

- I. OPENING**
- A. Call to Order
 - B. Roll Call
 - C. Pledge of Allegiance
 - D. Announcement of Executive Session (if applicable)
 - E. Public Comment Procedure
- II. PRESENTATIONS/HEARINGS**
- III. DEVELOPER ITEMS**
- IV. TOWNSHIP BUSINESS ITEMS**
- A. Council Room A/V System Quote
 - B. Ordinance No. 2017-01 – Open Space EIT – Review and Authorize Advertisement
 - C. PA Department of Health – IESI Health Consultation – Authorize Review by Technical Consultant Committee
- V. MISCELLANEOUS BUSINESS ITEMS**
- A. Approval of January 3, 2017 Council Minutes
 - B. Approval of December 2016 Financial Reports
 - C. Monthly Department Reports for December 2016
- VI. PUBLIC COMMENT ON NON-AGENDA ITEMS**
- VII. COUNCIL & STAFF REPORTS**
- A. Township Manager
 - B. Council/Jr. Council Member
 - C. Solicitor
 - D. Engineer
 - E. Planner
- VIII. ADJOURNMENT**

Next Saucon Rail Trail Oversight Commission Meeting: January 23, 2017 @ CB
Next Planning Commission Meeting: January 26, 2017
Next Council Meeting: February 1, 2017
Next Park & Rec Meeting: February 6, 2017
Next EAC Meeting: February 14, 2017
Next Zoning Hearing Board Meeting: February 20, 2017
Next Saucon Valley Partnership: March 8, 2017 @ LST

I. OPENING

CALL TO ORDER: The General Business & Developer meeting of Lower Saucon Township Council was called to order on Wednesday, January 18, 2017 at 7:00 p.m., at Lower Saucon Township, 3700 Old Philadelphia Pike, Bethlehem, PA with Mr. Ron Horiszny, presiding.

ROLL CALL: Present: Ron Horiszny, President; Sandra Yerger, Vice President; Priscilla deLeon, Donna Louder and Glenn Kern, Council Members; Kal Sostarecz, Assistant to the Manager; Linc Treadwell, Township Solicitor; Rachel Panek, Junior Council Member. **Absent:** Leslie Huhn, Township Manager.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)

Mr. Horiszny said Council did not meet in Executive Session since the last meeting.

PUBLIC COMMENT/CITIZEN AGENDA ITEMS

Mr. Horiszny said if you are on the agenda, you have Council and Staff's undivided attention. If you do choose to speak, we ask that you use one of the microphones. He asks that you give your fellow public the courtesy of the floor. We ask that you state your name for the record so the transcriptionist knows who is speaking in the minutes. If you are up at the table, please speak into the microphone.

II. PRESENTATIONS/HEARINGS – None

III. DEVELOPER ITEMS – None

IV. TOWNSHIP BUSINESS ITEMS

A. COUNCIL ROOM A/V SYSTEM QUOTE

Mr. Sostarecz said the AV system in the Council room has not been functioning for the past couple of months. The Township received a quote from AVT and Bruce MacLelland was present to speak about the system. Mr. MacLelland said he took a look at the room and examined all the needs. He gave a summary on the proposal he provided to the Township and said there's a lot of flexibility with the system. The quote for the system is \$28,860.00.

MOTION BY: Mrs. deLeon moved for approval for the replacement of the Council room A/V system by AVT in the amount of \$28,860.00.

SECOND BY: Mrs. Yerger

ROLL CALL: 5-0

B. ORDINANCE NO. 2017-01 – OPEN SPACE EIT – REVIEW AND AUTHORIZE ADVERTISEMENT

Attorney Treadwell said it is Chapter 150 of the Code of the Township, which is the taxation section. He reviewed three of the changes he made to the ordinance. Mrs. Louder asked how much was in the open space fund as of January 2017 and Mr. Horiszny said more than \$5 million.

MOTION BY: Mrs. Louder moved for approval to authorize advertisement of Ordinance No. 2017-01, amending Chapter 150-2(C) of the Code of the Township of Lower Saucon to revise the provisions relating to the Open Space municipal resident tax in accordance with the November 2016 referendum results.

SECOND BY: Mrs. deLeon

ROLL CALL: 5-0

C. PA DEPT. OF HEALTH – IESI HEALTH CONSULTATION – AUTHORIZE REVIEW BY TECHNICAL CONSULTANT COMMITTEE

Mr. Horiszny said at the request of the Township in 2015, the PA Dept. of Health conducted a study of the odor complaints in Steel City regarding IESI. The final Health Consultation report was received and Council may wish to direct the report be reviewed by our consultants and that a cost estimate to do so should be provided. Mrs. deLeon said she would like this reviewed and would like some recommendations and things to follow up on. The report was inconclusive because of the testing equipment that was being used. She thinks we should send a letter to the consultants who did this study thanking them as we asked them to do a service and it does give us direction.

**General Business & Developer Meeting
January 18, 2017**

Mrs. Louder said it states in the conclusion that the DEP and Board of Health were not able to come to a conclusion and their recommendation is to re-do the study and use the proper equipment to get the valid information that they need and move forward from there. She is not in favor of paying our TCC to challenge doctors, DEP and the Department of Health. She wants to take their recommendation and have a new study completed with more rigorous and analytical methods being used. Mr. Kern said he agrees with Mrs. Louder.

Mrs. Yerger said we may want to put in the letter if they can determine the timeframe. Attorney Treadwell said the chance is the TCC will say they didn't use the right equipment. He doesn't see any reason not to give the TCC a copy of the report, but don't pay them for an extensive review. Mrs. deLeon said the treatment plant should follow these recommendations.

Mrs. Louder said Laouressa stated the report was inconclusive; all it does conclude was that there are odors in Steel City. Mrs. deLeon agreed and stated she hasn't smelled any odors for a long time from the landfill. Mrs. Louder said there was a leachate odor in her backyard and DEP came out as well as IESI. She asked if the two residents with wells are aware of the findings of the study as she would like them notified. Mrs. deLeon asked the Township to send the two residents the study.

MOTION BY: Mrs. Louder moved to authorize the Manager to send a letter to DEP and the Department of Health to perform a new study using the more sensitive odor detection equipment that is referred to in the report.

SECOND BY: Mrs. deLeon

ROLL CALL: 5-0

MOTION BY: Mrs. deLeon moved to authorize management to forward the report to the TCC for their use going forward with recommendations to the landfill.
No second, the motion did not pass.

V. MISCELLANEOUS BUSINESS ITEMS

A. APPROVAL OF JANUARY 3, 2017 MINUTES

Mr. Horiszny had a correction on page 6, line 33, indicates we started the meeting at 7:42 p.m.

MOTION BY: Mr. Horiszny moved for approval of the January 3, 2017 minutes, with correction.

SECOND BY: Mrs. Yerger

ROLL CALL: 4-1 (Mrs. deLeon – No)

B. APPROVAL OF DECEMBER 2016 FINANCIALS

MOTION BY: Mrs. Yerger moved for approval of the December 2016 financial reports.

SECOND BY: Mr. Horiszny

ROLL CALL: 5-0

Mr. Horiszny said he and Mr. Kern have been in contact with Cathy Gorman about having their Township salaries directly deposited into the open space fund and the fire equipment replacement fund. The amount is \$3,225.00.

Attorney Treadwell said he doesn't know what the tax implications are. Mr. Horiszny said Ms. Gorman has looked into this. Mr. Sostarecz said Ms. Gorman spoke to the Township auditor who checked with an IRS specialist and they said on the Township side of things, it would be no concern because the Council person would never receive the money to give back to the Township and would not be able to claim anything on their own taxes. Attorney Treadwell said if Ms. Gorman is okay with it, then you can make the motion to do that.

MOTION BY: Mr. Horiszny moved to have Mr. Kern's salary go to the Youth Sports Groups and Mr. Horiszny's salary go to the Fire Equipment Replacement fund.

SECOND BY: Mr. Kern

ROLL CALL: 5-0

C. MONTHLY DEPARTMENT REPORTS FOR DECEMBER 2016

Mrs. Louder said she looks forward to the new police report in January 2017. It's going to be a new format, more factual. Every officer who basically did something grand was mentioned in the report

**General Business & Developer Meeting
January 18, 2017**

and it slights officers who are not mentioned and she feels that causes animosity within the department. She's looking forward to the new police report. Mrs. deLeon said she read it and it would be nice for everybody who serves in our department mentioned as doing something. Mrs. Louder said the department needs to be reported as a whole, as a team, and as a positive.

VI. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS – None

VII. COUNCIL & STAFF REPORTS

A. ASSISTANT TO THE MANAGER

- Northampton County has the latex based paint event on March 4th at the Township from 9 a.m. to noon.
- A PDF copy of the support letter for the Wildlands Conservancy grant request was sent to everyone
- PennDOT has a meeting on January 25th regarding the Water Street bridge replacement at 5:00 p.m. Council is invited; at 6:30 p.m. the public is invited.

B. COUNCIL/JR. COUNCIL

Rachel Panek, Jr. Council

- She said they have finals this week.

Mrs. Yerger

- She said she's in the process of arranging a meeting of the Historical Committee to start some joint projects and to work together between the Conservancy's.

Mrs. deLeon

- She attended the SVP meeting January 11th. The Jaycees are not going to be able to do the Easter Egg hunt, so they are looking for a group to volunteer to put on the Easter egg hunt.
- She said Kim Medei resigned as Chairman to Community Day and they are looking for someone to step up and help.

Mr. Kern

- He said he is contributing his Council salary to the Youth Sports programs.

Mrs. Louder

- She said she had an interview at NC Courthouse in front of the personnel committee for the NC Gaming Authority and tomorrow night at the NC Council meeting, they will nominate her to the position.

Mr. Horiszny

- He said he attended the LSA meeting with the new administrator Bill Ross. We need to do a letter or resolution thanking Gar Davidson.
- He said he attended a meeting at the Bethlehem Library with PA Governor Tom Wolf. There were casino questions that were discussed in great length. The Sands still has not said they will continue their funding like some of the other casinos have done despite a law requiring to do so. They also discussed the severance tax and bridge grants.

C. SOLICITOR – No report

D. PLANNER – No report

E. ENGINEER – No report

VIII. ADJOURNMENT

MOTION BY: Mrs. Yerger moved for adjournment. The time was 7:44 p.m.

SECOND BY: Mrs. Louder

ROLL CALL: 5-0

Submitted by:

Leslie Huhn
Township Manager

Ron Horiszny
Council President