

Hellertown Area Library  
Board of Trustees Meeting  
January 28<sup>th</sup>, 2014

**Present:** Ali Finkbeiner, Daisy Handwerk, Janie Hecker, Julie Macky, Tom Maxfield, Stephanie Mindler, Joe Pampinin, Jeanne Reilly, Helen Ross, Robin Rotherham, Robert Sterling & Hannah Tatu

The Board of Trustees opened the January 2014 meeting with the Pledge of Allegiance to the Flag.

Oath of office performed for Tom Maxfield, Janie Hecker & Robert Sterling.

Minutes of December 2013 meeting: motion to approve by Jeanne Reilly & seconded by Julie Macky, unanimously approved

***Library Reports:***

**Borough Liaison** – no report

**Development** – Talks are beginning for plans for the next year. Gift card sales continue to go well.

**Treasurer's Report** – Attached

Profit & Loss Budget Overview – Attached

Profit & Loss October through December – Attached

Profit & Loss Budget Overview January through December 2014 - Attached

& Treasurer's Report approved by Stephanie Mindler & 2<sup>nd</sup> by Tom Maxfield – unanimously approved after various questions by all members and clarificaty by Jeanne Reilly.

**Library Director** – see attached report.

Motion to approve DCS Accounting to perform library's financial review for 2013; approved by Tom Maxfield and 2<sup>nd</sup> by Jeanne Reilly.

Motion to approve Architectural proposal by Boyle; approved by Janie Hecker & 2<sup>nd</sup> by Jeannie Reilly.

**Teen Trustee** – no reports

**Building & Grounds** – Robin to email Mike to help install some light bulbs.

**Operations & Procedures** – Updated bylaws have been sent with some minor policy changes.

**Personnel** – 2014 Salary Budget – Motion to approve by Janie Hecker and 2<sup>nd</sup> by Jeanne Reilly.

**Grant Writing** – no report

**Old Business** – no report

**New Business** – Election of Officers

Jeannie Reilly for President  
Stephanie Mindler for V. President  
Hannah Tatu for Secretary  
Daisy Handwerk for Treasurer  
Robert Sterling for Buildings and Grounds  
Janie Hecker for Operations and Procedures  
Julie Macky for Grant Writing

Motion to accept by Jeannie Reilly and end by Janie Hecker & 2<sup>nd</sup> by Jeanne Reilly

Motion to approve the Mission Statement: accepted by Jeanne Reilly and 2<sup>nd</sup> by Hannah Tatu, unanimously approved.

Jeannie Reilly wanted to bring up that we need signatures for the bank account. Payroll needs only 1 but others need 2.

The Meeting adjourned at 8:05. Motion accepted by Hannah Tatu and seconded by Jeanne Reilly