

Hellertown Area Board of Directors  
Minutes – November 25, 2014

President Jeanne Reilly called the meeting to order at 6:30 PM.

In attendance: Daisy Handwerk, Janie Hecker, Julie Mackey, Tom Maxfield, Stephanie Mindler, Herbert Payung, Jeanne Reilly, Robin Rotherham, Robert Sterling.

Correction to the minutes of the October, 2014 meeting. Herbert Payung is listed as in attendance but he was not. Motion to accept the corrected minutes made by Janie Hecker; seconded by Daisy Handwerk. Motion carried.

Treasurer's Report – Directors reviewed the balance sheet and the profit and loss from October. Motion to approve the treasurer's report made by Stephanie Mindler; seconded by Bob Sterling. Motion carried.

Library Director's Report – please see attached report.

#### Standing Committee Reports

Building and Grounds – Bob Sterling reported one window well cover on the north side of the building was damaged and blew away. He will replace it. Daisy Handwerk agreed to pay for the materials.

Operations and Procedures - No Report

Personnel – No Report

Grant Writing – Ronald MacDonald Charities grant window is closed.

Old Business – reviewed using surveillance cameras.

New Business –

Standing Committee Realignment –

Board members discussed moving "Development" out of library reports to standing committee reports. A motion was made by Julie Mackey; seconded by Herbert Payung to move "Development" to standing committee reports. Motion carried.

Additionally, board members discussed the review and revision of the library's by-laws. Upon a motion by Janie Hecker; seconded by Daisy Handwerk an

Ad-Hoc sub - committee of Operations and Procedures will be formed to review and revise the Hellertown Area Library By-Laws. Motioned carried.

Library Director will provide a calendar of events with the intent board members may contribute fundraising or programming in each month.

The next meeting will be Sunday, December 21 at 4 PM and will be a covered dish holiday get together.

The motion to adjourn was approved. Meeting adjourned at 7:10 PM.