

I. OPENING

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Announcement of Executive Session (if applicable)

II. PUBLIC COMMENT PROCEDURE

III. PRESENTATIONS/HEARINGS

- A. Recognition of Officer Ron Jones Upon His Retirement – Resolution #35-2010
- B. Annual Police Awards – Resolution #36-2010

IV. DEVELOPER ITEMS

V. TOWNSHIP BUSINESS ITEMS

- A. Summer Work Schedule
- B. Authorization to Collect 2010 Real Estate Taxes & 2009 Delinquent Taxes
- C. Council Ratification of Snow Emergency Declarations
- D. Review and Adoption of Township Parks and Athletic Facilities Use Policy
- E. Discussion Regarding a Land Trust Beneficiary for Mease Conservation Easement
- F. Request from Saucon Valley Lacrosse for Permission to Hold LAX Day at Polk Valley Park

VI. MISCELLANEOUS BUSINESS ITEMS

- A. Approval of February 3, 2010 Minutes
- B. Approval of January 2010 Financial Report

VII. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS

VIII. COUNCIL & STAFF REPORTS

- A. Township Manager
- B. Council/Jr. Council Member
- C. Solicitor
- D. Engineer
- E. Planner

IX. ADJOURNMENT

Next Park & Rec Meeting: March 1, 2010
Next Council Meeting: March 3, 2010
Next EAC Meeting: March 9, 2010
Next Zoning Hearing Board Meeting: March 15, 2010
Next Planning Commission Meeting: March 18, 2010

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I. OPENING

CALL TO ORDER: The General Business & Developer meeting of Lower Saucon Township Council was called to order on Wednesday, February 17, 2010 at 7:02 P.M., at 3700 Old Philadelphia Pike, Bethlehem, PA, with Mr. Glenn Kern, Council President, presiding.

ROLL CALL: Present – Glenn Kern, President; Tom Maxfield, Vice President; Priscilla deLeon, Sandra Yerger, Ron Horiszny, Council members; Jack Cahalan, Township Manager; Leslie Huhn, Assistant Township Manager; Dan Miller, Township Engineer; Linc Treadwell, Township Solicitor; Kevin Kochanski, Township Planner; and Kimberly Kelly, Jr. Council member.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)

Mr. Kern said Council did not meet in Executive Session between last Meeting and this meeting, but they will be meeting briefly at the conclusion of this meeting to discuss potential property acquisition.

II. PUBLIC COMMENT/CITIZEN AGENDA ITEMS

Mr. Kern said for citizen agenda items – Council operates under Robert’s Rules. What that means is during agenda items, Council will talk amongst themselves and amongst staff and the interested parties. At the conclusion of that, we open it up to the public for public comment. There is an opportunity for non-agenda items at the end of the meeting to discuss whatever your business might be. We do have a microphone and there are microphones up at the table. There is a sign-in sheet in the back of the room. Please print your name and address and email address. It is very helpful in transcribing the minutes. For those who want to receive emailed agendas, please give your email address to Leslie or Jack or call the Township office. Please state your name and address. If you can’t hear, please let us know. You can check the minutes on the website, which is lowersaucontownship.org.

III. PRESENTATIONS/HEARINGS

A. RECOGNITION OF OFFICER RON JONES UPON HIS RETIREMENT – RESOLUTION #35-2010

Mr. Kern said Resolution #35-2010 has been prepared to recognize Ron Jones for his years of service as an Officer with the Lower Saucon Township Police Department. The resolution was read by Mr. Kern.

PROCLAMATION HONORING RONALD (RON) JONES UPON HIS RETIREMENT

WHEREAS, Ron Jones began his career as a police officer in Lower Saucon Township in February 1984 and retired effective January 4, 2010 after twenty-six (26) years of employment; and

WHEREAS, in addition to his standard patrolman duties, Officer Jones was responsible for numerous tasks such as serving as Criminal Identification Officer, Team Leader and coordinating forfeitures; and

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WHEREAS, Officer Jones served as the Department's first ever DUI Coordinator, which is a cooperative effort between the Township and the Boroughs of Hellertown and Freemansburg, and includes DUI Checkpoints, Roving Patrols, Cops-in-Shops, and regulatory checks, and

WHEREAS, Officer Jones devoted countless volunteer hours at community events to promote the Department's DUI Program as well as other preventative programs, and toward acquiring services and other support to equip the Township's first DUI Checkpoint vehicle; and

WHEREAS, during his career, Officer Jones completed more than 1,109 Felony/Misdemeanor arrests, issued over 2,800 citations and more than 1,600 Faulty Equipment/Warning Notices and Parking Tickets, and logged more than 427,000 miles; and

WHEREAS, in recognition of his outstanding performance and service, Officer Jones received a PA Governor's Highway Safety Award in 1994; the Northampton County Chiefs of Police Nathan Ogden Award in 2003, and DUI Enforcement departmental commendations for 13 years.

NOW, THEREFORE, the Council of Lower Saucon Township, Glenn Kern, President; Tom Maxfield, Vice President; Priscilla deLeon; Sandy Yerger; and Ron Horiszny do hereby declare the week of February 22, 2010 as Ron Jones week and does hereby urge all residents to commend Ron for his dedication to the Township.

MOTION BY: Mrs. deLeon moved for approval of Resolution #35-2010.

SECOND BY: Mr. Horiszny

Mr. Kern asked if anyone had any questions? No one raised their hand.

ROLL CALL: 5-0

Mr. Kern said he's personally known Ron for a number of years. He does a lot more than just police work. He was coach to his daughter's Middle School basketball team for a number of years. Ron's a really dedicated guy. Ron did an unorthodox fix to one of his daughter's Charlie horses; he did an old school approach which my coach used and my family still laughs about that.

B. ANNUAL POLICE AWARDS – RESOLUTION #36-2010

Mr. Kern said Council would like to publicly recognize the efforts of our Police Officers for the fine work they do in the Township. Chief Guy Lesser is here to present the commendations. Resolution #36-2010 has been prepared to honor these officers.

Chief Guy Lesser said once again, he thanks you for taking time out of a meeting, and appreciates Council recognizing our officers. He asked Steve Kunigus to come forward. He said Steve became a member of their department in April 2009. He underwent their training program and was on the street as a Patrol Officer in June of last year. They learned that Steve was very tenacious on the street, one of the more active part-time officers that they had and was very productive last year. He had an commendation for Steve Kunigus which he read.

Thanks to Patrolman Stephen A. Kunigus for a job well done!

Chief Lesser asked Sgt. Barndt to come up front. He said Sgt. Barndt has been an employee longer than Steve has. He's no stranger to enforcement awards, this may be his fourteenth, and he's been up front for other awards also. Among his duties as Sergeant, he also has served as Criminal Identification Officer for a number of years for his team, and as our Field Training Officer for our department. He read the Lower Saucon Police Department commendation for Sergeant Barndt

Thanks to Sergeant Thomas H. Barndt for a job well done.

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Chief Lesser asked Eric Marth to come up front. He said Eric's been an employee with their department since the latter part of 2008. In addition to his patrol duties, he maintains what we call our Criminal Court and Traffic Court three ring binders. These are books that officers take to court, and they expect certain types of information to be in there and be well organized. Eric's done a good job with that. He also oversees our fire extinguishers and insures that if one is utilized it's charged and gets back into the cruisers, so that it is ready for use again. Eric Marth is in his first full year. He's been a pleasure to have in the department.

Thanks to Patrolman Eric E. Marth for a job well done!

Chief Lesser asked Chuck Werkheiser to come up front. He said Chuck has been an employee with the department since 2009. He may be the tallest officer to ever work in the department. He hasn't been able to confirm that though. Chuck has also been a pleasure to work with and they look forward to he and Eric having a long career with Lower Saucon Township.

Thanks to Patrolman Charles H. Werkheiser, Jr. for a job well done!

Chief Lesser asked Jeremy Hantz to come up front. He said Jeremy has been with their department since 2008, and he's been another officer who has been a pleasure to work with in his young career. Jeremy, in addition to his patrol duties, helps to maintain the status of warrants within the department. He had a heck of a year last year and we also have a Lower Saucon Police department commendation for Jeremy.

Thanks to patrolman Jeremy L. Hantz for a job well done!

Chief Lesser asked Tim Connell to come up front. He said Tim has been with our department since 2001. He also serves as their department field training officer and he, along with the Sergeant, hold extremely important positions for any agency that values having their new officers understand and buy into the department's philosophy and goals. Tim has served in that role for several years, along with Sgt. Barndt. He also serves as a Criminal ID Officer for his team and oversees our NCICA clean records. He has received a number of commendations.

Thanks to Patrolman Timothy M. Connell for a job well done!

Chief Lesser said the County DUI program wasn't able to confirm it, but he actually has a suspicion that this group may be the highest group in the County. The other awards that he will present tonight are for our Officer-of-the-Year awards. Tim is part of that also. Tim has been an Officer-of-the-Year for several years in his career and runner-up on several occasions. Tonight, he's runner up once again.

Congratulations to Patrolman Timothy M. Connell for a job well done!

Chief Lesser said as you can understand by the quick narrative, there are a large number of items that are taken into consideration for all their work done throughout the year. Our Officer-of-the-Year had a heck of a first year and he is Jeremy L. Hantz.

Congratulations to Patrolman Jeremy L. Hantz for a job well done!

Chief Lesser said thanks to the officers and it's good to see Ron Jones here. We also have a swearing in this evening for Kyle P. Haggerty. He said Kyle has been with our department for over seven and a half years in a part-time capacity. During that time he was working full time at B. Braun. He's been a very loyal, very committed employee to Lower Saucon. He resides in the Lower Saucon area and his wife, grandmother-in-law and his son, Riley, are here tonight. His son Riley will be pinning a badge

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on him. We are here to swear Kyle in as a full time officer and he'll begin his duties this Monday as a full time patrolman. Notary Public Diane Palik swore Patrolman Jeremy L. Hantz in.

Mr. Kern said congratulations to Officer Jeremy Hantz, Rookie of the Year and MVP. Mr. Kern read the resolution to officially approve.

RESOLUTION #36-2010
POLICE DEPARTMENT COMMENDATIONS

WHEREAS, Officer Jeremy L. Hantz has been named Officer-of-the-Year; and,

WHEREAS, Officer Timothy M. Connell has been named Runner-Up Officer-of-the-Year; and,

WHEREAS, Officer Jeremy L. Hantz has been awarded a Commendation for DUI arrests; and,

WHEREAS, Officer Scott M. Snyder has been awarded a Commendation for DUI arrests; and,

WHEREAS, Sergeant Thomas H. Barndt has been awarded a Commendation for DUI arrests; and,

WHEREAS, Officer Keith O. Bredbenner has been awarded a Commendation for DUI arrests; and,

WHEREAS, Officer Timothy M. Connell has been awarded a Commendation for DUI arrests; and,

WHEREAS, Officer Stephen A. Kunigus has been awarded a Commendation for DUI arrests; and,

WHEREAS, Officer Charles H. Werkheiser, Jr. has been awarded a Commendation for DUI arrests; and,

WHEREAS, Officer Willie W. Shelly has been awarded a Commendation for DUI arrests; and,

WHEREAS, Officer Eric E. Marth has been awarded a Commendation for DUI arrests.

NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED that the Council of Lower Saucon Township, Glenn Kern, President; Tom Maxfield, Vice President; Priscilla deLeon, Council Member; Ron Horiszny, Council Member; and Sandra Yerger, Council Member, does hereby recognize and thank all of these Officers for the fine work exhibited during the year. It is this Council's opinion that it was a job well done!

MOTION BY: Mr. Horiszny moved for approval of Resolution #36-2010.

SECOND BY: Mrs. deLeon

Mr. Kern asked if anyone had any questions? No one raised their hand.

ROLL CALL: 5-0

Chief Lesser said our Canine Officer, Keith Bredbenner, is at a college class tonight. Their DUI Coordinator, Scott Snyder is in between twelve hour shifts and had a family commitment as did Willie Shelly. Thank you again.

IV. DEVELOPER ITEMS – None

V. TOWNSHIP BUSINESS ITEMS

A. SUMMER WORK SCHEDULE

Mr. Kern said the Manager will discuss with Council proposed revisions to the 2010 Summer Work Schedule for Non-Uniformed Township employees.

Mr. Cahalan said usually about this time we bring to Council the approval of the summer hours work schedule which has the administrative employees working a half an hour extra Monday through Thursday and leaving at 2:30 PM on Friday afternoons. That runs from June through August. The Public Works Department goes on a summer schedule also. They do a four day ten hour schedule. He provided Council with some background information on the summer hour schedule. For this coming summer schedule, he is recommending a revision be made to the summer hours and those revisions would be that we would continue the Public Works ten-hour summer schedule with a modification and that modification would be that one of the full time Public Works employees and one of our part time summer helpers, who we employ during the summer, will work a four day, ten hour schedule, but their days will be Tuesday through Friday. The rest of the Public Works crew will be working a Monday through Thursday schedule. Of these two employees, one will be assigned to the Compost Center on Friday's. The Compost Center is open on Friday and Saturday from 9 AM to 12:00 PM, from April through November, so that an employee would be covering the Compost Center along with the Public Works representative from Hellertown Borough. What this will do is allow us to have someone here during the day on Fridays. The summer helper will be available in case there is some sort of problem out on the road or at the Township complex that needs to be handled. When the full time employee is done at the Compost Center, they would also be available here through the end of the shift. That would give us additional coverage here. He's also recommending we discontinue the summer hour schedule for the administrative staff employees to ensure that we have the Township administrative office open Monday through Friday 8:30 AM to 4:30 PM, and that also includes having clerical help at the Police Department Monday through Friday, 8:30 AM to 4:30 PM. He's discussed it with the union and they have no problem with this revision and he's recommending that Council approve it for the summer.

Mr. Maxfield said he likes the fact that the Township will be covered all week.

MOTION BY: Mr. Maxfield moved for approval of the summer work schedule.
SECOND BY: Mr. Horiszny
Mr. Kern asked if anyone had any questions? No one raised their hand.
ROLL CALL: 5-0

B. AUTHORIZATION TO COLLECT 2010 REAL ESTATE TAXES & 2009 DELINQUENT TAXES

Mr. Kern said Council should authorize the Manager to direct the Finance Department to collect the 2010 real estate taxes in the amount of \$1,828,520.01 and to forward the 2009 delinquent tax list to Northampton County for collection. Mr. Cahalan said this is an annual warrant that Council approves to authorize him to collect the taxes in the amount of \$1,828,520.01.

MOTION BY: Mr. Horiszny moved for authorization to collect 2010 real estate taxes and 2009 delinquent taxes.
SECOND BY: Mrs. Yerger
Mr. Kern asked if anyone had any questions? No one raised their hand.
ROLL CALL: 5-0

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C. COUNCIL RATIFICATION OF SNOW EMERGENCY DECLARATIONS

Mr. Kern said due to snow events which occurred on February 5, 2010 and February 10, 2010, the Township Manager declared snow emergencies. Per Council Resolution #24-2004, these actions must be ratified at the next regularly scheduled Council meeting.

Mr. Cahalan said this is per the resolution. The snow emergencies were necessary. The Public Works crews were out for extended hours involved in snow plowing, snow clearing operations and we notified the Northampton County Emergency Management office and posted the announcement on WFMZ-TV. We would need ratification. One vote would be sufficient for both emergencies.

- MOTION BY:** Mrs. deLeon moved for authorization for ratification of the two snow emergency declarations on February 5th and 10th.
- SECOND BY:** Mr. Maxfield
- Mr. Kern asked if anyone had any questions? No one raised their hand.
- ROLL CALL:** 5-0

D. REVIEW AND ADOPTION OF TOWNSHIP PARKS AND ATHLETIC FACILITIES USE POLICY

Mr. Kern said staff has prepared a Parks and Athletic Facilities Use Policy which has been reviewed by the Solicitor and is ready for the Council's consideration of adoption. The Township Parks and Recreation Board has reviewed this policy over the past year and at its last regular meeting on February 1, 2010, voted to recommend that Council adopt the policy.

Mr. Cahalan said this is a compilation of several separate policies and procedures. The intent was to pull them all together into one policy that we could put on the website and have available for the public to review when they were interested in requesting use of parks or recreational facilities. Previously, we had an athletic field reservation policy, and the reservation procedure for pavilions, which are also park facilities, which was another process. It was spread out and our intent was to pull that all together into one policy. This has been worked on probably for about a year and a half. It's been back and forth to the Parks and Recreation Board. We wanted to do several things and one was to establish a priority of users. It sets down how the Township will prioritize the use of park facilities and it lists the categories. Category 1 would be for events and activities sponsored by the Township, its Park and Recreation Board and its Environmental Advisory Council. Category 2 would be local recreation providers and that's for non-profit or not for profit groups organized for the primary purpose of providing and delivering recreational opportunities to the residents of the Saucon Valley. For example, that would be Lower Saucon Township and Hellertown Borough. Category 3 would be local civic, business and educational groups, which would be groups like the Lions Club, Rotary, Jaycees, Historical Organizations, Chamber of Commerce and affiliates of the school districts of the Saucon Valley, like the universities and DeSales and other private and parochial schools in the Saucon Valley. Category 4 would be other contracted organizations. The next thing we put down were the procedures that need to be followed in order to reserve facilities. Those again were existing on a separate form, and they were pulled together into the policy. There is a section that deals with sales on park property. It says Lower Saucon Township reserves to itself complete and exclusive rights to regulate the sale of all goods and services sold or conducted on park property, including, but not limited to souvenirs, programs, parking permits, etc. The sale of such items is expressly prohibited without the approval of the Township and it says food concessions must be approved by the Township and have to follow all state and county health requirements. It contains language on waivers. It has the fees and charges attached to this. There is also a new fee schedule we put together. That also, for the first time, has all of the fees for the fields, and also for the pavilions on one form. That's all on one sheet and will be available for residents and public when they apply to use these facilities. The facility use rules have been in existence for some time. We just pulled them together and put them in this policy. It's basic

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stuff about cleaning up after use of the facility such as the pavilions; put the refuse in designated containers, and it talks about if there's a large event, the people there are responsible for picking up the trash. If the trash is voluminous for a special event, they will be responsible for arranging for a dumpster to handle the refuse created by the event, and if the Township dumpster is provided and a special pickup is required, the group sponsoring the event will be charged a fee for that. It also mentions that when we have a pavilion rental such as at Town Hall, Southeastern Park or Steel City, that reservation is only for that designated facility. It doesn't mean they have the whole park. The public can come and utilize the other facilities such as the playground, the basketball courts, and such, as we have. They have to provide us with a schedule. If there are conflicts, there is language to deal with that. It gives the Township the absolute right and discretion to cancel any permission. It says organizations shall be responsible for parking and the supervision of spectators. They must obtain any permits that are required. The park use rules are from the Township ordinance, which is nothing new. We just brought them in here so they would be available for users to see. There are some liability insurance requirements, some of these are already existing which we've been getting from registrants and participants. Those are brought into this policy. Hours of operation, which were established by ordinance are in here for the facilities. There are rental rules and regulations, again some simple things about how the facility should be used and what they are responsible for when utilizing the facility. There are baseball field rules, simple things like turning off the lights, locking the bases in the locker, and cleaning up the grounds after the events. We have multi-purpose field use and we talked about rotating some of the use to keep the turf in good condition. We have a section on closing the fields in inclement weather. That's something we started in the last two years. That procedure works as we have a Public Works employee who goes out and inspects the field. If there is inclement weather and there is damage to a field or a safety issue, the Public Works Director puts out an announcement to all of the sports organizations that the field will be closed due to the weather. We also have a new "Breaking News" section on our Township website and that announcement will be posted there for people to go on and check and it will be for the specific fields. They can check and see if that field is open or closed due to the weather. We also have requirements for parking for designated areas only. We discussed some of the parking issues at Polk Valley Park and if there is overflow parking needed, there will be parking at the Saucon Valley School District campus, and organizations should advise the opposing visitor teams of parking restrictions in Township parks. They are encouraged to post this information on their websites. That's been done and organizations have cooperated with us and that has been taken care of. If we do have an event that has a good deal of parking, we've worked with the organizations to have them put up signs to direct the participants and spectators to the appropriate parking areas. They have also designated volunteers to help with that. That is the policy. There's the request for facility permit, which is also something we worked on again where there were several different forms, now it's all in one area, one form to fill out. It's available on the website. It can be filled out by someone on line which is a new thing. Those three things comprise all of the requirements for someone requesting the use of a Township field or one of the other facilities. The Solicitor has reviewed it and the Parks and Recreation Board support it and they are recommending to Council that it be adopted.

Mr. Maxfield said if someone rents a pavilion when nobody is here at Town Hall, if a scheduled conflict were to arise or if someone was having trouble, what would a renter do – would it be a police call? Mr. Cahalan said if there is a conflict, he would hope it isn't a type of thing that the police would have to be called. What they would like to do is to make sure everybody knows who the field or facility is reserved for and post that information. Eventually, what we'd like to do is for the pavilions is put some signage out there stating that the pavilion has been reserved for a particular group. You may have seen that in other parks or recreational facilities. They sometimes have a sign saying this facility has been reserved. We do have signage for our summer recreation program that we put out there because we found that when they were utilizing the pavilion in the morning, other outside groups were coming and mingling in. The children are under supervision by staff, and the parents drop the children off and the Counselors are responsible for them, so we are starting to post that a session is in progress. We can put something out there that tells people which group is utilizing the pavilion so the

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public would be asked to not utilize it during that time. Mr. Maxfield said we've heard in the past where someone has scheduled an athletic field and someone comes to use it and then another group comes in and bullies them off the field. Mr. Cahalan said that did happen. If it happens, we hear about it afterwards, and the group probably just decided they would move off and report it to us later. We hope it doesn't get into any bigger problem. We did resolve that issue by speaking to both of the groups and nothing has happened since. With getting the information out, posting it conspicuously, we can make sure no conflicts like that happen.

Mrs. deLeon said it's good that all the rules are in one place as it gets confusing after awhile. Her question is the hours are from dawn to dusk. Society Hill's approved plan allows for the paved walkway to leave Society Hill and go through the Heller Homestead and access the bridge to get into Hellertown. That's why they have the macadam path walk there. She doesn't know if we can say to them they can only use it from dawn to dusk. It's kind of 24/7. Attorney Treadwell said he's not familiar with that, but the path goes through Township property and we can restrict when you can use our property even though the path is shown on the plan as connecting to it. Mrs. deLeon said in order for the density to be improved for the RA district for Society Hill, one of the regulations was access to Hellertown, so you are going to turn around and say they can only access it from dawn to dusk. Mr. Cahalan said he doesn't think anyone is going to challenge anyone if they walk up the path to Society Hill. Mrs. deLeon said can there be an exception in there that it doesn't apply to the path walk to Society Hill. Mr. Cahalan said it would have to be in the ordinance in the code. Mrs. deLeon said she just doesn't want it to be a problem for someone. She remembers because she was here in 1988, and everybody else wasn't. It just jumped out at her when she was reading it. In the past, the Boy Scouts have camped out, so this doesn't change anything with their campout? Mr. Cahalan said no. One of the things they will be doing is if you want to pull up the facility use fee schedule, we did refer to that as a "special event" and are still working on that as we did have requests from organizations and groups like the Boy Scouts to use a park area, not so much a field or pavilion, and we want to work on that some more as there have been a variety of those requests. He wants to make sure we cover all the bases on that. The Boys Scouts are approved. We set out what the requirements are for them. They provide the insurance information to us. We notify all the police and fire companies and they are approved. The other thing that we don't have on here is other events which we are still thinking about, such as races. Someone did call us and wanted to run a 5K race in the Township. That involves the use of Township roads. There's possible need for police participation and we want to be able to cover it. For those other events we do have a procedure and will roll that into it. Mrs. deLeon said in the past we had re-enactors shooting guns and that wouldn't be prohibited? Mr. Cahalan said that's okay and we'd notify the police and if there's a campfire being set, we notify the fire marshal and the local fire departments. Mrs. deLeon said on April 24, they will do the fire thing. She said the SV Farmer's Market puts their signs up by the Homestead property, so they would be okay? Mr. Cahalan said yes, they are fine. Mrs. deLeon said when she does the form for the re-enactors, does she have to fill out the other chart? Mr. Cahalan said no, they will continue to use the current forms until they get the special event policy pinned down. Mrs. deLeon said have there been issues with dogs in the parks because again, she sees people at the Heller Homestead walking their dogs on leashes and they use the creek. Mr. Cahalan said no complaints have been reported to him. They've posted signs about having the dogs on leashes and having them pick up after their dogs. They have provided the mutt mitts out at Polk Valley Park. The dog park is there for off-leash activities. Mrs. deLeon said doesn't it prohibit dogs in this policy? Mr. Cahalan said what we have here is what's in the code. Mrs. deLeon said she doesn't have a problem with dogs being walked on the property as long as people pick up after the dog. Mr. Cahalan said the Township code does say it prohibits animals of any kind to be within such recreation places whether or not under control or leash, so that would have to be revised. Mrs. deLeon said she'd like to see that revised. Mr. Cahalan said they will have to bring that back for revision. We need to do an ordinance revision on that. Attorney Treadwell said our ordinance is currently worded like that. Mrs. deLeon said she has issues with that. It is a park and people do walk their dogs. Mr. Cahalan will bring this back to Council.

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Mrs. deLeon said the schoolhouse isn't covered by this because they are not really a park, but the Kingston Park will be added to this list when it is finished. Mr. Cahalan said yes, they will add Kingston Park. Mrs. deLeon said that would be a neat place for campouts also. Mr. Cahalan said eventually if Council decides, there will be a pavilion there which will be rented out and reserved and then there are some grounds which people could request the use of.

Mrs. Yerger said we have another item similar to this with the use of Polk Valley Park coming up, will tournaments be considered a special event? Mr. Cahalan said yes.

Mr. Maxfield said sometime within the last year or two there was an event at Polk Valley Park that they utilized part of the parking lot and he thought that was not proper. He was hoping we would not encourage that kind of event in the future. Mr. Cahalan said he thinks it was due to the inclement weather and the lack of practice fields for some of the sports organizations. The big problem they have is in the spring, if it's raining or if the field is unplayable, they really scramble for the nearest parking lot to practice on. Mr. Kern said any flat surface that is semi-dry works. Mr. Cahalan said they put some cones up and use that. What they saw was they kind of spread out, but it was because the conditions of the field were not suitable. Mr. Maxfield said he thinks that should be a special situation that should be cleared first because there could be access problems if anyone was injured. If that is going to occur or may occur, that should be cleared up. We shouldn't just give any function up there the ability to cone off part of the parking lot. Mr. Cahalan said we wouldn't want them to block traffic or create a safety issue. When they used the lots as the fields, it's often an area where there's no traffic driving through. Mr. Kern said it's usually like in March in early spring when no one is up there. Mr. Cahalan said they will make sure that doesn't happen.

Mr. Kern asked if there was anyone in the audience that wanted to speak about the public policy? No one raised their hand.

Mrs. Yerger said do we have to wait to change our ordinance before we approve this? Mr. Cahalan said if you adopt this, we'll come back with changing the revision to the ordinance.

- MOTION BY:** Mr. Maxfield moved for approval of the Township Parks and Athletics Facilities Use Policy, with changes to the ordinance.
- SECOND BY:** Mrs. Yerger
- Mr. Kern asked if anyone had any questions? No one raised their hand.
- ROLL CALL:** 5-0

E. DISCUSSION REGARDING A LAND TRUST BENEFICIARY FOR MEASE CONSERVATION EASEMENT

Mr. Kern said this will be tabled as they are discussing it in Executive Session after the meeting.

F. REQUEST FROM SAUCON VALLEY LACROSSE FOR PERMISSION TO HOLD LAX DAY AT POLK VALLEY PARK

Mr. Kern said the Saucon Valley Boy's Lacrosse organization which utilizes the multi-purpose fields at Polk Valley Park for its practices and games has requested permission to hold a "LAX DAY" at Polk Valley Park on a Saturday or Sunday in either late April or early May. The Parks & Recreation Board has reviewed their request and recommends that it be approved. A representative from SV Lacrosse is here tonight to answer any questions from Council.

Mr. Cahalan said they provided you with the sheet that Ron Bracalante had submitted. Ron is here tonight representing the SV Youth Lacrosse league. He submitted this request to the Parks and Recreation Board. They discussed it with him and Mr. Cahalan looked at it and so did the

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Solicitor. Per the policy you just adopted, requests such as these would have to come to the Council for authorization. That's what we're doing now.

Mrs. Yerger said do you have any idea how many teams we are talking about? Mr. Bracalante said we're still in the registration process, but as of today, we're about 170 players, both girls and boys. With the amount of teams, this wouldn't be all at one time as there's a stage from the beginning to the end. The boys program has five teams and the girls have three teams. We would be inviting a team to play those teams while we're doing this. Mrs. Yerger said you are talking roughly about sixteen teams? Mr. Bracalante said yes. Mrs. Yerger said her concern is field wear and tear. When you are talking sixteen teams, it's probably no more than an average use for a day. Mr. Bracalante said this is a tournament where they are inviting everybody to do it. This would be a normal Saturday activity at those fields. There are two fields there which they are going to utilize. Each game is a little less than an hour and we have a little break of about 20 minutes between each game. It will start at 9:00 AM and maybe run until 4:00 PM to 5:00 PM. The idea of the LAX day is to promote lacrosse in the area. We're looking to have merchants there and we can use it as a fundraiser for the organization.

Mr. Maxfield said the event is in April or May? Mr. Bracalante said they have the date set of May 1, 2010. Mr. Maxfield said who will determine if the field will be ready to use or not? Does lacrosse put much stress on the field? Mr. Bracalante said they already play there. Their practices are slated to start March 15, so they will have already been practicing and having games there from the middle of March all the way to May. They are going to finish the end of May, beginning of June. That's been going on for four or five years. Mr. Cahalan said this is nothing new; it's no different than the use that's been going on for the last two years. The Township is doing the maintenance and a treatment on the fields. They will be doing the aeration and some pre-emergent treatments that were recommended by the agronomist who inspected the fields after the use last season. They are doing what they can to make sure the field is in good condition and the League is doing its best to make sure we can maintain that quality up there. Mr. Cahalan said per the policy, they will get information, like insurance, about these vendors that will be up there. He needs the insurance certificates naming the Township as an insured party. They will discuss with the SV lacrosse anything they need as far as parking and any other kind of set up. Mrs. Yerger said will there be any kind of fee involved with this? Mr. Cahalan said they are already registered to use the field. Mr. Bracalante said he has a question about the money collection process. He wants to get this ironed out so there are no issues as they are going to start the planning process with this event. How would you like them to do this? There will be some food vending which will be run by the parents of the Lacrosse program. Then they will ask some merchants to come in who will have lacrosse gear, things of that nature, that they would be selling. The way they are working that is they are going to be selling on a commission program with the revenue that they earn. Is there a policy on that or what do you recommend? Is that an issue with that? Mr. Cahalan said the way we discussed the sales, you had put it on your sheet that says all money will be managed by SV lacrosse board members or associates. Tickets will be sold for merchandise and be used for items in tents. Mr. Cahalan said it would sort of be like a Musikfest type of operation where someone wasn't coming in off of the street and utilizing one of the vendors. It's supposed to be just for the lacrosse teams and families. Mr. Bracalante said part of that strategy was so we could control the money so there are not things we're not getting a part of, and he wanted to make sure that was okay the way they are going to be utilizing the park with the understanding that it's non-profit. Mr. Cahalan said that's what the answer would be. Mr. Kern said that sounds good, then you would have control over the vendor. Mr. Bracalante said they take the cash and here's a ticket to compensate them for what they are doing. Mr. Cahalan said you have control on who is going to be the vendors. It just can't be some business showing up with a tent.

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MOTION BY: Mrs. deLeon moved for approval of request from Saucon Valley lacrosse to hold a LAX Day at Polk Valley Park
SECOND BY: Mr. Maxfield
Mr. Kern asked if anyone had any questions? No one raised their hand.
ROLL CALL: 5-0

VI. MISCELLANEOUS BUSINESS ITEMS

A. APPROVAL OF FEBRUARY 3, 2010 MINUTES

Mr. Kern said the minutes of the February 3, 2010 Council meeting have been prepared and are ready for Council's review and approval.

MOTION BY: Mrs. deLeon moved for approval of the February 3, 2010 minutes.
SECOND BY: Mrs. Yerger
Mr. Kern asked if anyone had any questions? No one raised their hand.
ROLL CALL: 4-1 (Mr. Horiszny – No)

B. APPROVAL OF JANUARY 2010 FINANCIAL REPORT

Mr. Kern said the financial report for the January 2010 Council meeting have been prepared and are ready for Council's review and approval.

MOTION BY: Mr. Horiszny moved for approval of the January 2010 financial report.
SECOND BY: Mr. Maxfield
Mr. Kern asked if anyone had any questions? No one raised their hand.
ROLL CALL: 5-0

VII. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS

- Ms. Joan Madzarac of 2074 Easton Road said she went to the City of Bethlehem Council meeting last night. She is still having trouble with the Bethlehem Field's lights. She wants to read what she read to them last night: "On Tuesday, February 2, between 8:30 and 8:45 PM, Mr. Degiasento and Mr. Evans came to my home. I appreciate their interest, but rather than look at the lights across the street in Bethlehem Fields, they were more concerned with the street light in Hellertown eighty feet from my home. That light has been there forever and never entered our windows. That light was out on August 3, 2009 when Norris Boyd, Judy Ranier, Tracy Samuelson and electricians from Dunrite came to see the effect of their lights on our properties. When the lights were turned off, no lights entered our side of the streets and homes proving that the project lights are the offenders, not the street light in Hellertown which faces downward towards Easton Road and Cherry Lane under a shield. The offending light is northwest of my home in Bethlehem Fields directly opposite my bedroom window on the second floor. A light meter held at ground level may not register the up light emanating from these lights twenty feet up. We believe you have not taken appropriate and feasible measures to address our concerns and those street lights are not now and can never be appropriately contained. Those light bulbs should face downward towards I-78, not up towards the sky and our homes in Lower Saucon. That same night, February 2, at 11:00 PM, the project lights went out and so did the light invasion in my home proving again that I am right. I feel so double-crossed by the city's representatives. When the lights were off, I could still see into the parking lots. There is more than enough light in the project for the tenants to find their way around. Mr. Alkhal, Director of Public Works was supposed to visit Saturday night, February 6. That night the lights by Building J on Easton Road went out. When it did, no light crossed Easton Road, again proving the light in the project are the offending lights and should be removed bringing our lives in Lower Saucon back to normal. After I spoke to Mr. Alkhal on February 5, we got an email from Tracy Samuelson at 12:38 PM saying they are going ahead with covers. She knows that is not the

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solution. This will not be over until the lights are out of our homes. You are appeasing the perpetrator and punishing the victims. I challenge Norris Boyd, Judy Ranier, Tracy Samuelson to bring someone who could shut those lights off for ten to fifteen minutes one night and see again that those lights affect our homes. If the burden of proof is on us in a court of law, this is the way we can prove we are right and they are wrong. Why doesn't the City take those lights and put them under the Minsi Trail, Fahy or Hill-to-Hill Bridges? They would be perfect under something. They may even solve your crow problem. If you put a lid on a boiling pot, it will still boil over. That is happening with those lights. A lid does not contain a bulb pointing upward towards the sky. I felt Mr. Alkhal had an attitude about the light problem. My frustration is now beginning to show. He inferred it was now my problem, the lights are in my home, and as far as he was concerned, the problem was solved, and it is now Lower Saucon's problem. I know if those lights were in Lower Saucon projecting onto Bethlehem Fields, we would do the right thing and remove them, but then I am positive Lower Saucon would never allow those lights to be installed in the first place. I found a blog on the Internet I will quote "light pollution from improper outdoor lighting wastes billions of dollars in vast quantities of natural resources annually. These Acorn lights create a glare that crosses property lines, shines into windows, and make it hard for those living in the area to sleep at night. In New York City, they blacked out one whole side of these lights because they disturbed the neighbors." I appreciate the fact that someone finally showed enough concern to look at the problem, but I feel since they are new to Council, they did not know what to look for and did not check the rest of the neighborhood. It is the up light that is entering our homes, not the ground lights. We do not sleep on the ground. I will continue to come to your meetings until this problem is solved to our satisfaction. We have been more than patient. Everyone I have called so far has said the City is responsible for solving this problem and only the City has the power to correct this error in judgment. All we want is a good neighbor". She said it's still happening. Mr. Alkhal is their Director and she talked to him at the meeting last night and he is going to come out one night and look at it again. Mr. Kern said that was a great letter, what was the response? Ms. Madzarac said she just gave it to them last night. There is no interaction like we have here. It's like thank you, get lost. One thing that did happen, one of the guys in the audience, he checks on drug activities in the City and when he got up to talk, he said, this lady has a problem, why don't you do something about it. She was so grateful he said that. If it wasn't for the audience, she doesn't even think they would listen. They are the ones that keep going at them. They are having so much trouble with that project over there. There are 216 apartments and 230 dogs. They park every which way. They are using our driveways for a turn around, making U-turns. They are just having a lot of problems with these people and they are just not good neighbors to us. We want to get rid of these lights. In the summer, they are saying it's going to be a hot and dry summer and she doesn't have air conditioning and she gets that air from the west and never needed air conditioning, now what is she supposed to do? They know that we don't have the money to fight them in court. She's asking Council if they have any suggestions? Mr. Kern said the only thing we can do as a Township, if they are in violation of our lighting ordinance, but that refers to only someone who is within our Township, and they are outside of the Township. Ms. Madzarac said Mr. Alkhal said it was Lower Saucon's problem and he suggested that Lower Saucon give the City of Bethlehem a citation. She felt like he was trapping her into something. Mrs. deLeon asked if the light was going onto our Township borders? Attorney Treadwell said has anyone taken light measurement readings out there? Ms. Madzarac said yes, they do it on the ground, it's zero to 1/10th, but the light is up. There are these huge double globes and they put a cap on it, but that doesn't do any good. It's emanating all around these and comes out to our buildings. Mrs. deLeon said didn't we have the same issue with the Meadows subdivision and the Giant, whatever happened there? Mr. Kern said the Giant shielded their lights. Mrs. deLeon said whatever happened to the Meadows subdivision? Mr. Cahalan said he thinks those were individual homeowners that we were discussing. The Zoning Officer went out and investigated and there was no violation. We started discussing this in staff and we were talking about the issue of the measurements. Mr. Kochanski said that is something they do not have the capabilities of performing in their office. Mrs. deLeon said they have them in their ordinance so in order to enforce the ordinance, we should have some

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capabilities. Mr. Kern said a light meter isn't that expensive and he thinks we can spring for a light meter. Mrs. deLeon said don't you have to have qualifications to operate it? Mr. Kochanski said there are probably certifications to operate and keep them calibrated to a certain level. From what he understands, they could be pretty sensitive. The nature of moving them around could throw off the calibration so it could be something that could be specialized. Mr. Cahalan said they can come back and let Council know at the next meeting what something like that would cost if you are interested. Mrs. Yerger said we should at least find out. Mr. Maxfield said he doesn't know if we should take a light meter reading because we still have glare covered in our ordinance and it's even part of the Nuisance Ordinance. If you are looking at a bulb, whether it's behind a fixture or not, if you can see that bulb and it's shining in your house, that is glare. Ms. Madzarac said it's a big glare. As the bulb gets hotter and hotter, by 1:00 AM it's really bright. Her whole bedroom is lit up. They told her to put drapes up. All their answers are ridiculous. Mr. Maxfield said maybe we need to address their Council with an official letter. We've talked to them before, and make something official. Mr. Kern said can we offer a citation if there is a glare problem? Attorney Treadwell said the first response we'll get from a citation is they are in the City of Bethlehem and we have no jurisdiction over them. It doesn't mean we couldn't give it a shot. We could send a letter. Ms. Madzarac said this company is in Lancaster that is managing it. Mr. Maxfield said it has to be a letter to Bethlehem. Mrs. Yerger said they are the ones that have to be compliant. Ms. Madzarac said why don't you just try a letter, and maybe that will shake them up a little. Mr. Maxfield said our letter should say we are aware there is a problem and we acknowledge that there is a problem and we also realize it's their problem to solve and they need to address it in a feasible way. Mrs. deLeon said did we ever find out if those lights meet the regulations? Ms. Madzarac said they claim they are legal as far as they are concerned and their electrical department okayed it. Mr. Miller said he is a city of Bethlehem resident and when they were coming to do their comprehensive plan over a year ago, he brought up the fact that a lot of their lighting wasn't shielded. What he got from their city planner was they don't have any lighting regulations. Ms. Madzarac said that is what they told her, they have no regulations. Mr. Maxfield said maybe some sort of lighting regulation may put a damper on their downtown lighting which are those old gas mimic style lights. Mr. Horiszny said that's their historic district and they can make that a special area. Would our Nuisance Order be at ground level since this is a second story problem? Attorney Treadwell said he thinks the Nuisance Ordinance applies anywhere the nuisance is occurring. The question will be if we attempt to cite the apartment complex landowners, their first response will be we don't have jurisdiction over them because we don't own property in your Township and then we'll be arguing, that yes, we understand you don't own property in the Township, but you are shining the effects on the property you own in Bethlehem onto our Township. Ms. Madzarac said she doesn't want this to cost the Township anything. Do the simplest thing which would be a letter. Mr. Maxfield said we should just acknowledge it as a nuisance, we realize it's there, you should too. Mrs. Yerger said they should do it in the spirit of neighborly cooperation. Attorney Treadwell said has anyone told you why they just won't take the light down? Ms. Madzarac said they said according to their rules, it's legal. It's an approved plan. Attorney Treadwell said being legal is one thing, is it there a reason they feel they need to keep it up? Ms. Madzarac said they said they need to light up the parking lot. It's too much light. It's coming over to our side. They tell her she was used to the corn field. That corn field wasn't that terrific. We had a lot of animal and leaf problems. We were glad to have someone move over there, but they said it was going to be single homes. One guy in Bethlehem came and said you should approve single homes. Now they put 400 people over there. We have 30 people on our side, so if they get a petition, what's 30 people against 400 people. Mr. Maxfield said when they came to Lower Saucon with the plan, we were told it was going to be basically a transient population, people would come a year or two, work a job and then move to another place. Ms. Madzarac said Judy Ranier was adamant and said they weren't making any changes when she asked to have those porch lights recessed as they were glaring over, then the Mayor stepped in and had them recessed. She went to Hellertown Police and they have the Waffle House down at the end of 412, these trucks come off of I-78 and pull up on Cherry Lane and go into the Waffle House. To get back onto I-78, they come down Cherry Lane,

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back up on Easton Road towards Hellertown to make the turn to go up to Cherry Lane. That's dangerous. That intersection is very dangerous. She told the cop one day it's going to be foggy and they are going to do it. She hears the engines at night and that's what wakes her up. They will not go any further down. They never planned to make a turnaround for these trucks. There's near misses all the time as they are also parking on Easton Road and you can't see to pull out. Years ago when they had a bar at the end of Cherry Lane, there were so many accidents that PPL put poles in front of their house because they were hitting the poles on both sides. This is even going to be worse if a truck hits there. She hopes the letter works.

MOTION BY: Mr. Maxfield moved to send a letter to the City of Bethlehem addressing this problem. It's been going on long enough.

SECOND BY: Mr. Horiszny

ROLL CALL: 5-0

- Stephanie Brown from Meadows Road said she would like to add to Ms. Madzarac's comments regarding lights. She is one person who had problems in the Meadows with the lights. She still has the same problems even though the Township came out, even though our wonderful Zoning Officer came out. He pretty much said there was no problem based on how the Township's law was written. One of the problems she has, and she keeps asking for a light ordinance, you say about using the Nuisance Ordinance. That's a joke especially when you ask the cops to enforce anything under that. It never happens. They never want to get involved. She still has the same problems with the lights, but the biggest problem is that her house is a one story ranch house. The houses behind her are all two stories. One of the biggest problems is the spot lights that are up at the roof at the second level. Technically, they are within whatever angle they are allowed to be, but they still light up about a quarter to half of her yard at night. She doesn't want her yard lit up. She complained about the light at the corner of Meadows and Stover; she still has the same problem of the light coming into her bedroom. She gave up because PPL came out and put a shield on it, but it did nothing to control her light problem. We need a very strong ordinance. For years living on Meadows Road, until the Giant came, there was no glow like there is now from the Giant. Whatever you did to control the lights, it really didn't help. One thing she knows about lights, people think a lot of bright lights means you are safer and that's just not true. There are studies out there that say less light and being in the dark is actually safer. One of the things she was told by the Township when she was having her lighting problems was she should buy shades and drapes for her house. Her sliding glass door didn't have anything covering it at the time, so Ms. Madzarac isn't the only person who has been told that. One of the things she noticed is that people like bright light bulbs. They think the higher the intensity, the better. She has one porch light on her house, one on the front and one on the back. The houses behind her have three just on their three car garage. She's trying to live with as little light as possible as she enjoys the wildlife and deer in the yard, but she doesn't get that anymore because of all the lighting problems. She is again asking the Township to do something about a light ordinance. It's not been solved, not even close. Mr. Kern said the Giant was the poster child of how not to light a project, and he sees that glow at night also. It's something that was never there before. The lighting plan they did at Lehigh Valley College, which is now Penn State, it's for young students and that's considered safe and that is what he was expecting to see at the Giant parking lot. If there's something we can do to beef up that lighting ordinance, he would agree. Ms. Brown said talking about the Giant, it is interesting as a Township resident, did you ever go in there after 10 PM at night and there are no lights on and you wonder how the employees can work without light. She's not someone who wants a shop or business lit up bright as day, but they need a better balance there. She always wondered in terms of safety, they are open in the evening and they have less lights on and the aisles are always blocked when they are filling the shelves. What kind of a safety issue is that with the Township and what kind of control does the Township has over that? Ms. Madzarac said all these lights and you are supposed to be safe? Well, you're not because those lights shine in her face when she goes outside. A guy snuck up on her. If it wasn't for her dog who started to growl, he could have grabbed her. She

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never saw him as the light was in her face. She'd rather have it darker and feel safer. This is something she's not accustomed to. She's right; you aren't safer with all those lights in your face.

VIII. COUNCIL AND STAFF REPORTS

A. TOWNSHIP MANAGER

- Mr. Cahalan said the meeting with Northampton County on the Meadows Bridge, John Stoffa the County Executive did get back to him and he suggested a date of yesterday, February 16, 2010, and we put that out and it did not work for all of our representatives, so we still have to come up with a date for that meeting. He followed up on the suggestions that Ted Beardsley had made at the last meeting. One was about the location of the ten ton weight limit signs on the road leading up the bridge on Meadows Road and the other one was as you approach the Meadows, the signs on 412 were obscured by the tree branches and he also asked if they could be changed to a neon yellow color. On the first issue, Public Works looked into the location of the signs and they indicated the signs that are up there were put up by Northampton County per PennDOT directions and they are posted correctly in advance of all the approaches to the bridge from Friedensville Road, Skibo Road and so on before you get onto Meadows. Ted was saying there weren't any signs until you got on to Meadows at the lower section and that's not correct. There are signs prior to that on those approaches. We feel those signs have been posted correctly. Mr. Kern said are they noticeable? Mr. Cahalan said yes, they are right on Friedensville and located correctly to the approaches. They are PennDOT approved signs. The second issue was the signage out on 412. Those are advisory signs. PennDOT requires that they are black and white, so those are correct as they are posted. As far as the issues of the trees obscuring them, they will look into that and Roger will take care of that issue. That's all he has for an update on the issue with the Meadows Road Bridge. Mrs. deLeon said she's going to the meeting and to reiterate, she wants to make sure we follow the letter that Council had sent to the County asking them to take all steps to repair and save the bridge as opposed to tearing it down and replacing it with another span. Is that the general consensus? Mr. Kern said yes. Mr. Cahalan said yes, that was the position of Council. Mr. Miller said the County is going to say that they have higher priority bridges and they are not going to spend the money on this until it becomes a higher priority. Mrs. deLeon said we have to be comfortable with that position if they tell us that, and try to instill in them that they need to set a priority in saving a historic bridge. They can't keep tearing down our history. Mr. Miller said he doesn't think it's in their position to tear the bridge down; they just want to do what is the most cost effective. Repairing the bridge could be more cost effective, they are just saying we have to spend our money somewhere, we think the bridge can handle what it's getting. That's not our position; don't assign us with that position. The County doesn't feel that addressing it now is the right time. Mr. Maxfield said how often would the County re-evaluate the bridge? Mr. Miller said it's a recurring cycle, but he doesn't remember how many years it is in-between. Mr. Kern said also fund availability, which is lacking right now. Mr. Cahalan said we just have to wait for the County Executive to get back to us with another date.
- Mr. Cahalan said we got a notice from Bob Freeman's office requesting that we should submit any items for the State's capital budget. We did submit the Meadows Road Bridge even though it's the County's bridge. We submitted it as a project, plus the Old Mill Bridge, and the traffic signal at Polk Valley Road and 412. Bridges are priority, and would probably go first.
- Mr. Cahalan said he wanted to follow up on the two snow events and let you know about the status of our materials; our costs are up over the 2009 levels, but we are in relatively good shape as far as materials. Public Works has reordered additional salt and anti-skid material which should last us through February and March. That will also leave us with a

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little cushion if there are storms in November and December, so we are in relatively good shape compared to what he's read in the paper regarding other municipalities.

- Mr. Cahalan said he mentioned in the policy on the park and athletic facilities, we have a new section on the website called "Breaking News". Leslie worked on that with the web designer. What that will do is allow us to post immediate time sensitive messages on the website. In your packet is a list of the content of the breaking news postings that we will be putting on there. We will include last minute cancellations of Township meetings or events that are listed on the website calendar or have been publicly advertised by the Township, closing of Township fields or facilities due to inclement weather, a declaration of police or snow emergency by Township or State, closing or opening of a Township or PennDOT road, fire or emergency management public safety notices, and also time sensitive health related advisories such as this week the Authority had a boil water advisory that we put on there. There was a pipe that went down. Also, anything with Swine Flu that would come from the City of Bethlehem, the Authority or the State. Mrs. deLeon said whatever happened to the system that we were looking at like the Authority has? Mr. Cahalan said we discussed that at several emergency services meetings and brought in a vendor and we compared that to the system that is available at the 911 center which is free, and that basically was as good as the CTY Connect System. It's a system that is available and is used for emergencies. We did discuss it with Bob Mateff from the County Emergency Management office and we actually had our fire chief's document the instances when we would need to use that system as it was kind of hazy to what kinds of emergencies you could use the system for. It has to be approved and then put out on the 911 system. We gave them situations that could occur where that system would be used. We were the only services group to do that. If something happened, Bill Csaszar our Emergency Management Coordinator, has access to that system and if it's determined we have to notify people in a certain area of one of these emergencies, we will call a 911 center to activate that alert system. Mrs. deLeon said she signed up for the alerts to come on the email and they come through as a message and says "see your email". Then you have to open up your email. She asked what ever happened to their ID cards they were supposed to get? Mr. Cahalan said Bill Csaszar worked on that with Leslie and he thinks that was being passed on to produce the cards. Mrs. deLeon said we've been waiting since 2005. Mr. Cahalan said we have to check with him, but we did all the work in gathering all the information and passed it on to him. Mr. Cahalan will check into this. Mr. Maxfield said he imagines it's covered, but we should include it, under the Fire or Emergency Management public safety notices, impending flooding in areas. Mr. Cahalan said very good. It would be road closings too. Mrs. deLeon said PennDOT does issue those alerts also. They tell you about the road closings.

B. COUNCIL/JR. COUNCIL

Kimberly Kelly – No report

Mr. Maxfield

- He said he noticed that there is bamboo growing in Polk Valley Park. Public Works removed it before but it's one of those things you have to keep up on it. Before it gets established, we should really yank it out again.
- He said some of you registered for the NRI Workshop on February 10th that got canceled because of snow. It is rescheduled for March 10 and everything is the same. If you are going, just let the Township know you want to re-sign up for March 10th. It's the same set up, one month later.
- He said there is an offering for "Impacts of Climate Change on Migratory Birds" which is here at the Township on February 24th. It's free and everybody is welcome to come.

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- He said he drove on Easton Road and the MFS Building is being torn down. It's a beautiful thing.

Mrs. Yerger – No report

Mr. Horiszny

- He said the Lower Saucon Historical Society had their one room schoolhouse alumni meeting last Saturday. Attendance was down a little bit because of the weather.
- He said the Lower Saucon Authority presented to the Hellertown Borough Council the path for the Leithsville sewer project and got approval for test boring so there is progress there.
- He said the Authority is considering an addition to the garage next door.
- He said he tried to cross country ski at Polk Valley Park and the snow is too deep. They had to stay where it was plowed.

Mr. Kern

- He asked if there was any follow up with Clover View Estates? Awhile ago there was a complaint about trespassing on Township property and hunting. Mr. Cahalan said that was taken care of. They went out and investigated the complaint and it had to do with the deer stand. It was not on the Township parcels. Public Works posted the property. The PD is patrolling it. They did talk to one of the hunters who was using the property and indicated to him that it was private property and they were not allowed on it, so there haven't been any repeat issues since then. There is a trail that leads from the pipeline up into there, and apparently it was used by whoever was using the hunting stand. It may have been used by ATV riders, so they are on alert for that. When they move some of those big rocks from Clover View to Polk Valley Park to put in the infiltration cutouts, they may put some stones to block that trail.

Mrs. deLeon

- She said on February 24th, the Hellertown-Lower Saucon Chamber is having a business spotlight at Falk's Funeral Home from 5 PM to 7 PM. The event is free. There will be other businesses highlighted there, so try to support the local businesses.
- She said on March 13th will be the Chamber's annual banquet and there will be an award for a scholarship. It will be held at Se-Wy-Co and Matey-Medei insurance is going to be honored and they will be awarding a scholarship to a student.
- She said if you go on Northampton County's website, and click on their Department of Economic Community Development site, the County Gaming Authority has the link for the agenda, so she'd like to put that on our website as a link page. She sent to the Solicitor key questions to see whether or not there were any options than what they had worked on for the grant application. When they were working on it, they were absent a Solicitor for direction, so they just copied what was already existing in the State. She still wants to know about the percentages and the share. She thanked Attorney Treadwell for helping on this.
- She said we got a letter from a resident regarding 378 and Black River Road with the traffic lights, are we addressing that? Mr. Maxfield said he experienced what the letter said. The signal sometimes goes out of sequence. Mr. Cahalan said PennDOT warrants the light and we pay for maintenance on it. That was forwarded to PennDOT. They will follow up on it.
- She said she found an October 28, 2009 letter from HDR to Jack regarding the remedial investigation for the industrial park. Did we ever follow up that we received the document? Mr. Cahalan said it was a notification and the letter said we could make any comments. Mrs. deLeon said she was just interested in seeing what the results were. Mr. Cahalan said he doesn't believe they copied us on any results. Mrs. deLeon said wasn't that when we had all those consultants here and they were just starting that process? Mr.

**General Business Meeting
February 17, 2010**

Cahalan said the letter is saying notice is hereby given that HDR on behalf of Lehigh Valley Industrial Park has submitted a remedial investigation report, final report for site wide groundwater to the DEP for the Bethlehem Commerce Center located at the former Bethlehem Steel Plant and site at 18054 East 4th Street. Mrs. deLeon said she's concerned as it is across the street from the landfill and different ground water pollution and abatement. It would be interesting to have the synopsis or the Executive Summary. Mr. Cahalan said they will follow up on it.

- She said whatever happened with the Old Mill Estates with the bunch of emails we got? Mr. Cahalan said the Solicitor has been in touch with the developer on those issues which includes the security and the snow plowing. Attorney Treadwell said he called the developer, Mr. Ronca, before both of the snowstorms to make sure he had a private contractor lined up to plow the roads. Both times Mr. Ronca said he did have a private contractor to plow the roads. He believes a private contractor eventually plowed the roads. He doesn't think they plowed it as quickly as the residents would have liked to see it plowed, but it got accomplished. There was one incident during the last snowstorm where there was a doctor who was on call at St. Lukes and he called the Police as he couldn't get out as the road wasn't plowed. Our road crew went over and plowed a path for him to get out and we are sending the bill to Mr. Ronca. Mrs. deLeon said obviously it's still in the phase where it isn't finalized by us, could someone make a little note when this is up for an extension that we keep this in mind and make it one of the conditions as we did that with another development off of Friedensville and Meadows Road – O'Briens? Attorney Treadwell said we are hoping this project gets done because there's not a lot of work to be done and he has told Mr. Ronca that they would like it done this Spring so the roads can be dedicated during the summer and we can take them over in time to get liquid fuels from the state and also then we would be able to plow them next year. There's a punch list of items.

D. SOLICITOR – No report

E. ENGINEER – No report

F. PLANNER – No report

Mr. Kern said they will take a short recess to go into Executive Session. The time was 9:03 PM.

Mr. Kern said the meeting was reconvened. The time is 9:56 PM. They met in Executive Session to discuss potential property acquisition, especially the Mease, the Reis, Skraban and Shelly properties.

IX. ADJOURNMENT

MOTION BY: Mr. Horiszny moved for adjournment. The time was 9:57 PM.
SECOND BY: Mr. Maxfield
Mr. Kern asked if anyone had any questions? No one raised their hand.
ROLL CALL: 5-0

Submitted by:

Jack Cahalan
Township Manager

Glenn Kern
President of Council