

Hellertown Area Library
Board of Trustees Meeting
March 25, 2014

Present: Daisy Handwerk, Janie Hecker, Julie Mackey, Gail Nolf, Jeanne Reilly, Robin Rotherham, Robert Sterling & Hannah Tatu

President Reilly opened the March 2014 meeting with the Pledge of Allegiance to the Flag.

Minutes of February 2014 meeting: Revisions Requested; Approved as amended by Daisy Handwerk and 2nd by Gail Nolf.

Library Reports:

Borough Liaison – no report

Development – Currently researching the possibility of a Mystery Dinner Theater. Will go over details when available.

Researching the book sale and the probability of having the book sale in the library. The problem is getting all the volunteers organized. Will revisit this once more information is available on building renovation schedule.

Treasurer's Report – Attached

Balance Sheet – Attached

Profit & Loss – Attached

Motion to accept reports by Stephanie Mindler and 2nd by Julie Mackey. Unanimously approved.

Library Director – see attached report.

Community Outreach Coordinator - report attached. Also please remember to report anyone that you may know at each institution, it helps increase our chances of winning grants

Teen Trustee – no report

Building & Grounds – Spring Cleaning is scheduled for April 27th at 11AM. Will confirm at the next meeting. Stephanie Mindler to mention the clean up to the Girl Scouts who will most likely volunteer as well.

The flag pole light has been fixed.

Operations & Procedures – no report

Personnel – no report

Grant Writing – no report

Old Business – no report

New Business – Keystone Recreation Park & Conservation Fund Grant information attached.

This is how the library built the elevator. It is a matching grant and must be applied to from the municipality where the library resides. If we wait for this grant we could double the amount we have for renovations. We need to think about this but we must send a letter of intent by April 5th. We also need to know how much money we have in hand to double. Jack will be taking this to the council and Robin will send the letter of intent. By the next meeting we will have more specifics. Janie Hecker motioned to send the letter of intent and Daisy Handwerk 2nd the motion. Unanimously approved.

We also need a district advisory member to attend quarterly meetings. Janie Hecker volunteered to attend with Robin Rotherham .

The meeting was adjourned at 7:10 p.m. Motioned accepted by Stephanie Mindler and 2nd by Hannah Tatu