

SAUCON VALLEY LIBRARY TASK FORCE MEETING

Date: Thursday, November 10, 2011
Time: 5:00 PM
Location: Lower Saucon Township

Present: Lower Saucon Township: Jack Cahalan, Tom Maxfield, Mike Karabin, Cathy Gorman
Hellertown Borough: Joe Pampanin, Tina Krasnansky
Hellertown Area Library: Rev. Lamar Handwerk, Jessica Goedtel, Robin Rotherham, Allison Finkbeiner,

Mike Evangelista arrived at 5:02 pm. Lynn Koehler arrived at 5:21 pm.

Committees:

Demographic/Statistics:

Alison Finkbeiner
Lynn Koehler
Jessica Goedtel

Building:

Kim LaBrake
Joe Pampanin
Mike Evangelista

Technology:

Gail Nolf
Mike Karabin
Jack Cahalan

Finance:

Reverend Lamar Handwerk
Tom Maxfield
Cathy Gorman
Tina Krasnansky

1. Approval of Minutes from October 13, 2011 meeting – Jack said he has the minutes of the October 13th meeting. If they are okay, he will post them on the website tomorrow.
2. Committee Reports:

- Demographic/Statistics – Alison said they are waiting until the end of the year to get final statistics from both libraries so everything is up-to-date and comparable. She does have the HAL budget worksheet. Robin said it's been approved by the Borough. The correct Borough appropriation is in there. Alison said they can give this to the Finance Committee. Someone said she wanted to state in her opinion, Lynn is the liaison between Bethlehem and this Task Force and she feels it's unfair that Bethlehem to have no representation at the table. Jack said Lynn is a member of the Township Library Committee along with Mike Karabin. They volunteered to be on the Task Force. Lynn also happens to be the Township Representative to the Bethlehem Area Public Library Board. He doesn't think we appointed her as the link to the BAPL. The issue about whether there should be someone from the BAPL board on the Task Force was discussed many times and he thought the consensus back in the beginning was that we wanted this to just to be a Task Force looking at Lower Saucon and Hellertown and focusing on HAL and whether it had the capacity for a consolidation of services. We didn't want to focus on the BAPL. Alison said she understands. Lynn is our link to getting statistics and things like that, and we had sent emails to her in the past few months and she hasn't responded back. Jack said the easy answer is she's employed now. She has a job and has difficulty getting here to the meetings. That's why she hasn't been able to make meetings. We discussed this and he thought we were going to make up a list of items we wanted, and get those from the BAPL very quickly. He can email the Director, Janet Fricker, and she will get the information to us very quickly. Alison said she just didn't want to bypass Lynn as she and Jessica got together and she didn't want to step on anyone's toes. Jack said it's in the minutes that we discussed having someone come from the BAPL at some point. Mike K. said his opinion is they are a subcommittee of our Task Force, and if they need that information, you could probably go to the library yourself. That would be part of your operation. Jack said the Technology Committee went to the library. They'd give you the information.

- Finance - Cathy G. said in the end, the two budgets will be a comparison. At this point, it would be too early to look at it. We're trying to figure out what we need and what we want and if the building capacity is there. Once we get those done, we can get the costs to facilitate that. Right now, if she's looking at BAPL's budget against HAL's budget, it's definitely apples to oranges. If she can find the scope of what we're looking at, the size of the buildings, then what you say is the demographic numbers that are going to be needed and how much it's going to cost, how much technology is going to be required to put in there, then she can put that in a budget and we can compare it and say this is how much it is going to cost us to do it and this is how much we're paying and this is how much we are getting from this and this is what we are getting from the BAPL with this money. Then Council can decide what they want to do. Tina said does Lower Saucon normally get a budget from BAPL? Jack said yes. We have it already. Copies were distributed to the members
 - Technology – Jack said they don't have any update to their wish list at this point. They are still looking into some of the items they have on there. They will keep adding to it or revising it. Alison said she didn't know if databases were on that wish list. Jack said that's one thing they did not put on the list. That's something we could do. Alison said a library she had worked for started this nice thing for teens, with a grant, and they got a Wii and a big screen projector and that has brought a lot of teens into the library. If they did circulate video games at the HAL, it would be something to add to the wish list. Robin said she thinks it was Nintendo and it also included a big screen television. Alison said they host tournaments. Tom said what kind of problems would there be with activities like that? Alison said some of the programs are held on a Saturday. The library is a much larger library and they have a much larger teen zone. Jack said they will add that. If anyone else has any suggestions or recommendations, he'll add it to the list.
 - Building – Joe said he has no report. He and Kim have been busy, so they haven't met this past month.
3. Assignments for next meeting – Jack said we should talk about in general about next year. We have a December meeting and we can bring back the schedules. Is everyone okay with the second Thursday at 5:00 pm? The Task Force said that was a good time.

Jack said we said in the beginning that our target was to have something to present to the Township and Borough Councils by July 2012. That would give them an opportunity to look that over and take it into consideration before the 2013 budget discussions. If we are looking at July, there are a couple of things that we discussed doing. Number one would be a written report that we could present to the Councils and to the Library Trustees at the HAL and to the public. Second thing would be a public meeting. There's a couple ways we could do that. We could do it halfway before we get done or we can wait until we completed our task, and then present the findings. That can be a two step thing. It could be to gather information during the process. Someone said maybe we should do both. Jack said if we were to do something like that, we'd have to have the meeting in March and we'd need to have something put together at least in a draft form showing what we accomplished up to that time and give the public something to review. Then the final one would be the report with any recommendations and things like that. We could work on setting something up in March and then the target would be for completion of the Task Force and their work in July and handing off the report to the Councils. We could also follow that up with presentations to both Councils. It doesn't have to be all of us. Some of us could go and present the report and answer questions at the Council meetings about what we came up and what we are recommending. The other thing we did discuss was a survey and that's something we should probably give out early next year so we can get that back and factor that information into the process. It could be a sampling of Lower Saucon and some Hellertown too. The proposal would be to use their library. Cathy said put it on the municipal websites and mail it to those who don't have website access. Robin said they can put it on the library website and BAPL should put it on their website as well. Jack said they could do a mailing. He can ask Council if they would support the cost of that. They could mail it to 500 randomly selected households. Mike K. said should we strictly look for library users? Jack said we could try. Cathy said even if you send the survey to someone who isn't using the library, it would be good information to know why they aren't using it or maybe they don't know it's not available to them. If there's something that BAPL may not be

offering or HAL may not be offering, then we could address those concerns why they aren't using it. Someone said he could make it available at Borough Hall and the HAL. Jack said they could supplement the mailing by doing that. The mailing with a return envelope will get you probably a great number than if you just have them out at Borough or the HAL. Walk-ins at the Township are few. Someone said they have a lot. A direct mailing with a cover letter, you are going to get some response. In the Township, the Library Committee did a survey and they hit over 20% response.

Lynn Koehler arrived. Jack told her they are talking about sending out a survey as an information gathering process. They've gone through all the committees and are talking about general assignments for the Task Force next year. One of them on our "to do" list was a survey. Tom said if we sent out a survey, somehow before the survey, we're going to have to release some of the data we've run into that has surprised us and release information people aren't familiar with. Would that be part of this survey, how would we do that? Jack said what do you want to find out from the survey? Sometimes if you give too much information, you can kind of push it towards a certain response. Someone said you can give the public some of the data we found and then do a survey saying here are some of the basic facts. That way we're not doing double work at that point. We might as well start going with the preliminary findings. Jack said maybe something along the lines of a general letter that could be used to go with the survey and could be posted like the statement we did for Community Day. It will give people an update on what we came up with. Tom said sometimes those surveys, it's almost like the SAT's, where you have right before the question a very small paragraph that releases data like here are things you should consider. What do you think? Lynn said you could post the survey on the Hellertown and Lower Saucon website. Tom said we could put the data on line. Jack said how do you validate the responder? Tom said sometimes they limit it to one email address. Jack why don't we come up with some draft questions for the survey that we can bring to our December meeting and plan on getting the survey out in January or February. he will send the survey the Township Library Committee did to everyone. They worked on the questions to keep it as objective as possible. Lynn said this could be an objective survey, or do we actually ask a question? Jack said we are trying to get a response from people. Lynn said is this just a survey to find out what people want or what people need or get opinions what they would like to do in terms of library services? Jack said it could be all of them. Lynn said it would still have to be objective, but there would have to be a check off box what library would you like to be a member of or do you have preference of services, if so, please state. Jack said that's what they tried to do in their survey. Lynn said not really. Jack said yes, we did. We tried to get them to express an opinion and tell us what they wanted from the library. We are talking about a conceptual library. What services would you like at your perfect library? Lynn said we already have a conceptual library survey from the Library Committee. What services would you like in your library? What services do you use? Jack said we have a contract and agreement with BAPL. When we did our survey, we asked them how we could improve the services at the BAPL? Lynn said we still got answers what their preferences were. In this survey, what is the purpose of the survey? Jack said right now it's basically something to send out and ask people to respond to it. Lynn said to respond to what? Jack said let's not try and nail it down now, we are talking about it in general terms. Mike K. said compile a group of questions we can go through to see which are valid. Lynn said you're still being conceptual. Mike said you can choose whatever you want to do, and we will sort through them. Tom said if the one option is A or B, he doesn't think that's what we are looking for. There's a wide open range of things that are possible and identifying those. Lynn said it would be nice if it was in black and white. Tom said it would be nice to let the people who read the survey let them know that we are not thinking in black and white terms. We are looking at all sorts of options and opportunities. Jack said our expectations on it are not going to be this is perfect, we need this data to take the next step. It's a process. We need information and it's going to be scattered and we just need to look at that and factor that into what this Task Force is doing. This isn't going to open the sky and tell us exactly what the answer are. It's going to be varied opinions and suggestions. We need to just factor that in. Tom said even the letters to the editors tell us a lot what people are thinking in the community, so we should just keep it wide open.

Jack said we talked about having two open public meetings. It's putting out to the public what we are working on and what we gathered so far and asking them for opinions and recommendations. Lynn said when do we want to do them? Jack said in March and in July. July is the deadline for the Task Force to complete their job. We want to get a report done. We were talking about having a meeting to disseminate that. We were also talking about going to a Council meeting at the Township and Borough, and presenting

the report to them and answering questions. Lynn said having an open meeting in July and providing a report to them? The March one would be draft and in July would be the complete report? Jack said correct. They will have a space big enough for everyone. We'd have to work on our data and have things we can put up on the screen. We may do it at the school district. People can look at some of the data we gathered and some of the things we found. Tom said if we did at that point in time have concepts that we were interested in, it would really be nice to picture those and show them to people. Pictures are a thousand words and it could show much better what we are thinking than just words. He asked if the survey was going to be in December? Jack said we will work on it in December. We could send it out in January or February. Jack said you can email your questions to him and he'll bring something back at the December meeting, and if you want to have another group to work on that, that's fine.

Jack said we also discussed that we are going to keep the schedule for the meetings at 5:00 pm through next year. Lynn said she will have trouble making it at 5 pm and she has a job now and works in New York City. She can't make every meeting.

Lynn said there have been some comments in the minutes of some of the meetings that she missed. One was about having representation from Bethlehem. It would be really helpful if someone would be able to sit on for her or be part of this task force. The two people who would be the most logical choices would be the BAPL Director who is a Township resident, and another one would be a library employee who is the District Librarian.

Jack said we had discussed before you came in about getting data from the BAPL. We basically said if you are not available, then they should just contact the BAPL to get that information. Alison said she made that point at the meeting before you came and that she was concerned that Lynn wasn't at the meetings and she is a liaison between the BAPL and you are able to provide us information. She didn't think it was fair to the library. They discussed in the beginning it wasn't about the BAPL. Lynn said being that it's not about the BAPL, she would think the District Librarian paid for by the State, he is about objective as you can get. Alison said what kind of data will they be able to give us at the moment? We can request information from the BAPL that we need. Mike K. said the positive side of it would be if we have a question pertaining to anything, he's in the BAPL, so he would be able to get our questions a lot quicker. It might not be all bad in the sense that when he leaves this meeting, he knows what we are thinking. Lynn said his job would be to work with Hellertown and any other library in the district. Alison said is he willing to come? Lynn said she didn't ask. Mike E. said he didn't think it was a good idea for him to come in at this point, halfway through. Mike K. said we are still waiting for a lot of questions and answers. We want to be ready by March. Jack said what are the questions? Mike K. said with demographics, if they have to wait until the end of the year, Alison said they can get that information. Robin said they provided figures for both libraries all along. They are waiting to tab a full year. Tom said there are questions like the card number holders compared to the actual number of books that goes out, but he doesn't think we can get those. We've guesstimated on numbers on users. Lynn said someone on the staff can work better with the technology people and see what needs to be done and get it done. Tom said what we've been told so far is that it can't be done. Lynn said there's a new system that came in there last year, so they are able to be able to get figures now. Cathy G. said that's why at the end of the year, you can get a clear picture of how many people and how many cardholders take books out, and there will be no question. Alison said with the new census figures, we will be able to look at the data more clearly.

Lynn said having another person here definitely would help the perception that this is a more objective Task Force. Just some information about the two libraries, she can't provide that much information about that. They will be able to give specific information and it would be a more direct conduit to the state library information. Jack said just as a point, if that's what everyone wants, that's fine, but you were appointed by the Township Council and all these other people were appointed either by the Borough Council or the HAL Board. If he's not a Township representative and hasn't been appointed by the Council, he's basically an observer. Lynn happens to be the Board of Trustees representative, but you were appointed as the Township representative, that's why we made it half and half. Lynn said you, yourself are ex officio. Jack said he, Cathy and Tina are staff. The rest are all appointed by Council. Lynn said this is a non-voting Task Force with no by-laws and no real rules. We can decide what we can do or what we cannot do. Jack said he just wants to make a point that the people here are from Lower Saucon and

Hellertown. Lynn said Tina mentioned in July's minutes that the make-up of this Task Force is equal, but Lynn believes its six Lower Saucon and eleven Hellertown. Jack said there are representatives here from the HAL. Robin is also an ex officio member. There are other representatives here, but they were appointed by the Borough Council. Cathy G. said originally when this Task Force started, it was to look at what Lower Saucon was looking for, and just to see if the HAL could do it. If the couldn't do it, that would be the end of it. The intended purpose of this in the beginning was we were trying to not make it that way. We wanted to see if Hellertown could do what we were looking for. If they couldn't, then it was going to go nowhere. Lynn said she has to remind you that she had her two hats. That was being appointed by the Township and represent the Township, and also as a Trustee to the BAPL. She also had to represent their interest too. She does that the best she can. Jack said you are not representing the BAPL here; you are the liaison from the Task Force to the library. We are not voting on anything that has anything to do with the BAPL. We're considering information for Hellertown and Lower Saucon. We have an agreement with the BAPL for library services, and if we have problems with that we have a Township Library Committee that can look into that and make recommendations to the Council. You can just wear your Task Force hat here.

Tom said HAL representatives have told us often and told the public, that they don't have an issue one way or the other for pushing this interest. They are here to provide us information, which they have done admirably. Everything is functioning the way it's supposed to function, regardless of numbers. Tina said when you take off the staff and take off the library people, it is even. Jack said he thinks it's a good group and we are moving along. Lynn said she stills want to be part of this committee. She intends to ask to be reappointed for next year, but it's difficult for her to make these meetings. She can't promise she can make it every month. It would be nice to have an alternate for her and/or inviting the District Librarian to be at the table. Tom said would he be content being at the table strictly as a person to get data from? Lynn said he could be ex officio as he's the District Librarian. Jack said he just wanted to make a point that he would not be a representative appointed by the Township. We have members of our Library Committee that might want to volunteer to replace Lynn like Allan Johnson who is here tonight. Allan said Lynn doesn't want to be replaced. Jack said Allan is a Township representative and he could be appointed as an alternate. Tom said you have more library experience than some of us. Jack said if Alan would agree to be the alternate, that would fill in for Lynn to be the Township representative and then this gentlemen could be the contributing person from the BAPL. Jack said where does he work? Lynn said the District Library is at the BAPL. Alison said doesn't the District Librarian spend half his time working for the BAPL at the reference desk doing BAPL and half of the time doing district library business? Lynn said that's a good question. To get the funding, he has to be a full-time District Librarian. In theory, he's supposed to be a full-time employee. Alison said is he full-time as the District Librarian? Mike said he would be here to answer questions. Alison said she wants it to be publicly known. Robin said it's unfair to David because he's only been at the job not even six months. She's not sure he's going to know the whole Hellertown, Lower Saucon, Bethlehem relationship. Lynn said he may say no.

Mike moved that we ask Allan Johnson to be an alternate for Lynn's position and invite the District Librarian to come to the Task Force meetings to ask any questions. Second by Alison. All in favor.

Allan said Lynn can send him an email and let him know when she can't make the meetings.

Lynn said was there any report from Jim Hollinger? Jack said he did not receive any of the information he was going to send us. Robin said she can check with him and send it to him. Lynn said there were some items that lacked clarity in the minutes and she wants to make sure we're all in the same page. There is a comment that says there will be no change to BALP public library funding in Lower Saucon. Tom said state funding. Lynn said it went back and forth, and correct me where I'm wrong. It's all based on the census in 2010, and right now, there's no mechanism to change that. At this point, in the near future, should Lower Saucon leave BAPL, there will be no change in the state funding to BAPL. At some point, most likely, there would be. Tom said they would have to develop a mechanism to do so. Lynn said they just can't base their life on the old census figures, which also would mean then that there is no increase in state funding to the HAL. Jack said we all understood that. Lynn said it was something we talked about, and she was hoping to get more information about, the main way to make this work is to make this become a county-wide system. The way that the State would like it is that all State funds be distributed through systems, ideally County systems, but in any library system. She knows Jack has mentioned many times,

trying to find ways to consolidate services and expanding it more into the region. At this point, there's no way of getting County funds unless there's a County library system and with the census, there's no way of getting additional funds anyway at this time. Ideally, the only way she sees that thought about splitting library services between the two libraries is having a library system where the State funds are able to be distributed through a library system. Alison said what Jim Hollinger was saying was in our particular scenario, if Lower Saucon could divide their funds between BAPL and HAL, the State funding didn't have anything to do with the county funding. Tom said it was definitely the monies we paid. Jack said he didn't discuss anything about a County library or a district library. He discussed the idea of Hellertown becoming a branch of BAPL. He said they would encourage discussions along that line so that the money could then be shared. The State money could be shared if there was an agreement with all the parties. He encouraged us to have those discussions. Mike K. said there was talk about sitting and talking about some kind of consolidation among the libraries at the last meeting. Lynn said she read it all. She said no need to answer, but the only thought she had is the way the immediate system would work is that Hellertown would never want to be a branch of the BAPL. If there was a library system, which would include the library district or expand into the County, would HAL be able to consider that? Robin said there is a library system. It's called the Bethlehem District. She doesn't want Bethlehem to administer her State money, no thank you. She wants her State money to come to her. She said consolidation can be very difficult. It's a board decision, but that would be her recommendation to the board. We can't afford \$17.00 either. Lynn said there isn't a tax in Hellertown for library services. Robin said correct. Lynn said the minutes said it's tax-based now. Robin said it's not a per capita either. Jack said we did not say there's a library tax in Hellertown. Cathy G. said the gentlemen from the State said a referendum is often used to get a library tax. Lynn read a paragraph from previous minutes. Jack said they are talking about historically, in the 80's or the 90's there may have been a library tax. Cathy G. said when the HAL was first started, Hellertown gave the property to the HAL and volunteers and donations built the building. Originally, it was supposed to be self-sufficient. Over the years, it came to a point where it needed money, so they went to Hellertown and asked for appropriations. There is no specific tax that goes towards that. Jack said historically there may have been a library tax. Tina said she's not sure.

Lynn said this is for the Building Committee, and unfortunately Kim isn't here. She's uncomfortable bringing it up without her being here. The Building Committee includes Kim who is an architect and she is doing all this work. Jack said she is just gathering information. Lynn said they are looking at other places and measuring things. Alison said she sits on similar sites for other libraries. She looked at HAL, and she's pulling ideas from other libraries she's worked at. Joe said it was more or less a site floor plan sketch. Lynn said someone mentioned that since she's an architect, she may be in line to be awarded the job. Jack said not necessarily. Right now she's a Township resident who happens to be an architect. She's contributing to this Task Force. What you are stating is that at some point in the future, if there is a consolidation, and if the Council votes to consolidate library services, and if the HAL agrees to that, and all these other steps are taken, then at some point there may be a bid advertisement for work on the library. At that point, we would have to turn to the legal people and say is this a conflict if her architectural firm submits a bid? And we would act on their advice. Mike K. said we're only sitting here making a recommendation to the board. The board has the responsibility from then on to do whatever they have to and coordinate Hellertown and do the hiring. Kim has nothing to do with that, nor do we. Mike E. said when you have an architect to tell us to move a wall or do this or that, Kim would be able to tell us what would work and what would not work structurally. Lynn said it's phenomenal that an architect is on the Building Committee and there would be any perception of favoritism. Jack said you are asking me is there a conflict with Kim being on the Task Force? He can't answer that. She's a legitimate member of the Task Force appointed by the Township Council and anything else is just speculation. Alison said if it would come down to building, then they could say she was on the Task Force, how are you looking at your bid? At this point, that's not an issue. Jack said that's not something this Task Force has anything to do with. Tom said we certainly wouldn't be recommending an architect to a Council.

Lynn said at the last meeting, another Trustee from the BAPL was here and she made some comments about Lynn that she's not really happy about. As you already know, she has a job and can't make some of these meetings at 5 pm. She has a hard time getting here by 5 pm. She's been a representative for fourteen years and yes, she could not make the Special Budget Meeting they held in October, but over the last fourteen years, she's only missed two of the regular meetings. That's not been a problem and Lynn is very

unhappy that she said that. Jack said she's not on the Task Force. Mr. Katz also said some things and Tom doesn't agree with those. Lynn said she takes these comments seriously. Jack said they didn't take it as any criticism, it was just their opinions.

Lynn said when we have the task assignments for the next meeting, it would be nice to get the minutes to read through. Could someone jot down the action points of the meeting and send it out and remind us what we have to do. She didn't know the request about getting anything from the book mobile. They weren't able to break down circulation per stop yet. Robin said Lynn, in the future, can't you just work with your committee to get your "to do" list for the next meeting? Alison said she's emailed Lynn to get figures and she doesn't respond to her emails, and it's frustrating to her. She stated her opinions that Lynn wasn't here and she thought it was unfair. Lynn said there were no emails to her in the last month, so she couldn't have responded.

Diana Megdad said if you do have any questions, please let her know. To sort of reiterate what Jim had said, one of the problems they are having right now is the funding formula is frozen. The legislators have done that. In 2002, whatever a library had received at that time, that's what they could pay out. There's nothing they can do at this time. They are sure with the changes in the census, there will be lots of changes. There was a question about County system. They are different than districts. She was in a district that was composed of three systems and that's usually you'll have some big districts like Delaware and the County is super imposed on each other. You are in a strange situation as you have three district centers so close, so it does make it difficult. Is it true there are two districts that claim this county? Someone said yes. Diana said that's the difficulty. It's Easton and Bethlehem. Ideally, you can't get extra money if you are a County system. If the County is not giving the system any money, there is no extra money from the State. What's wonderful about a system, if it all gets worked out one day, the County system, there's really no uncertainty. There are some benefits to being a County system. The district does get a separate district aid. There's some opportunity for change there. The bottom line is you want to provide great service to the patrons in your area. They do have high hopes that money will increase to the libraries. It's based on the service population. Each library based on service area, that's what they would be looking at. The service area at Lower Saucon is attributed to Bethlehem. What you'd be looking at down the road is to have that service area of Lower Saucon attributed to Hellertown instead. Lynn said there was discussion last month about splitting their funding support. Diana said that is up to the Township. Diana asked if Hellertown charges for cards? Robin said they had in the past, but haven't in the last six years. Diana said her understanding in this area that people are afraid if they offer a card for a certain amount of money, the Township's are going to say, just get the money from the people who are using the library. In other parts of the State, that's not how it is. You are getting a lot of money from the Township. That's wonderful to support your library. You want to be able to serve the residents, and yet you need money to keep the doors open. She's pleased to see you have a Task Force and you are making progress here. Alan said are you aware part of Bethlehem is in Northampton County and part is in Lehigh County? Diana said yes. Tom said you had a question about you had asked where we were at and would Bethlehem allow us to participate with partial money, but really, where we're at, is BAPL has in the past asked us a set amount of money. It's either all or nothing. We pay it or we're not in. The money has not been offered as a scenario to Bethlehem at all. That's just one of the things we were discussing and it probably wouldn't happen unless the Task Force decided that it might be a way to go in the future. Right now, we're at that position where it's all or nothing at this point.

Alan said he thinks the article was in the Morning Call, but Whitehall Township could not afford to pay for the library anymore. Robin said it's the Whitehall-Coplay school district. Alan said that in that Township, the school district was paying towards the library. They couldn't afford it anymore and the people of the Township voted in an election to raise the millage a certain amount, and that millage would pay for the expenses of the library. Jack said its .7 mills. Alan said that came out to be about \$37.00 a year on the average, per capita. That's a lot of money and they are saying that's how much money it costs to run the Whitehall-Coplay library. Mike E. said that's \$37.00 a household and it's not that expensive. It comes out o about \$10.00 per capita. Alan said there could be other people living in the Township who would be considered per capita, which could be a little confusing.

4. Open Public Discussion – No one present.

5. Next Meeting Date – December 8, 2011 at 5:00 pm at Lower Saucon Township.
6. Motion to Adjourn: Meeting adjourned at 6:30 pm.