

I. OPENING

CALL TO ORDER: The Environmental Advisory Council meeting of Lower Saucon Township was called to order on Tuesday, July 9, 2013 at 7:05 P.M. at 3700 Old Philadelphia Pike, Bethlehem, PA, with Sandra Yerger, Chairman, presiding.

ROLL CALL:

Members: Sandra Yerger, Chairman; Tom Maxfield, Vice-Chairman; Ted Beardsley, Laura Ray (arrived at 7:06 PM) and Allan Johnson. Absent - Hazem Hijazi and Dru Germanoski. **Associate Members:** Glenn Kaye (arrived at 7:12 PM), Absent – Michael Boyle; **Hellertown Liaison:** Terry Boos.

Sarah Stanlick Kimball was present as she is very interested in joining the EAC. The EAC members each introduced themselves to Ms. Stanlick Kimball. She said she is new to the group and has been writing back and forth to Jack. They just moved to Lower Saucon Township and this is right up her alley of what she'd like to get involved with.

PLEDGE OF ALLEGIANCE

II. OPEN SPACE SUB-COMMITTEE

A. DISCUSSION WITH LAURA BAIRD ON OPEN SPACE PROPERTIES

Mrs. Yerger said she talked to Laura Baird and she is not able to come tonight. Diane sent her the "Preservation Property Evaluation Summary" and Ms. Baird will go over it and if she has any recommendations or changes, she will send them to everyone.

B. PROPERTY UPDATES

1. MARTIN PROPERTY – 2256 SILVER CREEK ROAD – SIGNAGE ON PROPERTY

Mr. Beardsley said Charlie Martin did not want a sign on his property saying it had been preserved as he was afraid it would attract people who would want to walk on his property. Terry Clemons talked to Mr. Martin and he's willing to have a sign that says "Private Property Preserved by Lower Saucon Township" or something to that effect. It's a moot point right now as we don't have any signs. Mrs. Yerger said she talked to Leslie as she wanted to know exactly where we are. She believes they are waiting for the agreement of sale to come back from Charlie. He's reconfigured the building envelope again. We can't draw up any kind of conservation easement. We can't even do a baseline on it. If it's okay, she'd like to have a baseline ordered to be done, if and when the agreement of sale is signed.

Mr. Beardsley said to get back to the sign, do we want to have signs? It kind of advertises what we are doing. Mrs. Yerger said she has no problem with signs. The Conservancy uses them a lot. She doesn't see a problem with Dravec or Whitetail Bowman. The only thing is we would have to differentiate between those that are public accessible and those that are not. Dravec is, and Mease is not. Mr. Beardsley said on Dravec we don't really need to because we own it. We can put a sign down further on his property where there is a conservation easement. Mrs. Yerger said Whitetail Bowman would probably love a sign there as they are looking to get people there.

Mr. Maxfield said we don't have to have it say Conservation Easement. We can say "Property Preserved By" and that would apply to everything. Mr. Beardsley said "Private Property is Preserved by LST". We'll leave the "private" out of the other ones.

Mr. Maxfield said maybe we should have one "Private" and one not "Private" because there are definitely people who don't want people on their property walking around. Mrs. Yerger said she agrees, we should have signs. She did hers through the Conservancy. She has had a "Preserved by Heritage Conservancy" sign on her property for nine years and has not had one person assume they could stomp all over her property. Maybe it's because it's a private entity, it's not the Township. She understands Mr. Martin's concern, but she doesn't know that many people assume automatically that they can go on it. Mr. Beardsley said most people do not assume. Charlie talked to someone who raised this question for him. As far as Mr. Beardsley is concerned, it can say "Private Property, Conserved Open Space". We can figure out the wording for the signs later on.

Mr. Maxfield said when we were trying to figure out the chart with the open space, we can have "Private Property" or "Property Preserved by LST". If anybody's really interested, they come into the Township offices and find out. It's kind of like doing an ad. You don't want too much information on there. You just want the guts of it. It's going to be like a promotional piece for us preserving property.

Mrs. Yerger said when you cross the County line and go into Bucks County, they have an open space program outside of their ag program and what they have is "Preserved Through Bucks County Open Space Program". There's a whole bunch of ways you can say it.

Mr. Beardsley said he thinks you can tell Charlie Martin that if we put up a sign, he can approve it before we do it. At this point, we don't have any signs to put up. Mrs. Yerger said we don't even have a contract. Mr. Beardsley said we need to make a motion to recommend to Council so that they can tell Terry Clemons and he can get the conservation easement moving. Mrs. Yerger said it's her understanding that Terry has talked to Charlie Martin. What we need to do, and it won't happen until after the fact, is do a baseline, a conservation easement to be drawn up and agreed upon and signed. The property hasn't been closed on. You wouldn't put up a sign anyway until that's been done. Mr. Beardsley said Charlie wants to know that it can say private or he's not going to sign off. Mr. Maxfield said would he rather not have any sign. Mrs. Yerger said he doesn't have to have a sign at all. Mr. Beardsley said that's what we need to tell Terry Clemons. He doesn't know if it needs to go to Council or not.

Mr. Maxfield said first of all we should make a policy saying that signs are optional. They don't have to have a sign. If they want one, fine, and they can have one of these two, "Property Preserved by LST" or "Private Property Preserved by LST". That way they can invite inquiries or keep people off, but they don't have to have a sign.

Mr. Beardsley said we should promote the idea of signs. Mrs. Yerger said she agrees. If any DCNR money has been used for these signs, you're supposed to have them and they are supposed to be acknowledged. Ms. Ray said she never got a sign. No one could decide what they wanted on the sign. There were too many places to put a sign. Mrs. Yerger said she had Northeast DCNR, Southeast DCNR, Springfield Township, Bucks County, Lower Saucon Township, and Northampton County. It would have been a billboard.

Mr. Beardsley said maybe we can have one sign that would say "Preserved to Open Space by LST". Mrs. Yerger said that's what Tinicum does. Mr. Beardsley said if people are worried about it like Charlie Martin is, we can put a sign under it that says "Private Property". Mrs. Yerger said she agrees. We should make one sign and have a little hanging adaption for the bottom. They do signs all the time for the Conservancy and they

order six and get a break. Mr. Maxfield said we could say something like “Open Space Preserved by LST”. Mrs. Yerger said we need a design for the sign. She asked if Mr. Maxfield would like to design it. Mr. Maxfield said no problem.

Mr. Beardsley said we should have signs, but we don’t know what they are going to say at this point. Mrs. Yerger agreed. We should say we want Council to investigate signage for conserved property through LST’s open space program. Mr. Maxfield said we can give them an example to look at. Mrs. Yerger said do you want to recommend to Council this month or wait until next month when the design is done? Mr. Beardsley said he wants to get Terry Clemons moving and Charlie’s not going to move until he’s assured that he doesn’t have to have a sign that implies it might be open to the public. Mrs. Yerger said fine. We can give Charlie Martin a proposed sign next month, but present it to Council for their next meeting July 24th.

- MOTION BY:** Mr. Beardsley moved to recommend to Council that we have optional signs on open preserved space to promote Lower Saucon Township’s open space program.
- SECOND BY:** Ms. Ray
- ROLL CALL:** 5-0 (Mr. Hijazi & Mr. Germanoski – Absent)

Mr. Johnson said the first thing they are going to ask is who is going to pay for them. Mr. Beardsley said the Township is going to pay for them. They are Township signs. Mr. Maxfield said someone will be asking for it to come out of the open space money.

Mr. Beardsley said we still have to address the idea of it saying “Private”. Mrs. Yerger said or there wouldn’t be as sign. Mr. Beardsley said if the signs are optional, then that’s fine. If he wants to put up a sign and a sign under it that says “Private Property”, then he can do that. Mrs. Yerger said that’s fine. Mr. Beardsley said Charlie wants it written into the document that it’s private property. He said he’s agreeable to a sign that states “This Private Property is Preserved by LST” or words to that effect. Mrs. Yerger said we can say “This Property is Preserved by LST’s Open Space Program” and then put something underneath it for those who are worried about it. She understands Mr. Martin’s concern and she had a preserved sign on her property for nine years and nobody has walked on it. Mr. Beardsley said all the signs could say “Private Property”. Mr. Maxfield said you can’t put private property if we have received County or DCNR funds. It’s private property but we have to allow public access. Ms. Ray said saying private property doesn’t mean you aren’t allowing public access. Mr. Maxfield said we know that, but people from the public will come to Council and complain. Ms. Ray said we tell them and then they learn. Mrs. Yerger said you are not going to be able to address every scenario.

Mr. Johnson said people who don’t want people trespassing on their property during hunting season have to put signs up that say “No Trespassing” and there’s a certain way you have to do it in order for it to be legal. It’s got to be every 20’ or something like that, and then they take them down. If somebody who has a conservation easement thinks that putting “private” on the sign is going to keep people off, he’s wondering if that’s correct.

Mrs. Yerger said it’s not going to change the rules of what the property is now. Just because you are putting up a preserved sign doesn’t change what the property is other than the development rights have been purchased. If he wants private property signs up, he has to abide by the same rules you just stated. Mr. Johnson said Mr. Martin probably knows all about putting up private property signs. Mrs. Yerger said she doesn’t know what his concern is based on, but we’ll work through it. She thinks the problem is that Terry used a draft easement that said there will be a sign placed. Most conservation places like DCNR, the County’s, they all want acknowledgement and a lot of Townships do to. It’s pretty much the understanding that you preserve your property, you get a sign. That’s part of the deal. She’s fine with “optional” for LST. The whole point is it’s the accountability of the

Township using their open space funding so people can see where it's been used. That's really what we're talking about, that acknowledgement. That's why in the draft easement that Terry sent to Mr. Martin and then the issue came up, you will place a sign for the Township. We haven't done it and if we are recommending it, he can put a little private thing underneath it and he'll be fine. Unless there's a real hardship, he doesn't know that this should be an option. Mr. Maxfield said he doesn't want to lose a piece of property because some guy doesn't want a sign and we do. Mrs. Yerger said we haven't encountered that yet. Mr. Maxfield said we are right now. Mrs. Yerger said he's saying he wants private put right underneath it. The whole point being, maybe we will get two property owners because they see the preserved signs. Mr. Beardsley said at least they'll know that there's a program. Mr. Maxfield said this is like advertising for the program, but if this guy is really private and doesn't want a sign, he'd say no sign. Mrs. Yerger said that could be negotiated on a case-by-case basis. Mr. Beardsley said why don't we say a sign acceptable to the property owner. If there aren't any acceptable, then he doesn't have any. Mr. Maxfield said we are still going to have to offer them examples of what they can get. So we'll have that, they can have it with or without the private property on it. Mrs. Yerger said she deals with a lot of property owners and the majority of them welcome the signs. They are proud of what they have done. They've preserved the land because they care about the land; they want people to know they've done the right thing. It's not a big deal. You keep them small like Bucks County. It's like an 8-1/2" x 11" or 14" x 18". Usually it's put away from their house; it's not sitting in front of their house. They are small, but you do spot them.

2. MARSON PROPERTY – 2383 WASSERGASS ROAD, HELLERTOWN

Mr. Beardsley said we talked about this last month. Mr. Marson said he's going to incur costs because the bank wants another appraisal, and Mr. Beardsley thought we made a motion to that effect.

Mrs. Yerger said she thought he had a second appraisal. Mr. Beardsley said he had his own appraisal, but whether the bank will accept that, we don't know. Mrs. Yerger said that's what we were waiting for. Do you know if he's approached the bank? Mr. Beardsley said he doesn't know. We've given Mr. Marson a copy of the appraisal. He can share that with the bank. He's got his appraisal and he's got our appraisal. If the bank wants their own appraisal, are we going to pay for it? That's the question. There's a \$200.00 fee that the bank will charge to subordinate to the new easement. He doesn't think it's a problem in Mr. Marson's case as Mr. Beardsley has an idea how much he owes on the property and there's so much value there as compared to what the banks holding that it's not going to be an issue. He doesn't even know why they need an appraisal except they probably need it in their file. Mr. Beardsley's recommendation is we agree to pay it if the bank requires it. It's going to be \$450.00 for an appraisal and \$200.00 for the fee. That's a residential appraisal.

Mrs. Yerger said that's not the cost of the appraisals we get. Mr. Maxfield said if they look at the appraisal we provided, it's a different type. Mr. Beardsley said maybe Terry Clemons, although Ted would do it, could talk to the bank and say what is it you want as we have to get it approved. Mrs. Yerger said there's a lot of ifs - if he shared it with the bank, if he has a copy, if the bank has seen it. She doesn't know where we are with this, so she hesitates and doesn't want to hold it up any longer, but she's not sure what we are recommending at this point.

Mr. Johnson said make sure Mr. Marson understands that the banks residential appraisal doesn't hold any water. Mr. Beardsley said that's just to satisfy the bank. The home equity loan that he has could be covered by the value of this property and his home equity loan

isn't very big. If he quits paying his home equity loan, they can sell the property for what he owes them.

Mrs. Yerger said can we make it contingent on an agreement of sale? He does an agreement of sale for the amount, and then we can get the appraisal. Mr. Beardsley said all he's really asking us to do is agree to pay for it. Mrs. Yerger said we've already paid for an appraisal. She's trying to draw a few parameters on this. Where does it stop? He is going to be justly compensated. We are one of the few townships that pay full easement value for easements. It's the full appraised value. Very few do that, and we're very grateful for what he's doing.

Mr. Beardsley said what you are saying is if he signs the agreement of sale, if the bank requires it, we'll pay for it. Mrs. Yerger said yes. Mr. Beardsley said that's basically what Mr. Marson said. Mr. Maxfield said if the sale does go through, he's going to have the money and if the sale doesn't go through, that's when he would want us to pay for it. He doesn't want to take that chance. Mr. Beardsley said what you are saying is if the bank doesn't accept and says no, we won't subordinate to the easement; therefore, the whole deal falls apart. Mr. Maxfield said it's a partnership. This guy wants money from us which we are willing to give him. We already gave him an appraisal, time for him to put in. He would say don't make a recommendation to pay for it. He should pay for it. At the most, it could be \$1,000.00. Mr. Beardsley said he has his own appraisal; the problem is he doesn't know if the bank will accept either ours or his. Mrs. Yerger said he needs to give them to the bank and we'll go from there. Mr. Maxfield said if they don't accept ours, why wouldn't they accept ours? Mr. Beardsley said he will tell Mr. Marson that and also if the bank wants to talk to Mr. Beardsley, that's fine. He's not negotiating a sale on a piece of property. Mrs. Yerger said that's perfect.

Mr. Beardsley said he doesn't know if Mr. Marson has been given a copy of our appraisal. If the bank wants to see it, can he give it to Mr. Marson? Mr. Maxfield said you have to get an okay from Council. Mrs. Yerger said you'd have to get Linc to answer that. Mr. Beardsley said that will be the next step. Ms. Ray said that's not normal that they see the appraisal? Mrs. Yerger said usually not always. Mr. Maxfield said you offer them an amount. Terry has been telling them it's the full appraisal amount. Mrs. Yerger said it's usually because they don't want them to grab these copies, back out of the deal and say they got this free appraisal of my property. They don't mind telling them the amounts. They don't mind telling them information, but they don't like giving them copies without just cause is what it amounts to. Mr. Beardsley said he'll talk to Mr. Marson.

C. PRESERVATION PROPERTY EVALUATION SUMMARY CHART

Mr. Maxfield said there have been a lot of questions from people on what is going on with the Open Space Program and he thinks staff would like to have a final or at least a determination of the process of what we've done in the past. If some of these things are no longer applicable, if they are done, we need to label them as being done, complete, whatever. Some of these haven't been updated for quite some time. There's also some that have been left hanging where we're waiting for a response. Some actually say we're supposed to call. He would like to see this and pass it on to the public like a completed document of where we are. We went over these in the beginning and there are some that are obviously gone already. We need to mark them that way so we have a form that we can hand out to somebody. There's also a few on here, like the landfill properties, that are not really listed on here. There's also the properties we want to be proactive on and are up for sale or attached to some of the ones preserved already. Those could be on a working document for us. As far as what we hand out to the public, everything we've actually sat down and talked to and negotiated with people and came to some sort of conclusion one way or the other, we should put a notation down for it.

Mr. Beardsley said are you saying anything that the public is going to look at is the completed ones? Mr. Maxfield said he thinks the public could look at everything that's here, but if we were being proactive about acquiring the rights to a property or acquiring a piece of property, then that's like an Executive Session stage. You get out of that Executive Session stage and then it becomes a piece of paper like this summary. The Executive Session stage, is really what we recommend to Council and Council does with behind the doors, or what they decide to do behind the doors is one thing, but all of these things that have already been put out to the public and are public documents. We need to come up with some sort of status for each one of these. We can make it a little simpler as a lot of these are already out of the picture. We could get this down to a single sheet. Mrs. Yerger said what's wrong with giving the public this? Mr. Maxfield said some of this hasn't been updated. Mrs. Yerger said then we update it. Mr. Maxfield said in that update, we're going to have some stuff where it's at a different state than what it says it's in here.

Mr. Beardsley said this needs to be cleaned up a little bit. We have people's phone numbers, addresses and emails. Mrs. Yerger said fine, we can do that. She can understand the phone numbers, but if we want to update this, update it. She doesn't see a problem with showing the public all the ones we have attempted to preserve.

Ms. Ray said we don't need all these details on it. They said this, they said that. Mr. Maxfield said how about just a definitive document on where everything is at. There's nothing wrong with updating it and make that the document. Mrs. Yerger said she'll work with Diane on it.

Mr. Johnson said you could just say "no further action". Mr. Maxfield said yes. Mr. Johnson said there are so many things hanging in that chart. In the status column, you could remove the things that are hanging. Mr. Maxfield said that's what he's talking about. If someone comes in, you hand them this and he goes, Willy Shelly applied at one time, oh, no further action - something like that.

Ms. Ray said why do we even have to show that to people, ones that fizzled out. That's not really anybody's business. Mr. Johnson said it shows that we've been working. Mrs. Yerger said unless it's completed, we don't talk about it. There are township's that do not talk about them in an open forum. They go into an Executive Session when they are talking anything about property acquisition. They are entitled to do that. Until an action is complete as there are property owners that don't want their information out, so maybe more than, we need to talk about a procedure. Ms. Ray said it makes them a target for a developer.

Mrs. Yerger said what Nockimixon does is, it's property 943. Property 943 is being proposed for blah, blah easement. Mrs. Yerger said that's what they do. Mr. Maxfield said we as a committee also have the right to go into Executive Session for ourselves. Obviously, we can't do it for these properties as they are already out there in a public document. Mrs. Yerger said we can do it going forward. Ms. Ray said she likes that idea. Just have a property number, and you can say the size of the property. Mrs. Yerger said some go by parcel numbers, which means someone has to go to extraordinary lengths. You could do three numbers of the parcel number so it's more readily identifiable or they'll just make up a number for them.

Mr. Maxfield said that would get rid of the first two columns with just a number. Mrs. Yerger said you don't have to worry about phone numbers. You don't have to worry about anything. If we want to discuss it in Executive Session, then names can come out, and it's something we should do moving forward. Mr. Maxfield said we need to set up a database with the numbers and the names. Mrs. Yerger said quite honestly, this one can go away and to Laura's point, we need to keep the completed ones. The rest of them are in process,

and should be assigned a number if we're going to keep them and they should say "no further action", "pending", or "completed". Then you can keep your updates associated with that property. Does that make sense? The EAC members agreed.

Mrs. Yerger said do we need a motion? Mr. Maxfield said no, but we should vote on it as a policy because if that's a policy, that's something we should notify Council that we're doing as they see documents like this too. Also, make the database available to Council members if they are interested. Mrs. Yerger said there are property owners that do not want their names out there.

Mr. Johnson said are we going to maintain a list like this for ourselves? Mrs. Yerger said yes. Mr. Maxfield said if we discuss it at this meeting, it should have the number on it. It's not going to have names and addresses on it if discussed at the meeting. Mrs. Yerger said we can have cheat sheets and we can discuss openly by number. We can give acreage, we can give numbers, what the score was, but you really shouldn't give names or addresses. It's really a policy we should go forward with.

MOTION BY: Ms. Ray moved to recommend to Council that the EAC create a new version of our "Preservation Property Evaluation Summary" to keep track of statuses; and in lieu of using owner names and addresses, we'll assign a number to the property in question, and we'll just update our statuses similar to what the original "Preservation Property Evaluation Summary" is. If we need to mention names or whatever for certain reasons or if Terry Clemons comes to the meeting to discuss a property, we have the right to go into Executive Session.

SECOND BY: Mr. Maxfield

ROLL CALL: 5-0 (Mr. Hijazi and Mr. Germanoski – Absent)

Mrs. Yerger said she'll work with Diane so this makes sense.

III. NEW BUSINESS

A. DISCUSSION WITH MARY ELIZABETH ANTHONY ON NATIVE PLANT GARDEN

Ms. Anthony was not present.

B. DISCUSSION WITH DRU GERMANOSKI EAC GIS HYDROLOGIC DATABASE

Mr. Germanoski was not present.

IV. DEVELOPER ITEMS

A. OLD SAUCON INVESTMENT OVERALL MINOR SUBDIVISION - #MIN-01-12 – 4374 ROUTE 378 & 2115 SAUCON VALLEY ROAD

Mrs. Yerger said a majority of this property is in Upper Saucon Township. They have a small piece in LST. They want to merge it. They want to attach it. They are not changing anything. They are going to add it to an existing map. Mr. Johnson said is this the proposed shopping center with the restaurant where people were all upset? Mr. Maxfield said yes. Mrs. Yerger said from an environmental standpoint, there is no environmental impact that she can see. It's a lot line change. Right now, we don't know what they are going to do. Technically they could leave it as open space. They have not submitted anything, so it would be speculation. Mr. Kaye said is there ever any environmental impact on enlarging a lot, or moving a boundary line. Mr. Maxfield said you get into use. Mr. Kaye said unless you go to the next step on what it's going to be used for, there's no environmental impact. Mrs. Yerger said no plan has been submitted. We're assuming it's the shopping center, but we don't know that. Mr. Maxfield said there's nothing in that section that's an identifiable environmental issue for us. Mr. Kaye said is it open space right now? Mr. Maxfield

said its golf course down here. Mr. Beardsley said is this going to go to P/C? Mr. Maxfield said probably.

The EAC took no action.

V. UPDATES/REPORTS - None

VI. APPROVAL OF MINUTES

A. REVIEW AND APPROVAL OF JUNE 11, 2013 MINUTES

Mr. Beardsley said page 4 of 7, line 24, change the word “oppose” to “impose”.

MOTION BY: Mr. Beardsley moved for approval of the June 11, 2013 minutes, with correction.

SECOND BY: Ms. Ray

ROLL CALL: 5-0 (Mr. Hijazi & Mr. Germanoski – Absent)

VII. OLD/MISCELLANEOUS BUSINESS - None

VIII. TERRY BOOS – HELLERTOWN REPRESENTATIVE – REPORT

- He said the Borough’s reconfiguration is completed. The landscaping has been installed and the roadway is back up and running again.
- He said the Tumminello tract, the parking area has been installed with black top and there is also some black top trail that has been installed. The loop has not been totally completed, but he thinks they are going to finish the last third.
- He said the conservation district has acquired additional 500 plants, trees and shrubs to be installed along the riparian boundaries of the Polk Valley Run and Saucon Creek and they are also planning to do a round-up treatment on the grass to kill the grass and reseed with warm season grass meadow mix.
- He said on the Water Street riparian, he had spotted some native grass that he thought he had seeded there. He asked the Public Works Department not to sickle bar that section and they have not sickle barred that location and the grass looks like it’s going to seed at this time. He has found some other native plants in that corridor area. They are requiring that request with the lack of mowing. Mr. Maxfield said he’d like us to keep up on that and informed of what’s going on. He noticed since we made that recommendation, they did some alternations on the pathway that goes back to the old iron works. They actually chopped down a section of the riparian corridor and put some rocks there to make a view. Mr. Boos said there wasn’t any messing around with the corridor on that rock placement. That area there already had the highway barrier stuff on the top of the bank. Mr. Maxfield said they chopped down all the plants behind it. There is nothing there now. Mr. Boos said he’s not sure he recalls what was there. Mr. Maxfield said there was not a view, now there’s a view. It used to be a solid wall of scrubby trees. Mr. Boos said that section where the highway barrier is, there was never anything there. It was just open and looked down into the creek into that big pool there. We must be talking about different spots. Mr. Maxfield said he’s talking about the path and the path goes back and the one side goes very close to the creek. It’s right there. They put big boulders there and there was definitely vegetation moved on the downside of those boulders. It’s gone. There’s nothing there, and nothing left. That’s why he wants to keep on it as we share the creek as municipalities along with nine other municipalities. We should all be concerned for its health. He doesn’t know that helped it at all. Mr. Boos said he doesn’t recall that vegetation, so he can’t answer that.

IX. NON-AGENDA ITEMS/PUBLIC COMMENT - None

X. ADJOURNMENT

MOTION BY: Ms. Ray moved for adjournment. The time was 8:12 P.M.

SECOND BY: Mr. Beardsley

ROLL CALL: 5-0 (Mr. Hijazi & Mr. Germanoski – Absent)

Sandra Yerger, Chair