that part of the Host Agreement? Mrs. deLeon said she doesn't think it's in the Host Agreement.

Mr. Taylor said regarding "regulatory oversight", DEP conducted inspections in November and December 2018. Prior violations were resolved and no new violations were documented. DEP also conducted an inspection in January 2019 with no violations. They also did an Engineer's Monthly Report for January 2019. They had not done one since July 2018. The committee is concerned about DEP engineers lacking inspections, but they are picking them up. Mrs. Louder said can we send a note to DEP and ask them for those reports. Mr. Taylor said no inspections were conducted, that's why no reports were generated.

Mr. Taylor said regarding citizen complaints, landfill reported receiving no complaints in October, one odor complaint November 24th and one complaint December 28th regarding the water with a garbage smell overtopping Applebutter Road. That water was not water runoff from the landfill. It's a stream. We've had one odor complaint in January and one in February 2019.

Mr. Taylor said the summary of concerns were landfill gas management exceeding 500 ppm methane and methane detection in perimeter probe. Leachate management presence of continuous flows in detection zones. Traffic management continued elevated number of overweight trucks. Operational changes, level of staffing; and regulatory oversight, lack of inspection reports from DEP.

Mrs. deLeon mentioned about the litter and Mr. McReynolds said that was on their property where the litter pickers were picking litter out of the trees.

Mrs. Louder said the phone call to DEP was her phone call. She doesn't call unless she has an issue on her property. She's allowed to call the DEP and complain as it's impinging on her lifestyle. Mrs. Louder said she will continue to have this conversation with DEP and with you, but the bottom line is standards. Mr. McReynolds said call him anytime. Mrs. Louder said don't dismiss odor complaints, whether it's one or ten. Mr. McReynolds said he did not dismiss it. Mrs. Louder said one odor complaint is a problem. It changes property value, it's a problem. The DEP thinks it's a problem, they took the time to call her back. They took the time to come to your facility. Don't dismiss it or minimize it. Mrs. deLeon said she encourages everyone to call DEP or call her, and they will pass along the information. She's hoping you are taking this seriously. Mr. McReynolds said they are not getting numerous calls. Mrs. deLeon said if she was that property owner, it's unacceptable. She cannot believe when she drives past Grand Central, how that landfill smells like it does. We did get a letter from DEP on the penalty violations. Mrs. deLeon said you are going to be meeting with DEP on or about March 20th about the violation.

B. SAUCON VALLEY COMPOST CENTER – REQUEST FOR APPROVAL OF POLE BUILDING

Mrs. deLeon said the SV Compost Center Sub-Committee has been working on funding and bid specs to build a pole barn to house the front-end loader stationed at the site. This is Hellertown-owned property located in LST.

Mrs. Huhn said Roger Rasich is here this evening and he went out with the PW Director from Hellertown and brought back three options for the pole building. Mrs. Huhn showed the three options. She showed the area where the trailer was.

Mr. Rasich explained all three of the options. Option 1 is the preferred option of Hellertown PW Director. There would be some tree removal, but just trees that are in poor condition. He said Option 2 is located off the area by the trailer. The trailer stays in this option. This would impact

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less impervious area, however, there's a fairly large tree that would have to be removed. Option 3 would be his preferred option and they would be able to salvage the large tree and would eliminate the existing service trailer.

Mrs. Huhn said with all three options, no grading is required but they would have to infiltrate the roof water. It's a 38-acre parcel, and there are no neighbors in this area. Mrs. deLeon said we never had to dig into any dirt up there. There was a history up there of garbage and DEP did an assessment.

Mr. Rasich said they go down 4' for the holes. Mrs. deLeon said her concern is about the garbage but she understands you need space. We need to come up with a plan in case we hit garbage. They have to be aware of this.

Mrs. Louder asked what will be stored in it and how do you get in there during the winter. Mr. Rasich said it will be easy access during the winter months and they are storing a front-end loader in it. Mr. Gress asked what was the preference for the people using the facility. Mr. Rasich said Option 1 and his personal preference is Option 3.

Mr. Stauffer said why is Hellertown's preference Option 1. Mr. Rasich said he thinks Barry likes the trailer. Mrs. Huhn said we need approval for the pole building, to choose an option, and we have a request for waiver of land development.

MOTION BY: Mrs. Louder moved for approval of Option 3 for the pole building at the Saucon Valley Compost Center with the waiver of land development. If they hit garbage, they should let the manager know.

SECOND BY: Mrs. Yerger
Mr. Earl Hill, Borough Council member, said it's a good project and Option 3 is okay with him. Hellertown approved this last year to put the building up.

ROLL CALL: 5-0

C. REQUEST TO ALLOW E-BIKES ON THE SAUCON RAIL TRAIL

Mrs. deLeon said the SRTOC has been discussing the idea of allowing E-Bikes on the SRT. Steve LaBrake is present to discuss this with Council. This stems back when someone put it on the F/B page asking about the E-Bikes. There's three classifications of E-Bikes. One is a pedal assist which goes no more than 20 MPH. There is no noise with it. The second level is 28 MPH, and the third level is no pedaling required. They are looking to allow the first one, which goes 20 MPH. The Hellertown Solicitor categorized it as a motorized wheelchair.

Mrs. deLeon said she's supportive of the SRT and she's very proud of it. The SRTOC does a great job. With Mr. LaBrake saying ADA compliance, there's seniors out there or any age bracket that may have disabilities that can't ride a regular bicycle, this would be great. Mr. LaBrake said one would cost about \$65 to rent for four hours. He said this is about educating people on the E-Bikes, a lot of people are afraid of E-Bikes. They've been on the trail already and most people have no idea if an E-Bike is passing them.

Mr. Gress said it's a great idea for those who can't get out. Attorney Treadwell said our ordinance says motorized wheelchairs and Segway's are allowed on the SRT. You just have to add E-Bike and that clarifies everything. Mr. LaBrake said you want to specify a Class 1 E-Bike.

Mrs. Louder said how many other townships have okayed this. Mr. LaBrake said Hellertown has approved it, Upper Saucon and Coopersburg have not scheduled it yet, but he will go and speak to them about it. They are looking forward to this. A lot of State Parks allow them. Mrs. Louder said she does not support it. You can go on Amazon and purchase little things to make them go quicker. She has been on the SRT and she sees moms, double strollers, a dog attached to the double stroller and a toddler riding a bike with training wheels on it. Anything that can go 20 MPH should not be included in that type of environment. She would not compare that to a motorized

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wheelchair on any level. She doesn't think we have a lot of gravel on the SRT and is not comfortable with it. There's more of a safety issue involved. Mr. LaBrake said any avid rider is riding from 15 MPH up to 18 MPH on that trail. With the E-Bike, 20 MPH you would have to be pushing it to get that high, and 20 MPH is not out of control. There will always be that person not aware of their surroundings.

Mr. Clemons said he has a Class 2 E-Bike and goes 28 MPH with appropriate riding. He doesn't think that would be appropriate for the SRT. He has some feelings about a Class 1, which goes 20 MPH. It's a heavy bike and has big tires. He thinks it would be appropriate to have an electric assist bike.

Mr. LaBrake said the kits on Amazon, they have people asking all the time if he would install these kits and service them and from a liability standpoint, they do not touch them at all. Mrs. Louder said she doesn't think the SRT is wide enough to handle them. Mr. LaBrake said it's no different than a regular bike. The only way you could tell the difference between a Class 1, 2 or 3 is the speed. Mr. Stauffer asked how would someone know if it wasn't a Class 3. Mr. LaBrake said it would be an honor system.

Mrs. Louder asked if we are liable if someone gets hurt on the trail. Attorney Treadwell said we are always open to liability. Mrs. deLeon said you can get hurt anywhere. Attorney Treadwell said we have insurance.

Mr. Earl Hill said Hellertown Borough approved it and it's a good thing to do, one day he may need a bike that that. Mrs. deLeon said she thinks it's a good thing. Mr. LaBrake said the Solicitor for Hellertown didn't feel there was a need to change the trail rules. Attorney Treadwell said we can revise our ordinance to say you can have a Segway, a motorized wheelchair and a Class 1 E-Bike, that way there's no question. Mrs. Louder said if you are going to consider this for disabled, must they have a disability tag on it. Mrs. deLeon said it's not limited to disabled people. Chief Barndt said in the Vehicle Code, Section 102 definition of pedal cycles says a vehicle propelled solely by human power pedal or a pedal cycle with electric assist, so that may help in the definition.

- MOTION BY:** Mrs. deLeon moved for approval to amend the SRT portion of the Township Code to permit Class 1 E-Bikes in addition to the Segway's and motorized wheelchairs.
- SECOND BY:** Mrs. Yerger
- ROLL CALL:** 4-1 (Mrs. Louder – No)

D. LOWER SAUCON FIRE RESCUE ANNUAL REPORT

Bryan Evans, Lower Saucon Fire Rescue (LSFR) was present to review their Annual Report. He said they are a 100% Volunteer Fire Department serving a portion of LST, and the other one is Steel City. They have a pretty robust leadership team, which is comprised of operational and administration officers. They were able to add three Lieutenants this year. They've responded to 664 calls for services in 2018, which was an increase of 63 calls from 2017. They spent 2,052 hours on scenes.

Mr. Evans said the data is pulled from County data. Mrs. deLeon asked what does an NG/LPG leak mean? Mr. Evans said that stands for natural gas/liquid propane gas. He doesn't recall any of them from commercial pipelines. They responded to several notable incidents this year, which involve I-78. They had some flash flooding where they rescued people from a local banquet hall.

Mr. Evans said of the 664 calls, 430 of those calls were in their primary jurisdiction. They responded to mutual aid calls 234 times. He noted their 2018 top ten responders who dedicate a lot of time and five of them responded to 50% of calls and they work full-time as well. It shows the dedication of these people. They listed all the different types of training done last year, which added up to 2,125 training hours, with 88% of their members are Firefighter 1 certified. This year four people are involved in training and by the end of June, two of them should be nationally

certified. They do a pretty big social media presence and try to help stay engaged with the community.

Mr. Evans said they have too many members to list, but we owe them a debt of gratitude. Their achievement this year was the merger of the Southeastern and Se-Wy-Co Fire Companies. Their plans for the future are always working on recruitment and retention. That is always the biggest struggle. They are very fortunate with the contributions they get from the municipality, but that alone is not enough to operate. Fiscal responsibility is very important. They continue to see what they can do to be budget conscious. They want to work this year with Township Council and have more discussions. They thank Council, their families and other public safety partners inside and outside of LST. They appreciate your time and hope to make this an annual report. The financial report will be out in the near future.

Mrs. deLeon thanked them for what they do and they appreciate every single one of them. Mrs. Louder said thank you to LS16 and it still saddens her that Steel City has not merged with you. She knows you have a good working relationship and you guys are wonderful. She hopes you continue with talks with Steel City so there is one fire department in this Township.

E. LITTLE FREE LIBRARY – PROPOSAL BY PARKS & RECREATION BOARD TO IMPLEMENT A DESIGN CONTEST

Atom Kallen was present. He said they are now in the second phase, the first phase was to install the Little Free Library (LFL) at Polk Valley Park. The Park & Rec Board designed it, with the help of Spirk Brothers who built it. It's been there for over a year and it's been doing very well. There have been nearly 50 books in it from cooking books to kid's books to science fiction. They would like to implement a design contest to get the community involved. The Park & Rec Board would choose the finalist and pass it on to Council for approval. They need approval from Council for the flyer and would like advice on who the contest should be open to. We had considered it be open to anyone who attends LST schools.

Mrs. Louder said the location of the library at the park is something she is uncomfortable with. It should be closer to the parking lot. It's a wonderful idea to get the school district involved with it. Mrs. Louder said she feels that it should be by the parking lot if the older people want to come and get a book. It is also closer to the pavilion. Mr. Kallen said as long as PW approves it, that's fine with them. Mrs. deLeon thanked Mrs. Louder for being a Steward to the LFL's.

Mrs. deLeon said regarding ideas for what this is going to look like, it popped in her mind the old Redington area, maybe there could be a hint of a historic aspect and that would give people the chance to research history. It could be any historic district. Mr. Kallen said the LFL, which will end up in the parks will be tailored to that park, but also designed around the history. Mrs. deLeon said whenever we do contests, the school district should be involved. Mrs. Louder said she thinks we should leave it up to the children at the school on what and how they want to design it with their imagination. Mrs. deLeon said she'd like to add some wording/language in there about local history. Mr. Gress asked what is the targeted age group? Mr. Kallen said all ages. Mr. Kallen said the age range is again open, they would like to engage children, but if you are in your 20's or 30's, you can submit a design. Mr. Kallen said we need permission to get flyers out to the schools, put on F/B, put in the newsletter and at the May 6th Parks meeting we'll be picking the winner.

MOTION BY: Mrs. deLeon moved for approval of the proposal by the Parks & Recreation Board to create a design contest for a Little Free Library to be placed at Steel City Park with language about historic flare and natural areas.

SECOND BY: Mrs. Louder
Mrs. Louder said the sign that we were going to put out there that says Steel City Park, where is it? Mrs. Huhn said they are sitting in the garage and as soon as the ground unfreezes, it will be put up.

ROLL CALL: 5-0

F. RESOLUTION #35-2019 – APPOINTING SPECIAL FIRE POLICE

Mrs. deLeon read the resolution.

MOTION BY: Mrs. deLeon moved for approval of Resolution #35-2019.

SECOND BY: Mrs. Louder

ROLL CALL: 5-0

G. RESOLUTION #36-2019 – CELEBRATING THE AMERICAN LEGION’S 100TH ANNIVERSARY

Mrs. deLeon said this is to recognize the American Legion’s 100th anniversary. The celebration is March 23, 2019 and they will have historical displays, a balloon drop and bands.

MOTION BY: Mrs. Yerger moved for approval of Resolution #36-2019.

SECOND BY: Mrs. Louder

ROLL CALL: 5-0

H. RATIFICATION OF FEBRUARY 12, 2019, FEBRUARY 20, 2019 & MARCH 4, 2019 CMV SNOW EMERGENCY DECLARATIONS

Mrs. deLeon said due to the recent snow storms, the Township Manager declared snow emergencies and these must be ratified at the next regularly scheduled Council meeting. She said this is misunderstood by the community. It’s not the same thing as the snow emergencies in the City of Bethlehem or in Hellertown. Mrs. Huhn said this is to allow our PW crew to plow and salt. Mr. Rasich said in all cul-de-sacs, vehicles have to be moved.

MOTION BY: Mrs. Louder moved for approval of ratification of February 12, February 20, and March 4, 2019 CMV Snow Emergency Declarations.

SECOND BY: Mrs. Yerger

Mr. Gress said the PW did a great job, he left at 4 a.m. to go to work and all the roads were plowed. Mrs. Yerger said they were better than the PennDOT roads. Mrs. deLeon and Mrs. Louder said they always do a great job.

ROLL CALL: 5-0

I. AUTHORIZE COLLECTION OF 2018 DELINQUENT TAXES

Mrs. Huhn said the total base amount is \$38,363.12 with a penalty amount of \$3,836.31.

MOTION BY: Mrs. Louder moved for approval to direct the Manager to authorize the Finance Department to forward the 2018 delinquent tax list to Northampton County for collections.

SECOND BY: Mrs. Yerger

ROLL CALL: 5-0

J. BUILDING CODE OF APPEALS BOARD – FOUNTAIN HILL BOROUGH REQUEST FOR INTER-MUNICIPAL AGREEMENT TO SHARE SERVICES

Mrs. deLeon said Fountain Hill has asked if we would consider sharing the services of our volunteer Building Code of Appeals Board (BCOAB).

Mrs. Huhn said she was contacted by the Borough Manager, as the Borough is required to have a BCOAB similar to our P&R and EAC committees. It’s difficult to seek volunteers so he asked if we would be interested in sharing our committee. She reached out to our Board. They serve a term of five years, and in the time she’s been here, they met once or twice. The one comment she got back from our volunteers was no problem, and they don’t mind but could we put the caveat on that if they meet we meet here at LST. Mrs. deLeon said she would hope they would do the same for us.

MOTION BY: Mrs. deLeon moved for approval to authorize the Solicitor to prepare an inter-municipal agreement.

SECOND BY: Mr. Stauffer

ROLL CALL: 5-0

**General Business & Developer Meeting
March 6, 2019**

V. MISCELLANEOUS BUSINESS ITEMS

A. APPROVAL OF JANUARY 7, 2019 AND FEBRUARY 6, 2019 COUNCIL MINUTES

MOTION BY: Mrs. Yerger moved for approval of the January 7, 2019 Council minutes.

SECOND BY: Mrs. Louder

ROLL CALL: 5-0

MOTION BY: Mrs. Louder moved for approval of the February 6, 2019 Council minutes.

SECOND BY: Mrs. deLeon

ROLL CALL: 5-0

B. APPROVAL OF JANUARY 2019 FINANCIAL REPORTS

Mrs. Louder said page 3 of 6, where it says expenditures and it says “Law”, can we please have a detailed list of that law. Is it Labor, EAC, Planning? She’d like to see what kind of law we are dealing with. Mrs. Huhn said she will speak to Mrs. Gorman.

MOTION BY: Mrs. deLeon moved for approval of the January 2019 financial reports.

SECOND BY: Mrs. Yerger

ROLL CALL: 5-0

C. MONTHLY DEPARTMENT REPORTS FOR JANUARY 2019

Mrs. deLeon said we have our monthly reports for January 2019. These are on file.

VI. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS – None

VII. COUNCIL & STAFF REPORTS

A. MANAGER

➤ Mrs. Huhn said the Director of Finance requested she bring this to Council. Back in June 2018, we received \$31,440.00 as the final grant award from the Gaming Authority which we applied for the vehicles. This was awarded and granted before they disbanded. Mrs. Huhn said Mrs. Gorman said we are not at a place right now that we can be sure the project slated for 2019 will be done in time for the close of this grant, and we don’t want to risk losing it. To insure we fall within the time requirements, we are requesting authorization to use the funding to offset the expense of one of the two vehicles ordered from last year’s budget.

MOTION BY: Mrs. Louder moved for approval to use the \$31,440 toward the police vehicles.

SECOND BY: Mrs. Yerger

ROLL CALL: 5-0

➤ She said Local Government Week is scheduled for the week of April 8th and last year we held an open house. This year she and Chief Barndt would like to propose a different idea to engage the public and residents of the Township. They’d like to hold an open house on Saturday, April 13th from 10 a.m. to noon. Chief will offer “Coloring with a Cop” in the PD and we’d also like to display some of our PW trucks as we have done in the past. They would have some police cruisers on display and some surprise visitors. We will put it on our website, on our bulletin boards, and in our newsletter.

➤ She reached out to the County and PennDOT regarding the Meadows Road Bridge. She heard back from the County but did not hear back from PennDOT. The County is still reviewing the reports and the design consultant has been doing his part in trying to move it along but it’s still in PennDOT’s court.

➤ She said we will be placing the Trick-or-Treat discussion on the next agenda so the public can come and comment.

B. COUNCIL/JR. COUNCIL

Matthew Wagner, Jr. Council – No report

**General Business & Developer Meeting
March 6, 2019**

Mrs. Yerger

- She said her thanks to the PW and the Firemen for this past weekend's snow storm.
- She said Glenn Kern was very instrumental in doing a lot of our open space and he was here when we purchased Woodland Hills. We have put some trails in there that would be ADA compliant and she'd like to have that trail called the "Glenn Kern Trail". There were families walking it with toddlers last week and he would have enjoyed seeing that. Mrs. deLeon said the request should go to the Parks and Recreation Board.

Mrs. deLeon – No report

Mr. Gress

- He said Roger and road crew guys did a great job with all the snow storms; and the fire rescue guys did a great report tonight.

Mrs. Louder

- She asked Roger Rasich when are they aerating the pond? Roger said they dredged it last week and they have to wait until the snow goes away. He got a lot of information on aerating it and will meet with the electrician on Friday. She asked if there will be fish in it. She would like to see the Township dedicate the fish pond to Kenny Luybli's memory. He loved to fish. Mrs. Huhn said that would be a great idea.
- She asked if we could contact PennDOT again and tell them to keep the tractor trailers out of Steel City. There was one going into Steel City again and she and her husband stopped it. Chief Barndt said there's new management at the Harris Rebar facility and they are working diligently on the issue. He asked they use caution when directing people like that, he doesn't want to see anyone get hurt.
- She thanked PW, the firemen, and Roger for running the show.

Mr. Stauffer

- He echoes what Mr. Gress said.

- C. **SOLICITOR** – No report
- D. **PLANNER** – No report
- E. **ENGINEER** – Absent with prior notification

VIII. ADJOURNMENT

MOTION BY: Mr. Gress moved for adjournment. The time was 9:37 p.m.

SECOND BY: Mrs. deLeon

ROLL CALL: 5-0

Submitted by:

Leslie Huhn
Township Manager

Priscilla deLeon
Council President