

1 **I. OPENING**

2
3 **CALL TO ORDER:** The Reorganization meeting of Lower Saucon Township Council was called to order
4 on Monday, January 5, 2015 at 7:00 P.M., at 3700 Old Philadelphia Pike, Bethlehem, PA, with Mr. Ron
5 Horiszny, President, presiding.

6 **ROLL CALL:** Present – Ron Horiszny, President; Tom Maxfield, Vice President; Priscilla deLeon and
7 David Willard, Council members; Jack Cahalan, Township Manager; and Leslie Huhn, Assistant Township
8 Manager; Matt Smith, Jr. Council member (left at 8:25 pm). Attorney Linc Treadwell, Solicitor arrived at
9 8:28 pm. Absent: Glenn Kern, Council member.

10 **PLEDGE OF ALLEGIANCE**

11 **ANNOUNCEMENT OF ANY EXECUTIVE SESSION (IF APPLICABLE)**

12
13

Mr. Horiszny said Council did not meet in Executive Session since our last meeting.

14 **II. PUBLIC COMMENT PROCEDURE**

15 Mr. Horiszny we will go through nomination and election procedures and then we will adjourn the
16 reorganization meeting and pick up with the regular meeting after that. If you wish to speak, please use the
17 microphone and state your name.

18
19 **III. INITIAL REORGANIZATION**

20 **A. ELECTION OF COUNCIL PRESIDENT (YEARLY)**

21 **MOTION TO NOMINATE:** Mr. Maxfield moved to nominate Mr. Horiszny as Council President.

22 **SECOND OF NOMINATION:** Mr. Willard

23 Mr. Horiszny asked if anyone had any questions or comments? No one raised
24 their hand.

25 **ROLL CALL:** 4-0 (Mr. Kern – Absent)

26
27 **B. ELECTION OF VICE PRESIDENT OF COUNCIL (YEARLY)**

28 **MOTION TO NOMINATE:** Mr. Horiszny moved to nominate Mr. Maxfield as Council Vice President.

29 **SECOND OF NOMINATION:** Mr. Willard

30 Mr. Horiszny asked if anyone had any questions or comments? No one raised
31 their hand.

32 **ROLL CALL:** 4-0 (Mr. Kern – Absent)

33
34 **C. DESIGNATION OF COUNCIL MEETING TIME, PLACE & DATE FOR 2015**

35 Mr. Horiszny said Council meeting time for 2015 is the First & Third Wednesdays of the Month –
36 at 7:00 p.m. at Town Hall. He said we will have two meetings in July and August. Mrs. deLeon
37 would like one meeting in July and August. Mr. Horiszny said we can always cancel if need be.

38
39 **MOTION BY:** Mr. Maxfield moved for approval of the first and third Wednesday of the month, 7:00 PM at
40 Town Hall and for the two dates each month.

41 **SECOND BY:** Mr. Horiszny

42 Mr. Horiszny asked if anyone had any questions or comments?

43 **ROLL CALL:** 3-1 (Mrs. deLeon – No; Mr. Kern – Absent)

44
45 **D. RESOLUTION #01-2015: DEPOSITORY OF FUNDS (7:05 pm)**

46 Mr. Horiszny said the staff recommends continuing with Lafayette Ambassador Bank, PLGIT and
47 Fulton Financial Advisors.

48 **MOTION BY:** Mr. Horiszny moved for approval of Resolution #01-2015 – Designating Financial Institutions
49 as Depositories for the Year 2015.

50 **SECOND BY:** Mr. Maxfield

51 Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.

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1 **ROLL CALL:** 4-0 (Mr. Kern – Absent)

2
3 **E. RESOLUTION #02-2015: SECONDARY SIGNATURES FOR DISBURSEMENTS**

4 Mr. Horiszny said Council should appoint two (2) members of Council for secondary signatures for
5 disbursements. Mr. Willard volunteered to be the alternate.

6 **MOTION BY:** Mr. Horiszny moved for approval of Resolution #02-2015 with Dave Willard as the alternate.

7 **SECOND BY:** Mr. Maxfield

8 Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.

9 **ROLL CALL:** 4-0 (Mr. Kern – Absent)

10
11 **IV. APPOINTMENTS BY COUNCIL**

12 **A. TOWNSHIP SECRETARY – RESOLUTION #03-2015 (7:08 pm)**

13 Mr. Horiszny said Resolution #03-2015 has been prepared appointing the Township Manager as
14 Township Secretary.

15 **MOTION BY:** Mr. Maxfield moved for approval of Resolution #03-2015.

16 **SECOND BY:** Mr. Willard

17 Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.

18 **ROLL CALL:** 4-0 (Mr. Kern – Absent)

19
20 **B. TOWNSHIP PLANNING/ZONING ADMINISTRATOR – RESOLUTION #04-2015**

21 Mr. Horiszny said Resolution #04-2015 has been prepared appointing the Township Manager as
22 Planning/Zoning Administrator.

23 **MOTION BY:** Mr. Maxfield moved for approval of Resolution #04-2015.

24 **SECOND BY:** Mr. Willard

25 Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.

26 **ROLL CALL:** 4-0 (Mr. Kern – Absent)

27
28 **C. TOWNSHIP SOLICITORS**

29 **1. GENERAL/CIVIL (YEARLY): RESOLUTION #05-2015**

30 Mr. Horiszny said this Resolution has been prepared that reappoints B. Lincoln Treadwell,
31 Esq. as the Township's General/Civil Solicitor at a rate of \$190.00 per hour.

32 **MOTION BY:** Mr. Maxfield moved for approval of Resolution #05-2015.

33 **SECOND BY:** Mr. Willard

34 Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.

35 **ROLL CALL:** 4-0 (Mr. Kern – Absent)

36
37 **2. LABOR ATTORNEY (YEARLY): RESOLUTION #07-2015**

38 Mr. Horiszny said Resolution #07-2015 has been prepared reappointing Stevens and Lee,
39 at the rate of \$345.00 per hour.

40 **MOTION BY:** Mr. Willard moved for approval of Resolution #07-2015.

41 **SECOND BY:** Mr. Maxfield

42 Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.

43 **ROLL CALL:** 4-0 (Mr. Kern – Absent)

44
45 **3. PLANNING COMMISSION (YEARLY): RESOLUTION #08-2015**

46 Mr. Horiszny said Resolution #08-2015 has been prepared appointing B. Lincoln
47 Treadwell, Esq. as the Planning Commission Solicitor at the rate of \$190.00 per hour.

48 **MOTION BY:** Mr. Maxfield moved for approval of Resolution #08-2015.

49 **SECOND BY:** Mr. Willard

50 Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.

51 **ROLL CALL:** 4-0 (Mr. Kern – Absent)

52
53 **4. ZONING HEARING BOARD SOLICITOR (YEARLY): RESOLUTION #09-2015**

54 Mr. Horiszny said Resolution #09-2015 has been prepared appointing George Heitzman,
55 Esq. as the Zoning Hearing Board Solicitor at the rate of \$190.00 per hour.

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1 **MOTION BY:** Mr. Maxfield moved for approval of Resolution #09-2015.
2 **SECOND BY:** Mr. Willard
3 Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.
4 **ROLL CALL:** 4-0 (Mr. Kern – Absent)

5
6 **5. TOWNSHIP ENVIRONMENTAL SOLICITOR (YEARLY): RESOLUTION #10-2015**

7
8 Mr. Horiszny said Resolution #10-2015 has been prepared appointing Charles Elliott, Esq.
9 as the Township Environmental Solicitor (as needed) at the hourly rate of \$165.00 per
10 hour.

11 **MOTION BY:** Mr. Maxfield moved for approval of Resolution #10-2015.
12 **SECOND BY:** Mrs. deLeon
13 Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.
14 **ROLL CALL:** 4-0 (Mr. Kern – Absent)

15
16 **6. TOWNSHIP EAC/OPEN SPACE SOLICITOR (YEARLY): RESOLUTION #11-2015**

17
18 Mr. Horiszny said Resolution #11-2015 has been prepared appointing Terry Clemons, Esq.
19 as the Solicitor to the EAC (as needed) at the hourly rate of \$150.00.

20 **MOTION BY:** Mr. Maxfield moved for approval of Resolution #11-2015.
21 **SECOND BY:** Mr. Willard
22 Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.
23 **ROLL CALL:** 4-0 (Mr. Kern – Absent)

24
25 **D. TOWNSHIP ENGINEER (YEARLY): RESOLUTION #12-2015**

26 Mr. Horiszny said Resolution #12-2015 has been prepared appointing Hanover Engineering as the
27 Township Engineer, per their 2015 fee schedule.

28 **MOTION BY:** Mrs. deLeon moved for approval of Resolution #12-2015.
29 **SECOND BY:** Mr. Maxfield
30 Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.
31 **ROLL CALL:** 4-0 (Mr. Kern – Absent)

32
33 **E. TOWNSHIP PLANNER (YEARLY): RESOLUTION #13-2015**

34 Mr. Horiszny said Resolution #13-2014 has been prepared appointing Boucher and James as the
35 Township Planners, per their 2015 fee schedule.

36 **MOTION BY:** Mr. Willard moved for approval of Resolution #13-2015.
37 **SECOND BY:** Mrs. deLeon
38 Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.
39 **ROLL CALL:** 4-0 (Mr. Kern – Absent)

40 **F. TOWNSHIP AUDITOR (YEARLY): RESOLUTION #14-2015 (7:15 pm)**

41 Mr. Horiszny said staff recommends continuing the services of Hutchinson, Gillahan & Freeh per
42 their November 1, 2014 letter. The base rate for the 2014 audit will not exceed \$16,900.00.
43 Additional services will be payable at a rate of \$95.00 per hour.

44 **MOTION BY:** Mr. Maxfield moved for approval of Resolution #14-2015.
45 **SECOND BY:** Mrs. deLeon
46 Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.
47 **ROLL CALL:** 4-0 (Mr. Kern – Absent)

48
49 **G. TOWNSHIP ACTUARY (YEARLY): RESOLUTION #15-2015**

50 Mr. Horiszny said the staff recommends continuing the services of Chuck Friedlander of Municipal
51 Finance Partners per their Engagement Letter.

52 **MOTION BY:** Mrs. deLeon moved for approval of Resolution #15-2015.
53 **SECOND BY:** Mr. Maxfield
54 Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.
55 **ROLL CALL:** 4-0 (Mr. Kern – Absent)

V. REORGANIZATION RESOLUTIONS AND FEE SCHEDULES (7:21 pm)

MOTION BY: Mr. Horiszny moved approval of agenda items V.A. through V.G. with a 3% increase. He will read the increases in the resolutions if we approve that.

SECOND BY: Mr. Maxfield

Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 3-1 (Mrs. deLeon – No; Mr. Kern – Absent)

A. RESOLUTION #19-2015:

Mr. Horiszny said Resolution #19-2015 sets the Manager's salary at \$90,430.48 with no longevity pay.

B. RESOLUTION #20-2015:

Mr. Horiszny said Resolution #20-2015 sets the Assistant Manager's salary at \$64,489.97 which includes longevity pay capped at \$350.

C. RESOLUTION #21-2015:

Mr. Horiszny said Resolution #21-2015 sets the Chief of Police's salary at \$89,602.14 which includes longevity pay capped at \$1,746.

D. RESOLUTION #22-2015:

Mr. Horiszny said Resolution #22-2015 sets the Director of Finance's salary at \$58,382.18 with no longevity pay.

E. RESOLUTION #23-2015:

Mr. Horiszny said Resolution #23-2015 sets the Director of Public Works' salary at \$65,653.33 which includes longevity pay capped at \$750 and a additional \$2,000 stipend for MIS duties.

F. RESOLUTION #24-2015:

Mr. Horiszny said Resolution #24-2015 sets the Zoning Officer's salary at \$70,369.22 with no longevity pay.

G. RESOLUTION #25-2015:

Mr. Horiszny said Resolution #25-2015 sets the Administrative Assistant's salary at \$39,359.19 with no longevity pay. Mrs. deLeon asked the administration to do a chart that has the new salary increases and include what benefits all employees have with the dollar amount.

H. RESOLUTION #26-2015:

Mr. Horiszny said Resolution #26-2015 adopts the pay scale for Non-Uniformed Employees per their current union contract.

MOTION BY: Mr. Horiszny moved for approval of Resolution #26-2015.

SECOND BY: Mrs. deLeon

Mr. Horiszny asked if anyone had any questions or comments? Mr. Boyer asked what is a Non-Uniformed employee? Mr. Horiszny said they are the road crew. Mr. Horiszny said it also includes the office clerks and the clerks in the PD, their contract is under negotiation. Mr. Boyer asked why one person got a 4% increase.

ROLL CALL: 4-0 (Mr. Kern – Absent)

I. RESOLUTION #27-2015: (7:43 pm)

Mr. Horiszny said Resolution #27-2014 adopts the Uniform pay schedule for the Police Department per their current union contract.

MOTION BY: Mr. Maxfield moved for approval of Resolution #27-2015.

SECOND BY: Mrs. deLeon

Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 4-0 (Mr. Kern – Absent)

J. RESOLUTION #28-2015:

Mr. Horiszny said Resolution #28-2015 sets the various Township fees. A few of them have changed, per the request from the Zoning Officer. Mr. Cahalan said the new figures more accurately reflect the cost to have the staff and consultants conduct reviews.

MOTION BY: Mr. Maxfield moved for approval of Resolution #28-2015, with the recommended changes.

SECOND BY: Mr. Willard

Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 4-0 (Mr. Kern – Absent)

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K. RESOLUTION #29-2015:

Mr. Horiszny said Resolution #29-2015 sets establishing the Police Officer contribution to the Uniformed Pension Fund for 2015, which is 2%.

MOTION BY: Mr. Maxfield moved for approval of Resolution #28-2015.

SECOND BY: Mr. Willard

Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 4-0 (Mr. Kern – Absent)

L. RESOLUTION #30-2015:

Mr. Horiszny said Resolution #30-2015 establishes a permit application fee schedule on onlot sewage systems.

MOTION BY: Mr. Maxfield moved for approval of Resolution #30-2015.

SECOND BY: Mrs. deLeon

Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 4-0 (Mr. Kern – Absent)

M. RESOLUTION #31-2015:

Mr. Horiszny said this resolution sets the terms for Township Committees and Commissions.

MOTION BY: Mr. Maxfield moved for approval of Resolution #31-2015.

SECOND BY: Mr. Horiszny

Mr. Horiszny asked if anyone had any questions or comments? Mr. Maxfield said when the Economic Development Committee is established, will we need some sort of term for that. Mr. Cahalan said yes, we envision it as a one-year term.

ROLL CALL: 4-0 (Mr. Kern – Absent)

VI. MANAGER'S APPOINTMENTS WITH COUNCIL CONSENT (7:49 pm)

- **ZONING HEARING BOARD:** Keith Easley (2019)
- **LOWER SAUCON AUTHORITY:** Bill Ross, Allan Cheung (2019)
- **PENSION ADVISORY COMMITTEE:** Lou Mahlman, Christopher Leidy, Molly Bender (2018)\
- **HELLERTOWN AREA LIBRARY BOARD:** Jeanne Reilly (2016)
- **PLANNING COMMISSION:** Sandra Yerger (2018)
- **ENVIRONMENTAL ADVISORY COUNCIL:** Members: Sandra Yerger, Tom Maxfield, Allan Johnson (2017); Associate Members: Glenn Kaye, Sarah Stanlick, Michael Boyle, Thomas Carocci, David Jauregui (2015)
- **FIRE MARSHALL:** Ken Luybli (2015)
- **TOWNSHIP HISTORIAN:** Sandra Yerger (2015)
- **TOWNSHIP HISTORICAL COMMITTEE:** Sandra Yerger, Karen Samuels, Jody Hijazi, Lenny Szy, one vacancy (2015)
- **LANDFILL COMMITTEE:** Haz Hijazi, Donna Louder (2015)
- **PARKS AND RECREATION BOARD:** David Spirk, Tom Butera, Bill Ross, Priscilla Oren, Gary Gorman, Alan Hall, Katrina Schreefer (2015)
- **YARD WASTE RECYCLING COMMITTEE:** Charlie Luthar (2015)

MOTION BY: Mr. Maxfield moved for approval of the Manager's appointments with Council consent.

SECOND BY: Mrs. deLeon

ROLL CALL: 4-0 (Mr. Kern – Absent)

V. ADJOURNMENT OF REORGANIZATION MEETING

MOTION BY: Mr. Horiszny moved for adjournment of the Reorganization meeting. The time was 7:52 PM.

SECOND BY: Mr. Maxfield

Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 4-0 (Mr. Kern – Absent)

GENERAL BUSINESS MEETING
JANUARY 5, 2015

CALL TO ORDER: The General Business meeting of Lower Saucon Township Council was called to order on Monday, January 5, 2015 at 7:53 P.M.

I. PRESENTATIONS/PUBLIC HEARINGS

A. SILVER CREEK COUNTRY CLUB LIVING PRESENTATION

Mr. David Spirk provided Council with an overview of the project and his plan to infuse more members to the ailing Silver Creek Country Club (SCCC).

Mr. Scott Mease, Engineer presented the plan to Council and an overview of the golf course and explained the outline of the golf course property, which is about 280 acres, with 230 acres in LST and 50 acres in Hellertown Borough. The plan shows a cluster of three housing units, which are “The Turn” (37 units); “Fairway Woods” (48 units); and The Ross’ Hill (34 units). These are areas of the golf course not currently used and the golf course would remain intact. They provided Council with a handout.

Mr. Jim Preston, Attorney said they need Township assistance to accomplish this. The property is not zoned for the configuration of residential units. They are proposing a cluster concept. There will be deed restrictions, which would require, limit and regulate the home design, home ownership, the use of the homes, and the homeowners would be required to be members of the club.

Mr. Willard asked about the sewage? Mr. Mease said there would be public water and sewer for all the units. There would be a road system, walking paths, which would be part of the development and be privately maintained. There was discussion regarding who would service the sewer and that any extension to sewer or water lines needs to be approved by the Township. The club is currently served by the Borough Authority.

Mrs. deLeon said the current zoning is R-40, what does this do to the R-40 zone? Technically, you aren’t supposed to spot zone. Do you change that R-40 zone to allow something like that? Attorney Preston said as far as the zoning, there’s certainly ways to do it without spot zoning. They will design criteria to fit this particular property which would satisfy your concerns. Mrs. deLeon voiced her concern that the rest of the property remains open space. Mr. Horiszny said it’s a huge point that the deed restrictions indicate that if the golf course goes bankrupt the deed restrictions would keep the open space.

Mr. Maxfield said would they be open to the idea of pursuing something beyond the deed restriction to ensure the open space stays open space? Attorney Preston said yes. Mr. Maxfield asked about the zoning conditions and creating a new zone? Attorney Preston said he hasn’t discussed that with your solicitor but it might be a new use within that zone. Attorney Preston said their intent will be a self-contained operation.

Mrs. deLeon said you have to look at the other R-40 zones and the implications. Mr. Maxfield said we may be able to create a new zone and have some conditions that will not affect other R-40 properties. Attorney Preston will talk to Attorney Treadwell and bring back some proposals.

Mr. Maxfield said as the plan proceeds natural resources need to be looked at first, then the yield coming from those numbers. Silver Creek which runs through the golf course, has caused most of the flood damage in Hellertown and if you can address anything that will lessen the possibility of flooding, it would be greatly appreciated. Mr. Spirk said portions of the creek have sheer walls and what SVCC did was make those banks less steep. They’d like to work on the creek as it would look nicer for the golf course.

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Mrs. deLeon said asked about the number of parcels and if they planned to merge those lot lines. Mr. Spirk said they can think about that. Mrs. deLeon asked about rec fees? Mr. Spirk said that's something they will have to talk about in the future. There's open space trade-offs.

Attorney Preston requested permission to meet and discuss the project with staff.

MOTION BY: Mr. Maxfield moved for staff to meet with Attorney Preston and the Silver Creek Country Club Living personnel.

SECOND BY: Mrs. deLeon

Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 4-0 (Mr. Kern – Absent)

II. DEVELOPER ITEMS – None

III. TOWNSHIP BUSINESS ITEMS

A. AUTHORIZE SIGNING OF ENGAGEMENT LETTER WITH HUTCHINSON, GILLAHAN & FREEH (8:35 pm)

Mr. Horiszny said Council received an engagement letter for the 2014 annual audit to be conducted by Hutchinson, Gillahan & Freeh. The base rate is \$16,900.00. Mr. Willard asked why the peer review letter is dated 2012. Mr. Cahalan said that it not an annual review.

MOTION BY: Mr. Maxfield moved for approval to authorize signing of engagement letter with Hutchinson, Gillahan & Freeh.

SECOND BY: Mrs. deLeon

Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 4-0 (Mr. Kern – Absent)

B. AUTHORIZE SIGNING OF ENGAGEMENT LETTER WITH CHUCK FRIEDLANDER AND MUNICIPAL PARTNERS, INC. (8:37 pm)

Mr. Horiszny said Council received an engagement letter from Chuck Friedlander and Municipal Finance Partners, Inc. for actuarial services to the pension plans in 2015.

MOTION BY: Mr. Willard moved for approval to authorize signing of engagement letter with Chuck Friedlander and Municipal Finance Partners, Inc.

SECOND BY: Mr. Maxfield

Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 4-0 (Mr. Kern – Absent)

C. AUTHORIZE ATTENDANCE AT PSATS CONFERENCE

Mr. Horiszny said Council should authorize the voting delegate and attendees for the PSATS convention to be held April 19 – 22, 2015.

MOTION BY: Mr. Willard said he'd like to nominate Priscilla deLeon as the voting delegate and also authorization for her to attend the PSATS conference.

SECOND BY: Mr. Maxfield

Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 4-0 (Mr. Kern – Absent)

III. MISCELLANEOUS BUSINESS ITEMS

A. APPROVAL OF DECEMBER 22, 2014 COUNCIL MINUTES (8:39 pm)

Mr. Horiszny said the minutes of the December 22, 2014 Council meeting have been prepared for Council's review and approval.

MOTION BY: Mr. Horiszny moved for approval of the December 22, 2014 Council minutes, with corrections.

SECOND BY: Mr. Maxfield

Mr. Maxfield asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 4-0 (Mr. Kern – Absent)

VI. PUBLIC COMMENT/CITIZEN NON-AGENDA ITEMS (8:40 pm) – None

VII. COUNCIL AND STAFF REPORTS

A. TOWNSHIP MANAGER

- Mr. Cahalan said he had notified Council he intends to retire at the end of 2015.

B. COUNCIL

Mr. Maxfield

- He said a resident contacted him questioning stop signs on Springtown Hill Road and he the crossroad at the small road with a cul-de-sac. Mr. Cahalan said it's Kohas Road. Mr. Cahalan said they made it a three-way stop primarily for the safety of the people pulling out of Kohas, which Council approved. Mr. Cahalan said he can email the resident and give him the information related to that approval. Mr. Horiszny requested we ask PennDOT for a three way stop sign at Bingen and Black River Road as well as Route 412 and Flint Hill Road. He also said the stop bar on Bingen Road is back too far.

Mr. Willard

- He said that he, Jack and Ron met at the LVDEC office with Cunningham and Diane Donaher from Northampton County regarding the economic development project and they offered financial support from Northampton County for the next phase and help in creating marketing materials from LVDEC.
- He said the Citizens Academy didn't run last year, and he is hoping we can continue it on-line or offer another class.
- He said thank you go Jack for 13 years of service and appreciates the advance notice. He asked Mr. Cahalan to put together a timeline to start to find the next Manager.

Mr. Horiszny

- He said he wished all of LST a happy, healthy 2015.

Mr. Kern – Absent

Mrs. deLeon

- She said she'd like an update from PennDOT on Route 412 for the SVP meeting.
- She asked what was going on with the PennEast Pipeline? Attorney Treadwell said we will have a draft resolution for the next meeting.

SOLICITOR – No report

D. ADJOURNMENT

MOTION BY: Mr. Maxfield moved for adjournment. The time was 8:48 PM.

SECOND BY: Mr. Willard

Mr. Horiszny asked if anyone had any questions or comments? No one raised their hand.

ROLL CALL: 4-0 (Mr. Kern – Absent)

Submitted by:

Jack Cahalan
Township Manager

Ron Horiszny
President of Council