

I. OPENING

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Announcement of Executive Session (if applicable)
- E. Public Comment Procedure

II. PRESENTATIONS/HEARINGS

III. DEVELOPER ITEMS

IV. TOWNSHIP BUSINESS ITEMS

- A. MS4 Process Presentation
- B. Cottages at Saucon Valley – Mountain View Drive – Maintenance Period
- C. Steel City Park Update
- D. Authorize Collection of 2017 Real Estate Taxes and 2016 Delinquent Taxes

V. MISCELLANEOUS BUSINESS ITEMS

- A. Approval of January 18, 2017 Council Minutes

VI. PUBLIC COMMENT ON NON-AGENDA ITEMS

VII. COUNCIL & STAFF REPORTS

- A. Township Manager
- B. Council/Jr. Council Member
- C. Solicitor
- D. Engineer
- E. Planner

VIII. ADJOURNMENT

Next Park & Rec Meeting: February 6, 2017
Next EAC Meeting: February 14, 2017
Next Council Meeting: February 15, 2017
Next Zoning Hearing Board Meeting: February 20, 2017
Next Planning Commission Meeting: February 23, 2017
Next Saucon Rail Trail Oversight Commission Meeting: February 27, 2017 @ UST
Next Saucon Valley Partnership: March 8, 2017 @ LST

I. OPENING

CALL TO ORDER: The General Business & Developer meeting of Lower Saucon Township Council was called to order on Wednesday, February 1, 2017 at 7:00 p.m., at Lower Saucon Township, 3700 Old Philadelphia Pike, Bethlehem, PA with Mr. Ron Horiszny, presiding.

ROLL CALL: Present: Ron Horiszny, President; Sandra Yerger, Vice President; Priscilla deLeon and Donna Louder, Council Members; Leslie Huhn, Manager; Linc Treadwell, Township Solicitor; Judy Stern Goldstein, Planner; Brien Kocher, Engineer; Kelsey Gatchel, Junior Council Member. **Absent:** Glenn Kern, Council member.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)

Mr. Horiszny said Council did not meet in Executive Session since the last meeting.

PUBLIC COMMENT/CITIZEN AGENDA ITEMS

Mr. Horiszny said if you are on the agenda, you have Council and Staff's undivided attention. If you do choose to speak, we ask that you use one of the microphones. He asks that you give your fellow public the courtesy of the floor. We ask that you state your name for the record so the transcriptionist knows who is speaking in the minutes. If you are up at the table, please speak into the microphone.

II. PRESENTATIONS/HEARINGS – None

III. DEVELOPER ITEMS – None

IV. TOWNSHIP BUSINESS ITEMS

A. MS4 PROCESS PRESENTATION

Jason Smith from Hanover Engineering presented Council with a history of the Township's MS4 program. The idea of the program is clean water and there are a lot of impacts with water, like storm water runoff which discharges into waterways and streams. Natural areas produce little or no runoff and most flooding problems are with areas that are developed. MS4 stands for Municipal Storm Sewer Systems. It's about small separate storm sewers where we collect water. The run-off discharges into ponds, wetlands and streams. From LST it goes into the Lehigh River, then the Delaware River, and eventually the Delaware Bay.

Mr. Smith gave a history of the NPDES (National Pollutant Discharge Elimination System.) There are two phases, the first is point source discharges, and the second is non-point sources targeting urbanized areas. Lower Saucon's MS4 program began in 2003; LST has an individual permit. The first permit was from 2003 to 2008 and was extended five times. In 2013 – 2018, we received our second MS4 permit, which we are in right now. The third MS4 permit cycle is coming up from 2018 to 2023, which we will be applying for late this year.

MS4 requirements are Minimum Control Measures (MCMs) which municipalities are required to do to improve storm water quality and decrease impacts due to run-off. Urbanized Area's (UAs), which are areas within the municipality with high population density, are areas where MCM's are required. He reviewed the six requirements; public education/outreach, public involvement/participation, discharge monitoring, construction site storm water run-off control, post construction storm water management, and good housekeeping/pollution prevention. Mr. Horiszny asked if we would have gotten credit for the Saucon Creek Watershed Association's flyers that went to all stream owners? Mr. Smith said if you partnered with them, and they agreed to it, then you get credit. Mrs. deLeon asked if outfalls would be from a subdivision? Mr. Smith said if these are township roads, then water from those properties becomes your water when it gets to the roads.

Mr. Smith said the first progress report was submitted, the second is currently due, and the final is due May 4, 2018, when we must submit the Pollution Reduction Plan. There is a waiver process, but no municipalities will ever qualify for the waiver of that requirement and he's 100% confident that LST would not get the waiver. The impaired or non-attaining streams are Saucon Creek, Polk

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Valley, and Silver Creek. The Lehigh River is also listed as an impaired stream. In the Pollution Reduction Plan we must list sediment sources which require a 10% reduction getting into streams which is not difficult to attain. Some BMPs (Best Management Practices) are very costly, so when they are choosing them, they will be looking at cost-effective measures. Mrs. deLeon asked if the Narrows in Steel City will be included? Mr. Smith said he didn't think so, it's high density right there. He said Applebutter Road and the Southeastern Realignment will be part of that. Mrs. Louder said the water runs across the street, Mr. Smith said that's what they must figure out. Mrs. deLeon asked what the East Branch was considered? Mr. Horiszny asked how is the sedimentation measured? Mr. Smith said right now it's not measured and there's no monitoring.

Mrs. Louder said the Township is looking at Black River Road to try to deter the water from going into some of the homes and is wondering if this project would give the Township credit if it's not starting until May 2018; if we finish in June 2018, could we get credit? Mr. Smith said he thinks you get credit. Mr. Garges said just putting it in the storm sewer doesn't do anything for this project; you must redirect the water or have a sedimentation collection area. Mrs. Louder said once it reaches the culvert, would we able to consider that? Mr. Smith said if you can put a BMP in, yes it would be. If it's constructed prior, you must still make a 10% reduction. Mr. Horiszny said because it has nothing to do with the outfall now, there's a sediment filled pond a mile downstream. If that pond was dredged out so it could refill again would that count as reduction? Mr. Smith said if it's a natural pond, he would say no, but we can ask DEP. Mrs. Yerger said if anyone wants to put a dollar amount on what Mr. Smith was addressing, go to the LVPC's site, as they finished their Return on the Environment and broke down the money on trees, and things that happen naturally.

B. COTTAGES AT SAUCON VALLEY – MOUNTAIN VIEW DRIVE – MAINTENANCE PERIOD

Mrs. Huhn said we have a letter from HEA regarding items that must be addressed for the maintenance period. Public Works inspected the roads and found there are no problems or issues. Council can accept the 18-month period based on the conditions set in the letter. Mr. Kocher said the conditions include having the developer look at planting some evergreen trees at two intersections; submit a formal request for dedication; a deed of dedication is also needed; and finally the developer shall provide maintenance security in the amount of \$15,120.93.

Mrs. deLeon asked if there were issues with snowplowing? Mr. Garges said yes, before Tuskes took it over. Mrs. Yerger asked if the planting of the evergreens is according to what's laid out as natives? Mr. Garges said yes. Mrs. deLeon asked why didn't they do that already? Mr. Garges said there were some notes about removing larger trees and replacing them, so they must go back and see what was decided. Mrs. deLeon asked how long do they get to do all of this? Mr. Kocher said they don't go into maintenance until they've addressed the conditions.

MOTION BY: Mr. Horiszny moved to accept the Cottages at Saucon Valley into the 18-month maintenance period with a security amount of \$15,120.93, per the conditions stated in Hanover Engineering's letter dated January 27, 2017.

SECOND BY: Mrs. deLeon

ROLL CALL: 4-0 (Mr. Kern – Absent)

C. STEEL CITY PARK UPDATE

Mrs. Huhn said we received some questions posed by residents in Steel City regarding the park. We have provided some answers which we will post on our Facebook page and our website. Mrs. Huhn read the questions and answers. She also stated that after speaking with Public Works, there's a list of "to do" items that need to be done, but the ground is too soft for the equipment to get out there right now. Ms. Stern Goldstein said there's not much to do on the park anymore. Mrs. deLeon said she's surprised not more people are here this evening. Mrs. Louder said she's also disappointed the residents didn't show up if they had questions. Mrs. Louder asked if there would be a light by the pavilion? Mrs. Huhn said she'll have to look at the plan and get back to Council.

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D. AUTHORIZE COLLECTION OF 2017 REAL ESTATE TAXES AND 2016 DELINQUENT TAXES

Mrs. Huhn said Council needs to authorize the Finance Department to collect the 2017 real estate taxes in the amount of \$2,442,550.16 and forward the 2016 delinquent taxes to NC.

MOTION BY: Mrs. deLeon moved to direct the Manager to authorize the Finance Department to collect the 2017 real estate taxes in the amount of \$2,422,550.16 and forward the 2016 delinquent taxes to Northampton County for collection.

SECOND BY: Mrs. Yerger

ROLL CALL: 4-0 (Mr. Kern – Absent)

V. MISCELLANEOUS BUSINESS ITEMS

A. APPROVAL OF JANUARY 18, 2017 MINUTES

Mrs. deLeon had a correction on page 2, line 25, we need to add “and sewage treatment plant”. She said there is no second on that motion. Mrs. Louder said on page 3, line 3, on the Police Report, she said “it will not single anyone out, the Police Department is a team”. Mr. Horiszny made one change.

MOTION BY: Mr. Horiszny moved for approval of the January 18, 2017 minutes, with corrections.

SECOND BY: Mrs. Louder

ROLL CALL: 3-1 (Mrs. deLeon – No; Mr. Kern – Absent)

VI. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS – None

VII. COUNCIL & STAFF REPORTS

A. MANAGER

➤ Mrs. Huhn said we received three requests from residents seeking approval for amplified music at their functions to be held in the parks. Our ordinance states that any sound amplification devices must be in accordance with Chapter 112 of the Nuisance Ordinance. We’ve had requests in the past and never had any problems. We do notify the PD.

MOTION BY: Mr. Horiszny moved for approval of the three requests from residents requesting authorization for amplified music.

SECOND BY: Mrs. Louder

ROLL CALL: 4-0 (Mr. Kern – Absent)

➤ Mrs. Huhn said the Township hosted a meeting on January 25th for PennDOT’s project consultant, KCI, who presented plans, drawings and maps for the Water Street bridge replacement. The plans are at the Township, on our Facebook page and on the website. The bridge will be closed from mid-June to mid-August 2019. Mrs. deLeon said at 5:00 p.m., they had an officials meeting and at 6:30 p.m., residents were asked to come and look at the maps, there was not a presentation. When they told us at the first meeting that there was not going to be a sidewalk, but a bike path, she assumed people can still walk the bike path. Mrs. Huhn said the path is 8’ shared by pedestrian and bikes. On the other side is a 3’ path. Mrs. deLeon said we need to get that out to the public. Mrs. Huhn will ask them to define it more clearly. Mrs. deLeon said she saw many storms where the water hit the bridge and they aren’t raising the bridge.

➤ Mrs. Huhn said New Arrivals Studios will launch the new website on Friday morning if everything looks okay. Lower Saucon Township’s Facebook page will also be introduced.

➤ Mrs. Huhn said the last dog that we had in our kennel was taken in by a shelter and in the past what we have done, when a shelter has taken a dog we offer a donation. If Council is willing to, we will send them \$100.00. Council directed the Manager to send the donation.

B. COUNCIL/JR. COUNCIL

Kelsey Gatchel, Jr. Council

➤ She said the NHS is running an Animal Shelter Drive to collect items for cats and dogs for the Center for Animal Health & Welfare. Mrs. Yerger said she has a giant box of items in her car that Kelsey can have.

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Mrs. Yerger

- She submitted the first quarterly report to the PHMC and received a letter back saying their submission of the contract along with the mortar analysis allows the project to go forward. They may start it the last week of February. Mrs. deLeon said the Schoolhouse and the Homestead have a covenant; the Homestead's will expire this year. She feels Council and the Township should still follow the Secretary of Interior's standards when we do work. She would like Mrs. Yerger to bring that up at the Historical Committee meeting and get a recommendation. Mrs. Yerger said she will speak to them.
- She said Jason Smith was correct and the EAC will get MS4 educational information out to the public.

Mrs. deLeon – No report

Mr. Kern – Absent

Mrs. Louder

- She attended her first Gaming Commission meeting. The County is waiting to see what happens with the legislation regarding the gaming money.
- She thanked Atom Kallen for all the information on Steel City Park so we can address it.

Mr. Horiszny

- He attended the Water Street bridge meeting.
- Lower Saucon Fire Rescue received a grant from PennEast Pipeline.

C. **SOLICITOR** – No report

D. **PLANNER** – No report

E. **ENGINEER** – No report

VIII. ADJOURNMENT

MOTION BY: Mrs. Yerger moved for adjournment. The time was 8:31 p.m.

SECOND BY: Mrs. deLeon

ROLL CALL: 4-0 (Mr. Kern – Absent)

Submitted by:

Leslie Huhn
Township Manager

Ron Horiszny
Council President